COUNCIL MEETING AGENDA
March 11, 2019 at 6:30 PM

ROLL CALL

PLEDGE OF ALLEGIANCE

MINUTES

1. Regular Council Meeting of February 11, 2019.

FINANCE REPORT

1. Month of January 2019

COMMITTEE REPORTS:

COMPENSATION & BENEFITS COMMITTEE

1. Ordinance 2019 - 1 Fixing Compensation for Village Employees and Declaring an Emergency

LAW COMMITTEE

1. Ordinance 2019 - 2 Amending and Approving A Proposal to Amend Compensation of the Solicitor.

FINANCE COMMITTEE

1. Ordinance 2019 - 3 Amending Appropriations for the Fiscal Year 2019

MANAGER'S REPORT

1. Village Manager's Report

CHIEF'S REPORT

MAYOR'S REPORT

NEW BUSINESS

ADJOURNMENT

MINUTES OF THE REGULAR MEETING
AMBERLEY VILLAGE COUNCIL
MONDAY, FEBRUARY 11, 2019

The Council of Amberley Village, Ohio met in regular session at the Amberley Village Municipal Building, 7149 Ridge Road on Monday, February 11, 2019 at 6:30 p.m. Not in attendance: Vice Mayor Natalie Wolf.

Mayor Muething called the meeting to order. The following roll call was taken:

PRESENT:	ALSO PRESENT:
Rich Bardach	Chief Wallace, Police-Fire Department
Peg Conway	Kevin Frank, Village Solicitor
Ed Hattenbach	Anna Shaw, Acting Clerk
Elida Kamine	Scot Lahrmer, Village Manager
Thomas C. Muething	Rick Kay, Treasurer
Ray Warren	

Mayor Muething welcomed everyone to the meeting of the Amberley Village Council. He led those in attendance through the pledge of allegiance.

MINUTES

Mayor Muething asked if there were any changes to the January 14, 2019 meeting minutes as distributed. There being none, he stated the minutes were accepted as submitted.

FINANCE REPORT

Village Manager Scot Lahrmer presented the December 2018 Finance Report (a copy of which is attached hereto). Mr. Lahrmer reported a summary of this report and revenues for the month of December totaled $267,076, giving 2018 a total revenue of $4.8 million (101% of estimated revenue).

Mr. Lahrmer stated 2018's revenue was similar to 2017's revenue in total with a difference on earnings tax. The Village had estimated earnings tax revenue to be $2.75 million when it was actually $2.5 million. Mr. Lahrmer attributed the difference to prepayments of tax in December 2017 in anticipation of federal tax law change and a change in the due date made by the state. Mr. Lahrmer also noted December fourth quarter earnings taxes were down. He continued by noting both net profit and withholding were up, a good sign representing the business community. Overall Village revenue was down $175,000 in the fourth quarter.

Mr. Lahrmer then shared totals for various revenue accounts including homestead which totaled $147,000; JEDZ revenue totaled $126,000; the North Site cell tower rent totaled $90,000; court fines totaled $68,000; the Local Government Fund generated $60,000 and has leveled off in that range; the interest for 2018 was $96,000.

Mr. Lahrmer noted the total General Fund Revenue for the month of December was $267,076 while expenses equaled $928,000. Mr. Lahrmer noted December expenses are always anticipated to be high due to property and casualty insurance payments and transfers to other funds.

Mr. Lahrmer then explained the 2018 budgeted expenses were $5.1 million and the Village spent slightly less. Spending increased $500,000 from 2017. Mr. Lahrmer noted 2018 represented the first year of the reduced police levy by $300,000 which was absorbed by the General Fund. The Village paid off the Police & Fire pension debt of $72,000 which will provide long term savings and this was not budgeted.

Mr. Lahrmer reported the largest expense for the Village was the police department. He stated that without the levy the Village would have spent more than the General Fund takes in. The police expenses totaled a little over $3 million for 2018. He noted $2 million of those expenses were paid out of the General Fund and the police levy picked up the remaining balance. At the end of December, the unencumbered General Fund balance was $5.6 million. The report was accepted as submitted.

Lastly, Mr. Lahrmer shared that the Village's Annual Financial Statement, as required, is available for public inspection at the administration office or on the Village website. OpenGov and OpenCheckbook are also available online for residents to review the finances.

LAW COMMITTEE

Mr. Bardach conducted the third reading of Ordinance 2018-13 Amending Zoning Code and Regulation of Accessory Structures.

Ms. Conway asked to confirm whether changes have been made to the version of the ordinance recommended by the Law Committee since the second reading and public hearing at the January council meeting. Mayor Muething confirmed no changes have been made.

Mr. Bardach moved to amend Ordinance 2018-13 in accordance with recommendations made by the Law Committee. Seconded by Mr. Hattenbach and the roll call showed the following vote:

AYE:	Bardach, Conway, Hattenbach, Kamine, Muething, Warren	(6)
NAY:		(0)

Mr. Bardach moved to adopt revised Ordinance 2018-13, Amending Zoning Code and Regulation of Accessory Structures. Seconded by Ms. Conway and the roll call showed the following vote:

AYE:	Bardach, Conway, Hattenbach, Kamine, Muething, Warren	(6)
NAY:		(0)

Ms. Conway asked if making the ordinance an emergency would prevent citizens from having the ability to file a referendum. Mayor Muething and Solicitor Frank affirmed an emergency clause precludes a referendum and clarified the emergency clause ends the moratorium as well as accelerates construction times for residents and that it's a tradeoff.

Mr. Bardach moved to adopt amended Ordinance 2018-13 as an emergency measure to lift the moratorium currently in place so residents wishing to construct accessory structures are no longer limited. Seconded by Mr. Hattenbach and the roll call showed the following vote:

AYE:	Bardach, Conway, Hattenbach, Kamine, Muething, Warren	(6)
NAY:		(0)

STREETS, PUBLIC UTILITIES & SEWERS COMMITTEE

Mr. Warren reported the committee met January 28 to discuss the purchase of a replacement dump truck and front loader for the Maintenance Department.

Mr. Warren explained the new dump truck would replace the oldest in the fleet from 2008. He stated the current truck has had reliability issues and been costly to maintain. Recent engine repair and brake replacement was over $16,000. The Village estimates dump trucks to have a 10-year service life. Village staff recommends a Freightliner truck body chassis. Mr. Warren stated Kaffenbarger Truck Equipment is being sourced for related equipment. He noted prices were obtained through the state of Ohio purchasing contract. The chassis will cost $75,000 with Kaffenbarger's costs at $63,000 for a total cost of $139,003. There's an additional cost of $500 for Village lettering making the final total $139,503. The current truck will be sold.

Mayor Muething pointed out the lead time for a truck like this can be 10-11 months before delivery.

Mr. Warren presented and moved to approve Resolution 2019-3, Authorizing the Village Manager to Enter into a Contract to Purchase Replacement Dump Truck and Sell Existing Vehicle. Seconded by Mr. Hattenbach and the motion carried unanimously.

Mr. Warren then discussed the replacement of the 2004 Case Wheel Loader. The Village targeted 15 years as the useful life as part of the long-term capital expenses. Village staff recommends the purchase of a Case Wheel Loader from Southeastern Equipment for $175,000. The state of Ohio purchasing contract reduced the cost by 37% to $110,000. The trade-in of the current Loader will yield $37,000. Adding needed accessories brings the final price to $81,000.

Mr. Warren presented and moved to approve Resolution 2019-4, Authorizing the Village Manager to Enter into a Contract to Purchase Replacement Case Front Loader and Sell Existing Vehicle. Seconded by Mr. Hattenbach and the motion carried unanimously.

POLICE AND FIRE COMMITTEE

Ms. Conway reported the committee met January 28 to consider a number of items. Replacement of current weapons was included in the 2019 Budget. Individual handguns, holsters, and red dot sites will cost $18,636 after the trade in of the current weapons valued at $6,095. Any additional costs will come from the Drug Fund.

Ms. Conway presented and moved to approve Resolution 2019-5, Authorizing the Village Manager to Enter into a Contract to Purchase Various Weapons. Seconded by Mr. Hattenbach and the motion carried unanimously.

Ms. Conway reported on minor changes to the mutual aid agreement with Hamilton County law enforcement agencies. The changes specifically reference the creation of a mobile field force team, which is less aggressive and lethal than a SWAT team.

Ms. Conway presented and moved to approve Resolution 2019-6, Authorizing a Mutual Aid Agreement with Hamilton County. Seconded by Mr. Hattenbach and the motion carried unanimously.

Ms. Conway reported on the need to replace two vehicles in the police department. The 2019 budget provides $40,000 for normal vehicle replacement in the police department. Chief Wallace presented a plan at the January 28 meeting to replace an older unmarked Crown Victoria and an unmarked 2010 Ford Explorer. Two vehicles will be purchased in their place including a used 2018 Dodge Ram to replace the Chief's current vehicle. Price is $33,619 delivered and funding breaks down as $8,000 from the drug fund and $ 25,619 from the general fund.

Ms. Conway presented and moved to approve Resolution 2019-7, the Village Manager to Enter into a Contract to Purchase One Used 2018 Dodge Ram 1500 Truck. Seconded by Mr. Hattenbach and the motion carried unanimously.

Ms. Conway then reported on the second vehicle purchase: a used 2017 Nissan Rogue from Hertz Car Sales of Loveland at a price of $14, 985 which is the balance of the budgeted $40,000.

Ms. Conway presented and moved to approve Resolution 2019-8, the Village Manager to Enter into a Contract to Purchase One Used 2017 Nissan Rogue. Seconded by Mr. Bardach and the motion carried unanimously.

MANAGER'S REPORT

Mr. Lahrmer stated the 2018 Annual Financial Statement is required of all local government jurisdictions to be submitted to the state auditor and was included in the council packet. The document is prepared by Financial Administrator Kathy Harcourt, is available online, in the Administration Office, and advertised in a circulated newspaper.

Mr. Lahrmer recognized Nicole Browder, who announced her departure for another position. Her last council meeting was in January after 12.5 years with Amberley during which she had done an excellent job. The Village is currently in the process of recruiting for the position. Mr. Lahrmer wished her the best in future endeavors.

Mr. Lahrmer reported Kevin Frank is departing from his role as Village Solicitor as well as his law firm of Wood & Lamping. Mr. Frank served the Village since 2010 and will be extremely missed by staff and council. Mr. Lahrmer pointed out an advantage of Wood & Lamping as the Village's law firm is the municipal side of the business. Through Kevin Frank we have moved Kevin McDonough into the role of Village Solicitor. Mr. Lahrmer stated the Law Committee will convene later this month to meet and interact with Mr. McDonough.

Mayor Muething thanked Mr. Frank on behalf of council for his years of service and stated the City of Cincinnati is lucky to have him.

CHIEF'S REPORT

Chief Wallace thanked Mr. Frank for his guidance and friendship. He looks forward to working with Mr. McDonough.

Chief Wallace spoke about rotating the fleet and noted one car was sold today with payment received. The overall budget was minimal, roughly under 5% from 2018.

Chief Wallace recognized Sergeant Shaw, Officer Robbins, and Officer Burton for their two years of work to obtain the best weapons' rate for Village. He commended these employees for their diligence and thoughtfulness. Ability to use drug funds is a great opportunity to take some of the burden off the general fund.

Chief Wallace then commented on the difficult beginning of the year with officer fatalities like Officer Dale Woods and Detective Bill Brewer. He stated in his position on The Shield Board he meets with the families, one of the hardest positions he's had since becoming a policeman. He then recognized our great department and stated each day he's thankful because his biggest fear is this tragedy every night when you go to bed. He appreciates our community for their support even more because of this. Chief Wallace then discussed the high rate of officer suicide due to various reasons. Chief Wallace concluded by saying he's proud to work here.

MAYOR'S REPORT
Mayor Muething spoke about The Shield's recent phonathon on Channel 9. He explained The Shield has no administrative expenses and residents wishing to help and show support by donating to The Shield can contribute through Chief Wallace. He hopes the funds are never needed but in this time of fatalities The Shield is stressed. Ms. Conway pointed out you can give online at The Shield of Ohio.

Mayor Muething reported the Environmental Stewardship Committee will meet February 25 at 5pm. The meeting will be held to discuss an assessment of the We Thrive! action plan which is done every 2 years.

NEW BUSINESS
Ms. Kamine announced on behalf of Vice Mayor Wolf the next meeting of the We Thrive! subcommittee is February 13 at 6:00pm to continue discussing the chronic disease pathway, which is the next foray for We Thrive! led by resident Carole Donnellon.

Mayor Muething recognized and thanked a boy scout in attendance to earn a merit badge. He reminded everyone all are welcome to attend council meetings.

There being no further business, the Mayor adjourned the meeting.

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Anna L. Shaw, Acting Clerk

____
Mayor Thomas C. Muething

AMBERLEY VILLAGE, HAMILTON COUNTY

2/7/2019 1:55:05 PM

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Fund Summary

January 2019

Fund #	Fund Name	Starting Fund Balance	Month To Date Revenue	Year To Date Revenue	Month To Date Expenditures	Year To Date Expenditures	Ending Fund Balance	Current Reserve for Encumbrance	Unencumbered Fund Balance
1000	General	$5,661,270.63	$302,796.43	$302,796.43	$415,810.37	$415,810.37	$5,548,256.69	$1,151,919.25	$4,396,337.44
2011	Street Construction, Maint. and Repair	$672,269.91	$13,593.38	$13,593.38	$3,396.64	$3,396.64	$682,466.65	$111,909.26	$570,557.39
2051	Federal Grant	$41,840.00	$0.00	$0.00	$0.00	$0.00	$41,840.00	$41,840.00	$0.00
2091	Law Enforcement Trust	$49,808.27	$719.00	$719.00	$2,492.80	$2,492.80	$48,034.47	$3,728.20	$44,306.27
2101	Permissive Motor Vehicle License Tax	$64,940.69	$2,201.75	$2,201.75	$0.00	$0.00	$67,142.44	$0.00	$67,142.44
2131	Police Disability and Pension	$10,723.50	$0.00	$0.00	$0.00	$0.00	$10,723.50	$0.00	$10,723.50
2901	MAYOR'S COURT COMPUTER FUND	$6,229.38	$550.00	$550.00	$2,670.94	$2,670.94	$4,108.44	$6,263.06	($2,154.62)
2902	POLICE LEVY FUND	$6,813.58	$9.12	$9.12	$0.00	$0.00	$6,822.70	$0.00	$6,822.70
2903	PSAP 911 FUND	$30,799.83	$1,290.22	$1,290.22	$23,261.61	$23,261.61	$8,828.44	$3,142.39	$5,686.05
2904	EMPLOYEE SEVERANCE FUND	$175,177.81	$0.00	$0.00	$0.00	$0.00	$175,177.81	$0.00	$175,177.81
2905	WE THRIVE GRANT FUND	$3,345.42	$0.00	$0.00	$0.00	$0.00	$3,345.42	$1,000.00	$2,345.42
2906	NATURE WORKS GRANT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
3101	Bond Retirement	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4901	CAPITAL PROJECTS	$255,472.35	$0.00	$0.00	$59,488.00	$59,488.00	$195,984.35	$144,247.45	$51,736.90
4902	Capital Projects-PUBLIC FACILITIES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4903	Capital Projects-VILLAGE LAND	$1,204.12	$0.00	$0.00	$0.00	$0.00	$1,204.12	$0.00	$1,204.12
5901	STORM WATER UTILITY	$379,497.35	$18,542.94	$18,542.94	$2,185.63	$2,185.63	$395,854.66	$322,989.12	$72,865.54
9101	Unclaimed Monies	$15,706.04	$0.00	$0.00	$0.00	$0.00	$15,706.04	$0.00	$15,706.04
9901	MAYOR'S COURT Agency	$7,022.52	$8,527.00	$8,527.00	$8,609.00	$8,609.00	$6,940.52	$0.00	$6,940.52
9902	EMPLOYEES HEALTH INSURANCE Agency	$0.00	$4,500.10	$4,500.10	$4,500.10	$4,500.10	$0.00	$0.00	$0.00
9903	VALLEY BAND ESCROW	$22,413.89	$0.00	$0.00	$0.00	$0.00	$22,413.89	$0.00	$22,413.89
9904	Kenwood SWJEDZ Agency	$167,322.62	$87,102.67	$87,102.67	$53.30	$53.30	$254,371.99	$446.70	$253,925.29
9905	Kenwood SWJEDZ Escrow Agency	$7,476.38	$0.00	$0.00	$0.00	$0.00	$7,476.38	$0.00	$7,476.38
9906	Kenwood SWJEDZ Long-Term Maint. Agency	$5,851.00	$0.00	$0.00	$0.00	$0.00	$5,851.00	$0.00	$5,851.00
	Report Total:	$7,585,185.29	$439,832.61	$439,832.61	$522,468.39	$522,468.39	$7,502,549.51	$1,787,485.43	$5,715,064.08

Report reflects selected information.

Revenue Status

By Fund

As Of 1/31/2019

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-110-0000	General Property Tax - Real Estate	$1,032,819.00	$0.00	$1,032,819.00	0.000%
1000-120-0000	Tangible Personal Property Tax	$0.00	$0.00	$0.00	0.000%
1000-130-0000	Municipal Income Tax	$2,750,000.00	$250,956.25	$2,499,043.75	9.126%
1000-211-0000	Local Government Distribution	$61,552.00	$4,938.69	$56,613.31	8.024%
1000-224-0000	Liquor and Beer Permit Fees	$0.00	$0.00	$0.00	0.000%
1000-231-0000	Property Tax Allocation	$161,119.00	$0.00	$161,119.00	0.000%
1000-290-0000	Other - State Shared Taxes and Permits	$1,500.00	$0.00	$1,500.00	0.000%
1000-290-0011	Other - State Shared Taxes and Permits{JEDZ}	$127,000.00	$0.00	$127,000.00	0.000%
1000-390-0000	Other - Special Assessments	$0.00	$0.00	$0.00	0.000%
1000-390-0071	Other - Special Assessments{Property Maintenance}	$0.00	$575.00	-$575.00	0.000%
1000-411-0000	Federal - Restricted	$0.00	$0.00	$0.00	0.000%
1000-422-0000	State - Restricted	$0.00	$0.00	$0.00	0.000%
1000-422-0021	State - Restricted{OAC 109:2-18-04 TRAINING}	$0.00	$0.00	$0.00	0.000%
1000-422-0022	State - Restricted{FIRE TRAINING}	$0.00	$0.00	$0.00	0.000%
1000-422-0041	State - Restricted{K-9}	$0.00	$0.00	$0.00	0.000%
1000-440-0000	Grants or Aid (Non-Federal and Non-State)	$0.00	$0.00	$0.00	0.000%
1000-440-0041	Grants or Aid (Non-Federal and Non-State){K-9}	$0.00	$0.00	$0.00	0.000%
1000-490-0000	Other - Intergovernmental	$10,500.00	$0.00	$10,500.00	0.000%
1000-490-0015	Other - Intergovernmental{HTF COMMANDER}	$120,000.00	$0.00	$120,000.00	0.000%
1000-490-0017	Other - Intergovernmental{HC REA DISTRIBUTION}	$0.00	$0.00	$0.00	0.000%
1000-512-0000	Contracts for Police Protection	$7,500.00	$811.68	$6,688.32	10.822%
1000-514-0000	Garbage and Trash	$226,000.00	$19,740.50	$206,259.50	8.735%
1000-523-0000	Recreation Entry Fees	$3,500.00	$100.00	$3,400.00	2.857%
1000-529-0000	Other - Cultural and Recreational Programs	$1,800.00	$100.00	$1,700.00	5.556%
1000-541-0000	Consumer Rent	$90,000.00	$7,538.26	$82,461.74	8.376%
1000-541-0025	Consumer Rent{Mercy Land Lease}	$12,000.00	$3,125.00	$8,875.00	26.042%
1000-541-0035	Consumer Rent{COMMUNITY ROOM}	$0.00	$50.00	-$50.00	0.000%

Revenue Status

By Fund

As Of 1/31/2019

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-590-0000	Other - Charges for Services	$2,000.00	$21.00	$1,979.00	1.050%
1000-612-0000	Court Fines	$75,000.00	$5,212.00	$69,788.00	6.949%
1000-612-0051	Court Fines{MAYOR'S COURT CREDIT CARD FEES}	$0.00	$63.00	-$63.00	0.000%
1000-619-0000	Other - Fines and Forfeitures	$0.00	$0.00	$0.00	0.000%
1000-624-0000	Street Opening	$0.00	$0.00	$0.00	0.000%
1000-625-0000	Cable Franchise Fees	$56,000.00	$0.00	$56,000.00	0.000%
1000-629-0000	Other - Licenses and Permits	$56,000.00	$240.00	$55,760.00	0.429%
1000-629-0027	Other - Licenses and Permits{CELLULAR UNITS-ALARMS}	$6,000.00	$70.00	$5,930.00	1.167%
1000-690-0000	Other - Fines, Licenses and Permits	$0.00	$0.00	$0.00	0.000%
1000-701-0000	Interest	$120,000.00	$8,477.13	$111,522.87	7.064%
1000-820-0000	Contributions and Donations	$0.00	$0.00	$0.00	0.000%
1000-820-0023	Contributions and Donations{HC DIVE TEAM}	$0.00	$0.00	$0.00	0.000%
1000-820-0030	Contributions and Donations{ICE CREAM SOCIAL}	$8,000.00	$0.00	$8,000.00	0.000%
1000-820-0041	Contributions and Donations{K-9}	$0.00	$0.00	$0.00	0.000%
1000-892-0000	Other - Miscellaneous Non-Operating	$3,000.00	$777.92	$2,222.08	25.931%
1000-931-0000	Transfers - In	$0.00	$0.00	$0.00	0.000%
1000-961-0000	Sale of Fixed Assets	$0.00	$0.00	$0.00	0.000%
1000-981-0000	Special Items	$0.00	$0.00	$0.00	0.000%
1000-982-0000	Extraordinary Items	$0.00	$0.00	$0.00	0.000%
1000-999-0000	Other - Other Financing Sources	$0.00	$0.00	$0.00	0.000%
	Fund 1000 Sub-Total:	$4,931,290.00	$302,796.43	$4,628,493.57	6.140%
	Report Total:	$4,931,290.00	$302,796.43	$4,628,493.57	6.140%

Appropriation Summary

January 2019

1000 - General	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Security of Persons and Property								
Police Enforcement								
Personal Services	$0.00	$1,129,528.00	$1,129,528.00	$154,457.21	$154,457.21	$25,002.67	$950,068.12	13.674%
Employee Fringe Benefits	$0.00	$398,445.00	$398,445.00	$49,446.31	$49,446.31	$17,772.83	$331,225.86	12.410%
Contractual Services	$277.51	$183,670.00	$183,947.51	$10,410.22	$10,410.22	$84,947.37	$88,589.92	5.659%
Supplies and Materials	$740.91	$96,000.00	$96,740.91	$5,529.63	$5,529.63	$50,609.54	$40,601.74	5.716%
Capital Outlay	$0.00	$53,500.00	$53,500.00	$1,891.00	$1,891.00	$0.00	$51,609.00	3.535%
Total Police Enforcement	$1,018.42	$1,861,143.00	$1,862,161.42	$221,734.37	$221,734.37	$178,332.41	$1,462,094.64	
Fire Fighting, Prevention and Inspection								
Personal Services	$0.00	$200,430.00	$200,430.00	$8,364.97	$8,364.97	$1,322.14	$190,742.89	4.174%
Employee Fringe Benefits	$0.00	$43,099.00	$43,099.00	$2,714.40	$2,714.40	$0.00	$40,384.60	6.298%
Contractual Services	$893.97	$51,000.00	$51,893.97	$12,323.78	$12,323.78	$30,075.96	$9,494.23	23.748%
Supplies and Materials	$2,861.45	$38,000.00	$40,861.45	$4,837.92	$4,837.92	$12,719.38	$23,304.15	11.840%
Capital Outlay	$2,576.06	$7,600.00	$10,176.06	$1,873.85	$1,873.85	$702.21	$7,600.00	18.414%
Total Fire Fighting, Prevention and Inspection	$6,331.48	$340,129.00	$346,460.48	$30,114.92	$30,114.92	$44,819.69	$271,525.87	
Total Security of Persons and Property	$7,349.90	$2,201,272.00	$2,208,621.90	$251,849.29	$251,849.29	$223,152.10	$1,733,620.51	
Public Health Services								
Payment to County Health District								
Contractual Services	$0.00	$11,668.00	$11,668.00	$0.00	$0.00	$0.00	$11,668.00	0.000%
Total Payment to County Health District	$0.00	$11,668.00	$11,668.00	$0.00	$0.00	$0.00	$11,668.00	
Other Public Health Services								
Contractual Services	$0.00	$153,000.00	$153,000.00	$0.00	$0.00	$153,000.00	$0.00	0.000%
Total Other Public Health Services	$0.00	$153,000.00	$153,000.00	$0.00	$0.00	$153,000.00	$0.00	
Total Public Health Services	$0.00	$164,668.00	$164,668.00	$0.00	$0.00	$153,000.00	$11,668.00	
Basic Utility Services								
Waste Collection - Refuse Collection and Disp								
Contractual Services	$10,000.00	$225,960.00	$235,960.00	$19,049.68	$19,049.68	$216,910.32	$0.00	8.073%
Total Waste Collection - Refuse Collection and Disp	$10,000.00	$225,960.00	$235,960.00	$19,049.68	$19,049.68	$216,910.32	$0.00	
Total Basic Utility Services	$10,000.00	$225,960.00	$235,960.00	$19,049.68	$19,049.68	$216,910.32	$0.00	
Transportation								
Other Transportation								
Personal Services	$0.00	$420,049.00	$420,049.00	$30,438.44	$30,438.44	$4,164.80	$385,445.76	7.246%
Employee Fringe Benefits	$0.00	$172,005.00	$172,005.00	$10,644.46	$10,644.46	$5,827.21	$155,533.33	6.188%
Contractual Services	$0.00	$118,601.00	$118,601.00	$2,121.71	$2,121.71	$38,556.55	$77,922.74	1.789%
Supplies and Materials	$3,327.58	$217,960.00	$221,287.58	$16,126.84	$16,126.84	$163,160.54	$42,000.20	7.288%
Capital Outlay	$0.00	$9,800.00	$9,800.00	$0.00	$0.00	$0.00	$9,800.00	0.000%
Total Other Transportation	$3,327.58	$938,415.00	$941,742.58	$59,331.45	$59,331.45	$211,709.10	$670,702.03	
Total Transportation	$3,327.58	$938,415.00	$941,742.58	$59,331.45	$59,331.45	$211,709.10	$670,702.03	
General Government								
Mayor and Administrative Offices								
Personal Services	$0.00	$355,041.00	$355,041.00	$25,681.51	$25,681.51	$3,315.81	$326,043.68	7.233%
Employee Fringe Benefits	$0.00	$102,383.00	$102,383.00	$7,556.46	$7,556.46	$2,211.17	$92,615.37	7.381%
Contractual Services	$14,000.00	$94,086.00	$108,086.00	$6,101.46	$6,101.46	$63,087.18	$38,897.36	5.645%

Appropriation Summary

January 2019

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Supplies and Materials	$0.00	$4,300.00	$4,300.00	$0.00	$0.00	$3,000.00	$1,300.00	0.000%
Total Mayor and Administrative Offices	$14,000.00	$555,810.00	$569,810.00	$39,339.43	$39,339.43	$71,614.16	$458,856.41	
Legislative Activities								
Personal Services	$0.00	$10,800.00	$10,800.00	$788.00	$788.00	$62.00	$9,950.00	7.296%
Employee Fringe Benefits	$0.00	$1,985.00	$1,985.00	$36.40	$36.40	$0.00	$1,948.60	1.834%
Contractual Services	$6,505.80	$61,975.00	$68,480.80	$16,985.45	$16,985.45	$28,447.35	$23,048.00	24.803%
Supplies and Materials	$0.00	$10,475.00	$10,475.00	$0.00	$0.00	$1,250.00	$9,225.00	0.000%
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Legislative Activities	$6,505.80	$85,235.00	$91,740.80	$17,809.85	$17,809.85	$29,759.35	$44,171.60	
Mayor's Court								
Contractual Services	$1,650.00	$26,250.00	$27,900.00	$1,650.00	$1,650.00	$20,000.00	$6,250.00	5.914%
Supplies and Materials	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Mayor's Court	$1,650.00	$26,250.00	$27,900.00	$1,650.00	$1,650.00	$20,000.00	$6,250.00	
Clerk - Treasurer								
Personal Services	$0.00	$1,500.00	$1,500.00	$110.00	$110.00	$15.00	$1,375.00	7.333%
Employee Fringe Benefits	$0.00	$257.00	$257.00	$26.81	$26.81	$0.00	$230.19	10.432%
Contractual Services	$0.00	$1,350.00	$1,350.00	$0.00	$0.00	$0.00	$1,350.00	0.000%
Total Clerk - Treasurer	$0.00	$3,107.00	$3,107.00	$136.81	$136.81	$15.00	$2,955.19	
Lands and Buildings								
Personal Services	$0.00	$64,000.00	$64,000.00	$2,061.91	$2,061.91	$279.65	$61,658.44	3.222%
Employee Fringe Benefits	$0.00	$10,688.00	$10,688.00	$873.63	$873.63	$0.00	$9,814.37	8.174%
Contractual Services	$0.00	$236,909.00	$236,909.00	$9,352.07	$9,352.07	$151,137.93	$76,419.00	3.948%
Supplies and Materials	$0.00	$130,828.00	$130,828.00	$2,821.61	$2,821.61	$24,195.32	$103,811.07	2.157%
Capital Outlay	$0.00	$12,200.00	$12,200.00	$0.00	$0.00	$0.00	$12,200.00	0.000%
Total Lands and Buildings	$0.00	$454,625.00	$454,625.00	$15,109.22	$15,109.22	$175,612.90	$263,902.88	
Boards and Commissions								
Personal Services	$0.00	$800.00	$800.00	$58.68	$58.68	$8.00	$733.32	7.335%
Employee Fringe Benefits	$0.00	$124.00	$124.00	$0.96	$0.96	$0.00	$123.04	0.774%
Total Boards and Commissions	$0.00	$924.00	$924.00	$59.64	$59.64	$8.00	$856.36	
Solicitor								
Contractual Services	$5,140.57	$60,000.00	$65,140.57	$3,093.00	$3,093.00	$42,047.57	$20,000.00	4.748%
Total Solicitor	$5,140.57	$60,000.00	$65,140.57	$3,093.00	$3,093.00	$42,047.57	$20,000.00	
Income Tax Administration								
Personal Services	$0.00	$61,784.00	$61,784.00	$3,957.34	$3,957.34	$573.86	$57,252.80	6.405%
Employee Fringe Benefits	$0.00	$28,430.00	$28,430.00	$1,928.18	$1,928.18	$798.01	$25,703.81	6.782%
Contractual Services	$0.00	$13,910.00	$13,910.00	$2,415.12	$2,415.12	$6,068.88	$5,426.00	17.362%
Supplies and Materials	$0.00	$650.00	$650.00	$0.00	$0.00	$650.00	$0.00	0.000%
Total Income Tax Administration	$0.00	$104,774.00	$104,774.00	$8,300.64	$8,300.64	$8,090.75	$88,382.61	
Tax Refunds								
Other	$0.00	$100,000.00	$100,000.00	$81.36	$81.36	$0.00	$99,918.64	0.081%
Total Tax Refunds	$0.00	$100,000.00	$100,000.00	$81.36	$81.36	$0.00	$99,918.64	
Other General Government								
Employee Fringe Benefits	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Supplies and Materials	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Other	$0.00	$250.00	$250.00	$0.00	$0.00	$0.00	$250.00	0.000%
Total Other General Government	$0.00	$250.00	$250.00	$0.00	$0.00	$0.00	$250.00	
Total General Government	$27,296.37	$1,390,975.00	$1,418,271.37	$85,579.95	$85,579.95	$347,147.73	$985,543.69	
Other Financing Uses								
Transfers - Out	$0.00	$340,000.00	$340,000.00	$0.00	$0.00	$0.00	$340,000.00	0.000%
Contingencies	$0.00	$20,000.00	$20,000.00	$0.00	$0.00	$0.00	$20,000.00	0.000%
Other - Other Financing Uses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Uses	$0.00	$360,000.00	$360,000.00	$0.00	$0.00	$0.00	$360,000.00	
Total 1000 - General	$47,973.85	$5,281,290.00	$5,329,263.85	$415,810.37	$415,810.37	$1,151,919.25	$3,761,534.23	
2011 - Street Construction, Maint. and Repair								
Transportation								
Other Transportation								
Contractual Services	$4,136.87	$60,000.00	$64,136.87	$3,396.64	$3,396.64	$30,740.23	$30,000.00	5.296%
Capital Outlay	$81,169.03	$739,960.00	$821,129.03	$0.00	$0.00	$81,169.03	$739,960.00	0.000%
Total Other Transportation	$85,305.90	$799,960.00	$885,265.90	$3,396.64	$3,396.64	$111,909.26	$769,960.00	
Total Transportation	$85,305.90	$799,960.00	$885,265.90	$3,396.64	$3,396.64	$111,909.26	$769,960.00	
Total 2011 - Street Construction, Maint. and Repair	$85,305.90	$799,960.00	$885,265.90	$3,396.64	$3,396.64	$111,909.26	$769,960.00	
2051 - Federal Grant								
Community Environment								
Other Community Environment								
Other	$41,840.00	$0.00	$41,840.00	$0.00	$0.00	$41,840.00	$0.00	0.000%
Total Other Community Environment	$41,840.00	$0.00	$41,840.00	$0.00	$0.00	$41,840.00	$0.00	
Total Community Environment	$41,840.00	$0.00	$41,840.00	$0.00	$0.00	$41,840.00	$0.00	
Total 2051 - Federal Grant	$41,840.00	$0.00	$41,840.00	$0.00	$0.00	$41,840.00	$0.00	
2091 - Law Enforcement Trust								
Security of Persons and Property								
Police Enforcement								
Contractual Services	$0.00	$500.00	$500.00	$0.00	$0.00	$0.00	$500.00	0.000%
Other	$0.00	$33,300.00	$33,300.00	$2,492.80	$2,492.80	$3,728.20	$27,079.00	7.486%
Total Police Enforcement	$0.00	$33,800.00	$33,800.00	$2,492.80	$2,492.80	$3,728.20	$27,579.00	
Total Security of Persons and Property	$0.00	$33,800.00	$33,800.00	$2,492.80	$2,492.80	$3,728.20	$27,579.00	
Total 2091 - Law Enforcement Trust	$0.00	$33,800.00	$33,800.00	$2,492.80	$2,492.80	$3,728.20	$27,579.00	
2101 - Permissive Motor Vehicle License Tax								
Transportation								
Other Transportation								
Contractual Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Capital Outlay	$0.00	$90,000.00	$90,000.00	$0.00	$0.00	$0.00	$90,000.00	0.000%
Total Other Transportation	$0.00	$90,000.00	$90,000.00	$0.00	$0.00	$0.00	$90,000.00	

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Transportation	$0.00	$90,000.00	$90,000.00	$0.00	$0.00	$0.00	$90,000.00	
Total 2101 - Permissive Motor Vehicle License Tax	$0.00	$90,000.00	$90,000.00	$0.00	$0.00	$0.00	$90,000.00	
2131 - Police Disability and Pension								
Security of Persons and Property								
Police Enforcement								
Personal Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Employee Fringe Benefits	$0.00	$62,810.00	$62,810.00	$0.00	$0.00	$0.00	$62,810.00	0.000%
Total Police Enforcement	$0.00	$62,810.00	$62,810.00	$0.00	$0.00	$0.00	$62,810.00	
Total Security of Persons and Property	$0.00	$62,810.00	$62,810.00	$0.00	$0.00	$0.00	$62,810.00	
General Government								
Auditor of State Fees								
Contractual Services	$0.00	$650.00	$650.00	$0.00	$0.00	$0.00	$650.00	0.000%
Total Auditor of State Fees	$0.00	$650.00	$650.00	$0.00	$0.00	$0.00	$650.00	
Total General Government	$0.00	$650.00	$650.00	$0.00	$0.00	$0.00	$650.00	
Total 2131 - Police Disability and Pension	$0.00	$63,460.00	$63,460.00	$0.00	$0.00	$0.00	$63,460.00	
2901 - MAYOR'S COURT COMPUTER FUND								
Security of Persons and Property								
Police Enforcement								
Contractual Services	$0.00	$1,500.00	$1,500.00	$100.94	$100.94	$1,399.06	$0.00	6.729%
Supplies and Materials	$0.00	$6,000.00	$6,000.00	$2,070.00	$2,070.00	$3,000.00	$930.00	34.500%
Capital Outlay	$0.00	$7,600.00	$7,600.00	$500.00	$500.00	$1,864.00	$5,236.00	6.579%
Total Police Enforcement	$0.00	$15,100.00	$15,100.00	$2,670.94	$2,670.94	$6,263.06	$6,166.00	
Total Security of Persons and Property	$0.00	$15,100.00	$15,100.00	$2,670.94	$2,670.94	$6,263.06	$6,166.00	
Total 2901 - MAYOR'S COURT COMPUTER FUND	$0.00	$15,100.00	$15,100.00	$2,670.94	$2,670.94	$6,263.06	$6,166.00	
2902 - POLICE LEVY FUND								
Security of Persons and Property								
Police Enforcement								
Personal Services	$0.00	$1,007,636.00	$1,007,636.00	$0.00	$0.00	$0.00	$1,007,636.00	0.000%
Employee Fringe Benefits	$0.00	$301,644.00	$301,644.00	$0.00	$0.00	$0.00	$301,644.00	0.000%
Contractual Services	$0.00	$15,500.00	$15,500.00	$0.00	$0.00	$0.00	$15,500.00	0.000%
Total Police Enforcement	$0.00	$1,324,780.00	$1,324,780.00	$0.00	$0.00	$0.00	$1,324,780.00	
Total Security of Persons and Property	$0.00	$1,324,780.00	$1,324,780.00	$0.00	$0.00	$0.00	$1,324,780.00	
Total 2902 - POLICE LEVY FUND	$0.00	$1,324,780.00	$1,324,780.00	$0.00	$0.00	$0.00	$1,324,780.00	
2903 - PSAP 911 FUND								
Security of Persons and Property								
Police Enforcement								
Contractual Services	$0.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$0.00	$0.00	100.000%
Capital Outlay	$9,739.00	$14,665.00	$24,404.00	$21,261.61	$21,261.61	$3,142.39	$0.00	87.123%

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Police Enforcement	$9,739.00	$16,665.00	$26,404.00	$23,261.61	$23,261.61	$3,142.39	$0.00	
Total Security of Persons and Property	$9,739.00	$16,665.00	$26,404.00	$23,261.61	$23,261.61	$3,142.39	$0.00	
Total 2903 - PSAP 911 FUND	$9,739.00	$16,665.00	$26,404.00	$23,261.61	$23,261.61	$3,142.39	$0.00	
2904 - EMPLOYEE SEVERANCE FUND								
Security of Persons and Property								
Police Enforcement								
Personal Services	$0.00	$212,000.00	$212,000.00	$0.00	$0.00	$0.00	$212,000.00	0.000%
Employee Fringe Benefits	$0.00	$3,177.00	$3,177.00	$0.00	$0.00	$0.00	$3,177.00	0.000%
Total Police Enforcement	$0.00	$215,177.00	$215,177.00	$0.00	$0.00	$0.00	$215,177.00	
Total Security of Persons and Property	$0.00	$215,177.00	$215,177.00	$0.00	$0.00	$0.00	$215,177.00	
Transportation								
Other Transportation								
Personal Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Employee Fringe Benefits	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Transportation	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Transportation	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Other Financing Uses								
Contingencies	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Uses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 2904 - EMPLOYEE SEVERANCE FUND	$0.00	$215,177.00	$215,177.00	$0.00	$0.00	$0.00	$215,177.00	
2905 - WE THRIVE GRANT FUND								
Community Environment								
Other Community Environment								
Other	$0.00	$3,345.42	$3,345.42	$0.00	$0.00	$1,000.00	$2,345.42	0.000%
Total Other Community Environment	$0.00	$3,345.42	$3,345.42	$0.00	$0.00	$1,000.00	$2,345.42	
Total Community Environment	$0.00	$3,345.42	$3,345.42	$0.00	$0.00	$1,000.00	$2,345.42	
Total 2905 - WE THRIVE GRANT FUND	$0.00	$3,345.42	$3,345.42	$0.00	$0.00	$1,000.00	$2,345.42	
2906 - NATURE WORKS GRANT								
Leisure Time Activities								
Other Leisure Time Activities								
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Leisure Time Activities	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Leisure Time Activities	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 2906 - NATURE WORKS GRANT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
4901 - CAPITAL PROJECTS								
Capital Outlay								
Capital Outlay								
Capital Outlay	$198,715.45	$244,000.00	$442,715.45	$59,488.00	$59,488.00	$144,247.45	$238,980.00	13.437%

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Capital Outlay	$198,715.45	$244,000.00	$442,715.45	$59,488.00	$59,488.00	$144,247.45	$238,980.00	
Total Capital Outlay	$198,715.45	$244,000.00	$442,715.45	$59,488.00	$59,488.00	$144,247.45	$238,980.00	
Total 4901 - CAPITAL PROJECTS	$198,715.45	$244,000.00	$442,715.45	$59,488.00	$59,488.00	$144,247.45	$238,980.00	
4902 - Capital Projects-PUBLIC FACILITIES								
Capital Outlay								
Capital Outlay								
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 4902 - Capital Projects-PUBLIC FACILITIES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
4903 - Capital Projects-VILLAGE LAND								
Capital Outlay								
Capital Outlay								
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 4903 - Capital Projects-VILLAGE LAND	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
5901 - STORM WATER UTILITY								
Transportation								
Storm Sewers and Drains								
Personal Services	$0.00	$12,980.00	$12,980.00	$204.38	$204.38	$27.88	$12,747.74	1.575%
Employee Fringe Benefits	$0.00	$2,020.00	$2,020.00	$3.37	$3.37	$0.00	$2,016.63	0.167%
Contractual Services	$29,341.91	$60,000.00	$89,341.91	$1,977.88	$1,977.88	$27,364.03	$60,000.00	2.214%
Supplies and Materials	$0.00	$5,000.00	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	0.000%
Capital Outlay	$295,597.21	$177,390.00	$472,987.21	$0.00	$0.00	$295,597.21	$177,390.00	0.000%
Total Storm Sewers and Drains	$324,939.12	$257,390.00	$582,329.12	$2,185.63	$2,185.63	$322,989.12	$257,154.37	
Total Transportation	$324,939.12	$257,390.00	$582,329.12	$2,185.63	$2,185.63	$322,989.12	$257,154.37	
Total 5901 - STORM WATER UTILITY	$324,939.12	$257,390.00	$582,329.12	$2,185.63	$2,185.63	$322,989.12	$257,154.37	
9101 - Unclaimed Monies								
Other Financing Uses								
Contingencies	$0.00	$15,706.04	$15,706.04	$0.00	$0.00	$0.00	$15,706.04	0.000%
Total Other Financing Uses	$0.00	$15,706.04	$15,706.04	$0.00	$0.00	$0.00	$15,706.04	
Total 9101 - Unclaimed Monies	$0.00	$15,706.04	$15,706.04	$0.00	$0.00	$0.00	$15,706.04	
9901 - MAYOR'S COURT Agency								
Security of Persons and Property								
Police Enforcement								
Other	$0.00	$125,000.00	$125,000.00	$8,609.00	$8,609.00	$0.00	$116,391.00	6.887%

Appropriation Summary

January 2019

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Police Enforcement	$0.00	$125,000.00	$125,000.00	$8,609.00	$8,609.00	$0.00	$116,391.00	
Total Security of Persons and Property	$0.00	$125,000.00	$125,000.00	$8,609.00	$8,609.00	$0.00	$116,391.00	
Other Financing Uses								
Transfers - Out	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Uses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 9901 - MAYOR'S COURT Agency	$0.00	$125,000.00	$125,000.00	$8,609.00	$8,609.00	$0.00	$116,391.00	
9902 - EMPLOYEES HEALTH INSURANCE Agency								
Other Financing Uses								
Contingencies	$0.00	$60,000.00	$60,000.00	$4,500.10	$4,500.10	$0.00	$55,499.90	7.500%
Total Other Financing Uses	$0.00	$60,000.00	$60,000.00	$4,500.10	$4,500.10	$0.00	$55,499.90	
Total 9902 - EMPLOYEES HEALTH INSURANCE Agency	$0.00	$60,000.00	$60,000.00	$4,500.10	$4,500.10	$0.00	$55,499.90	
9903 - VALLEY BAND ESCROW								
Security of Persons and Property								
Police Enforcement								
Other	$0.00	$22,052.42	$22,052.42	$0.00	$0.00	$0.00	$22,052.42	0.000%
Total Police Enforcement	$0.00	$22,052.42	$22,052.42	$0.00	$0.00	$0.00	$22,052.42	
Total Security of Persons and Property	$0.00	$22,052.42	$22,052.42	$0.00	$0.00	$0.00	$22,052.42	
Other Financing Uses								
Transfers - Out	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Uses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 9903 - VALLEY BAND ESCROW	$0.00	$22,052.42	$22,052.42	$0.00	$0.00	$0.00	$22,052.42	
9904 - Kenwood SWJEDZ Agency								
General Government								
Income Tax Administration								
Contractual Services	$0.00	$106,700.00	$106,700.00	$53.30	$53.30	$446.70	$106,200.00	0.050%
Other	$0.00	$940,500.00	$940,500.00	$0.00	$0.00	$0.00	$940,500.00	0.000%
Total Income Tax Administration	$0.00	$1,047,200.00	$1,047,200.00	$53.30	$53.30	$446.70	$1,046,700.00	
Total General Government	$0.00	$1,047,200.00	$1,047,200.00	$53.30	$53.30	$446.70	$1,046,700.00	
Other Financing Uses								
Transfers - Out	$0.00	$52,800.00	$52,800.00	$0.00	$0.00	$0.00	$52,800.00	0.000%
Total Other Financing Uses	$0.00	$52,800.00	$52,800.00	$0.00	$0.00	$0.00	$52,800.00	
Total 9904 - Kenwood SWJEDZ Agency	$0.00	$1,100,000.00	$1,100,000.00	$53.30	$53.30	$446.70	$1,099,500.00	
9905 - Kenwood SWJEDZ Escrow Agency								
General Government								
Tax Refunds								
Other	$0.00	$35,000.00	$35,000.00	$0.00	$0.00	$0.00	$35,000.00	0.000%
Total Tax Refunds	$0.00	$35,000.00	$35,000.00	$0.00	$0.00	$0.00	$35,000.00	

Appropriation Summary

January 2019

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total General Government	$0.00	$35,000.00	$35,000.00	$0.00	$0.00	$0.00	$35,000.00	
Other Financing Uses								
Transfers - Out	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Uses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 9905 - Kenwood SWJEDZ Escrow Agency	$0.00	$35,000.00	$35,000.00	$0.00	$0.00	$0.00	$35,000.00	
9906 - Kenwood SWJEDZ Long-Term Maint. Agency								
General Government								
Boards and Commissions								
Other	$0.00	$7,500.00	$7,500.00	$0.00	$0.00	$0.00	$7,500.00	0.000%
Total Boards and Commissions	$0.00	$7,500.00	$7,500.00	$0.00	$0.00	$0.00	$7,500.00	
Total General Government	$0.00	$7,500.00	$7,500.00	$0.00	$0.00	$0.00	$7,500.00	
Other Financing Uses								
Transfers - Out	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Uses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 9906 - Kenwood SWJEDZ Long-Term Maint. Agency	$0.00	$7,500.00	$7,500.00	$0.00	$0.00	$0.00	$7,500.00	
Report Totals:	$708,513.32	$9,710,225.88	$10,418,739.20	$522,468.39	$522,468.39	$1,787,485.43	$8,108,785.38	

INVESTMENT LISTING

January 31, 2019

TYPE	DESCRIPTION	CURRENT VALUE	INTERST RATE	YEAR TO DATE INTEREST	TOTAL INTEREST	PURCHASE DATE	MATURITY DATE
CD	MORGAN STANLEY BANK	$ 250,000.00	1.60%	$ -		8/17/2017	2/19/2019
AGENCY	FHLB 22519	$ 250,225.00	1.25%	$ -		4/25/2017	2/25/2019
CD	GOLDMAN SACHS	$ 250,000.00	1.60%	$ -		3/30/2017	3/28/2019
CD	BANK OF RHODE ISLAND	$ 250,000.00	1.50%	$ 318.49		3/29/2017	3/29/2019
AGENCY	FHLB BOND AGENCY 4819	$ 249,500.00	1.15%	$ -		12/22/2016	4/8/2019
CD	STERLING BANK	$ 250,000.00	1.65%	$ 350.34		9/8/2017	5/8/2019
CD	ALLY BANK	$ 250,000.00	1.25%	$ -		6/23/2016	6/24/2019
CD	DISCOVER BANK	$ 250,000.00	1.60%	$ 2,016.44		7/6/2017	7/8/2019
CD	CAPITAL ONE BANK	$ 250,000.00	1.70%	$ -		8/16/2017	8/16/2019
CD	LAKE CITY BANK	$ 250,000.00	1.70%	$ 360.96		9/8/2017	9/9/2019
CD	FIRST COMMERCE BANK	$ 250,000.00	2.00%	$ 424.66		2/7/2018	11/7/2019
CD	STURGIS BANK & TRUST	$ 250,000.00	1.75%	$ 371.58		11/9/2017	1/9/2020
CD	WELLS FARGO	$ 250,000.00	2.40%	$ 509.59		2/28/2018	2/28/2020
CD	CITIBANK	$ 250,000.00	2.50%	$ -		3/29/2018	3/30/2020
CD	SYNCHRONY BANK	$ 250,000.00	2.40%	$ -		4/6/2018	4/6/2020
AGENCY	FFCB5820	$ 250,000.00	2.15%	$ -		4/4/2018	5/8/2020
CD	STIFEL BANK & TRUST	$ 250,000.00	2.70%	$ 573.29		5/31/2018	5/29/2020
CD	PINNACLE BANK	$ 250,000.00	2.75%	$ 583.90		6/15/2018	6/15/2020
CD	STEARNS BANK	$ 250,000.00	2.75%	$ 583.90		7/6/2018	7/6/2020
CD	FNB OF ALBANY	$ 250,000.00	2.70%	$ 573.29		7/30/2018	7/30/2020
CD	SOUTHERN STATES BANK	$ 250,000.00	2.80%	$ 594.52		6/27/2018	9/28/2020
CD	HORIZON BANK	$ 250,000.00	2.60%	$ 552.05		4/30/2018	10/30/2020
CD	LIVE OAK BANKING CO	$ 250,000.00	2.75%	$ 583.90		8/15/2018	11/16/2020
CD	GREAT NORTH BANK	$ 250,000.00	2.80%	$ 594.52		8/31/2018	2/26/2021
CD	TIAA FSB HOLDINGS INC	$ 250,000.00	2.75%	$ -		1/18/2019	7/19/2021
CD	UBS BANK	$ 250,000.00	3.15%	$ 668.84		10/30/2018	10/28/2021
CD	MORGAN STANLEY PRIVATE BANK	$ 250,000.00	3.25%	$ -		11/29/2018	11/29/2021
				$ 9,660.27	**ACTIVE**		
				$ 339.73	**MATURED**		
TOTAL		**$ 6,749,725.00**		$ 10,000.00			

TO: Village Council

FROM: Scot F. Lahrmer, Village Manager

DATE: February 7, 2019

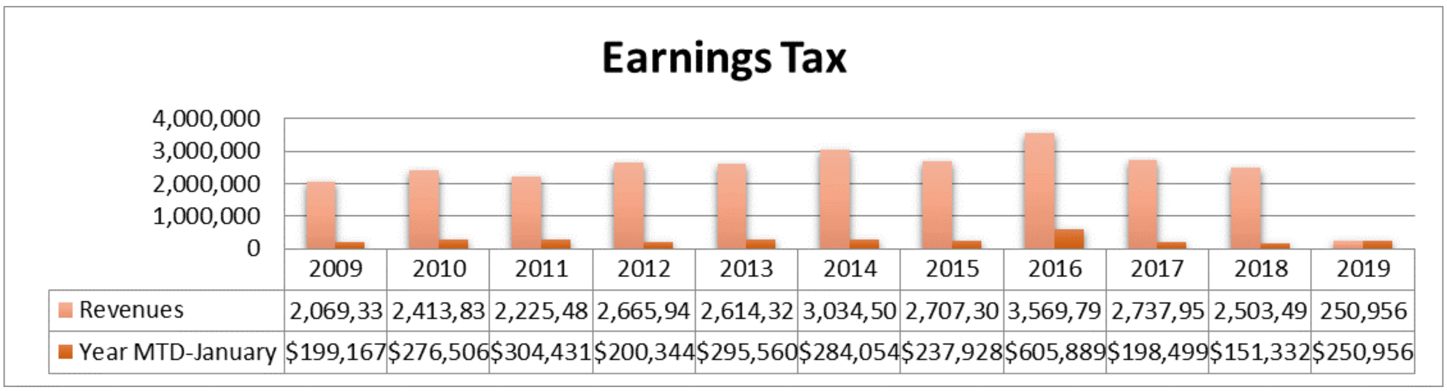
RE: Finance Report for January 2019

The UAN report has been included in your packet. Some of the highlights from the General Fund have been summarized and described below:

General Fund Revenue

Earnings Tax

Earnings Tax collections for the month of January totaled $250,956. This is up 65.83% from January 2018's collection of $151,332. The earnings tax collection estimate for 2019 is $2,750,000. Earnings tax continues to be the Village's primary revenue source. This chart shows how the earnings tax has tracked since 2009 and also reflects the amount collected year to date for each of the last 10 years.



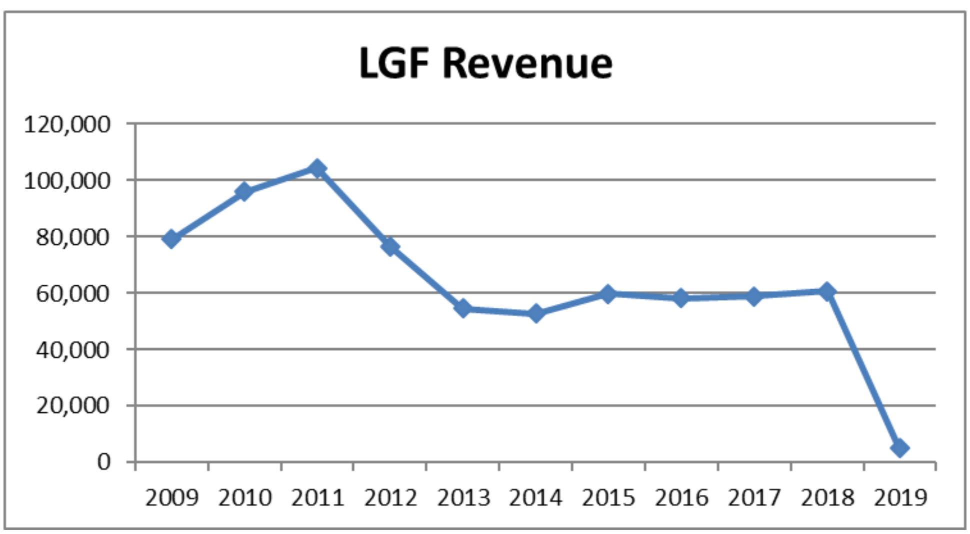
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Revenues	2,069,33	2,413,83	2,225,48	2,665,94	2,614,32	3,034,50	2,707,30	3,569,79	2,737,95	2,503,49	250,956
Year MTD-January	$199,167	$276,506	$304,431	$200,344	$295,560	$284,054	$237,928	$605,889	$198,499	$151,332	$250,956

Property Tax

The Village received no real estate property tax in the month of January.

Local Government Fund

The Local Government Fund netted $4,938 for January. The graph highlights the LGF Revenue for the years 2009-January 2019. The projection for 2019 is $61,552.



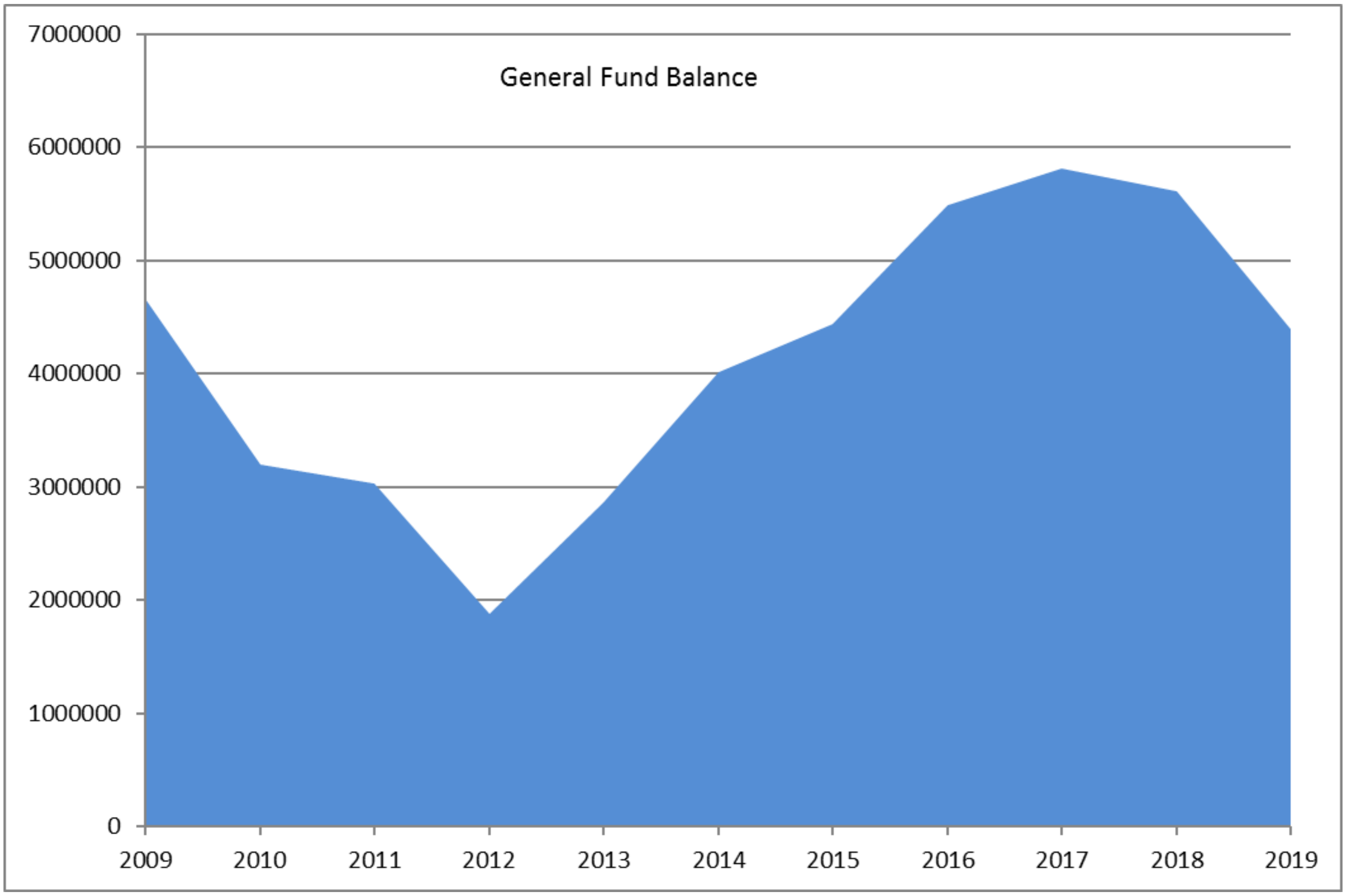
1

General Fund Summary

Revenue for the month of January totaled $ 302,796

2019 Earnings Tax Estimate:	$2,750,000	
Earnings Tax Collected (as of 1/31/19)	$ 250,956	9.13% collected
2019 Revenue Estimate:	$4,931,290	
Revenue Collected (as of 1/31/19)	$ 302,796	6.14% collected
Expenses for January totaled:	$ 415,810	
2019 Budget:	$5,281,290	
Expenditures (as of 1/31/19)	$ 415,810	7.87% spent

The unencumbered General Fund balance as of the end of January is $4,396,337.



If you have any questions, please let me know.

2

TO: **Village Council**

FROM: **Scot F. Lahrmer, Village Manager**

DATE: **March 5, 2019**

RE: **Salary Ordinance**

ITEM: Ordinance 2019 - 1 Fixing Compensation for Village Employees and Declaring an Emergency

ACTION REQUESTED: By motion, adopt **Ordinance 2019-1** authorizing a 1/2 percent lump sum payment and 2 percent wage increase to Village employees.

PURPOSE: To meritoriously compensate employees.

Pay increases for Village employees occur on April 1 of each year. There have been years when employees' pay has not been increased as was the case in 2011 and 2012. In 2010, pay was increased at a rate of 1.8% and the prior year's wage increase in 2009 was 1%. In 2013, 2014 and 2015, the employees received a 3% increase in pay. In 2016, employee compensation was approved at 2%; Council approved a 2 1/2% for 2017 and 2018. In 2011, employees began paying 10% of their health care premium and in 2012, employees jumped to paying 15% of their health care premium. Also during this time, plan coverage was reduced, co-pay and out-of-pocket exposure increased while the employees moved to a high deductible plan.

The Compensation and Benefits Committee met February 27 to consider employee compensation. Information provided to the Committee included the history of the Village's earnings tax collection, summary of generally what 8 other communities have done in the last 10 years for employee compensation and the financial effect of a pay increase. Each percent increase in pay costs the Village $35,071.

The employees requested consideration of at least 3%. Discussion occurred among the Compensation and Benefits Committee with various views, all favorable towards the outstanding work Village employees perform.

After a discussion of the challenges of being in a deficit mode (2018 and anticipated 2019) and our need to be conservative in spending, but noting a desire to ensure employees are compensated for hard work and competitively with other departments, it was suggested the Compensation and Benefits Committee consider an alternative structure to our typical cost of living adjustment. Ultimately, the Committee concurred a one-time lump sum payment in addition to the cost of living adjustment would be preferred. This approach would be an option in order to reward and compensate employees while managing future cost implications.

The Compensation and Benefits Committee recommends to council a .5% one-time, lump sum payment in addition to the 2% cost of living adjustment effective April 1, 2019. The additional cost of the lump sum payment would be approximately $17,000 for 2019. Ordinance 2019-1 provides a 1/2 percent one-time, lump sum payment and increases wages by 2 percent; this ordinance also increases the Village's pay ranges by the same percent. This salary increase does not apply to the village manager, council, planning commission or the treasurer.

In order for Ordinance 2019-1 to become effective April 1, it is necessary to waive the 3 readings, adopt the ordinance and include an emergency clause.

If you have any questions, please let me know.

PASSED:
BY:

ORDINANCE NO. 2019-1

ORDINANCE FIXING COMPENSATION FOR VILLAGE EMPLOYEES AND DECLARING AN EMERGENCY

WHEREAS, Amberley Village greatly values the hard work and contributions by Village employees;

WHEREAS, from time to time Council reviews and assesses compensation and benefits for Village employees;

WHEREAS, the Compensation and Benefits Committee has undertaken a series of meetings and discussed the appropriateness of making adjustments to employee wages and made a recommendation to Council to adjust wages in a way that is fair and equitable to employees and the Village;

NOW, THEREFORE, BE IT ORDAINED BY THE Council of Amberley Village, State of Ohio, seven (7) members elected thereto concurring:

SECTION 1: Effective as of April 1, 2019, full-time and part-time Village employees shall receive a one-half percent (.5%) lump sum payment based on current salary levels and receive an increase at a rate of two percent (2.0%), not including base wages for fire pay. All salary ranges previously adopted by Council for any and all classifications of employees shall also be increased by 2.0% across the board. This ordinance does not include the Village Manager, appointed bodies such as the BZA and Planning Commission, or the Treasurer, and elected positions such as Village Council.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and it shall go into effect forthwith. The reason for such emergency is the necessity of implementing wage adjustments for Village employees as soon as possible to ensure a productive workforce and to apply such adjustments on April 1, 2019.

Passed this 11th day of March 2019.

Passed this _____ day of __________, 2019.

____
Mayor Thomas C. Muething

Attest:

____
Anna Shaw, Acting Clerk

Ordinance Vote:
Moved: _____ Seconded: _________

Muething	______
Wolf	______
Bardach	______
Conway	______
Hattenbach	______
Kamine	______
Warren	______

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____________, 2019, the forgoing Ordinance was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Ordinance at all of the places of public notice as designed by Sec. 31.40(B), Code of Ordinances.

____
Anna Shaw, Acting Clerk

TO: Village Council

FROM: Scot F. Lahrmer, Village Manager

DATE: March 1, 2019

RE: Authorizing Professional Service Rate Schedule for the Village Solicitor

ITEM: Ordinance 2019 - 2 Amending and Approving A Proposal to Amend Compensation of the Solicitor.

ACTION REQUESTED: By motion, adopt **Ordinance 2019 - 2** amending and approving a proposal to amend compensation of the Solicitor.

PURPOSE: To adjust the rate structure of the Law Director.

Kevin Frank of the Cincinnati law firm, Wood & Lamping, has served as the Village Solicitor since January 2010. Effective February 25, Kevin resigned from Wood and Lamping to accept a position with the City of Cincinnati. The Village continues receiving its legal advice from Wood and Lamping and to replace Kevin, the Village will be advised by Kevin McDonough of Wood and Lamping.

Kevin McDonough practices in Wood and Lamping's State and Local Government Law Practice area and Litigation Practice area. His practice is concentrated in the areas of municipal law, civil litigation, and criminal law. Kevin has many years of experience representing municipalities. He currently serves as Solicitor for the Village of Maineville, Law Director for Symmes Township, and participates in representing many other municipal clients at Wood and Lamping. Prior to entering the practice of law, Kevin served as a police officer/firefighter for Amberley Village.

During the last 9 years, there has not been a legal fee rate hike and it is necessary to increase the fee. The current fee schedule is as follows:

Hourly rate for the first 12 hours each month: $125
Hourly rate for each hour after the first 12: $154
Hourly rate for litigation matters: $184

The reason for setting the first 12 hours lower reflects Wood and Lamping’s original intent to include those hours in OPERS, however, that did not occur. Wood and Lamping is proposing to eliminate the separate 12-hour fee structure so there is a single consistent rate each month, without any reference to OPERS. In addition, the hourly rates for legal services are being proposed to the following schedule effective February 1:

Regular Hourly Rate: $160 (3.9% above current regular rate)
Hourly rate for litigation matters: $190 (3.3% above current rate)

Historically, the amount of fees and costs billed to the Village for general counsel services (excluding litigation) were as follows:

2010	$ 47,788
2011	69,362
2012	76,383
2013	41,273
2014	24,594
2015	31,283
2016	56,317
2017	49,836
2018	23,984 (through September)

Staff estimates the increase will cost the Village approximately $12,000 additional per year based on 2017 billed hours (excluding litigation). In the future, Wood and Lamping will request a nominal annual increase in the fee structure similar to how the Village Engineer, CT Consultants, proposes increases.

The Law Committee met on January 14 to consider the request from Wood and Lamping and concurred with the increase. The rate increase will go into effect retroactively to March 1. In order for Ordinance 2019-2 to become effective April 1, it is necessary to waive the 3 readings, adopt the ordinance and include an emergency clause.

Ordinance 2019-2, is recommended. If you have any questions, please let me know.

PASSED:
BY:

ORDINANCE NO. 2019-2

ORDINANCE AMENDING AND APPROVING PROPOSAL TO AMEND COMPENSATION OF SOLICITOR

WHEREAS, Council adopted Ordinance 2017-13 appointing Kevin McDonough of the law firm Wood & Lamping as the Solicitor for Amberley Village, and setting the hourly rates for said representation;

WHEREAS, the Solicitor has submitted a proposal to increase the hourly rates changed to the Village for said representation;

WHEREAS, the Law Committee has met to review the proposal, and recommends approval by Council;

NOW, THEREFORE, BE IT RESOLVED BY THE Council of Amberley Village, State of Ohio, _________ (__) members elected thereto concurring,

SECTION 1: That Ordinance 2017-13 is hereby amended to change the compensation for Solicitor Kevin McDonough as follows: Compensation for legal services except for matters involving litigation or administrative appeals shall be calculated at a rate of $160 per hour. This rate applies to all hours incurred and intentionally removes a separate rate for the first 12 hours each month. Compensation for litigation or administrative appeals shall be at the rate of $190 per hour. All approved changes shall take effect retroactive to March 1, 2019.

SECTION 2: That all other terms and conditions of Ordinance 2017-13 not affected by this Ordinance shall remain in full force and effect.

SECTION 3: That this Ordinance is declared to be emergency legislation, necessary for the immediate preservation of the public peace, health, and safety. Such emergency is necessary to amend rates charged by the Solicitor retroactive to a date prior to the adoption of this ordinance, and to compensate the Solicitor as soon as possible.

Passed this _____ day of __________, 2019.

____
Mayor Thomas C. Muething

Attest:

____

Anna Shaw, Acting Clerk

Ordinance Vote:
Moved: _____ Seconded: _________

Muething	______
Wolf	______
Bardach	______
Conway	______
Hattenbach	______
Kamine	______
Warren	______

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____________, 2019, the forgoing Ordinance was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Ordinance at all of the places of public notice as designed by Sec. 31.40(B), Code of Ordinances.

____

Anna Shaw, Acting Clerk

PASSED:
BY:

ORDINANCE NO. 2019-3

ORDINANCE AMENDING APPROPRIATIONS FOR THE FISCAL YEAR 2019

WHEREAS, it being necessary to amend appropriations so that sufficient monies will be available for obligations to be met,

WHEREAS, the Village has previously budgeted funds for expenditures for the fiscal year 2019, and,

NOW, THEREFORE, BE IT ORDAINED BY THE Council of Amberley Village, State of Ohio, ________ (__) members elected thereto concurring:

SECTION 1: That the sum of $5,686.05 be appropriated in the #2903 PSAP 911 Fund for the purpose of matching appropriations to received revenue.

SECTION 2: That in accordance with Village Charter Article IX, Section 1, and Article X, Section 4, this ordinance may be passed upon a single reading and shall become effective forthwith on its adoption.

Passed this _____ day of __________, 2019.

____
Mayor Thomas C. Muething

Attest:

____
Anna Shaw, Acting Clerk

Ordinance Vote:
Moved: _____ Seconded: _________

Muething ______
Wolf ______
Bardach ______

Conway ______
Hattenbach ______
Kamine ______
Warren ______

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____________, 2019, the forgoing Ordinance was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Ordinance at all of the places of public notice as designed by Sec. 31.40(B), Code of Ordinances.

____
Anna Shaw, Acting Clerk

VILLAGE MANAGER'S REPORT
MARCH 11, 2019 COUNCIL MEETING

Dear Mayor and Council Members:

Developments

The Planning Commission/ZBA met March 4 and a variance to allowing an RV to be parked/stored at a residence was denied. The next regular meeting is Monday, April 8 and the filing deadline is March 18.

Zoning and Property Maintenance

2 property maintenance letters were mailed in February related to: accumulation of garbage on a property and a standing dead tree along with associated debris from tree removal work.

3 zoning approvals: interior renovations, a pool, and a fence. 2 approvals were issued for fiber optics cable installation on Ridge and Section Roads.

Aggregation Programs

Residential-Business Aggregation: January - December Electric $83,764 Gas: $42,819
Combined total: $126,583

Municipal Building Electric Aggregation: January - December $3,935

Maintenance Department Activities

Snow and Ice Control

Village crews were called upon 3 times this month, to treat the road ways from snow and ice storms. 2 other events (refreeze) also are included in the totals. The crews used 78 tons of road rock salt, and 3,635 gallons of salt brine. 58.5-man hour to complete the cleaning of the streets. 2900 Gallons of brine water was used to pretreat the Village streets once.

Streets and Right of Way

Pothole season has hit the Village hard this month with the raining days and freezing nights over the past month. Crews have been out filling pot holes almost daily. Several pot holes on Ridge and Galbraith roads were filled 2-3 times a day or later that night a steel road plate was placed over them waiting on the rain to quit to get a better bond with the cold patching material to repair the pot holes. This month 148 50# bags of cold patch have been used on all Village streets. Adleta Construction has cut out and patched with hot mix 3 of the worst spots on Galbraith Road. They will be doing more patching when the weather breaks and the hot asphalt becomes a little cheaper.

Other right of way details performed by the Maintenance Department:

- Pulled contractor signs from the Cross-County Highway entrance, and right of ways along Galbraith, Section and Ridge Road.
- Cut up tree that fell across Winding Way.
- Picked up rental scooter from Ridge and Galbraith and dropped off at Police station.
- Picked up 47 bags of trash and dumped on Ridge Road living room chair on 3 different days on the main roads.
- Picked up loaned road plate from Smith Construction job on Fair Oaks.
- Delivered 2600 gallons of brine water to Symmes Township.
- Installed new street signs at Galbraith and Sagamore and 500 ft. ahead sign on Ridge.
- Took delivery of 200 tons of rock salt and pushed into storage barn.
- Swept gravel in driveway and road at 3174 Farmcrest.
- Dye tested sink hole 3418 Galbraith Road.
- Cut trees out of roadway on Ridge Road from storms.
- Repaired some tire ruts from snow plowing operations throughout the Village.

Storm water

- Cleaned creeks and catch basin list 2 time this month.
- Cleaned up storm water debris (sticks leaves and logs) on Fair Oaks, Beechlands, and part of Section Road.
- Swept up gravel washed out in the roadway on Section, Ridge at Hudson Parkway from storms.
- Cleaned clogged head walls at 6700 Beechlands.
- Clean clogged catch basin 6774 Kincaid.
- Placed and removed high water signs on Beechlands.
- Hand dug ditch line 7351 Ridge Road, so water doesn't enter the roadway.

Brush Chipping

Village crews chipped 62.5 yards of wood chips, and picked up 13.5 yards of logs, total of 55-man hours for labor. 7 Dead animals were collected 1 was a deer.

Police/Fire Department

- Performed monthly check of fire trucks and equipment.
- Department attend monthly fire drill.
- Responded to 7250 Elbrook, and various location, for flooded basements.
- Tony Chesney and Josh Caudill helped with deer culling over a few different days.
- Removed scaffolding used for deer culling in rear lot of municipal building.

Facilities Maintenance and Repairs

- Cleaned and performed minor maintenance to Municipal Building, set up for and cleaned up after 7 events in the Community Room and Council Chambers including: Council Meeting, ESC, and Mayor's Court.
- Repaired office furniture drawers in Supervisors office at North Site.
- Repaired both hold cell sink faucets from leaking valves.
- Replaced old leaking hose reel in fire department with a new unit.
- Moved cabinets out of Chief office to lower level storage room.
- Recalibrated brine maker twice this month.
- Walked and picked up trash around entire property of the North site and composting facility.

- Removed old and replaced dishwasher in the administration side of the municipal building.
- Serviced and changed oil in fire house air compressor.
- Cleaned gutters on all buildings at North and South sites and fixed hole in pole barn gutter.

Equipment Maintenance

Maintenance crews performed inspections, cleaned and made minor repairs to all trucks and equipment. Crews also performed the weekly vehicle inspections.

Other equipment repairs:

- Monthly inspection, servicing and repair of small equipment.
- Flipped chipping blades on Vermeer Chipper.
- Clean cabs of Loader brake and fuel pedals for salt water and greased.
- Replaced auger bearings in salt spreader.
- Checked production of new truck 719 at Kaffenbarger in New Carlisle.
- Started placing out of season items on storage rack system in pole barn.
- Changed engine oil and all filters in dump trucks 615 and 514.
- Welded broken tie down bracket on 1300-gallon brine sprayer.
- Had sewer drain machine repaired by Tool House tools, on/off switch had shorted out and caught fire.
- Body up light switch was replaced on truck 514 and chipper hold down brackets were welded on by Kaffenbarger Truck Equipment.

Department Training

- Tony Chesney attended Mental Health Training Conference present by CLG and Linder Center of HOPE at the Sharonville Connection Center.
- Josh Caudill and Mack Ogletree attended sophomore class of Tree City USA in Miamisburg.
- Mack Ogletree and Bobby Williams attended Stihl training class and workshop hosted by Bud Herbert Motors.
- Maintenance Department attended fire drill.

Police Activity

During the month of February, the Police Department received 708 calls for service. There were 106 citations issued for Mayor’s Court last month, 19 were for Municipal Court and 3 were for Juvenile Court. Vehicle accidents totaled 7 (0 claims were reported for personal injury) during the month. Minor misdemeanor citations resulted in 13 drug offenses, 2 open containers. K-9 activity included: 3 assists other departments, 2 building searches, 9 drug sniffs, 1 K-9 tracking and 5 others to include training..

Fire Activity

During the month of February, there were 61 reports taken by the Fire Department. Of the 61 reports, the department responded to hazardous conditions, power lines down, service calls, fire training, lifting assistance, smoke investigation, smoke detector, fire alarms, and fire drills.

Administration Activity

Meetings

An orientation was provided to Kevin Frank's replacement, Kevin McDonough.

I attended one of the Mental Health Training Sessions sponsored by the Center for Local Government and the Lindner Center of Hope.

I attended the Reading Road Corridor meeting at the MidCity Executive Center.

I met with Village photographer, Tony Tribble.

Chief Wallace, Tony Chesney and I attended a webinar entitled "How to Create a Succession Planning and Talent Management Process".

I met with Melissa Johnson of the Port Authority regarding 2100 Section Road.

I attended the Center for Local Government Benefit's Pool (CLGBP) meeting. The agenda included discussion on these topics: Timeline Review; UHC Clinical Consult; UHC Real Appeal; UHC Digital Onboarding; Wellness; Vision; EAP Program; Airrosti and Oxford At Work.

Wes Brown and I met with a prospect for the North Site.

The Compensation and Benefits Committee met to discuss employee compensation.

I attended a meeting of participating communities regarding our aggregation program with Don Marshall of Eagle Energy.

The Public Outreach Committee met to discuss public feedback for the Jewish Community Center/Amberley Green plans and the Newsletter .

The Finance Committee met to discuss the January financials and appropriations.

The Law Committee met to review the last 6 months of legal bills and the introduction of Wood and Lamping's Kevin McDonough as Solicitor.

A virtual staff meeting was held last month with topics including: Council action from February 11, necessary items for March 11 council meeting, committee items, E-News for March, payday news, article submission for print newsletter.

I attended the Human Rights Commission meeting however, it had to be rescheduled due to conflicts of schedules.

Interviews were held Tuesday and Wednesday for the vacant Executive Assistant position.

Wes Brown and I attended the March 4 Zoning Board of Appeals meeting.

I attended the Ohio City Manager's Association Conference in Columbus.

Tax Incentive Review Council (TIRC)

The Hamilton County Development Corporation (HCDC) is charged with convening the Hamilton County Tax Incentive Review Council (TIRC) to monitor the compliance of active enterprise zone agreements. The Village has one active tax incentive agreement with Topicz and annual reviews are held in June. Each municipality participating in the enterprise zone program must formally designate two (2) representatives to serve on the Hamilton County Council. TIRC members must be approved by council and be residents of the Village. For the past five years Tom Muething and Bill Doering have been the two Village representatives for the TIRC. If council is supportive, a motion to re-appoint both to the TIRC for 2019 is in order.

Miscellaneous

Employees participated in the 7th Annual Chili Cook-Off.

As part of the wellness program for the CLGBP, a biometric screening was held at the Village on February 26. 30 employees and spouses participated in the event that was followed by a breakfast provided by the Village.

Articles were suggested for the March E-News which was sent to subscribers on March 5.

I have communicated with residents regarding development at Amberley Green, deer culling, dogs, storm water, coyotes, electric aggregation, variance request, property maintenance, generator complaint and general items.

If you would like additional information or have questions, feel free to contact me.

Scot F. Lahrmer
Village Manager