



COUNCIL MEETING AGENDA
January 14, 2019 at 6:30 PM

ROLL CALL

PLEDGE OF ALLEGIANCE

MINUTES

1. Regular Council Meeting of December 10, 2018

FINANCE REPORT

1. Month of November 2018

COMMITTEE REPORTS:

LAW COMMITTEE

1. Second Reading: Ordinance 2018-13 Amending Zoning Code and Regulation of Accessory Structures
2. Public Hearing

FINANCE COMMITTEE

1. Resolution 2019-1, Resolution Adopting Policy for the Use of Credit Cards
2. Ordinance 2019-1, Amending Appropriations for the Fiscal Year 2019

STREETS, PUBLIC UTILITIES & SEWERS COMMITTEE

1. Resolution 2019-2, Authorizing Professional Service Rate Schedule for the Village Engineer

LAND DEVELOPMENT COMMITTEE

1. JCC Plan for Development at Amberley Green

MANAGER'S REPORT

1. Village Manager's Report
2. Ordinance 2019-2, Ordinance Adopting and Enacting a Supplement to the Code of Ordinances of Amberley Village

CHIEF'S REPORT

MAYOR'S REPORT

1. Ordinance 2019-3, Authorizing an Addendum to Village Manager's Employment Agreement

NEW BUSINESS

ADJOURNMENT

**MINUTES OF THE REGULAR MEETING
AMBERLEY VILLAGE COUNCIL
MONDAY, DECEMBER 10, 2018**

The Council of Amberley Village, Ohio met in regular session at the Amberley Village Municipal Building, 7149 Ridge Road on Monday, December 10, 2018 at 6:30 p.m.

Mayor Muething called the meeting to order. The following roll call was taken:

PRESENT:

Rich Bardach
Peg Conway
Ed Hattenbach
Elida Kamine
Thomas C. Muething
Ray Warren

Natalie Wolf

ALSO PRESENT:

Chief Rich Wallace, Police-Fire Department
Kevin Frank, Village Solicitor
Nicole Browder, Clerk of Council
Scot Lahrmer, Village Manager
Rick Kay, Treasurer
Sgt. Mike Koenig, Police-Fire Department
(partial attendance)

Mayor Muething welcomed everyone to the meeting of the Amberley Village Council. He led those in attendance through the pledge of allegiance.

MINUTES

Mayor Muething asked if there were any changes to the following meeting minutes as distributed:

Special Council Meeting of November 7, 2018
Regular Council Meeting of November 12, 2018
Special Council Meeting of November 12, 2018
Special Council Meeting of November 14, 2018
Special Council Meeting of November 15, 2018
Special Council Meeting of November 19, 2018

There being none, he stated the minutes were accepted as submitted.

FINANCE REPORT

Village Manager Scot Lahrmer presented the October 2018, Finance Report (a copy of which is attached hereto). Mr. Lahrmer reported a summary of this report and noted tax collections for the month of October totaled \$245,395. The total General Fund Revenue for the month of October was \$340,388 while expenses equaled \$523,591. At the end of October, the unencumbered General Fund balance was \$6,158,037. The report was accepted as submitted.

CITIZEN TO SPEAK

Mr. James Blust, 8455 Lynnehaven Drive, introduced himself and stated that he owns two properties in Amberley. He shared that he worked for the Metropolitan Sewer District and currently runs a DJ business and real estate business. He expressed his support for changes in the zoning code relating to the height and size of accessory structures, and lack of support where the proposed code would regulate material type and construction details, citing that level of regulation is micromanaging and increasing the project costs to homeowners.

Mayor Muething thanked Mr. Blust for his comments and explained that after a first reading was conducted at this meeting, the Law Committee will meet on December 13th to review the proposed

ordinance and council will hold a public hearing on the proposed changes at its January 14 council meeting.

SWEARING IN OF AUXILIARY OFFICER MACKENZIE RECKER

Chief Wallace introduced the newest auxiliary officer for the Police Department, Mackenzie Recker who comes to the Village from the Hamilton County Special Deputy Division. Mayor Muething administered the oath of office. Officer Recker's family members were present and his parents, Frank and Sandra Recker, assisted with the tradition of pinning on his badge.

FINANCE COMMITTEE

Mr. Hattenbach reported that the Village's property and casualty insurance was up for renewal. He stated that the Finance Committee met with Michael Fishel of Assured Partners to discuss it. He noted that the 2019 premium would increase slightly for a total premium of \$74,712 which included a change in exposures and added vehicles. He stated that the Village rate for the next three years would increase no more than 3.5% if the loss ratio is 45% or less.

Mr. Hattenbach presented, read and moved to approve Resolution 2018-32, Authorizing Renewal of the Village's Property and Casualty Insurance. Seconded by Ms. Conway and the motion carried unanimously.

Mr. Hattenbach reported that as required by the State, the Village has two uncashed checks in the amount of \$563.71 that are necessary to transfer to the Unclaimed Monies Fund. Mr. Hattenbach presented, read and moved to approve Resolution 2018-33, Resolution to Authorize Transfer of Unclaimed Monies. Seconded by Ms. Conway and the motion carried unanimously.

Mr. Hattenbach reported that the Village would be making adjustments to the appropriations in the General Fund and certain year-end appropriations. He stated that the first item was related to the Police-Fire Pension Fund which was an amount borrowed in 1965 on a 65-year loan which has been paid down to \$72,000 and has an interest rate of 4.25%. Prepaying the balance would save the Village \$29,000. This increases the deficit for 2018.

Mr. Hattenbach presented, read and moved to approve Ordinance 2018-14, Ordinance Reallocating Appropriations for the Fiscal Year 2018. Seconded by Ms. Conway and the roll call showed the following vote:

AYE: Bardach, Conway, Hattenbach, Kamine, Muething, Warren, Wolf (7)
NAY: (0)

Mayor Muething added that by the Village paying off this loan it removes an annual expense of approximately \$10,000.

Mr. Hattenbach reported that adjustments for the current year include the following non-general funds, and is necessary to reduce the appropriations so estimated resources are not exceeded:

1. Mayor's Court Fund in the amount of \$27,000
2. Storm Water Fund in the amount of \$2,000
3. Employees Health Insurance Agency Fund in the amount of \$3,263.57
4. Federal Grant Fund (fire house exhaust system) in the amount of \$702.21
5. Kenwood SWJEDZ Long Term Maintenance Fund in the amount of \$4,000

Mr. Hattenbach presented, read and moved to approve Ordinance 2018-15, Ordinance Amending

and Reallocating Appropriations for the Fiscal Year 2018. Seconded by Ms. Conway and the roll call showed the following vote:

AYE: Bardach, Conway, Hattenbach, Kamine, Muething, Warren, Wolf (7)
NAY: (0)

Mr. Hattenbach presented, read and moved to approve Ordinance 2018-16, Ordinance Making Appropriations for the Expenses of the Village of Amberley for the Fiscal Year 2019. Seconded by Ms. Conway and the roll call showed the following vote:

AYE: Bardach, Conway, Hattenbach, Kamine, Muething, Warren, Wolf (7)
NAY: (0)

STREETS, PUBLIC UTILITIES & SEWERS COMMITTEE

Mr. Warren reported that the committee met on November 28 and December 3 regarding the purchase of 32 fire hydrants. At the end of 2017, Greater Cincinnati Water Works informed the Village that the water mains on Arborcrest Drive, Arborcrest Court, Longmeadow Lane, North and South Whitetree Circle, and Lamarque Drive from North Whitetree to Longmeadow were scheduled to be replaced in 2018. That work is now being scheduled. Removal of the existing hydrants along the water main route will be replaced with new fire hydrants. The Village does not have a stock of fire hydrants to utilize. The new hydrants will include a Storz fitting which will enable rapid coupling which is more efficient. The cost of the 32 hydrants will be \$59,488 purchased from Core & Main, through the Hamilton County bid.

Mr. Warren presented, read and moved to approve Resolution 2018-34, Authorizing the Village Manager to Purchase Fire Hydrants. Seconded by Mr. Hattenbach and the motion carried unanimously.

Ms. Wolf commented that it was interesting to know that while we are getting new hydrants that the old hydrants will not be thrown away. Mr. Warren stated that the old hydrants will be assessed for reusable parts and usability in future projects.

Mr. Warren reported that the committee also discussed the renewal of the consulting contract with CT Consultants, the Village's engineering firm. He stated CT has proposed a fee increase of 2.5% depending on the exact work. The committee recommended approval and will be seeking a resolution from council in January.

MANAGER'S REPORT

Mr. Lahrmer reported on the November 15, 2018 ice storm when the Village had to engage in brush collection during peak leaf season. He complimented the Maintenance Department for an outstanding job handling the special brush pick-up. The services of a vendor were also engaged to assist with brush collection in hard hit areas of the Village. Additionally, employees from the police and administration department assisted with brush collection. He stated that between all of those efforts, the Village picked up quite a bit of brush. For a period of time when brush is normally suspended, the Village managed to collect 285 yards of wood chips and 6 yards of logs. The Village is now focused on leaf collection until December 28.

Mr. Lahrmer reported that the Ohio Public Works grant that council authorized to submit to the State for the Farmcrest subdivision was not successful. The Village put forth a 50% local match which was not enough to bring the application up in the rankings. The project cost is \$1.6 million. The next steps will be discussed in 2019 which may include partial reconstruction.

Mr. Lahrmer announced that the holiday package delivery service was popular last year in helping residents avoid porch pirates. So far this year it is even more successful. Deliveries are accepted by the police department day or night and can be claimed 24 hours a day.

Mayor Muething introduced and conducted a first reading of proposed Ordinance 2018-13 Amending Zoning Code and Regulation of Accessory Structures. The Planning Commission/Zoning Board of Appeals has been working on this, and at the last council meeting it was referred to the Planning Commission/Zoning Board of Appeals. At the December 3, 2018 regular meeting of the Planning Commission/Zoning Board of Appeals they worked on the ordinance and it is now being referred back to Council for consideration.

Mayor Muething commented that the proposed changes will be given a lot of consideration. The Law Committee will discuss it at their next meeting on Thursday, December 13. He explained that the ordinance breaks accessory structures into two definitions, structures under 200 square feet, and detached garages. He stated it also goes into some detail on attached garages and limitations such as height which is proposed at 16 feet versus the existing code of 35 feet.

Mayor Muething stated that a public hearing will be held at the January 14 regular council meeting on the proposed ordinance, which will be publicly noticed 14 days in advance. Mayor Muething moved to hold a public hearing on Ordinance 2018-13, Ordinance to Amend Zoning Code and Regulation of Accessory Structures at the regular meeting of Village Council set for January 14 at 6:30 p.m. and to notify residents in the regular notification process of such hearing, including posting on the Village website. Seconded by Ms. Wolf and the roll call showed the following vote:

AYE:	Bardach, Conway, Hattenbach, Kamine, Muething, Wolf	(6)
NAY:	Warren	(1)

Mr. Warren expressed concern over the current wording of the temporary structure part of the proposed ordinance. In particular, was how it would effect the religious practice of Sukkot where many residents and synagogues construct a hut or Sukkah for the holiday. ~~stated that he has the following questions to pose for consideration with this ordinance, 1) how Sukkah will be impacted, and 2) 7 days may be too short related to Sukkahs.~~

There was discussion regarding the intent of the proposed changes which was to accommodate Sukkahs and it was a matter of rewording the ordinance language for clarity of this item. Solicitor Frank added that any other proposed changes to the ordinance can be sent to him or the Village Manager in writing. It was also noted that federal law exempts religious practices from zoning laws. Mayor Muething also commented that emails should not copy other council members in order to avoid having a discussion that is not held in a public meeting.

Mayor Muething next presented and moved to approve Resolution 2018-35, Resolution Requesting the Hamilton County Auditor to Place Lien Against Property for Nuisance Abatement Expenses Incurred by the Village. Seconded by Mr. Hattenbach and the motion carried unanimously. A lien in the amount of \$287.50 will be placed for the expenses the Village incurred related to high grass nuisance abatement.

CHIEF'S REPORT

Chief Wallace reported that a records loss story has been in the news regarding the vendor Pamet which is utilized by several local police departments. He stated that fortunately Amberley Village was not affected. For other departments, years' worth of records have been lost. He stated this

will likely result in this company no longer being utilized to provide such services, and most agencies are looking for other options. The Village, for extra precaution, has put its data on a storage device as an additional back-up, and has been in touch with our insurance agent to discuss these types of situations.

MAYOR'S REPORT

Mayor Muething announced that the Village Council has concluded its interviews for the Human Rights Commission. There are three members by council appointment, one by the Mayor's appointment and one by the Village Manager's appointment.

Mayor Muething moved to appoint James Boney to a three-year term on the Human Rights Commission beginning January 1, 2019 through December 31, 2021; Monica Lira to a 2-year term commencing January 1, 2019 through December 31, 2020; and David Gladney to a one-year term commencing January 1, 2019 through December 31, 2019. Seconded by Ms. Conway and the motion carried unanimously. Mr. Warren recused himself from the vote as he is related to one of the candidates.

Mayor Muething announced his appointment to the Human Rights Commission is Nancy Warren to a three-year term beginning January 1, 2019 through December 31, 2021.

The Village Manager's appointment to the Human Rights Commission is Matthew Kraus, commencing January 1, 2019 through December 31, 2020.

It was noted that the first meeting of the Human Rights Commission will occur in 2019.

Mayor Muething next announced that appointments are necessary for the Planning Commission/Zoning Board of Appeals. Susan Rissover and Rick Lauer have been serving, and in consultation with the Village Manager it was concluded that to maintain continuity while amending the accessory structures code and other code change that have been underway, reappointment of Rissover and Lauer was important. Both were asked and are willing to serve.

Mayor Muething moved to re-appoint Susan Rissover and Rick Lauer to a four-year term commencing January 1, 2019 and expiring on December 31, 2022. Seconded by Ms. Wolf and the motion carried unanimously.

Mr. Warren asked if any other residents had come forward expressing interest to be on the zoning board. Mayor Muething stated that three years ago when there was a vacancy there were candidates, however, not since then.

Ms. Wolf stated that she supported their re-appointments and felt their experience was invaluable. She stated that both have done an exemplary job.

NEW BUSINESS

Ms. Conway announced that the Pleasant Ridge Local School Decision Making Committee (LSDMC) has shared an update on their principal search. The interim is not going to apply for the permanent position as she feels she is not a good fit for the school. She is in search of a fully Montessori school. A needs assessment will be going out to the community and interviews for candidates will be held in January.

Ms. Conway congratulated Treasurer Rick Kay and his partner Jim Kelly as they were recently recognized for their years of service and contributions to Caracole.

Mayor Muething next moved to go into executive session to consider the annual review of the Village Manager, including employment and compensation of the Village Manager. Seconded by Ms. Wolf and the roll call showed the following vote:

AYE: Bardach, Conway, Hattenbach, Kamine, Muething, Warren, Wolf (7)
NAY: (0)

The public session was concluded at 7:35 p.m. and all members exited council chambers to convene executive session.

Mr. Bardach had a prior commitment and exited the building. Upon returning to council chambers at 8:20 p.m., Mayor Muething moved to reconvene the regular session. Seconded by Mr. Hattenbach and the motion carried unanimously.

Mayor Muething move to approve the performance appraisal of the Village Manager. Seconded by Ms. Conway and the vote was all ayes.

Mayor Muething moved to recommend an ordinance be brought to the January council meeting for a 2% pay increase for the Village Manager with a \$2,000 bonus. Seconded by Ms. Conway and the motion carried unanimously.

There being no further business, the Mayor adjourned the meeting at 8:25 p.m.

Nicole Browder, Clerk of Council

Mayor Thomas C. Muething

TO: Village Council

FROM: Scot F. Lahrmer, Village Manager

DATE: January 7, 2019

RE: Finance Report for November 2018

The UAN report has been included in your packet. Some of the highlights from the General Fund have been summarized and described below:

General Fund Revenue

Earnings Tax

Earnings Tax collections for the month of November totaled \$99,354. This is down .05% from November 2017's collection of \$99,407. The earnings tax collection estimate for 2018 is \$2,750,000. Earnings tax continues to be the Village's primary revenue source. This chart shows how the earnings tax has tracked since 2008 and also reflects the amount collected year to date for each of the last 10 years.

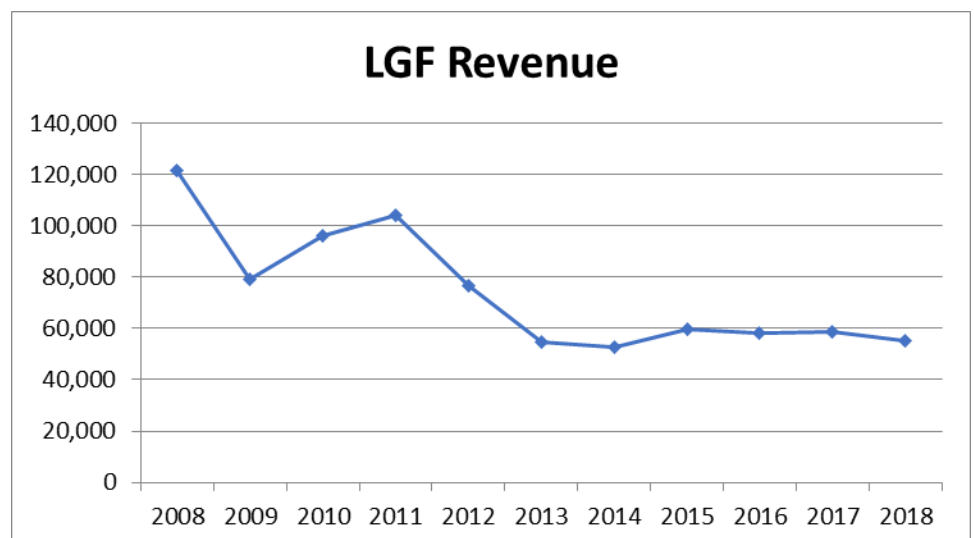


Property Tax

The Village received no real estate property tax in the month of November.

Local Government Fund

The Local Government Fund netted \$5,197 for November. The graph highlights the LGF Revenue for the years 2008-November 2018. The projection for 2018 is \$58,980.



General Fund Summary

Revenue for the month of November totaled \$ 207,248

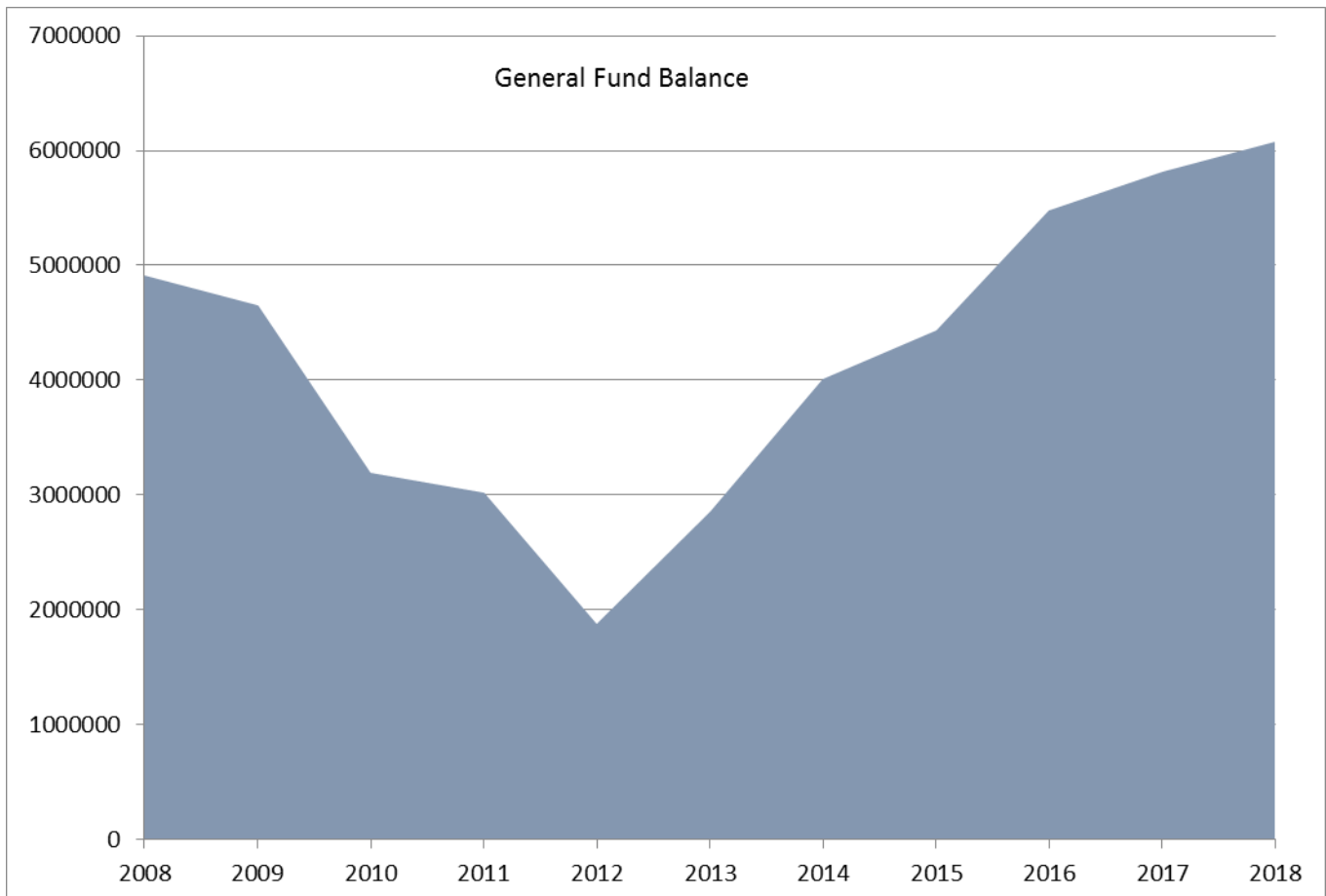
2018 Earnings Tax Estimate:	\$2,750,000	
Earnings Tax Collected (as of 11/30/18)	\$2,308,486	83.95% collected

2018 Revenue Estimate:	\$4,780,000	
Revenue Collected (as of 11/30/18)	\$4,562,366	95.45% collected

Expenses for November totaled: \$ 408,501

2018 Budget:	\$5,100,000	
Expenditures (as of 11/30/18)	\$4,179,594	79.27% spent

The unencumbered General Fund balance as of the end of November is \$6,075,603.



If you have any questions, please let me know.

Revenue Status
By Fund Then Revenue
As Of 11/30/2018

UAN v2019.1

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-110-0000	General Property Tax - Real Estate	\$975,196.00	\$1,054,168.52	-\$78,972.52	108.098%
1000-120-0000	Tangible Personal Property Tax	\$0.00	\$0.00	\$0.00	0.000%
1000-130-0000	Municipal Income Tax	\$2,750,000.00	\$2,308,486.33	\$441,513.67	83.945%
	Property and Other Local Taxes Sub-Total:	\$3,725,196.00	\$3,362,654.85	\$362,541.15	90.268%
1000-211-0000	Local Government Distribution	\$58,980.00	\$55,020.14	\$3,959.86	93.286%
1000-224-0000	Liquor and Beer Permit Fees	\$1,000.00	\$2,652.30	-\$1,652.30	265.230%
1000-231-0000	Property Tax Allocation	\$150,624.00	\$158,537.44	-\$7,913.44	105.254%
1000-290-0000	Other - State Shared Taxes and Permits	\$5,000.00	\$0.00	\$5,000.00	0.000%
1000-290-0011	Other - State Shared Taxes and Permits{JEDZ}	\$120,000.00	\$126,802.24	-\$6,802.24	105.669%
	State Shared Taxes and Permits Sub-Total:	\$335,604.00	\$343,012.12	-\$7,408.12	102.207%
1000-390-0000	Other - Special Assessments	\$0.00	\$0.00	\$0.00	0.000%
1000-390-0071	Other - Special Assessments{Property Maintenance}	\$0.00	\$287.50	-\$287.50	0.000%
	Special Assessments Sub-Total:	\$0.00	\$287.50	-\$287.50	0.000%
1000-411-0000	Federal - Restricted	\$0.00	\$1,390.50	-\$1,390.50	0.000%
1000-422-0000	State - Restricted	\$0.00	\$10,675.00	-\$10,675.00	0.000%
1000-422-0021	State - Restricted{OAC 109:2-18-04 TRAINING}	\$0.00	\$0.00	\$0.00	0.000%
1000-422-0022	State - Restricted{FIRE TRAINING}	\$0.00	\$2,900.00	-\$2,900.00	0.000%
1000-422-0041	State - Restricted{K-9}	\$0.00	\$0.00	\$0.00	0.000%
1000-440-0000	Grants or Aid (Non-Federal and Non-State)	\$0.00	\$30,000.00	-\$30,000.00	0.000%
1000-440-0041	Grants or Aid (Non-Federal and Non-State){K-9}	\$0.00	\$0.00	\$0.00	0.000%
1000-490-0000	Other - Intergovernmental	\$15,000.00	\$10,646.49	\$4,353.51	70.977%
1000-490-0015	Other - Intergovernmental{HTF COMMANDER}	\$120,000.00	\$97,222.92	\$22,777.08	81.019%
1000-490-0017	Other - Intergovernmental{HC REA DISTRIBUTION}	\$0.00	\$9,901.36	-\$9,901.36	0.000%
	Intergovernmental Sub-Total:	\$135,000.00	\$162,736.27	-\$27,736.27	120.545%
1000-512-0000	Contracts for Police Protection	\$6,000.00	\$7,974.75	-\$1,974.75	132.913%
1000-514-0000	Garbage and Trash	\$226,000.00	\$235,437.18	-\$9,437.18	104.176%
1000-523-0000	Recreation Entry Fees	\$1,500.00	\$815.00	\$685.00	54.333%

Revenue Status

UAN v2019.1

By Fund Then Revenue

As Of 11/30/2018

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-529-0000	Other - Cultural and Recreational Programs	\$1,800.00	\$1,000.00	\$800.00	55.556%
1000-541-0000	Consumer Rent	\$90,000.00	\$82,920.86	\$7,079.14	92.134%
1000-541-0025	Consumer Rent{Mercy Land Lease}	\$12,000.00	\$6,250.00	\$5,750.00	52.083%
1000-541-0035	Consumer Rent{COMMUNITY ROOM}	\$0.00	\$300.00	-\$300.00	0.000%
1000-590-0000	Other - Charges for Services	\$4,000.00	\$1,393.35	\$2,606.65	34.834%
	Charges for Services Sub-Total:	\$341,300.00	\$336,091.14	\$5,208.86	98.474%
1000-612-0000	Court Fines	\$75,000.00	\$61,187.00	\$13,813.00	81.583%
1000-612-0051	Court Fines{MAYOR'S COURT CREDIT CARD FEES}	\$0.00	\$576.00	-\$576.00	0.000%
1000-619-0000	Other - Fines and Forfeitures	\$100.00	\$0.00	\$100.00	0.000%
1000-624-0000	Street Opening	\$0.00	\$0.00	\$0.00	0.000%
1000-625-0000	Cable Franchise Fees	\$56,000.00	\$60,296.68	-\$4,296.68	107.673%
1000-629-0000	Other - Licenses and Permits	\$58,800.00	\$53,473.00	\$5,327.00	90.940%
1000-629-0027	Other - Licenses and Permits{CELLULAR UNITS-ALARMS}	\$0.00	\$1,808.00	-\$1,808.00	0.000%
1000-690-0000	Other - Fines, Licenses and Permits	\$0.00	\$10.00	-\$10.00	0.000%
	Fines, Licenses and Permits Sub-Total:	\$189,900.00	\$177,350.68	\$12,549.32	93.392%
1000-701-0000	Interest	\$50,000.00	\$87,456.24	-\$37,456.24	174.912%
	Earnings on Investments Sub-Total:	\$50,000.00	\$87,456.24	-\$37,456.24	174.912%
1000-820-0000	Contributions and Donations	\$0.00	\$10,650.00	-\$10,650.00	0.000%
1000-820-0023	Contributions and Donations{HC DIVE TEAM}	\$0.00	\$0.00	\$0.00	0.000%
1000-820-0030	Contributions and Donations{ICE CREAM SOCIAL}	\$0.00	\$7,950.00	-\$7,950.00	0.000%
1000-820-0041	Contributions and Donations{K-9}	\$0.00	\$3,513.00	-\$3,513.00	0.000%
1000-892-0000	Other - Miscellaneous Non-Operating	\$3,000.00	\$70,468.29	-\$67,468.29	2348.943%
	Miscellaneous Sub-Total:	\$3,000.00	\$92,581.29	-\$89,581.29	3086.043%
1000-931-0000	Transfers - In	\$0.00	\$0.00	\$0.00	0.000%
1000-961-0000	Sale of Fixed Assets	\$0.00	\$196.10	-\$196.10	0.000%
1000-981-0000	Special Items	\$0.00	\$0.00	\$0.00	0.000%
1000-982-0000	Extraordinary Items	\$0.00	\$0.00	\$0.00	0.000%

Revenue Status

UAN v2019.1

By Fund Then Revenue

As Of 11/30/2018

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-999-0000	Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	0.000%
	Other Financing Sources Sub-Total:	\$0.00	\$196.10	-\$196.10	0.000%
	Fund 1000 Sub-Total:	\$4,780,000.00	\$4,562,366.19	\$217,633.81	95.447%
	Report Total:	\$4,780,000.00	\$4,562,366.19	\$217,633.81	95.447%

AMBERLEY VILLAGE, HAMILTON COUNTY

12/13/2018 1:32:11 PM

Fund Summary

UAN v2019.1

November 2018

Fund #	Fund Name	Starting Fund Balance	Month To Date Revenue	Year To Date Revenue	Month To Date Expenditures	Year To Date Expenditures	Ending Fund Balance	Current Reserve for Encumbrance	Unencumbered Fund Balance
1000	General	\$6,523,811.41	\$207,248.42	\$4,562,366.19	\$408,501.11	\$4,179,594.67	\$6,322,558.72	\$246,955.49	\$6,075,603.23
2011	Street Construction, Maint. and Repair	\$638,970.68	\$15,889.20	\$159,670.18	\$75,960.68	\$108,461.10	\$578,899.20	\$210,533.90	\$368,365.30
2051	Federal Grant	\$0.00	\$41,840.00	\$41,840.00	\$0.00	\$0.00	\$41,840.00	\$41,840.00	\$0.00
2091	Law Enforcement Trust	\$23,161.87	\$913.00	\$9,795.00	\$185.60	\$10,071.83	\$23,889.27	\$49.74	\$23,839.53
2101	Permissive Motor Vehicle License Tax	\$72,074.38	\$2,782.28	\$27,841.38	\$12,632.63	\$49,425.00	\$62,224.03	\$0.00	\$62,224.03
2131	Police Disability and Pension	\$13,806.51	\$0.00	\$54,448.86	\$3,083.01	\$44,526.75	\$10,723.50	\$0.00	\$10,723.50
2901	MAYOR'S COURT COMPUTER FUND	\$8,172.19	\$810.00	\$6,475.00	\$155.33	\$8,315.79	\$8,826.86	\$658.55	\$8,168.31
2902	POLICE LEVY FUND	\$119,676.41	\$95.24	\$1,348,821.37	\$110,986.28	\$1,341,571.85	\$8,785.37	\$1,981.95	\$6,803.42
2903	PSAP 911 FUND	\$27,964.34	\$1,868.04	\$21,617.03	\$1,580.00	\$12,500.00	\$28,252.38	\$11,586.66	\$16,665.72
2904	EMPLOYEE SEVERANCE FUND	\$135,177.81	\$0.00	\$0.00	\$0.00	\$0.00	\$135,177.81	\$0.00	\$135,177.81
2905	WE THRIVE GRANT FUND	\$3,345.42	\$0.00	\$0.00	\$0.00	\$130.29	\$3,345.42	\$869.71	\$2,475.71
2906	NATURE WORKS GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	Bond Retirement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	CAPITAL PROJECTS	\$265,121.07	\$0.00	\$150,000.00	\$0.00	\$98,347.00	\$265,121.07	\$148,876.17	\$116,244.90
4902	Capital Projects-PUBLIC FACILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	Capital Projects-VILLAGE LAND	\$1,204.12	\$0.00	\$0.00	\$0.00	\$0.00	\$1,204.12	\$0.00	\$1,204.12
5901	STORM WATER UTILITY	\$468,270.77	\$17,399.33	\$280,344.06	\$76,549.87	\$166,708.24	\$409,120.23	\$370,621.94	\$38,498.29
9101	Unclaimed Monies	\$15,267.33	\$0.00	\$0.00	\$0.00	\$0.00	\$15,267.33	\$0.00	\$15,267.33
9901	MAYOR'S COURT Agency	\$10,527.52	\$11,780.00	\$104,895.00	\$12,254.00	\$100,938.00	\$10,053.52	\$0.00	\$10,053.52
9902	EMPLOYEES HEALTH INSURANCE Agency	\$0.00	\$4,747.82	\$51,988.61	\$4,747.82	\$51,988.61	\$0.00	\$0.00	\$0.00
9903	VALLEY BAND ESCROW	\$22,413.89	\$0.00	\$0.00	\$0.00	\$1,003.53	\$22,413.89	\$361.47	\$22,052.42
9904	Kenwood SWJEDZ Agency	\$259,250.69	\$74,961.90	\$1,053,499.98	\$262,534.74	\$1,097,047.31	\$71,677.85	\$52.70	\$71,625.15
9905	Kenwood SWJEDZ Escrow Agency	\$9,880.70	\$5,252.90	\$21,941.80	\$0.00	\$14,127.47	\$15,133.60	\$0.00	\$15,133.60
9906	Kenwood SWJEDZ Long-Term Maint. Agency	\$5,532.00	\$1,968.00	\$4,002.00	\$0.00	\$4,002.00	\$7,500.00	\$0.00	\$7,500.00
Report Total:		<u>\$8,623,629.11</u>	<u>\$387,556.13</u>	<u>\$7,899,546.46</u>	<u>\$969,171.07</u>	<u>\$7,288,759.44</u>	<u>\$8,042,014.17</u>	<u>\$1,034,388.28</u>	<u>\$7,007,625.89</u>

AMBERLEY VILLAGE, HAMILTON COUNTY
Appropriation Summary
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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
1000 - General								
Security of Persons and Property								
Police Enforcement								
Personal Services	\$3,525.00	\$1,079,303.00	\$1,082,828.00	\$99,711.03	\$956,899.98	\$12,181.73	\$113,746.29	88.370%
Employee Fringe Benefits	\$0.00	\$373,957.00	\$373,957.00	\$63,196.84	\$305,945.92	\$1,152.46	\$66,858.62	81.813%
Contractual Services	\$3,564.22	\$174,461.39	\$178,025.61	\$15,414.38	\$135,740.69	\$10,398.22	\$31,886.70	76.248%
Supplies and Materials	\$1,237.73	\$98,856.79	\$100,094.52	\$12,995.63	\$98,342.92	\$1,732.34	\$19.26	98.250%
Capital Outlay	\$11,797.33	\$61,276.82	\$73,074.15	\$1,030.00	\$72,756.38	\$44.71	\$273.06	99.565%
Total Police Enforcement	\$20,124.28	\$1,787,855.00	\$1,807,979.28	\$192,347.88	\$1,569,685.89	\$25,509.46	\$212,783.93	
Fire Fighting, Prevention and Inspection								
Personal Services	\$0.00	\$196,500.00	\$196,500.00	\$12,192.51	\$159,042.82	\$492.07	\$36,965.11	80.938%
Employee Fringe Benefits	\$0.00	\$42,900.00	\$42,900.00	\$2,973.55	\$33,719.93	\$0.00	\$9,180.07	78.601%
Contractual Services	\$4,646.84	\$46,285.73	\$50,932.57	\$1,257.48	\$43,464.57	\$3,100.45	\$4,367.55	85.337%
Supplies and Materials	\$318.00	\$30,417.38	\$30,735.38	\$5,140.11	\$26,847.09	\$3,887.61	\$0.68	87.349%
Capital Outlay	\$0.00	\$13,536.89	\$13,536.89	\$9,165.60	\$9,165.60	\$4,346.61	\$24.68	67.708%
Total Fire Fighting, Prevention and Inspection	\$4,964.84	\$329,640.00	\$334,604.84	\$30,729.25	\$272,240.01	\$11,826.74	\$50,538.09	
Total Security of Persons and Property	\$25,089.12	\$2,117,495.00	\$2,142,584.12	\$223,077.13	\$1,841,925.90	\$37,336.20	\$263,322.02	
Public Health Services								
Payment to County Health District								
Contractual Services	\$0.00	\$10,908.00	\$10,908.00	\$0.00	\$10,907.98	\$0.00	\$0.02	100.000%
Total Payment to County Health District	\$0.00	\$10,908.00	\$10,908.00	\$0.00	\$10,907.98	\$0.00	\$0.02	
Other Public Health Services								
Contractual Services	\$0.00	\$148,530.00	\$148,530.00	\$0.00	\$111,397.50	\$37,132.50	\$0.00	75.000%
Total Other Public Health Services	\$0.00	\$148,530.00	\$148,530.00	\$0.00	\$111,397.50	\$37,132.50	\$0.00	
Total Public Health Services	\$0.00	\$159,438.00	\$159,438.00	\$0.00	\$122,305.48	\$37,132.50	\$0.02	
Basic Utility Services								
Waste Collection - Refuse Collection and Disp								
Contractual Services	\$0.00	\$225,960.00	\$225,960.00	\$19,049.68	\$190,294.00	\$34,706.00	\$960.00	84.216%
Total Waste Collection - Refuse Collection and Disp	\$0.00	\$225,960.00	\$225,960.00	\$19,049.68	\$190,294.00	\$34,706.00	\$960.00	
Total Basic Utility Services	\$0.00	\$225,960.00	\$225,960.00	\$19,049.68	\$190,294.00	\$34,706.00	\$960.00	
Transportation								
Other Transportation								
Personal Services	\$450.00	\$412,331.00	\$412,781.00	\$41,344.16	\$379,962.89	\$3,464.15	\$29,353.96	92.050%
Employee Fringe Benefits	\$0.00	\$178,228.00	\$178,228.00	\$16,675.19	\$152,952.08	\$285.34	\$24,990.58	85.818%
Contractual Services	\$1,675.27	\$100,250.00	\$101,925.27	\$3,046.54	\$63,488.64	\$13,470.19	\$24,966.44	62.289%
Supplies and Materials	\$21,247.55	\$176,155.26	\$197,402.81	\$4,393.47	\$142,402.46	\$41,944.32	\$13,056.03	72.138%
Capital Outlay	\$0.00	\$7,300.00	\$7,300.00	\$4,130.00	\$4,130.00	\$0.00	\$3,170.00	56.575%
Total Other Transportation	\$23,372.82	\$874,264.26	\$897,637.08	\$69,589.36	\$742,936.07	\$59,164.00	\$95,537.01	
Total Transportation	\$23,372.82	\$874,264.26	\$897,637.08	\$69,589.36	\$742,936.07	\$59,164.00	\$95,537.01	
General Government								
Mayor and Administrative Offices								
Personal Services	\$750.00	\$344,921.00	\$345,671.00	\$28,290.01	\$304,360.29	\$2,550.10	\$38,760.61	88.049%
Employee Fringe Benefits	\$0.00	\$100,056.00	\$100,056.00	\$10,510.39	\$85,885.58	\$232.91	\$13,937.51	85.838%
Contractual Services	\$14,000.00	\$113,051.00	\$127,051.00	\$6,623.37	\$83,903.98	\$20,681.89	\$22,465.13	66.040%

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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Supplies and Materials	\$124.98	\$3,800.00	\$3,924.98	\$107.32	\$2,694.46	\$430.52	\$800.00	68.649%
Total Mayor and Administrative Offices	\$14,874.98	\$561,828.00	\$576,702.98	\$45,531.09	\$476,844.31	\$23,895.42	\$75,963.25	
Legislative Activities								
Personal Services	\$0.00	\$10,800.00	\$10,800.00	\$932.00	\$9,763.00	\$37.00	\$1,000.00	90.398%
Employee Fringe Benefits	\$0.00	\$1,985.00	\$1,985.00	\$148.40	\$1,016.40	\$0.00	\$968.60	51.204%
Contractual Services	\$10,270.00	\$54,520.00	\$64,790.00	\$2,422.68	\$47,658.76	\$9,556.24	\$7,575.00	73.559%
Supplies and Materials	\$0.00	\$9,808.00	\$9,808.00	\$0.00	\$9,023.17	\$0.00	\$784.83	91.998%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Legislative Activities	\$10,270.00	\$77,113.00	\$87,383.00	\$3,503.08	\$67,461.33	\$9,593.24	\$10,328.43	
Mayor's Court								
Contractual Services	\$0.00	\$26,418.00	\$26,418.00	\$2,550.00	\$17,990.00	\$2,010.00	\$6,418.00	68.098%
Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Mayor's Court	\$0.00	\$26,418.00	\$26,418.00	\$2,550.00	\$17,990.00	\$2,010.00	\$6,418.00	
Clerk - Treasurer								
Personal Services	\$0.00	\$1,500.00	\$1,500.00	\$135.00	\$1,370.00	\$5.00	\$125.00	91.333%
Employee Fringe Benefits	\$0.00	\$262.00	\$262.00	\$36.81	\$238.07	\$0.00	\$23.93	90.866%
Contractual Services	\$0.00	\$1,311.00	\$1,311.00	\$0.00	\$200.00	\$0.00	\$1,111.00	15.256%
Total Clerk - Treasurer	\$0.00	\$3,073.00	\$3,073.00	\$171.81	\$1,808.07	\$5.00	\$1,259.93	
Lands and Buildings								
Personal Services	\$0.00	\$64,000.00	\$64,000.00	\$2,111.82	\$57,151.06	\$215.99	\$6,632.95	89.299%
Employee Fringe Benefits	\$0.00	\$10,882.00	\$10,882.00	\$1,059.09	\$9,681.18	\$0.00	\$1,200.82	88.965%
Contractual Services	\$11,855.04	\$241,102.20	\$252,957.24	\$14,957.66	\$178,295.03	\$21,457.55	\$53,204.66	70.484%
Supplies and Materials	\$1,180.61	\$74,492.54	\$75,673.15	\$5,063.85	\$47,335.80	\$7,902.07	\$20,435.28	62.553%
Capital Outlay	\$16,657.81	\$21,632.00	\$38,289.81	\$6,380.00	\$25,859.88	\$0.00	\$12,429.93	67.537%
Total Lands and Buildings	\$29,693.46	\$412,108.74	\$441,802.20	\$29,572.42	\$318,322.95	\$29,575.61	\$93,903.64	
Boards and Commissions								
Personal Services	\$0.00	\$800.00	\$800.00	\$72.04	\$730.76	\$2.64	\$66.60	91.345%
Employee Fringe Benefits	\$0.00	\$124.00	\$124.00	\$19.60	\$113.08	\$0.00	\$10.92	91.194%
Total Boards and Commissions	\$0.00	\$924.00	\$924.00	\$91.64	\$843.84	\$2.64	\$77.52	
Solicitor								
Contractual Services	\$11,837.35	\$75,000.00	\$86,837.35	\$1,594.80	\$40,372.78	\$11,464.57	\$35,000.00	46.492%
Total Solicitor	\$11,837.35	\$75,000.00	\$86,837.35	\$1,594.80	\$40,372.78	\$11,464.57	\$35,000.00	
Income Tax Administration								
Personal Services	\$250.00	\$60,270.00	\$60,520.00	\$4,921.90	\$54,308.72	\$497.91	\$5,713.37	89.737%
Employee Fringe Benefits	\$0.00	\$26,583.00	\$26,583.00	\$2,407.79	\$23,487.39	\$74.33	\$3,021.28	88.355%
Contractual Services	\$0.00	\$12,400.00	\$12,400.00	\$420.06	\$7,653.13	\$848.07	\$3,898.80	61.719%
Supplies and Materials	\$28.33	\$650.00	\$678.33	\$0.00	\$28.33	\$650.00	\$0.00	4.176%
Total Income Tax Administration	\$278.33	\$99,903.00	\$100,181.33	\$7,749.75	\$85,477.57	\$2,070.31	\$12,633.45	
Tax Refunds								
Other	\$0.00	\$75,000.00	\$75,000.00	\$6,020.35	\$65,263.92	\$0.00	\$9,736.08	87.019%
Total Tax Refunds	\$0.00	\$75,000.00	\$75,000.00	\$6,020.35	\$65,263.92	\$0.00	\$9,736.08	
Other General Government								
Employee Fringe Benefits	\$0.00	\$125.00	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00	0.000%
Supplies and Materials	\$0.00	\$1,100.00	\$1,100.00	\$0.00	\$748.45	\$0.00	\$351.55	68.041%

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November 2018

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Other	\$0.00	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.000%
Total Other General Government	\$0.00	\$1,475.00	\$1,475.00	\$0.00	\$748.45	\$0.00	\$726.55	
Total General Government	\$66,954.12	\$1,332,842.74	\$1,399,796.86	\$96,784.94	\$1,075,133.22	\$78,616.79	\$246,046.85	
Other Financing Uses								
Transfers - Out	\$0.00	\$447,000.00	\$447,000.00	\$0.00	\$207,000.00	\$0.00	\$240,000.00	46.309%
Contingencies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Uses	\$0.00	\$447,000.00	\$447,000.00	\$0.00	\$207,000.00	\$0.00	\$240,000.00	
Total 1000 - General	\$115,416.06	\$5,157,000.00	\$5,272,416.06	\$408,501.11	\$4,179,594.67	\$246,955.49	\$845,865.90	
2011 - Street Construction, Maint. and Repair								
Transportation								
Other Transportation								
Contractual Services	\$0.00	\$60,000.00	\$60,000.00	\$2,282.71	\$25,863.13	\$4,136.87	\$30,000.00	43.105%
Capital Outlay	\$0.00	\$739,960.00	\$739,960.00	\$73,677.97	\$82,597.97	\$206,397.03	\$450,965.00	11.162%
Total Other Transportation	\$0.00	\$799,960.00	\$799,960.00	\$75,960.68	\$108,461.10	\$210,533.90	\$480,965.00	
Total Transportation	\$0.00	\$799,960.00	\$799,960.00	\$75,960.68	\$108,461.10	\$210,533.90	\$480,965.00	
Total 2011 - Street Construction, Maint. and Repair	\$0.00	\$799,960.00	\$799,960.00	\$75,960.68	\$108,461.10	\$210,533.90	\$480,965.00	
2051 - Federal Grant								
Community Environment								
Other Community Environment								
Other	\$0.00	\$42,542.21	\$42,542.21	\$0.00	\$0.00	\$41,840.00	\$702.21	0.000%
Total Other Community Environment	\$0.00	\$42,542.21	\$42,542.21	\$0.00	\$0.00	\$41,840.00	\$702.21	
Total Community Environment	\$0.00	\$42,542.21	\$42,542.21	\$0.00	\$0.00	\$41,840.00	\$702.21	
Total 2051 - Federal Grant	\$0.00	\$42,542.21	\$42,542.21	\$0.00	\$0.00	\$41,840.00	\$702.21	
2091 - Law Enforcement Trust								
Security of Persons and Property								
Police Enforcement								
Contractual Services	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.000%
Other	\$0.00	\$36,414.00	\$36,414.00	\$185.60	\$10,071.83	\$49.74	\$26,792.43	27.659%
Total Police Enforcement	\$0.00	\$36,914.00	\$36,914.00	\$185.60	\$10,071.83	\$49.74	\$26,792.43	
Total Security of Persons and Property	\$0.00	\$36,914.00	\$36,914.00	\$185.60	\$10,071.83	\$49.74	\$26,792.43	
Total 2091 - Law Enforcement Trust	\$0.00	\$36,914.00	\$36,914.00	\$185.60	\$10,071.83	\$49.74	\$26,792.43	
2101 - Permissive Motor Vehicle License Tax								
Transportation								
Other Transportation								
Contractual Services	\$0.00	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0.000%
Capital Outlay	\$0.00	\$68,273.00	\$68,273.00	\$12,632.63	\$49,425.00	\$0.00	\$18,848.00	72.393%
Total Other Transportation	\$0.00	\$108,273.00	\$108,273.00	\$12,632.63	\$49,425.00	\$0.00	\$58,848.00	

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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Transportation	\$0.00	\$108,273.00	\$108,273.00	\$12,632.63	\$49,425.00	\$0.00	\$58,848.00	
Total 2101 - Permissive Motor Vehicle License Tax	\$0.00	\$108,273.00	\$108,273.00	\$12,632.63	\$49,425.00	\$0.00	\$58,848.00	
2131 - Police Disability and Pension								
Security of Persons and Property								
Police Enforcement								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Employee Fringe Benefits	\$0.00	\$50,413.28	\$50,413.28	\$3,083.01	\$43,901.03	\$0.00	\$6,512.25	87.082%
Total Police Enforcement	\$0.00	\$50,413.28	\$50,413.28	\$3,083.01	\$43,901.03	\$0.00	\$6,512.25	
Total Security of Persons and Property	\$0.00	\$50,413.28	\$50,413.28	\$3,083.01	\$43,901.03	\$0.00	\$6,512.25	
General Government								
Auditor of State Fees								
Contractual Services	\$0.00	\$625.72	\$625.72	\$0.00	\$625.72	\$0.00	\$0.00	100.000%
Total Auditor of State Fees	\$0.00	\$625.72	\$625.72	\$0.00	\$625.72	\$0.00	\$0.00	
Total General Government	\$0.00	\$625.72	\$625.72	\$0.00	\$625.72	\$0.00	\$0.00	
Total 2131 - Police Disability and Pension	\$0.00	\$51,039.00	\$51,039.00	\$3,083.01	\$44,526.75	\$0.00	\$6,512.25	
2901 - MAYOR'S COURT COMPUTER FUND								
Security of Persons and Property								
Police Enforcement								
Supplies and Materials	\$0.00	\$3,526.00	\$3,526.00	\$0.00	\$3,178.12	\$347.88	\$0.00	90.134%
Capital Outlay	\$0.00	\$15,489.00	\$15,489.00	\$155.33	\$5,137.67	\$310.67	\$10,040.66	33.170%
Total Police Enforcement	\$0.00	\$19,015.00	\$19,015.00	\$155.33	\$8,315.79	\$658.55	\$10,040.66	
Total Security of Persons and Property	\$0.00	\$19,015.00	\$19,015.00	\$155.33	\$8,315.79	\$658.55	\$10,040.66	
Total 2901 - MAYOR'S COURT COMPUTER FUND	\$0.00	\$19,015.00	\$19,015.00	\$155.33	\$8,315.79	\$658.55	\$10,040.66	
2902 - POLICE LEVY FUND								
Security of Persons and Property								
Police Enforcement								
Personal Services	\$0.00	\$1,014,025.94	\$1,014,025.94	\$92,223.26	\$1,012,043.99	\$1,981.95	\$0.00	99.805%
Employee Fringe Benefits	\$0.00	\$319,941.31	\$319,941.31	\$18,763.02	\$314,095.11	\$0.00	\$5,846.20	98.173%
Contractual Services	\$0.00	\$15,432.75	\$15,432.75	\$0.00	\$15,432.75	\$0.00	\$0.00	100.000%
Total Police Enforcement	\$0.00	\$1,349,400.00	\$1,349,400.00	\$110,986.28	\$1,341,571.85	\$1,981.95	\$5,846.20	
Total Security of Persons and Property	\$0.00	\$1,349,400.00	\$1,349,400.00	\$110,986.28	\$1,341,571.85	\$1,981.95	\$5,846.20	
Total 2902 - POLICE LEVY FUND	\$0.00	\$1,349,400.00	\$1,349,400.00	\$110,986.28	\$1,341,571.85	\$1,981.95	\$5,846.20	
2903 - PSAP 911 FUND								
Security of Persons and Property								
Police Enforcement								
Contractual Services	\$0.00	\$12,000.00	\$12,000.00	\$1,000.00	\$11,000.00	\$1,000.00	\$0.00	91.667%
Capital Outlay	\$0.00	\$20,641.00	\$20,641.00	\$580.00	\$1,500.00	\$10,586.66	\$8,554.34	7.267%
Total Police Enforcement	\$0.00	\$32,641.00	\$32,641.00	\$1,580.00	\$12,500.00	\$11,586.66	\$8,554.34	

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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Security of Persons and Property	\$0.00	\$32,641.00	\$32,641.00	\$1,580.00	\$12,500.00	\$11,586.66	\$8,554.34	
Total 2903 - PSAP 911 FUND	\$0.00	\$32,641.00	\$32,641.00	\$1,580.00	\$12,500.00	\$11,586.66	\$8,554.34	
2904 - EMPLOYEE SEVERANCE FUND								
Security of Persons and Property								
Police Enforcement								
Personal Services	\$0.00	\$172,500.00	\$172,500.00	\$0.00	\$0.00	\$0.00	\$172,500.00	0.000%
Employee Fringe Benefits	\$0.00	\$2,677.00	\$2,677.00	\$0.00	\$0.00	\$0.00	\$2,677.00	0.000%
Total Police Enforcement	\$0.00	\$175,177.00	\$175,177.00	\$0.00	\$0.00	\$0.00	\$175,177.00	
Total Security of Persons and Property	\$0.00	\$175,177.00	\$175,177.00	\$0.00	\$0.00	\$0.00	\$175,177.00	
Transportation								
Other Transportation								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Employee Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Financing Uses								
Contingencies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2904 - EMPLOYEE SEVERANCE FUND	\$0.00	\$175,177.00	\$175,177.00	\$0.00	\$0.00	\$0.00	\$175,177.00	
2905 - WE THRIVE GRANT FUND								
Community Environment								
Other Community Environment								
Other	\$0.00	\$3,475.41	\$3,475.41	\$0.00	\$130.29	\$869.71	\$2,475.41	3.749%
Total Other Community Environment	\$0.00	\$3,475.41	\$3,475.41	\$0.00	\$130.29	\$869.71	\$2,475.41	
Total Community Environment	\$0.00	\$3,475.41	\$3,475.41	\$0.00	\$130.29	\$869.71	\$2,475.41	
Total 2905 - WE THRIVE GRANT FUND	\$0.00	\$3,475.41	\$3,475.41	\$0.00	\$130.29	\$869.71	\$2,475.41	
2906 - NATURE WORKS GRANT								
Leisure Time Activities								
Other Leisure Time Activities								
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Leisure Time Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Leisure Time Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2906 - NATURE WORKS GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4901 - CAPITAL PROJECTS								
Capital Outlay								
Capital Outlay								
Capital Outlay	\$26,793.00	\$329,495.00	\$356,288.00	\$0.00	\$98,347.00	\$148,876.17	\$109,064.83	27.603%
Total Capital Outlay	\$26,793.00	\$329,495.00	\$356,288.00	\$0.00	\$98,347.00	\$148,876.17	\$109,064.83	

Report reflects selected information.

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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Capital Outlay	\$26,793.00	\$329,495.00	\$356,288.00	\$0.00	\$98,347.00	\$148,876.17	\$109,064.83	
Total 4901 - CAPITAL PROJECTS	\$26,793.00	\$329,495.00	\$356,288.00	\$0.00	\$98,347.00	\$148,876.17	\$109,064.83	
4902 - Capital Projects-PUBLIC FACILITIES								
Capital Outlay								
Capital Outlay								
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 4902 - Capital Projects-PUBLIC FACILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4903 - Capital Projects-VILLAGE LAND								
Capital Outlay								
Capital Outlay								
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 4903 - Capital Projects-VILLAGE LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
5901 - STORM WATER UTILITY								
Transportation								
Storm Sewers and Drains								
Personal Services	\$0.00	\$25,983.00	\$25,983.00	\$197.42	\$3,296.38	\$6.18	\$22,680.44	12.687%
Employee Fringe Benefits	\$0.00	\$4,017.00	\$4,017.00	\$40.74	\$510.29	\$0.00	\$3,506.71	12.703%
Contractual Services	\$0.00	\$80,000.00	\$80,000.00	\$0.00	\$30,658.09	\$29,341.91	\$20,000.00	38.323%
Supplies and Materials	\$0.00	\$20,000.00	\$20,000.00	\$0.00	\$14,289.41	\$0.00	\$5,710.59	71.447%
Capital Outlay	\$0.00	\$462,060.00	\$462,060.00	\$76,311.71	\$117,954.07	\$341,273.85	\$2,832.08	25.528%
Total Storm Sewers and Drains	\$0.00	\$592,060.00	\$592,060.00	\$76,549.87	\$166,708.24	\$370,621.94	\$54,729.82	
Total Transportation	\$0.00	\$592,060.00	\$592,060.00	\$76,549.87	\$166,708.24	\$370,621.94	\$54,729.82	
Total 5901 - STORM WATER UTILITY	\$0.00	\$592,060.00	\$592,060.00	\$76,549.87	\$166,708.24	\$370,621.94	\$54,729.82	
9101 - Unclaimed Monies								
Other Financing Uses								
Contingencies	\$0.00	\$15,267.33	\$15,267.33	\$0.00	\$0.00	\$0.00	\$15,267.33	0.000%
Total Other Financing Uses	\$0.00	\$15,267.33	\$15,267.33	\$0.00	\$0.00	\$0.00	\$15,267.33	
Total 9101 - Unclaimed Monies	\$0.00	\$15,267.33	\$15,267.33	\$0.00	\$0.00	\$0.00	\$15,267.33	
9901 - MAYOR'S COURT Agency								
Security of Persons and Property								
Police Enforcement								
Other	\$0.00	\$140,000.00	\$140,000.00	\$12,254.00	\$100,938.00	\$0.00	\$39,062.00	72.099%
Total Police Enforcement	\$0.00	\$140,000.00	\$140,000.00	\$12,254.00	\$100,938.00	\$0.00	\$39,062.00	

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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Security of Persons and Property	\$0.00	\$140,000.00	\$140,000.00	\$12,254.00	\$100,938.00	\$0.00	\$39,062.00	
Other Financing Uses								
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 9901 - MAYOR'S COURT Agency	\$0.00	\$140,000.00	\$140,000.00	\$12,254.00	\$100,938.00	\$0.00	\$39,062.00	
9902 - EMPLOYEES HEALTH INSURANCE Agency								
Other Financing Uses								
Contingencies	\$0.00	\$60,000.00	\$60,000.00	\$4,747.82	\$51,988.61	\$0.00	\$8,011.39	86.648%
Total Other Financing Uses	\$0.00	\$60,000.00	\$60,000.00	\$4,747.82	\$51,988.61	\$0.00	\$8,011.39	
Total 9902 - EMPLOYEES HEALTH INSURANCE Agency	\$0.00	\$60,000.00	\$60,000.00	\$4,747.82	\$51,988.61	\$0.00	\$8,011.39	
9903 - VALLEY BAND ESCROW								
Security of Persons and Property								
Police Enforcement								
Other	\$0.00	\$23,417.42	\$23,417.42	\$0.00	\$1,003.53	\$361.47	\$22,052.42	4.285%
Total Police Enforcement	\$0.00	\$23,417.42	\$23,417.42	\$0.00	\$1,003.53	\$361.47	\$22,052.42	
Total Security of Persons and Property	\$0.00	\$23,417.42	\$23,417.42	\$0.00	\$1,003.53	\$361.47	\$22,052.42	
Other Financing Uses								
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 9903 - VALLEY BAND ESCROW	\$0.00	\$23,417.42	\$23,417.42	\$0.00	\$1,003.53	\$361.47	\$22,052.42	
9904 - Kenwood SWJEDZ Agency								
General Government								
Income Tax Administration								
Contractual Services	\$0.00	\$128,000.00	\$128,000.00	\$30,305.07	\$127,359.54	\$52.70	\$587.76	99.500%
Other	\$0.00	\$945,500.00	\$945,500.00	\$225,008.77	\$943,743.97	\$0.00	\$1,756.03	99.814%
Total Income Tax Administration	\$0.00	\$1,073,500.00	\$1,073,500.00	\$255,313.84	\$1,071,103.51	\$52.70	\$2,343.79	
Total General Government	\$0.00	\$1,073,500.00	\$1,073,500.00	\$255,313.84	\$1,071,103.51	\$52.70	\$2,343.79	
Other Financing Uses								
Transfers - Out	\$0.00	\$26,500.00	\$26,500.00	\$7,220.90	\$25,943.80	\$0.00	\$556.20	97.901%
Total Other Financing Uses	\$0.00	\$26,500.00	\$26,500.00	\$7,220.90	\$25,943.80	\$0.00	\$556.20	
Total 9904 - Kenwood SWJEDZ Agency	\$0.00	\$1,100,000.00	\$1,100,000.00	\$262,534.74	\$1,097,047.31	\$52.70	\$2,899.99	
9905 - Kenwood SWJEDZ Escrow Agency								
General Government								
Tax Refunds								
Other	\$0.00	\$25,000.00	\$25,000.00	\$0.00	\$14,127.47	\$0.00	\$10,872.53	56.510%
Total Tax Refunds	\$0.00	\$25,000.00	\$25,000.00	\$0.00	\$14,127.47	\$0.00	\$10,872.53	
Total General Government	\$0.00	\$25,000.00	\$25,000.00	\$0.00	\$14,127.47	\$0.00	\$10,872.53	

Report reflects selected information.

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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Other Financing Uses								
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 9905 - Kenwood SWJEDZ Escrow Agency	\$0.00	\$25,000.00	\$25,000.00	\$0.00	\$14,127.47	\$0.00	\$10,872.53	
9906 - Kenwood SWJEDZ Long-Term Maint. Agency								
General Government								
Boards and Commissions								
Other	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$4,002.00	\$0.00	\$10,998.00	26.680%
Total Boards and Commissions	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$4,002.00	\$0.00	\$10,998.00	
Total General Government	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$4,002.00	\$0.00	\$10,998.00	
Other Financing Uses								
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 9906 - Kenwood SWJEDZ Long-Term Maint. Agency	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$4,002.00	\$0.00	\$10,998.00	
Report Totals:	\$142,209.06	\$10,075,676.37	\$10,217,885.43	\$969,171.07	\$7,288,759.44	\$1,034,388.28	\$1,894,737.71	

INVESTMENT LISTING

November 30, 2018

TYPE	DESCRIPTION	CURRENT VALUE	INTERST RATE	YEAR TO		TOTAL INTEREST	PURCHASE DATE	MATURITY DATE
				DATE	INTEREST			
CD	FARM BUREAU BANK	\$ 250,000.00	1.05%	\$ 2,409.27			9/28/2016	12/28/2018
CD	FRANKLIN SYNERGY BANK	\$ 250,000.00	1.55%	\$ 3,556.50			7/21/2017	1/22/2019
CD	MORGAN STANLEY BANK	\$ 250,000.00	1.60%	\$ 4,000.00			8/17/2017	2/19/2019
AGENCY	FHLB 22519	\$ 250,225.00	1.25%	\$ 3,125.00			4/25/2017	2/25/2019
CD	GOLDMAN SACHS	\$ 250,000.00	1.60%	\$ 4,000.00			3/30/2017	3/28/2019
CD	BANK OF RHODE ISLAND	\$ 250,000.00	1.50%	\$ 3,441.77			3/29/2017	3/29/2019
AGENCY	FHLB BOND AGENCY 4819	\$ 249,500.00	1.15%	\$ 2,875.00			12/22/2016	4/8/2019
CD	STERLING BANK	\$ 250,000.00	1.65%	\$ 3,785.94			9/8/2017	5/8/2019
CD	ALLY BANK	\$ 250,000.00	1.25%	\$ 1,558.22			6/23/2016	6/24/2019
CD	DISCOVER BANK	\$ 250,000.00	1.60%	\$ 4,000.00			7/6/2017	7/8/2019
CD	CAPITAL ONE BANK	\$ 250,000.00	1.70%	\$ 4,250.00			8/16/2017	8/16/2019
CD	LAKE CITY BANK	\$ 250,000.00	1.70%	\$ 3,900.71			9/8/2017	9/9/2019
CD	FIRST COMMERCE BANK	\$ 250,000.00	2.00%	\$ 3,739.74			2/7/2018	11/7/2019
CD	STURGIS BANK & TRUST	\$ 250,000.00	1.75%	\$ 4,015.45			11/9/2017	1/9/2020
CD	WELLS FARGO	\$ 250,000.00	2.40%	\$ 4,487.67			2/28/2018	2/28/2020
CD	CITIBANK	\$ 250,000.00	2.50%	\$ 3,150.68			3/29/2018	3/30/2020
CD	SYNCHRONY BANK	\$ 250,000.00	2.40%	\$ 3,008.22			4/6/2018	4/6/2020
AGENCY	FFCB5820	\$ 250,000.00	2.15%	\$ 4,031.25			4/4/2018	5/8/2020
CD	STIFEL BANK & TRUST	\$ 250,000.00	2.70%	\$ 3,384.24			5/31/2018	5/29/2020
CD	PINNACLE BANK	\$ 250,000.00	2.75%	\$ 2,881.84			6/15/2018	6/15/2020
CD	STEARNS BANK	\$ 250,000.00	2.75%	\$ 2,316.77			7/6/2018	7/6/2020
CD	FNB OF ALBANY	\$ 250,000.00	2.70%	\$ 2,274.66			7/30/2018	7/30/2020
CD	SOUTHERN STATES BANK	\$ 250,000.00	2.80%	\$ 2,934.24			6/27/2018	9/28/2020
CD	HORIZON BANK	\$ 250,000.00	2.60%	\$ 3,810.95			4/30/2018	10/30/2020
CD	LIVE OAK BANKING CO	\$ 250,000.00	2.75%	\$ 1,469.18			8/15/2018	11/16/2020
CD	GREAT NORTH BANK	\$ 250,000.00	2.80%	\$ 1,189.04			8/31/2018	2/26/2021
CD	UBS BANK	\$ 250,000.00	3.15%	\$ 668.84			10/30/2018	10/28/2021
CD	MORGAN STANLEY PRIVATE BANK	\$ 250,000.00	3.25%	\$ -			11/29/2018	11/29/2021

				\$ 84,265.18	ACTIVE
				\$ 18,432.03	MATURED
TOTAL		\$ 6,999,725.00		\$ 102,697.21	

TO: Village Council
FROM: Scot F. Lahrmer, Village Manager
DATE: January 9, 2019
RE: Accessory Structures Code Changes

ITEM: Second Reading: Ordinance 2018-13 Amending Zoning Code and Regulation of Accessory Structures

ACTION REQUESTED: By motion, approve **Ordinance 2018-13** to amend zoning code and regulation of accessory structures.

PURPOSE: To consider modifications to the Village Zoning Code as it relates to certain accessory structures.

In early 2017, the Planning Commission and staff began reviewing several sections of the Village Zoning Code, to better clarify the intent or to recommend changes to bring codes up to today's standards.

At the recommendation of the Zoning Board of Appeals and Law Committee, Village Council approved a six-month moratorium on October 8, 2018, related to the construction of certain accessory structures over 200 square feet. The moratorium, which took effect immediately, was designed to allow adequate time for Amberley Village staff, Planning Commission and Village Council members to study and investigate accessory structures in the Village and develop fair and equitable regulations governing the structures.

With staff's research and the Planning Commission's input, a draft accessory structure ordinance (Ordinance 2018-13) was presented to the Council at its regular meeting on November 12. With the approval of Resolution 2018-31 Council voted to refer the draft Ordinance 2018-13 to the Planning Commission for their consideration and input.

The Planning Commission conducted a hearing on December 3, 2018 and recommended approval of some changes to the Village Zoning Code. In summary, the Planning Commission's recommendations establish new standards for accessory structures that staff can approve. For an accessory structure exceeding the new standards, an application would need to be submitted to the ZBA and where conditions could be applied as part of the approval.

With the Planning Commission's recommendation to approve Ordinance 2018-13, Village Council held the first reading at its regular meeting on December 10. Council requested Ordinance 2018-13 be reviewed by the Law Committee, which it did so at the December 13 Law Committee meeting.

The Law Committee recommended that Ordinance 2018-13 be approved as shown in the attached redline edits. The redline markup shows changes compared to the version approved by the Planning Commission. A list of the redlined changes includes:

1. Remove the third and fifth WHEREAS from the ordinance.
2. Move definitions to the end of the section, including the "open to the sky" language, the definition of floor area, and the definition of a detached garage. Added limit on the

aggregate area of enclosed structures.

3. Remove (9) and (10) from section 154.12, referencing whether accessory structures can be used as a dwelling or part of a home business. Also remove language limiting the time period to seven days for tents and other temporary structures.
4. Add numbers (8), (9) and (10) to section 154.12, stating accessory structure must meet the height limitations in 154.51, no more than one detached garage may be located on a single lot, and detached carports are not permitted more than six feet from the principal structure.
5. Add number (13) to section 154.12, stating accessory structures may only be used in a manner consistent with, and incidental and subordinate to, the principal use on the property.
6. Add "or that is connected to the principal structure by a distance greater than six feet in length" to section 154.12(B)(3).
7. Add "and be similar to, although not exactly the same as" and remove the language restricting the material in section 154.121(B)(3)(b).
8. Remove "All siding and exterior walls must be residential in character, and reference structures that are non-residential in appearance.
9. Remove (d) and (e) from section 154.121(B)(3), limiting roof lines and roofing material to be similar to that on the principal structure, and prohibiting flat roofs.
10. Remove section 154.121(B)(3)(h), stating accessory structure should appear consistent with similar buildings in the immediate area and shall reflect a consistent suburban aesthetic and prohibiting accessory structures that are rural, agricultural, commercial or industrial in character (language incorporated elsewhere).
11. Remove section 154.121(B)(4) and (5) referencing carports and accessory structures used as dwellings.
12. Reference definition of height measurement in Section 154.51(A)(1).

Also attached is a summary of the changes from the existing ordinance compared to the version recommended by the Law Committee.

Council will have a second reading on Ordinance 2018-13 and hold a public hearing on January 14. After the public hearing and discussion, Council will consider the recommended changes from the Law Committee and, if desired, waive the third reading scheduled for February 11 and vote on the ordinance on January 14.

A majority vote of Council is required to approve the ordinance as recommended by the Planning Commission. A vote of at least five Council members is required to approve the ordinance with modifications from the version approved by the Planning Commission. If the ordinance is adopted, it would go into effect 45 days later unless there is no emergency clause. The 180-day moratorium is scheduled to expire on April 6, 2019.

Please let me know if you have any questions.

First Reading: December 10, 2018
Second Reading: January 14, 2019

PASSED:
BY:

ORDINANCE NO. 2018-13

ORDINANCE TO AMEND ZONING CODE AND REGULATION OF
ACCESSORY STRUCTURES

WHEREAS, Amberley Village is a suburban oasis characterized by open views, spacious natural vistas, greenery, and a picturesque setting; residential structures are typically exemplified by quality construction that provides permanent and long lasting buildings that also have a desirable appearance and aesthetic that are compatible with surrounding properties;

WHEREAS, it is important to preserve property values and the quality of the residential environment;

WHEREAS, in order to promote the health, safety, and welfare of residents and the community as a whole, the Zoning Code strives to protect and enhance the attractive appearance of all residential structures in the Village;

~~**WHEREAS**, on October 8, 2018, Village Council enacted a moratorium on certain accessory structures pending an investigation and study of the existing Zoning Code in order to regular such structures in a manner that allows the reasonable use of one's property while limiting adverse impacts from that use on neighboring properties;~~

WHEREAS, Council finds and determines that changes to the Zoning Code are necessary to protect and promote the public health, safety, and welfare;

~~**WHEREAS**, Village staff worked extensively to draft new regulations, in response to input from the Planning Commission, the Law Committee, and Village Council, and comments received at duly noticed public hearings before the Planning Commission and Village Council, respectively;~~

WHEREAS, the Planning Commission and Law Committee recommend the adoption of changes to the Zoning Code ~~as set forth herein~~;

WHEREAS, Council finds and determines that the proposed changes serve the public interest and protect the public health safety and welfare, and constitute measured and reasonable restrictions on the use of one's property in order to balance and protect the rights of neighboring property owners and the community as a whole;

NOW, THEREFORE, BE IT ORDAINED BY THE Council of Amberley Village, State of Ohio, _____ () members elected thereto concurring:

SECTION 1: Section 154.12 of the Municipal Code of Ordinances is amended to read as follows:

First Reading: December 10, 2018

Second Reading: January 14, 2019

§ 154.12 ACCESSORY STRUCTURES.

(A) An accessory structure is permitted in a residential district if it meets the following restrictions:

(1) No accessory structure shall be erected in a front yard.

(2) No accessory structure shall be erected in any side yard within a distance from the near side lot line less than the least width of the side yard required for the principal building.

(3) Accessory structures may be built in a rear yard not nearer to a rear or side lot than the side yard requirement for such the principal structure.

(4) Except as otherwise provided in the Zoning Code, individual enclosed accessory structures ~~that are not open to the sky, either wholly or partially, such as sheds, garages, garden buildings, and pool houses,~~ shall not cover a total of more than 200 square feet of floor area. ~~Floor area means the area of the ground floor of the structure that creates a footprint of the structure on the property.~~ A detached garage shall not cover more than 800 square feet ~~of floor area, or more than 50% of the floor area of the principal structure, whichever is less. A detached garage is an enclosed accessory structure used for storage, including but not limited to the parking or storage of vehicles, that is not connected to the principal structure by means of an above-ground structure, material, or equipment. No combination of enclosed accessory structures shall have an aggregate floor area greater than 40% of the floor area of the principal structure.~~ No combination of accessory structures, whether enclosed or open to the sky, shall have an aggregate floor area greater than 50% of the floor area of the principal structure, or greater than 50% of the required rear yard, whichever is less.

(5) On a corner lot, no accessory building shall project beyond the front yard line on either street.

(6) No accessory building shall be constructed on a lot until construction of 50% or more of the principal building has been completed.

(7) The principal access of an accessory structure, such as primary access doors to a shed or garage, may not face a street.

(8) Accessory structures must comply with the height limitation set forth in Section 154.51.

(9) No more than one detached garage may be located on a single lot.

(10) Detached carports are not permitted more than six feet from the principal structure at the closest point.

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(811) No accessory structure shall be located in a public right of way or utility easement.

~~-(9) Accessory structures cannot be used as a dwelling, and may not be used as part of a home business or home occupation. Accessory structures may only be used in a manner consistent with, and incidental and subordinate to, the principal use on the property.~~

~~-(10) Accessory structures with roofs or walls that are not rigid or durable, such as tents, canopies, and structures covered or clad in collapsible or other similar material such as fabric, nylon, plastic, or tarps, including but not limited to temporary utility or storage structures, portable carports, and shelters, may not be maintained for more than seven consecutive days or more than a total of 30 days in a calendar year.~~

(142) Accessory structures shall meet all other requirements set forth in the Village Code of Ordinances.

(13) Accessory structures may only be used in a manner consistent with, and incidental and subordinate to, the principal use on the property.

(B) For purposes of this chapter:

(1) “Enclosed accessory structure” means an accessory structure that is enclosed or is otherwise not open to the sky, either wholly or partially, such as sheds, garages, garden buildings, and pool houses.

(2) “Floor area” means the area of the ground floor of the structure that creates a footprint of the structure on the property.

(3) “Detached garage” means an enclosed accessory structure used for storage, including but not limited to the parking or storage of vehicles, that is not connected to the principal structure by means of an above ground structure, material, or equipment, or that is connected to the principal structure by a distance greater than six feet in length.

SECTION 2: Section 154.121 of the Municipal Code of Ordinances, which is to be added to and amends the Municipal Code of Ordinances, reads as follows:

§ 154.121 CONDITIONAL ACCESSORY STRUCTURES.

(A) *Purpose.* The Village recognizes that some structures could be constructed in excess of the restrictions set forth in Section 154.12 while still promoting the Village’s goals of maintaining an attractive appearance, property values, and residential character, and that many properties are unique such that no rule will apply equally to all properties. It is the Village’s intent to allow for some structures which may exceed said restrictions as long as the Board of Zoning Appeals determines that the structures are of an appropriate size, height, construction, dimensions, and appearance so as not to detract from the stated goals.

First Reading: December 10, 2018

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(B) Notwithstanding the restrictions set forth in Section 154.12, accessory structures may be constructed or maintained in excess of said restrictions if the applicant demonstrates that all of the following conditions are satisfied as determined by the Board of Zoning Appeals:

(1) The construction and use of the structure will not be detrimental to the peaceful use and occupancy of nearby properties.

(2) The construction and use of the structure will not have a detrimental effect upon ~~the~~ property values in the neighborhood.

(3) The design and appearance of the structure will not have an adverse impact on the residential quality of the neighborhood.

(a) The appearance and construction of accessory structures shall compliment and be consistent with the appearance and architectural style of the principal structure on the same lot, as well as generally with accessory structures on adjoining and nearby properties. Accessory structures must appear, and be used in a manner that is, subordinate to the primary structure.

(b) The design, appearance, and construction of accessory structures should be consistent with and complement the principal structure and the residential character of the neighborhood, including the use of similar building materials, colors, and type of construction. Siding, ~~and exterior walls,~~ and roofs must approximate and be similar to, ~~although not exactly the same as,~~ the ~~size,~~ color, appearance, and materials ~~as exists on~~ of the principal structure, and shall be residential in character. ~~Vertical siding should not be utilized unless it comprises less than 30 percent of the surface area of the entire structure, unless a greater percentage of vertical siding is also used on the principal structure on the same lot in which case the percentage shall be substantially similar. If the principal structure has brick siding, an accessory structure must either: (1) use similar brick or masonry materials on the front of the structure, and brick or masonry trim or accent elements matching similar components on the principal structure; or (2) use siding materials resembling at least one other non-brick accessory structure on an adjacent property. The color and texture of exterior wall materials of an accessory structure must be similar to, although not exactly the same as, the principal residence.~~

(c) ~~All siding and exterior walls must be residential in character. Accessory structures that are rural, agricultural, commercial, or industrial in character, appearance, or use, are not allowed unless they are expressly permitted in the Village Code of Ordinances.~~ If vinyl, metal, or similar materials are used, it must simulate wood in appearance, ~~such as using and shall utilize~~ bevel or lap siding.

(d) ~~Roof lines and roofing materials on the accessory structure must be substantially similar to that on the principal structure. Flat roofs are not permitted on an accessory structure unless at least half of the principal structure has a flat roof.~~

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~~———(e) Windows must be placed on at least two walls of an accessory structure. The size and dimensions of windows on an accessory structure must be proportionate with the principal structure.~~

(fd) ~~Accessory structures must A~~avoid large expanses or areas of a single material, color, or texture. ~~Use w~~Windows ~~and,~~ other architectural features, or landscaping shall be used to break up ~~a~~monotonous planes.

(ge) Structures must be made of durable and rigid materials that have an attractive appearance suitable for the residential area in which the structure is located. Varied architectural styles are encouraged provided that neighborhood compatibility and architectural integrity are maintained. Structures must be made of such materials, textures, and details that contribute to the visual interest of the structure and to avoid monotony. It is not the intent of the Village to require or prohibit a specific building material, except as otherwise stated herein, as long as materials are utilized to enhance, and not detract from, aesthetics and property values.

~~———(h) Accessory structures should appear consistent with similar buildings in the immediate area, and shall reflect a consistent suburban aesthetic. Accessory structures that are rural, agricultural, commercial, or industrial in character, or appearance, or use are not allowed unless they are expressly permitted in the Village Code of Ordinances.~~

~~(4) Carports may only be used for the parking of vehicles and not for storage of other personal property. Storage of personal property, other than vehicles, must be in an enclosed structure.~~

~~(5) An accessory structure may be approved as a conditional use to contain a dwelling unit or other space fit for human habitation, or home business or home occupation, if it meets all other requirements set forth in the Village Code of Ordinances.~~

(C) Applications for conditional approval of an accessory structure under this section shall comply with the following:

(1) Applications must be submitted to the Village Manager on a form provided by the Village. If the Village Manager determines the application is complete, a hearing shall be scheduled at the next available meeting of the Board of Zoning Appeals at least 21 days after the determination to allow for proper notification to interested parties. Upon scheduling a hearing, the Village Manager shall cause notice of the hearing to be provided to interested parties in the same manner as for applications for variances before the Board of Zoning Appeals.

(2) The application shall include the following information at a minimum:

(a) Plot Plan drawn to scale showing:

(i) Property lines and dimensions.

(ii) All existing and proposed structures and their dimensions.

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(iii) Distances from nearby property lines and the principal structure relative to all accessory structures, existing or proposed.

(b) Construction Details:

(i) Building height.

(ii) Whether a foundation, slab, or other such support will be utilized.

(iii) The method for anchoring or securing the structure to the ground.

(iv) Elevation views and grade lines.

(v) Materials to be used in construction, including but not limited to the color and appearance of the completed structure, and materials to be used for exterior walls, siding, and roofing, if any.

(3) No construction or site preparation is permitted until final approval by the Board of Zoning Appeals.

(4) All work must be performed in accordance with the application, plans, and other information submitted to the Village unless otherwise modified by the Board of Zoning Appeals.

(D) Structures approved under this section constitute a conditional use on the property upon which the structure is situated. Upon approval by the Board of Zoning Appeals, the Village Manager will issue the property owner upon which the structure is located a written conditional use permit which incorporates said approval. Noncompliance with the permit is cause for revocation of the permit as determined by the Village Manager. The permit runs with the land unless revoked or terminated as provided for herein.

(E) Upon consideration of an application for a conditional use, the Board of Zoning Appeals may approve the application, deny the application, or approve the applications with conditions.

SECTION 3: Section 154.25 of the Municipal Code of Ordinances is amended to read as follows:

§ 154.25 USE REGULATIONS.

(A) *Principal permitted uses.* A building or lot or other land area in this district shall be used only for the following principal permitted uses:

(1) Single-family dwellings.

(2) Public water tower or reservoir;

(3) Farms, provided that no farm animals shall be kept on any property that is smaller than ten acres.

(B) *Accessory uses.*

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(1) Home occupation. A professional or business activity conducted in a dwelling unit, provided:

(a) No person other than members of the family residing on the premises, and one additional individual at any one time who need not be a member of the family, shall be engaged in such occupation;

(b) The use of the dwelling unit for the home occupation shall be clearly subordinate to its use for residential purposes by its occupants, and not more than 25% of the floor area of the dwelling unit shall be used in the conduct of the home occupation;

(c) There shall be no change in the outside appearance of the building or premises, or other visible evidence of the conduct of such home occupation other than one sign, not exceeding one square foot in area, nonilluminated, and if unattached, positioned on the premises with the bottom at a height not exceeding 12 inches.

(d) No home occupation shall be conducted in any accessory building. Except for automobiles used in connection with the home occupation, no tools, equipment, implements, machinery, supplies, inventory or product of a home occupation shall be stored on the premises unless stored in the principal dwelling or in an accessory building located on the premises;

(e) There shall be no sales made in connection with such home occupation to customers who come onto the premises;

(f) Homeowner operated service businesses are permitted subject to restrictions within these regulations.

(g) No traffic shall be generated by such home occupation in greater volumes than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be met off the street and other than in a required front yard;

(h) No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes, odors, or electrical interference detectable to the normal senses off the lot. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio, television receiver, telephone, garage door opener, etc. off the premises, or causes fluctuations in line voltage off the premises;

(i) Any person wishing to conduct a home occupation shall apply for an accessory use permit from the Village Manager, submitting all information as required by the Village Manager to demonstrate that the provisions of this section will be met. The Village Manager may issue a permit to the applicant for a period of not more than two years. Upon expiration of the permit, the Village Manager may issue a new permit if satisfied that the applicant continues to be in compliance with the provisions of this section. A permit may be revoked at any time the Village Manager determines that the provisions of this section are not being met by the permit holder. Before issuing a permit, the Village Manager shall collect a fee of \$10.

(2) *Garages.* Attached garages may not exceed 1,500 square feet or 40% of the floor area of the remaining principal structure, whichever is less. A garage may not have its principal access face a street. Detached garages are treated as accessory structures.

(b) No automobiles, other motor driven vehicles or trailers shall be parked or stored in such structures or buildings unless owned and used by the occupants of the dwelling to which the structure or building is accessory or is a part of or attached.

(4) *Pools.* See Ch. 98, § 98.01 and § 98.02.

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(5) Temporary buildings for uses incidental to construction work, which buildings shall be removed on completion or abandonment of the construction work.

(6) Bulletin boards and signs as follows:

(a) Church or public building bulletin boards not exceeding ten square feet in area.

(b) Temporary signs not over 40 inches from the ground and not exceeding six square feet in area, the purpose of which is to communicate information about the lease or sale of a building or lot, which signs shall be removed as soon as the property is leased or sold.

(c) Small announcements or professional signs not over one square foot in area;

(d) Highway directional and traffic safety signs erected and maintained by public agencies;

(e) Outdoor election signs, provided that they may not be erected prior to four weeks before the day of election and that the owner of the property on which the sign is located must cause the sign to be removed within 72 hours after the election; a sign permitted under this section shall not exceed 12 square feet in area and the aggregate of all signs placed on any parcel of real property in one ownership shall not exceed 60 square feet, nor shall they be posted such that the bottom edge of each sign is more than 40 inches from the ground;

(f) No sign may be posted on public property or within the public right-of-way along public roads, except village corporation signs, highway directional or regulatory signs and traffic safety signs erected and maintained by public agencies. All signs shall be placed in such manner that they will not obstruct the vision of drivers with regard to oncoming or intersecting traffic on any public or private roads or driveways.

(7) No equipment or process shall be used as a hobby or vocation which created noise, vibration, glare, fumes, odors, or electrical interference detectable to the normal senses off the lot. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio, television receiver, telephone, garage door openers, etc. off the premises, or causes fluctuations in line voltage off the premises.

(C) *Conditional uses.* Buildings, and village owned land, designed to be occupied by or to serve the general public may be constructed and/or utilized in Residence A and Residence B Districts provided they are authorized pursuant to a conditional use permit granted by the Board of Zoning Appeals. Public buildings subject to the conditional use permit regulations are: libraries, museums, community buildings, municipal buildings, police or fire stations, churches, and off-street parking to service such structures. The Board of Zoning Appeals may grant a conditional use permit for any of the foregoing structures if, upon application by the instrumentality that proposes to construct and operate the building and after a hearing, the Board of Zoning Appeals determines the following:

(1) The construction and operation of the proposed public building will not be detrimental to the peaceful occupancy of proximate dwelling houses;

(2) The construction and operation of the public building will not have a detrimental effect upon the property values in the neighborhood;

(3) The design of the proposed public building is such that it will not have an adverse impact upon the residential quality of the neighborhood;

(4) The public building will have off-street parking on the same parcel of land equal to one parking space for each three seats of seating capacity in the structure, or one

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parking space for each 200 square feet of floor area in any building which does not provide seating capacity. The off-street parking shall be set back a minimum of 100 feet from all abutting streets and a minimum of 25 feet from any lot line of any contiguous lot;

(5) If the plan for a public building includes a fenced area to be used for outdoor games, recreation or play, the fenced areas designed for these uses shall be set back from all lot lines by a distance of at least 50 feet;

(6) Any use authorized by the Board of Zoning Appeals as a conditional use shall not be used for any bazaar, fete or any other such outdoor activity and provided further that said land and building shall not be used for any commercial activity unless sponsored or directed by the regular and primary occupant of said building. As used herein, **COMMERCIAL** shall mean having financial profit as its primary aim but shall not include the renting of facilities for religious occasions, to charitable or civic organizations for meetings or to individuals or groups for weddings, anniversaries and other similar celebrations.

SECTION 4: Section 154.30 of the Municipal Code of Ordinances is amended to read as follows:

§ 154.30 USE REGULATIONS.

All zoning regulations for the Residence B District shall be the same as those in the Residence A District unless otherwise provided for in the Zoning Code. The following additional conditional uses must meet the same standards for conditional uses set forth in § 154.25(C).

(A) Schools, including public elementary schools and high schools and educational institutions having curricula ordinarily found in public schools, and recognized by the Ohio Department of Education as offering curricula sufficient to satisfy the requirements of any existing compulsory education laws of the State of Ohio. The off-street parking requirements outlined in § 154.25(C) do not apply to schools; instead, schools must provide sufficient off-street parking capacity to accommodate teachers, staff and visitors.

(B) Private recreational facilities, other than country clubs and golf courses, not operated for profit or as a commercial venture, which are located on a lot having a minimum area of four acres, and which provide off-street parking, in accordance with § 154.25(C).

SECTION 5: Section 154.26 of the Municipal Code of Ordinances, which reads as follows, is repealed:

§ 154.26 HEIGHT REGULATIONS.

No building shall exceed two and one-half stories or 35 feet in height, except as provided in § 154.51.

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SECTION 6: Section 154.31 of the Municipal Code of Ordinances, which reads as follows, is repealed:

§ 154.31 HEIGHT REGULATIONS.

No building shall exceed two and one-half stories or 35 feet in height, except as provided in § 154.51.

SECTION 7: Section 154.51 of the Municipal Code of Ordinances is amended to read as follows:

EXCEPTIONS, MODIFICATIONS, AND ADDITIONAL RULES FOR ALL DISTRICTS

§ 154.51 HEIGHT REQUIREMENTS.

(A) Residential structures.

(1) Principal structures in residential areas may not exceed 35 feet in height. Height is to be measured from the front elevation.

(2) Accessory structures in residential areas may not exceed 16 feet in height, or up to the same height as the principal structure, whichever is less.

(B) Public, semi-public, or public service buildings, hospitals, institutions, churches, or schools, when permitted in a residential district, may be erected to a height not exceeding 60 feet, if the building is set back from each yard line at least three feet for each foot of additional building height above the height limit otherwise permitted in the district in which the building is to be located.

(C) Height limitations do not apply to spires, belfries, cupolas, water tanks, cooling towers, elevator penthouses, ventilators, chimneys, stacks, radio towers, or other appurtenances usually required to be placed above the roof level and not intended for human occupancy.

(D) For the purposes of height measurements, a basement shall not be counted unless more than three feet six inches of its height projects above grade at the front building line, in which case it shall be counted.

SECTION 8: That this Ordinance is declared to be emergency legislation, necessary for the immediate preservation of the public peace, health, and safety. Such emergency is necessary to implement new zoning regulations in response to a temporary moratorium enacted by Village Council and to enable the termination of the moratorium as soon as possible to release restrictions on the use of residents' properties.

Passed this ____ day of _____, 2019.

First Reading: December 10, 2018
Second Reading: January 14, 2019

Mayor Thomas C. Muething

Attest:

Nicole Browder, Clerk of Council

Ordinance Vote:

Moved: _____ Second: _____

Muething	_____
Wolf	_____
Bardach	_____
Conway	_____
Hattenbach	_____
Kamine	_____
Warren	_____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____, 2019, the forgoing Ordinance was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Ordinance at all of the places of public notice as designed by Sec. 31.40(B), Code of Ordinances.

Nicole Browder, Clerk of Council

2698699.1

Summary of Changes to Accessory Structure Zoning Regulations

<u>CATEGORY</u>	<u>EXISTING</u>	<u>§ Reference</u>	<u>PROPOSED</u>	<u>§ Reference</u>
Accessory Structures (each)	• Up to 1,000 sq.ft. or • up to 30% of the required rear yard or • up to 25% of the principal structure (house) (whichever is the most restrictive)	154.25(B)(2) 154.12(D) 154.25(B)(2)	• Up to 200 sq.ft. for covered structures (no limit for uncovered structures such as pools, patios, recreational courts)	154.12(A)(4)
Garages (attached and detached)	• up to 1,500 sq.ft. (1,000 + 500 extra for storage) or • up to 25% of the principal structure (whichever is less)	154.25(B)(3)	<u>Detached garage:</u> • up to 800 sq.ft. <u>Attached garage:</u> • up to 1,500 sq.ft. or • up to 40% of the remaining principal structure (whichever is less) (extra storage space is included in stated limits)	154.12(A)(4) 154.25(B)(2)
Height	• up to 35 ft.	154.26 (Res. A); 154.31 (Res. B)	• up to 16 ft. or • up to the same height as the principal structure (whichever is less)	154.51

Aggregate area coverage of all accessory structures	Combination of all structures (principal and accessory) can't exceed 50% of the entire lot	154.02 (def. "lot")	Retains the existing restriction, plus: • up to 50% of the principal structure or • up to 50% of the required rear yard (whichever is less)	154.12(A)(4)
Location of carports	No restrictions	N/A	Prohibit detached carports more than six feet from house	154.12(A)(10)

A new section (154.121) has been added which allows for conditional approval of accessory structures that do not meet the restrictions set forth in Sec. 154.12. Variances are still permitted, as well, such as when necessary to exceed setbacks, height requirements, and similar restrictions.

One of the primary problems expressed by the BZA is that applicants do not provide enough information to the Board to make it easy to make a decision on exceptions or variances to the Zoning Code. Under the proposed ordinance, staff can administratively approve all structures that comply with the basic rules without having to go to the BZA (e.g., accessory structures under 200 sq. ft., detached garages up to 800 sq. ft., no habitable space or dwellings in accessory structures). If proposed structures exceed those restrictions, the structures are not prohibited but applicants must submit plans and information to the BZA so it can better analyze the project to see if it "fits" on the property and in the context of the neighborhood. The BZA may impose conditions on the project in order to alleviate adverse impacts on neighbors or the community as a whole.

The size of 200 sq. ft. was chosen because it is the threshold at which the County requires building permits in addition to zoning approval by the Village.

2702369.1

TO: Village Council
FROM: Scot F. Lahrmer, Village Manager
DATE: January 10, 2019
RE: Adopting a New Credit Card Policy

ITEM: Resolution 2019-1, Resolution Adopting Policy for the Use of Credit Cards

ACTION REQUESTED: By motion, adopt **Resolution 2019-1** to enact a new credit card use policy in accordance with House Bill 312.

PURPOSE: The Ohio Legislature recently passed House Bill 312 regulating the use of credit and debit cards by municipalities and other political subdivisions (with limited exceptions). One of the requirements is that the legislative authority for all covered entities must approve legislation on or before February 2, 2019 in order to continue using credit cards and avoid penalties. Because Amberley Village has a Mayor's Court, it is required to use what the State calls a "compliance officer" model. The policy must include the following provisions:

- The appointment of a compliance officer, where applicable;
- The officers or positions authorized to use a credit card account;
- The types of expenses for which a credit card account may be used;
- The procedures for acquisition, use, and management of a credit card account and presentation instruments related to the account including cards and checks;
- The procedure for submitting itemized receipts to the fiscal officer or the fiscal officer's designee;
- The procedure for credit card issuance, credit card reissuance, credit card cancellation and the process for reporting lost or stolen credit cards;
- The political subdivision's credit card account's maximum credit limit or limits; and
- The actions or omissions by an officer or employee that qualify as misuse of a credit card account.

Several years ago the Village adopted a credit card policy in response to a recommendation from the State Auditor following an audit. Changes to the Village's policy, which was not previously approved by Council, are required in order to comply with HB 312.

The Finance Committee is scheduled to meet on Monday, January 14 prior to the council meeting in order to review this item.

If you have any questions, please let me know.

CREDIT CARD POLICY

The purpose of this policy is to strengthen and to maintain internal controls over credit card transactions. The absence of an appropriate policy and of thorough monitoring of this activity increases the risk of unauthorized and/or other improper expenditures that do not further the public purpose of the entity and are likely to result in audit findings or other sanctions.

The purpose of a credit card program is to provide a convenient, efficient and cost-effective means of purchasing and paying for many purchases. For the purchaser, it can expedite delivery of goods, offer better pricing of goods, expand the list of merchants from whom purchases can be made and reduce paperwork and the cost associated with writing checks. In many cases the purchaser can receive rebates from the bank based upon dollar volume of total purchases. Vendors like the programs because it expedites payments, reduces paperwork and lowers the risk of nonpayment.

DEFINITIONS

Cardholder: Employee whose name appears on the credit card and is accountable for all charges made on that card.

Card Verifier: Employee responsible for ensuring compliance with this Policy and verifying that all charges against the Village's credit card account are backed up by supporting documentation, that expenditures are for Village business, and that the documentation is retained. The Village Finance Administrator serves this function. In the case of the Village Manager, the Card Verifier role is the responsibility of the Village Treasurer.

Compliance Officer: The Village Manager shall appoint a Compliance Officer who shall quarterly review the number of cards and accounts issued, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts' credit limits, and submit a report to Village Council summarizing the review. Council shall review the quarterly report. The Compliance Officer may not use a Village credit card or authorize others to use a Village credit card.

Independent Reviewer: Person responsible for checking credit card transactions to verify that they are authorized, appropriate, and supported by adequate documentation. The Village Treasurer has this role.

Support Documentation: A merchant-produced or non-Village or employee produced document that records the relevant details for each item purchased including quantities, amounts, and a description of what was purchased, the total charge amount and the merchant's name and address (i.e., sales receipt, original invoice, packing slip, credit receipt, etc.) A packing slip alone is not acceptable support documentation unless it meets the criteria above.

AUTHORIZATION TO USE CREDIT CARD

The following persons and/or positions are authorized to be a Cardholder and use a credit card on an account bearing the name of the Village as the account holder, subject to the stated credit limits:

<u>Position</u>	<u>Individual Credit Limit</u>
Village Manager	\$3,000
Village Clerk	\$3,000
Zoning and Project Administrator	\$3,000
Finance Administrator	\$50,000
Tax Administrator	\$3,000
Police Chief	\$10,000
Police Lieutenant	\$5,000
Police Detective	\$3,000
Police Clerk	\$10,000
Maintenance Supervisor	\$5,000
Maintenance Foreperson	\$3,000

A person making a purchase with a credit card must follow the same protocols in place for making any purchase for the Village. The purchase must be approved by a supervisor with purchasing authority in advance. The use of a credit card does NOT preclude the need for a purchase order. ALL purchases require a purchase order PRIOR to the purchase.

Individual purchases on the credit card may not exceed the amounts stated in the table above unless authorized prior to purchase. The total credit limit on the Village's credit card account(s) shall not exceed \$100,000, and the total amount of outstanding charges at any time shall not exceed such limit.

Each credit card connected to the Village's credit card account shall bear the name of the Village and the name of the individual Cardholder. Only credit cards may be utilized with the Village's credit card account; the use of checks (defined in R.C. §2913.11(A)(1)), debit cards, or similar instruments to make purchases with the Village's credit card account is not permitted.

USING THE CREDIT CARD

Supporting documentation for all purchases must be provided by the Cardholder to the Card Verifier in a timely manner, normally within 10 days of the purchase. When making purchases in person, the Cardholder must sign the charge receipt and retain the customer copy. The cardholder must have itemized original receipts to back up their purchases. The cardholder should verify that either the charge receipt or sales receipt complies with the requirements for supporting documentation.

To document online purchases, the Cardholder should print order verification and proof that the purchase was paid with a credit card. Just like other purchases, on-line purchases must be documented with detailed/itemized receipts.

Telephone purchases using the credit card are highly discouraged. If it is necessary, request that the vendor fax or email a detailed receipt listing all items purchased (with price) complete with acknowledgement that it was purchased with a credit card at the time of purchase.

Credit card purchases must be related to official Village business and in no way may involve a personal transaction. Authorized uses of the credit card include the purchase of supplies & equipment, tools, hardware, Police Department operations, maintenance and repairs, utility charges, dues & subscriptions, memberships (professional organizations only), shipping charges, travel & travel related expenses (e.g., hotel reservations, airline tickets, ground transportation, and meals while traveling), employee compensation or benefits (including but not limited to gift cards), insurance (including but not limited to worker's compensation), purchases authorized by the Village Manager or Village Council. In most cases, the credit card should be used for individual transactions of less than \$1,000.

CARDHOLDER RESPONSIBILITIES

It is the Cardholder's responsibility to safeguard the credit card and the card account number at all times. Credit cards must be kept in a secure location.

Amberley Village is exempt from paying Ohio sales tax on its purchases. It is the Cardholder's responsibility to ensure that the merchant does not charge Ohio sales tax on the purchase. The Cardholder should advise the merchant of the tax exempt status before they ring up the purchase. If a new vendor is being used, please request a tax exempt certificate.

Cardholders are accountable for all charges made with their credit card and are responsible for checking all transactions against the corresponding supporting documentation to verify the accuracy. Cardholders must reimburse the Village for any unauthorized purchases, including purchases without proper support documentation, within 30 days of the purchase. Any person using a credit card for an unauthorized reason or without providing the necessary support documentation is in violation of this Policy.

If the credit card is lost, stolen or damaged during the regular working day, the Cardholder must notify the Finance Administrator immediately so it can be reported to the bank and be canceled, if necessary. If the incident occurs after business hours, or if the Administrator is not in the office, the Cardholder must notify the bank immediately at 1-877-459-9801.

A statement must be signed by each Cardholder acknowledging that he/she has read this Credit Card Policy, understands it, and agrees to abide by it.

CARD VERIFIER RESPONSIBILITIES

The Card Verifier is responsible for reviewing each transaction to verify charges and note any discrepancies. For a charge to be supported there must be adequate documentation available so the Card Verifier can ascertain that the purchase is valid and has been approved by a supervisor.

The Card Verifier is responsible for managing the Village's credit card account(s) and all presentation instruments related to the account. The Card Verifier is responsible for issuing credit cards to Cardholders, and cancelling credit cards when a Cardholder is no longer employed by the Village or changes employment responsibilities such that he or she is no longer authorized as a Cardholder.

The Card Verifier is responsible for paying charges on the Village's credit card account with a check or other payment method bearing the name of the Village, similar to the manner in which other vendors and accounts are paid by the Village.

At least annually, the Card Verifier shall submit a report to Village Council and, per R.C. §717.31(G), the State Auditor, detailing all rewards, if any, received based on the use of the Village's credit card account. Any rewards received shall be used as a credit to offset the outstanding balance owed against the Village's credit card account or be placed in the Village's General Fund.

ROLE OF INDEPENDENT REVIEWER

The transactions on the Cardholder's Statement of Account must be reviewed monthly by an independent non-subordinate to ensure compliance with the policies and procedures. The Independent Reviewer will verify that each of the transactions is supported by adequate documentation, meets the criteria for authorized card use and has been signed by an authorized person.

CREDIT CARD VIOLATIONS

Unauthorized Credit Card Use:

- Personal purchases may not be made with the credit card, even if the Cardholder's intent is to reimburse the Village.
- Cash advances using the credit card are strictly prohibited.
- The credit card may not be used for the purchase of alcohol.
- The credit card may not be used for excessive meal costs. Meal cost should follow the guidelines in place for per diem meals (e.g., \$15,\$20,\$30)

Abuse/Misuse of Credit Card:

- Failing to maintain receipts and other documentation
- Failing to obtain approvals
- Making any unauthorized purchase or otherwise using a credit card account for expenses beyond those authorized by this Policy.
- Allowing, encouraging, or facilitating any other person to use a credit card in violation of this Policy.
- Any violation of R.C. §2913.21, which is hereby incorporated herein.
- Failing to report suspicion of the loss, theft, or unauthorized use of a card to the Card Verifier or Independent Reviewer

Discipline and Liability:

- A violation of this Policy will result in loss of card privileges and the Cardholder may be subject to potential disciplinary action up to and including termination of employment and criminal prosecution.
- A Cardholder found to have fraudulently used a credit card is personally liable for any fraudulent charges and shall be required to reimburse the Village for such charges.

TO: Village Council
FROM: Scot F. Lahrmer, Village Manager
DATE: January 9, 2019
RE: Adjustment to 2019 Appropriations

ITEM: Ordinance 2019-1, Amending Appropriations for the Fiscal Year 2019

ACTION REQUESTED: By motion, adopt Ordinance 2019-1 amending the 2019 appropriations for the Unclaimed Monies Fund (9101).

PURPOSE: To reduce appropriations in the Unclaimed Monies Fund (9101).

Each year when the Village prepares the Annual Budget, the first step is to construct the revenue budget. That budget, along with the remaining balances in the various funds, determines the available resources in the fund for the following year. The State mandates, for obvious reasons, that the Village may not appropriate more than its available resources.

When the Village prepares the appropriations budget, our standard practice is to appropriate the entire fund balance plus anticipated revenue in all of the non-general funds. Staff is still required to get authorization from Council to make purchases, but it is not necessary to amend appropriations. This is helpful to staff because it takes away the need to inform the County each time appropriations are changed. Staff used this method in preparing the appropriations budget for 2019, however, a check that was being turned over to unclaimed funds was cashed in December 2018, after the budget was passed. This reduced the balance in the Unclaimed Monies Fund below the amount used to prepare the budget. It is necessary to reduce appropriations in this fund to be in compliance with the Auditor. In the future, the Village will not include current year unclaimed funds in appropriations for the Unclaimed Monies Fund to prevent this situation from recurring.

The purpose of this ordinance is to reduce appropriations in the Unclaimed Monies Fund by \$125.

The Finance Committee is meeting before the council meeting on January 14 to review this item. Staff is recommending adoption of this ordinance.

If you have any questions, please let me know.

PASSED:
BY:

ORDINANCE NO. 2019-1

ORDINANCE AMENDING APPROPRIATIONS FOR THE FISCAL YEAR 2019

WHEREAS, a check was cashed in December, 2018, that reduced available monies in the Unclaimed Monies Fund at the end of 2018;

WHEREAS, it being necessary to amend appropriations so that monies appropriated for 2019 do not exceed anticipated revenue;

NOW, THEREFORE, BE IT ORDAINED BY THE Council of Amberley Village, State of Ohio, ____ members elected thereto concurring:

SECTION 1: That the appropriations in the Unclaimed Monies Fund be reduced by \$125.00 for the purpose of matching appropriations to anticipated revenue.

SECTION 2: That in accordance with Village Charter Article IX, Section 1, and Article X, Section 4, this ordinance may be passed upon a single reading and shall become effective forthwith on its adoption.

Passed this ____ day of _____, 2019.

Mayor Thomas C. Muething

Attest:

Nicole Browder, Clerk of Council

Ordinance Vote:

Moved: ____ Seconded: ____

Muething _____
Wolf _____
Bardach _____

Conway _____
Hattenbach _____
Kamine _____
Warren _____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____, 2019, the forgoing Ordinance was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Ordinance at all of the places of public notice as designed by Sec. 31.40(B), Code of Ordinances.

Nicole Browder, Clerk of Council

TO: Village Council
FROM: Scot F. Lahrmer, Village Manager
DATE: January 8, 2019
RE: Amendment of the Rate Schedule for CT Consultants

ITEM: Resolution 2019-2, Authorizing Professional Service Rate Schedule for the Village Engineer

ACTION REQUESTED: By motion, adopt **Resolution 2019-2** approving the amended CT Consultant's fee schedule.

PURPOSE: To accept the 2019 Rate Schedule for CT Consultants.

The Village hired CT Consultants (formally CDS & Associates) as the Village Engineer in the early to mid-1980s. They have provided the Village with professional engineering in a broad range of services such as storm water and street infrastructure improvements, architecture, structural, acquiring grant funding in addition to general public works engineering.

Other comprehensive engineering includes site plan review, capital improvement planning, traffic studies, intersection signal design, subdivision regulation and review and right of way acquisitions.

The Village has adopted resolutions when the engineering rate increases. CT has submitted an average rate schedule increase of 2.71% across the board for the 2019 calendar year. The highest increase is 3.03% and the lowest increase is 2.43%.

<u>CT Consultants Titles</u>	<u>2018</u>	<u>2019</u>	<u>2018 Proposed Increase</u>
Senior Project Engineer	\$156	\$160	2.56%
Project Engineer	\$129	\$132.5	2.71%
Engineer 2	\$108	\$111	2.77%
Engineer 1	\$94	\$96.5	2.65%
Designer 3	\$99	\$102	3.03%
Designer 2	\$82	\$84	2.43%
Engineer Intern	\$52	\$53.5	2.88%
Construction Rep 3	\$82	\$84	2.43%
Technical Support	\$52	\$53.5	2.88%
Survey Crew	\$142	\$146	2.81%

The Village's annual expenditures for engineering varies depending on the projects and activity in a particular year. In 2016 and 2017, the Village spent approximately \$89,316 with \$48,017 being spent in 2017. As of November of 2018, the Village had spent \$74,426.

The Streets, Public Utilities and Sewer Committee reviewed the fee schedule and recommends

approving the 2019 rate changes for CT Consultants.

Resolution 2019-2, is recommended. If you have any questions, please let me know.

PASSED:
BY:

RESOLUTION NO. 2019-2

RESOLUTION APPROVING AND ADOPTING PROPOSAL OF
CT CONSULTANTS TO AMEND ITS SCHEDULE OF FEES

WHEREAS, CT Consultants submitted a proposal to the Village to continue the contract as the Village Engineer subject to an amended fee schedule, which results in an average increase in rates of about 2.71 percent over 2018;

WHEREAS, CT Consultants has been providing engineering and professional services to the Village for over 30 years;

WHEREAS, Council determines it is in the best interest of the Village and its residents to continue utilizing the services of CT Consultants and that the proposed fees are reasonable and acceptable;

NOW, THEREFORE, BE IT RESOLVED BY THE Council of Amberley Village, State of Ohio, _____ () members elected thereto concurring,

SECTION 1: That the fee schedule with CT Consultants, a copy of which is attached hereto and incorporated herein, is hereby approved for 2019 and thereafter until amended by Council.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed this _____ day of _____, 2019.

Mayor Thomas C. Muething

Attest:

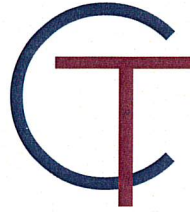
Nicole Browder, Clerk of Council

Resolution Vote:

Moved: _____ Second: _____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____ 2019, the forgoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designated by Sec. 31.40(B), Code of Ordinances.

Nicole Browder, Clerk of Council



**VILLAGE OF AMBERLEY VILLAGE
2019 HOURLY FEE SCHEDULE**

Principal	\$ 208.00
Senior Project Engineer/Architect	160.00
Project Engineer/Architect	132.50
Engineer 2/Architect 2	111.00
Engineer 1/Architect 1	96.50
Designer 3	102.00
Designer 2	84.00
Engineer Intern	53.50
Construction Rep 3	84.00
Technical Support	53.50
Survey Crew	146.00

Expenses at Cost Plus 10%

CT CONSULTANTS, INC.

2019 AMBERLEY VILLAGE

JCC / AMBERLEY GREEN CONCEPTUAL MASTER PLAN



LEGEND		
1 POOL HOUSE / LOWER LEVEL DAY CAMP	8 TENNIS COURTS	15 VILLAGE COMMONS
2 POOL / DIVING WELL / SPLASH POOL	9 VOLLEYBALL / PLATFORM TENNIS	16 HEAVY BUFFER
3 ACTIVITY SHELTER	10 PLAYGROUND SPACE	17 EXISTING TREES
4 CAMP SHELTER	11 CORNER PARK	18 EXISTING POND
5 AMPHITHEATER	12 PARKING LOT	19 CONTINUOUS RIGHT TURN
6 GATHERING SPACE / FIRE PIT AREA / FLAG POLE	13 DROP OFF FOR DAY CAMP	
7 MULTI PURPOSE FIELDS	14 FUTURE DEVELOPMENT	



MAYERSON JCC
of Cincinnati

VILLAGE MANAGER'S REPORT
JANUARY 14, 2019 COUNCIL MEETING

Dear Mayor and Council Members:

This month's report of activities includes department reports and is abbreviated as I was on vacation in advance of the January 14 Council meeting.

Developments

The Planning Commission/ZBA did not receive any applications for the January 7 agenda, therefore, did not meet. The next regular meeting is Monday, February 4 and the filing deadline is January 14.

Zoning and Property Maintenance

3 property maintenance letters were mailed in December: 2 high grass and 1 lien placed for a previous high grass letter. 1 general condition (toys in the front yard, piles of trash, etc.)

2 zoning approvals: 1 pergola and 1 room addition.

In 2018, a total of 109 property maintenance letters were mailed and 67 zoning approvals were issued.

Aggregation Programs

Residential-Business Aggregation: January - November Electric \$82,755 Gas: \$41,509

Municipal Building Electric Aggregation: January - November \$3,557

Maintenance Department Activities

Streets and Right of Way

During the months of October and November, the Village had experienced a wind storm and an ice storm that brought down many trees and branches from residential properties and right of ways. This occurred during those months when brush collection is suspended while we collect leaves. This year, as you know, there were special pick-ups for brush collection. The Maintenance Department staff was resource challenged during these storm events and unable to collect the volumes of leaves and brush simultaneously.

In response to the storm damage events and to help residents clear their properties by making both curbside services available at the same time, the Village hired a private tree contractor, A-One Tree Service, and received assistance from multiple police personnel and Administration

Zoning & Project Administrator Wes Brown. With the additional people on deck, the Village was able to provide for collection of brush and leaves during regular and overtime hours.

Leaf Collection

The Maintenance Department spent most of the month committed to finishing the 2018 leaf season. Leaf collection services began for residents on October 15th with an ending date of December 28, 2018. However, crews were unable to meet the deadline with the amount of leaves placed at the curb by residents this year. The last piles were picked up on Tuesday, January 8th. During the normal season time frame 5,215 yards of leaves were collected. The extra days spent to finish collection of leaves resulted in another 440 cubic yards of leaves collected, for a grand total of 5,655 cubic yards of leaves. The last time we collected over 5,000 yards of leaves was during the 2009 leaf season. The most leaves ever collected during a leaf season was in 2006 when we collected 6,192.5 cubic yards of leaves.

Brush Collection

During the special brush collection of December 160 cubic yards of wood chips and 22.5 yards of logs were collected. Those totals reflect the 6-day time frame in which brush pick-up was provided. During the months of August and September that is about what we collect during the whole month.

Snow and Ice

One dump truck was used to treat Village roadways in response to a dusting of snow on December 5th where 2.5 tons of rock salt was utilized.

Facilities Maintenance and Repairs

After cleaning the brine making equipment last season the equipment was found to have a few cracks on the mounting plates to the brine water making pump and the transfer pump motor was in need of replacement. The transfer pump was replaced in-house. We are still working on fixing the calibration and brine maker pump with the help of Cargill. The parts should arrive in a few weeks. Currently, the salt making equipment is down but there are still a few gallons of liquid deicing products for a couple of snow storms.

- Cleaned and performed minor maintenance to Municipal Building, set up for and cleaned up after 6 events in the Community Room and Council Chambers including: Council Meeting, Board of Appeals, ESC, and Mayor's Court.
- Removed Fire Department washing machine and installed new unit in wash room.
- Electrical contractor B & J Electric replaced electrical wiring for new washing machine.

Equipment Maintenance

Maintenance crews performed inspections, cleaned and made minor repairs to all trucks and equipment. Crews also performed the weekly vehicle inspections.

Other equipment repairs:

- Picked up truck 408 from Blust Motors after having engine rebuilt and the brake work completed.

Department Training

- Tony attended the Public Works Officials of Southwest Ohio luncheon/meeting in Montgomery.
- Entire Maintenance Department along with other personnel from Symmes Township, Springfield Township, and the Village of Mariemont attended a Snow and Ice seminar taught by Ron Ashman of LTAP with ODOT; training was hosted by Amberley Village.

Fire Department

Loaded all fire hose back on Quint 4 while it was having the water tank replaced. The truck was put back in service with the hoses and gear.

Police Services

- Picked up and unloaded 2 skids of corn from Reading Feed Mill for deer culling.
- Tony Chesney helped with deer culling program two nights, setting up barricades and hauling deer to the processor.

Residential Services

Picked up 7 dead animals, 3 of which were deer.

Police Activity

During the month of December, the Police Department received 760 calls for service. There were 60 citations issued for Mayor's Court last month, 29 were for Municipal Court and 0 were for Juvenile Court. Vehicle accidents totaled 7 (1 claim was reported for personal injury) during the month. Minor misdemeanor citations resulted in 11 drug offenses, 2 open containers. K-9 activity included 8 assists to other departments, 2 demonstration events, 6 drug sniffs and 2 tracks.

Fire Activity

During the month of December, there were 74 reports taken by the Fire Department. Of the 74 reports, the department responded to hazardous conditions, power lines down, service calls, fire training, lifting assistance, smoke investigation, smoke detector, fire alarms, and fire drills.

Council Calendar for 2019

The following are dates for the 2019 regular council meetings occurring on the second Monday each month for Village Council to review. Council may reschedule a regularly scheduled meeting by motion at a regular meeting, if it so desires, to accommodate scheduling conflicts including holidays. A review of The Jewish Holiday Calendar shows that three holidays fall on council meeting dates as follows. This information is presented for council's review and consideration for potential rescheduling of the council meeting date.

2019 Council Meeting Dates

January 14
February 11
March 11
April 8
May 13
June 10 Shavuot (June 9-10)
July 8
August 12 Tisha B'Av (August 11)
September 9
October 14 Sukkot (October 14-20)
November 11
December 9

If you would like additional information or have questions, feel free to contact me.

Scot F. Lahrmer
Village Manager

TO: Village Council
FROM: Scot F. Lahrmer, Village Manager
DATE: January 9, 2019
RE: Adopting the Village Code Update

ITEM: Ordinance 2019-2, Ordinance Adopting and Enacting a Supplement to the Code of Ordinances of Amberley Village

ACTION REQUESTED: By motion, adopt **Ordinance 2019-2** adopting and enacting a supplement to the code of ordinances.

PURPOSE: To adopt the updated local and state legislation into the existing code which will provide a current and accurate version of the Village's ordinances.

The update or re-codification of the Village code has been completed by American Legal Publishing. This update incorporates legislation adopted since the last code update through Ord. 2018-9 passed June 11, 2018 and Resolution 2018-19 passed September 6, 2018, including statutory changes to the Ohio Revised Code through August 2, 2018. The review and editing process occurred over a 90 day period and included a redline review by the Village Solicitor, Kevin Frank. The Village has received the final updated version of the code and has linked the digital version to the Village website. The final step in this process is for council to adopt and enact the updated version of the code in its entirety.

Council members may access a copy of the new code update by clicking on the Village Code link on the home page of the Village website.

A motion by Council to waive the three readings of Ordinance 2019-2 is recommended. Adoption of this ordinance at the January 14 meeting will allow it to take effect in 45 days.

If you have any questions, please let me know.

PASSED:
BY:

ORDINANCE NO. 2019-2

ORDINANCE ADOPTING AND ENACTING A SUPPLEMENT TO THE CODE OF
ORDINANCES OF AMBERLEY VILLAGE

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio has completed the S-14 Supplement to the Code of Ordinances of the Village, said Supplement containing all ordinances of a general nature enacted since the most recent supplement through Ord. 2018-9 passed June 11, 2018, and Resolution 2018-19 passed September 2, 2018, and all State of Ohio legislation through August 2, 2018;

WHEREAS, American Legal Publishing Corporation has recommended the revision to or addition of certain sections for inclusion within the Village Code that are identical to or based upon a section of the Ohio Revised Code, and has included within the S-14 Supplement such revisions or additions;

WHEREAS, it is the intent of Council to adopt these revisions and additions so that the Village Code will be in conformity with changes and amendments to the Ohio Revised Code;

NOW, THEREFORE, BE IT ORDAINED BY THE Council of Amberley Village, State of Ohio, _____ (___) members elected thereto concurring:

SECTION 1: That the 2018 S-14 Supplement to the Village Code of Ordinances as printed and published by American Legal Publishing Corporation of Cincinnati, Ohio, be, and the same hereby is, adopted and enacted, and incorporated by reference as if set out in its entirety herein, and it shall be retained at the Village Municipal Building, available to the general public.

SECTION 2: That this ordinance will take effect at the earliest time permitted by law.

Passed this _____ day of _____, 2019.

Mayor Thomas C. Muething

Attest:

Nicole Browder, Clerk of Council

Ordinance Vote:

Moved: _____ Seconded: _____

Muething	_____
Wolf	_____
Bardach	_____
Conway	_____
Hattenbach	_____
Kamine	_____
Warren	_____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____, 2019, the forgoing Ordinance was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Ordinance at all of the places of public notice as designed by Sec. 31.40(B), Code of Ordinances.

Nicole Browder, Clerk of Council

PASSED:
BY:

ORDINANCE NO. 2019-3

ORDINANCE AUTHORIZING ADDENDUM TO VILLAGE MANAGER'S
EMPLOYMENT CONTRACT

WHEREAS, Council entered into an employment agreement with Village Manager, Scot Lahrmer, in October 2013;

WHEREAS, Council met and conducted a performance evaluation and appraisal of the Village Manager, and has found that Mr. Lahrmer has diligently and admirably represented the Village, and that Mr. Lahrmer's performance warrants an increase in his compensation by two (2) percent retroactive to January 1, 2019, as well as a one-time merit bonus of two thousand dollars (\$2,000);

NOW, THEREFORE, BE IT ORDAINED BY THE Council of Amberley Village, State of Ohio, ____ (__) members elected thereto concurring:

SECTION 1: That the Village Mayor be, and hereby is, authorized and directed to enter into an Addendum to the Employment Agreement with the Village Manager, substantially in the form as attached hereto, in order to amend the Agreement to increase Mr. Lahrmer's annual compensation by two percent, i.e. to \$114,791.08.

SECTION 2: The increase in the Manager's compensation as authorized herein shall be effective retroactive to January 1, 2019.

SECTION 3: Council hereby authorizes and directs that the Manager be paid \$2,000.00 as a one-time merit bonus for his service to the Village.

SECTION 4: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and it shall go into effect forthwith. The reason for such emergency is to timely effect a retroactive change in the Manager's compensation and to ensure the continued efficient operations of the Village.

Passed this ____ day of _____, 2019.

Mayor Thomas C. Muething

Attest:

Nicole Browder, Clerk of Council

Ordinance Vote:
Moved: _____ Seconded: _____

Muething _____
Wolf _____
Bardach _____
Conway _____
Hattenbach _____
Kamine _____
Warren _____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____, 2019, the forgoing Ordinance was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Ordinance at all of the places of public notice as designed by Sec. 31.40(B), Code of Ordinances.

Nicole Browder, Clerk of Council

ADDENDUM NO. 5 TO
EMPLOYMENT AGREEMENT FOR VILLAGE MANAGER

This Addendum is made and entered into this 7th day of January, 2019, to the Employment Agreement for Village Manager dated October 15, 2013 (the "Agreement"), by and between the Village of Amberley, Ohio ("Village" or "Employer") and Scot Lahrmer ("Lahrmer" or "Employee") (collectively, the "Parties").

The Parties hereby agree that Section 2 of the Agreement is amended and replaced in its entirety by the following:

"2. Employee's annual base salary shall be \$114,791.08 per year payable in installments in the same manner and same time as other employees of the Village are paid."

All other terms and provisions of the Agreement remain in full force and effect.

IN WITNESS THEREOF, the parties have executed this Addendum on the date written above.

THE VILLAGE OF AMBERLEY:

By: _____
Thomas C. Muething, Mayor

By: _____
Nicole Browder, Clerk of Council

Approved as to form:

By: _____
Kevin Frank, Village Solicitor

SCOT F. LAHRMER
