COUNCIL MEETING AGENDA
December 10, 2018 at 6:30 PM

ROLL CALL

PLEDGE OF ALLEGIANCE

MINUTES

1. Special Council Meeting of November 7, 2018
2. Regular Council Meeting of November 12, 2018
3. Special Council Meeting of November 12, 2018
4. Special Council Meeting of November 14, 2018
5. Special Council Meeting of November 15, 2018
6. Special Council Meeting of November 19, 2018

FINANCE REPORT

1. Month of October 2018

CITIZENS TO SPEAK

1. James Blust, 8455 Lynnhaven Drive, Topic: Proposed Ordinance 2018-13 Relating to Accessory Structures

SWEARING IN OF AUXILIARY OFFICER MACKENZIE RECKER

<u>COMMITTEE REPORTS</u>:

FINANCE COMMITTEE

1. Resolution 2018-32, Authorizing Renewal of the Village's Property and Casualty Insurance
2. Resolution 2018-33, Resolution to Authorize Transfer of Unclaimed Monies
3. Ordinance 2018-14 Reallocating Appropriations for Fiscal Year 2018
4. Ordinance 2018-15 Amending and Reallocating Appropriations for the Fiscal Year 2018
5. Ordinance 2018-16, Making Appropriations for the Expenses of the Village of Amberley for the Fiscal Year 2019

STREETS, PUBLIC UTILITIES & SEWERS COMMITTEE

1. Resolution 2018-34 Authorizing the Purchase of 32 Kennedy Fire Hydrants

MANAGER’S REPORT

1. Village Manager's Report
2. First Reading: Ordinance 2018-13 Amending Zoning Code and Regulation of Accessory Structures
3. Resolution 2018-35, Requesting the Hamilton County Auditor to Place Lien Against Property for Nuisance Abatement Expenses Incurred by the Village

CHIEF’S REPORT

MAYOR’S REPORT

1. Council Appointments to the Human Rights Commission: James Boney, Monica Lira, David Gladney
2. Mayor's Appointment to the Human Rights Commission: Nancy Warren
3. Village Manager's Appointment to the Human Rights Commission: Matthew Kraus
4. Appointments to the Planning Commission/Zoning Board of Appeals: Susan Rissover, Rick Lauer

NEW BUSINESS

EXECUTIVE SESSION - Manager's Review

ADJOURNMENT

MINUTES OF THE SPECIAL MEETING
AMBERLEY VILLAGE COUNCIL
WEDNESDAY, NOVEMBER 7, 2018

The Council of Amberley Village, Ohio met in a special session at the Amberley Village Municipal Building, 7149 Ridge Road on Wednesday, November 7 at 4:00 p.m. Mayor Muething called the meeting to order. Council member Ray Warren was not present and has elected not to participate in the selection of the Human Rights Commission to avoid any possible conflict of interest as he is related to one of the candidates.

The following roll call was taken:

PRESENT:	ALSO PRESENT:
Richard Bardach	Scot Lahrmer, Village Manager
Peg Conway	
Ed Hattenbach	
Elida Kamine	
Thomas C. Muething	
Natalie Wolf	

Mayor Muething welcomed everyone to the special meeting of the Amberley Village Council.

Mayor Muething moved to go into executive session to consider the appointment of a public official, namely to interview and consider candidates for the Human Rights Commission. Seconded by Ms. Conway and the roll call showed the following vote:

AYE: Bardach, Conway, Hattenbach, Kamine, Muething, Wolf (6)
NAY: (0)

Council began its executive session at 4:05 p.m.

Mayor Muething moved to end the executive session. Seconded by Ms. Kamine and the roll call showed the following vote:

AYE: Bardach, Conway, Hattenbach, Kamine, Muething, Wolf (6)
NAY: (0)

There being no further business, the Mayor adjourned the meeting at 5:08 p.m.

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Mayor Thomas C. Muething

MINUTES OF THE REGULAR MEETING
AMBERLEY VILLAGE COUNCIL
MONDAY, NOVEMBER 12, 2018

The Council of Amberley Village, Ohio met in regular session at the Amberley Village Municipal Building, 7149 Ridge Road on Monday, November 12, 2018 at 6:30 p.m. Not in attendance: Council Member Ray Warren and Treasurer Rick Kay.

Mayor Muething called the meeting to order. The following roll call was taken:

PRESENT:	ALSO PRESENT:
Rich Bardach	Chief Rich Wallace, Police-Fire Department
Peg Conway	Kevin Frank, Village Solicitor
Ed Hattenbach	Nicole Browder, Clerk of Council
Elida Kamine	Scot Lahrmer, Village Manager
Thomas C. Muething	
Natalie Wolf	

Mayor Muething welcomed everyone to the meeting of the Amberley Village Council. He led those in attendance through the pledge of allegiance.

MINUTES

Mayor Muething asked if there were any changes to the October 8, 2018 meeting minutes as distributed. There being none, he stated the minutes were accepted as submitted.

FINANCE REPORT

Village Manager Scot Lahrmer presented the September 2018, Finance Report (a copy of which is attached hereto). Mr. Lahrmer reported a summary of this report and noted tax collections for the month of September totaled $262,325. The total General Fund Revenue for the month of September was $402,570 while expenses equaled $450,255. At the end of September, the unencumbered General Fund balance was $6,305,405. The report was accepted as submitted.

RECOGNITION OF NANCY RAEISI

Chief Wallace presented resident Nancy Raeisi with the Citizen Award of Excellence to thank her for all of her volunteer work with Amberley. He expressed his gratitude for her assistance over the past many years at the police and fire events.

FINANCE COMMITTEE

Mr. Hattenbach reported that the Village will receive $42,542.21 as a result of a FEMA grant which will purchase an exhaust system for the firehouse and it is necessary to appropriate the funds of the anticipated revenue. He stated the second item to increase appropriations is the Police Levy Fund in the amount of $59,000 in order to use the additional revenues for wages, and the third appropriations item is in the SWJEDZ Agency Fund in the amount of $25,000 as revenue exceeded estimates and this will allow for third quarter 2018 distributions to Sycamore Township and Amberley Village.

Mr. Hattenbach presented, read and moved to approve Ordinance 2018-12, Amending Appropriations for the Fiscal Year 2018. Seconded by Ms. Conway and the roll call showed the following vote:

AYE:	Bardach, Conway, Hattenbach, Kamine, Muething, Wolf	(6)
NAY:		(0)

Mr. Hattenbach presented, read and moved to approve Ordinance 2018-10, Transfer and Appropriation of $57,000 to the Storm Water Utility Fund. Seconded by Ms. Conway and the roll call showed the following vote:

AYE:	Bardach, Conway, Hattenbach, Kamine, Muething, Wolf	(6)
NAY:		(0)

Mayor Muething stated the JEDZ appropriations was good news because that means additional revenues were received and this allows us to disburse those funds to Sycamore Township and Amberley Village. He stated that all of the amendments to the appropriations were all good news for the Village.

Mr. Hattenbach reported that the OpenGov software agreement has been presented at a cost of $2,000 per year with an automatic renewal period of five years including a price lock at the same rate the Village has received for the past three years. He stated this product was a way of showing the public how the Village is doing fiscally and is a positive commitment to the residents. He noted that new users receive a rate of $3,571 annually which results in a 44% discount for the Village by entering the five-year agreement.

Mr. Hattenbach presented, read and moved to approve Resolution 2018-25, Authorizing the Village Manager to Enter into a Renewal Contract with OpenGov to Promote Access to Public Records. Seconded by Ms. Conway and the motion carried unanimously.

INVESTMENT COMMITTEE

Mr. Hattenbach reported that the committee met October 17 to review the philosophy of the Village investments with PNC and review the rate forecasts for the past year. He shared that the average yield was 1.2% and that has increased to 1.965%, a 66% increase from a year ago. He noted the Village was not putting itself in a risk situation. He stated that rates are predicted to increase slightly and is hopeful to see 2.7% this time next year.

POLICE-FIRE COMMITTEE

Ms. Conway reported that the committee met on October 30 to discuss several purchases. The first item was the exhaust system for the firehouse. She stated it was important because there is a lot of diesel exhaust when the trucks are started in the firehouse and when they are brought back into the station. The current system does not meet the standards of NFPA (National Fire Protection Association). The exhaust removal system was listed as a high priority item on the FEMA Assistance to Firefighters Federal Fire grant list.

The Village Fire Department applied for this grant at the end of 2017 and was granted the $42,542.21 award on August 10, 2018. She shared that at the committee meeting a video was shared of how it works, and it is very efficient with a hose that connects to the truck magnetically and can work on several of the vehicles.

Ms. Conway presented, read and moved to approve Resolution 2018-26, Authorizing the Village Manager to Purchase Firehouse Exhaust System. Seconded by Mr. Hattenbach and the motion carried unanimously.

Ms. Conway reported on the next item which was a grant to replace outdated, expired fire gloves, fire hoods, and to replace an 18-year old washing machine that has reached the end of its useful life. She shared that these items have been at the forefront of the equipment that needs to be replaced and are also a high priority with the Bureau of Workers' Compensation (BWC), within their grant guidelines.

Ms. Conway stated that the Village requested and received a quote following the BWC guidelines from Vogelpohl Fire Equipment for gloves, hoods and the washing machine prior to the grant application. The grant was accepted and awarded to Amberley on August 10, 2018 in the amount of $10,675. There is a requirement that the Village must match a portion which comes to $2,135. The BWC has forwarded the grant to Amberley and the remaining will come out of the General Fund.

Ms. Conway presented, read and moved to approve Resolution 2018-27, Authorizing the Village Manager to Purchase Gloves, Hoods, and a Washer for the Fire Department. Seconded by Ms. Wolf and the motion carried unanimously.

Ms. Conway reported the third item was a voice recording system for police dispatch. She stated that the current system no longer meets our needs and is out of date. It is approximately 14 years old an is no longer compatible with the new Voice Over Internet Protocol (VOIP) phone system and is beyond its useful life. She stated that dispatchers need access to recorded calls to instantly playback phone calls and radio traffic which the current system does not support. The Village has shopped the system and has recommended the purchase of a REVCORD voice recorder system from Stephen Campbell and Associates in the amount of $9,739.

Ms. Conway shared that this system will put all radio and phone traffic on one recording medium that will allow dispatch to make chronological recordings of the events. The vendor for this purchase is the same vendor as in the past and installation of the system will take one day. She stated the purchase is being made from the PSAP 911 Fund which had a $22,000 balance as of the end of September.

Ms. Conway presented, read and moved to approve Resolution 2018-28, Authorizing the Village Manager to Purchase a Voice Recording System for Police Dispatch. Seconded by Mr. Hattenbach and the motion carried unanimously.

Ms. Conway then reported on the Hamilton County Natural Hazard Mitigation Plan. She stated that it comes from FEMA at the federal level and in order to receive disaster aid every community has to have a mitigation plan. This is a renewal and update on which our police department worked with the County. Ms. Conway presented, read and moved to approve Resolution 2018-29, Adopting the Hamilton County Natural Hazard Mitigation Plan. Seconded by Ms. Wolf and the motion carried unanimously.

Mayor Muething shared that the Police-Fire report highlights the great success of not only the Police-Fire Department but also the Village in getting grants. He stated it is needed equipment and the Village is able to utilize grants to avoid the use of the General Fund.

STREETS, PUBLIC UTILITIES & SEWERS COMMITTEE

Mr. Bardach reported Resolution 2018-30 authorizes repairs to the 2009 International Dump Truck. He stated that the Maintenance Department utilizes the 2009 International Dump Truck as one of four trucks to perform various operations. Snow fighting is a main function of this truck and corrosion was the main cause for the needed repairs to the truck's rear brake system and cracked cylinder head.

He shared that the cracked cylinder head was likely caused by what is known as rust-jacking which is the expansive force of rusting that separated the cylinder head from the engine block. To repair the brake system and engine the estimate received was $19,617.33 from Blust Motor Service. The Village has utilized this International truck dealership for many years and has received cost efficient, satisfactory services.

He stated that with winter coming, there is a need to repair the truck to be ready for snow and ice removal operations. The truck is scheduled to be replaced in the 2019 budget and, unfortunately, this is a significant amount of money to put into a vehicle that is due to be replaced. He noted that staff considered other options, however, new and/or used vehicles were not readily available. For example, the new dump truck authorized in March 2018 will likely not be available until January or February 2019, nearly an 11-month turnaround.

Mr. Bardach presented, read and moved to adopt Resolution 2018-30, Authorizing the Village Manager to Complete Repairs to the 2009 International Dump Truck. Seconded by Mr. Hattenbach and the motion carried unanimously.

COMPENSATION & BENEFITS COMMITTEE

Ms. Kamine reported that the committee met October 30 to have annual discussion about gift cards for employees for the holidays. It was recommended to continue with a $250 gift card or cash to thank employees for their service to the village and wish them happy holidays. The Committee recommended it for all employees. Ms. Kamine moved to approve authorizing the Village Manager to give employees holiday gift cards or cash in the amount of $250. Seconded by Ms. Conway and the motion carried unanimously.

MANAGER'S REPORT

Mr. Lahrmer reported that Resolution 2018-31 refers changes to the Village Code pertaining to certain accessory structures to the Planning Commission. He provided background on the item and shared that in early 2017 the Planning Commission and staff began reviewing several sections of the Village Zoning Code, to better clarify the intent or to recommend changes to bring codes up to date, and that also included property maintenance code changes.

Mr. Lahrmer stated that at the recommendation of the Zoning Board of Appeals and the Law Committee, the Village Council at its meeting last month, approved a six month moratorium related to the construction of certain accessory structures over 200 square feet. The moratorium took effect on October 8 when the ordinance was passed, and it was designed to provide time for staff, Planning Commission and Village Council to work through this process and to identify and study the issue and come up with alternatives for the Planning Commission and, ultimately, Village Council to consider implementing in our code regulating accessory structures over 200 square feet.

Mr. Lahrmer explained that the process from the staff standpoint after Council adopted the moratorium was to survey other communities to find out what other types of regulations are in place that the Village does not have in our code. Information was compiled from 14 different jurisdictions which looked at what types of regulations are being applied for accessory structures.

Mr. Lahrmer stated that staff had the opportunity to talk with the Planning Commission at its November 5 meeting about what was surveyed, share that information with them, and discuss what types of regulations would they like to see in the zoning code as it relates to accessory structures. He noted that it was a public meeting and was not a public hearing.

Mr. Lahrmer stated that the process for addressing this issue is for Council to refer an ordinance back to the Planning Commission to consider. He presented Resolution 2018-31 which refers an ordinance to the Planning Commission to consider and explained that the proposed ordinance tries to capture a majority of the comments that the Planning Commission had as it relates to accessory structures.

Mr. Lahrmer stated that the Planning Commission will have an opportunity at their December 3 meeting to hold a public hearing, as well as spend time discussing it, and ultimately recommend an ordinance back to the Council.

Mayor Muething presented, read and moved to adopt Resolution 2018-31, Referring Changes to Zoning Code Regulations to Accessory Structures to the Planning Commission. Seconded by Ms. Conway and the motion carried unanimously.

Mayor Muething stated that by passing the resolution council is in agreement with process to develop the ordinance for the changes and noted the details in the draft ordinance are going to change. He stated that the draft ordinance was put together by staff and if council has questions for the manager about the ordinance to please submit those to the manager. He stated that after the ordinance comes back from the Planning Commission, a Law Committee meeting will be held in addition to Council meetings, including a public hearing with Council.

Mr. Lahrmer next reported that on Saturday, October 20 there was a significant wind storm in the Village which occurred during the brush collection suspension. He stated the Village enacted a two-week special brush pick-up and collected 125 yards of wood chips. He stated that in the two-week period the Maintenance Department picked up 82% of the regular collection when compared to September's collection. He stated there were compliments from residents for providing the pick-up.

Mr. Lahrmer announced that the Maintenance Department has returned to collecting leaves. He stated that the black and white signs will be posted in neighborhoods to help residents know when their leaves will be picked up. He stated that once we are into heavy drop season, leaf collection will be less frequent than once a week but will continue.

Mr. Lahrmer reported that the Village's 2016-2017 Financial Audit was included in the Council's meeting packet. He stated that every two years the audit is conducted, and the state auditor released the Village's audit last week. He reviewed two issues on the audit which were minor where the state recommended modifications. One was a re-classification, and the other was a transfer of unclaimed funds that was done in January when it should have been in December. Other than those notes, the Village was pleased with the audit.

Mr. Lahrmer reported that the Village has continued with the communication of the 911 service transfer to Hamilton County. He stated the process has continued and the Police-Fire Committee has led the charge. On November 19, the Village 911 transfers to Hamilton County. He stated it is beneficial for medical calls and allows dispatchers to take care of Village business versus transferring 911 calls to another entity. He noted that residents should not see a difference.

Ms. Wolf commended the entire Village for adding the special brush pick-up. She stated she was following it on Nextdoor and the response from the Village delighted her as it was an example of how great our community is when it comes to listening to the residents.

Mr. Lahrmer stated that the Maintenance Department Supervisor, Tony Chesney, had contacted him to enact the pick-up. He noted it was good timing to have occurred prior to heavy leaf fall.

CHIEF'S REPORT

Chief Wallace reported that he wanted to talk about the Pittsburgh shooting and the impact that it had on the department as a whole. He stated they have been working directly with Safe Cincinnati, attending a lot of meetings with the City of Cincinnati, to make sure that if something like that occurs we are well-prepared for an incident. He stated that it would require a lot of collaboration, not only between Amberley and Cincinnati, but also the surrounding jurisdictions and they are working on it.

Chief Wallace reported that there is an increased number of safety and patrol details at all of the temples. He stated that the department has received a large number of calls and emails from people thanking the department for stepping up.

Chief Wallace explained that Safe Cincinnati is an organization that was put together about five years ago, designed to provide safety and security to all Jewish facilities in Hamilton County in this region. He stated that there are 35 directors in Cincinnati, including Ken Wahl. He stated they work directly with all of the other Jewish centers to come up with ideas and plans, and as has been observed over the years, they have put in boulders, cameras and continue to increase the security and the use of police officers. He stated it is a great organization and they do a great job.

Chief Wallace reported that he has a few officers that he would like to recognize at a future council meeting for a life-saving duty six or eight months ago. He stated he was waiting for awards to come in. He also added that recently there was another officer that was dispatched to a run for a 42-year old female that collapsed and had a massive heart attack and died. The officer was able to use a defibrillator to bring her back, which is another life-saving award and quick response.

Chief Wallace then announced the Menorah Lighting this year at Village Hall would be on December 2 at 4 p.m. He invited residents, council and everyone who would like to attend. He stated it was a good opportunity for the Jewish community, our community in general, and people all around the world to come together in light of all of the recent shootings and everywhere else.

MAYOR'S REPORT

Mayor Muething reported that the next Environmental Stewardship Committee will be November 26 at 7 p.m. He stated that Council approved, at its last meeting, a resolution with respect to no idling. The signage has since been received and placed at the three locations: Amberley Municipal Building, Amberley Green, and the parking lot for the ballfields.

Mayor Muething announced the One Stop Drop recycling event for 2019 will be April 7, 2019 from noon-4 p.m. Acceptable items include electronics, safe paper shredding, Goodwill, and Scrap-it-Up.

NEW BUSINESS

Ms. Wolf reported that she received, and all of council received, an email from a resident who had an issue and the end of the email requested a way to email all of council with just one click. She stated that in her own experience she had the capability of emailing all of the City of Cincinnati's council. She would like to see the Village get this upgrade and not be so old-fashioned.

Mayor Muething suggested the existing availability of the option to put all of council members' emails into a regular email provider service, outside of E-Gov.

Mayor Muething next moved to go into executive session to consider employment and compensation of the Village Manager, noting the review period of October 2017 – September 2018. Seconded by Mr. Hattenbach and the roll call showed the following vote:

AYE:	Bardach, Conway, Hattenbach, Kamine, Muething, Wolf	(6)
NAY:		(0)

The public session was concluded at 7:17 p.m. and all members exited council chambers to convene executive session.

Upon returning to council chambers at 7:58 p.m., Mayor Muething moved to reconvene the regular session. Seconded by Ms. Conway.

There being no further business, the Mayor adjourned the meeting.

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Nicole Browder, Clerk of Council

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Mayor Thomas C. Muething

MINUTES OF THE SPECIAL MEETING
AMBERLEY VILLAGE COUNCIL
MONDAY, NOVEMBER 12, 2018

The Council of Amberley Village, Ohio met in a special session at the Amberley Village Municipal Building, 7149 Ridge Road on Monday, November 12 at 4:00 p.m. Mayor Muething called the meeting to order. Council member Ray Warren was not present and has elected not to participate in the selection of the Human Rights Commission to avoid any possible conflict of interest as he is related to one of the candidates. The following roll call was taken:

PRESENT:	ALSO PRESENT:
Richard Bardach	Scot Lahrmer, Village Manager
Peg Conway	
Ed Hattenbach	
Elida Kamine	
Thomas C. Muething	
Natalie Wolf	

Mayor Muething welcomed everyone to the special meeting of the Amberley Village Council.

Mayor Muething moved to go into executive session to consider the appointment of a public official, namely to interview and consider candidates for the Human Rights Commission. Seconded by Ms. Conway and the roll call showed the following vote:

AYE: Bardach, Conway, Hattenbach, Kamine, Muething, Wolf (6)
NAY: (0)

Council began its executive session at 4:05 p.m.

Ms. Conway moved to end the executive session at 4:44 p.m. Seconded by Mr. Hattenbach and the roll call showed the following vote:

AYE: Bardach, Conway, Hattenbach, Kamine, Muething, Wolf (6)
NAY: (0)

There being no further business, Ms. Conway moved to adjourn the meeting at 4:45 p.m. Seconded by Ms. Kamine and the motion carried unanimously.

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Mayor Thomas C. Muething

MINUTES OF THE SPECIAL MEETING
AMBERLEY VILLAGE COUNCIL
WEDNESDAY, NOVEMBER 14, 2018

The Council of Amberley Village, Ohio met in a special session at the Amberley Village Municipal Building, 7149 Ridge Road on Wednesday, November 14 at 4:00 p.m. Mayor Muething called the meeting to order. Council member Ray Warren was not present and has elected not to participate in the selection of the Human Rights Commission to avoid any possible conflict of interest as he is related to one of the candidates. The following roll call was taken:

PRESENT:	ALSO PRESENT:
Richard Bardach (arrived during executive session)	Scot Lahrmer, Village Manager
Peg Conway	
Ed Hattenbach	
Elida Kamine	
Thomas C. Muething	
Natalie Wolf	

Mayor Muething welcomed everyone to the special meeting of the Amberley Village Council.

Mayor Muething moved to go into executive session to consider the appointment of a public official, namely to interview and consider candidates for the Human Rights Commission. Seconded by Mr. Hattenbach and the roll call showed the following vote:

AYE: Bardach, Conway, Hattenbach, Kamine, Muething, Wolf (6)
NAY: (0)

Council began its executive session at 4:01 p.m.

Ms. Conway moved to return to regular session at 6:21 p.m. Seconded by Ms. Wolf and the roll call showed the following vote:

AYE: Bardach, Conway, Hattenbach, Kamine, Muething, Wolf (6)
NAY: (0)

There being no further business, the meeting adjourned at 6:21 p.m.

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Mayor Thomas C. Muething

MINUTES OF THE SPECIAL MEETING
AMBERLEY VILLAGE COUNCIL
THURSDAY, NOVEMBER 15, 2018

The Council of Amberley Village, Ohio met in a special session at the Amberley Village Municipal Building, 7149 Ridge Road on Thursday, November 15 at 4:30 p.m. Mayor Muething called the meeting to order. Council member Ray Warren was not present and has elected not to participate in the selection of the Human Rights Commission to avoid any possible conflict of interest as he is related to one of the candidates. The following roll call was taken:

PRESENT:	ALSO PRESENT:
Richard Bardach	Scot Lahrmer, Village Manager
Peg Conway	
Ed Hattenbach	
Elida Kamine	
Thomas C. Muething	
Natalie Wolf	

Mayor Muething welcomed everyone to the special meeting of the Amberley Village Council.

Mayor Muething moved to go into executive session to consider the appointment of a public official, namely to interview and consider candidates for the Human Rights Commission. Seconded by Ms. Conway and the roll call showed the following vote:

AYE: Bardach, Conway, Hattenbach, Kamine, Muething, Wolf	(6)
NAY:	(0)

Council began its executive session at 4:31 p.m.

Ms. Conway moved to end the executive session at 5:45 p.m. Seconded by Mr. Hattenbach and the roll call showed the following vote:

AYE: Bardach, Conway, Hattenbach, Kamine, Muething, Wolf	(6)
NAY:	(0)

There being no further business, the meeting was adjourned at 5:45 p.m.

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Mayor Thomas C. Muething

MINUTES OF THE SPECIAL MEETING
AMBERLEY VILLAGE COUNCIL
MONDAY, NOVEMBER 19, 2018

The Council of Amberley Village, Ohio met in special session at the Amberley Village Municipal Building, 7149 Ridge Road on Monday, November 19, 2018 at 5:00 p.m. Council member Ray Warren was not present and has elected not to participate in the selection of the Human Rights Commission to avoid any possible conflict of interest as he is related to one of the candidates.

Mayor Muething called the meeting to order. The following roll call was taken:

PRESENT:	ALSO PRESENT:
Rich Bardach	Scot Lahrmer, Village Manager
Peg Conway	
Ed Hattenbach	
Elida Kamine	
Thomas C. Muething	
Natalie Wolf	

Mayor Muething summarized the process of selecting candidates to serve on the newly created Human Rights Commission (HRC). The HRC will be comprised of 5 members, three of which are appointed by Village Council, one by the mayor and one by the village manager. 13 applications were received and one applicant withdrew. All 12 of the applicants were interviewed by Village Council.

The purpose of tonight's meeting is to deliberate on council's selection of 3 applicants. Mayor Muething proposed council select 5 applicants and the top 3 will be appointed by council. There was consensus by council to proceed.

Mayor Muething reflected on the 2010 Census for Amberley Village which reflected 48% males and 52% females. Our racial makeup is 85.7% white, 9.5% black or African-American and 3% Asian. He made this reference since the Council has indicated they would like for the HRC to reflect the Village diversity.

Ballots were provided to each council member with the 12 applicants listed. Council was asked to vote for their top 5. The following votes were noted and tallied:

Tom Muething: Nancy Warren, Jim Kelly, Annie Katz, Matthew Kraus, James Boney

Natalie Wolf: David Gladney, Nancy Warren, Matthew Kraus, Monica Lira, Jennifer Branch

Rich Bardach: David Gladney, Nancy Warren, Eitan Laghaie, James Boney, Jennifer Branch

Peg Conway: David Gladney, Nancy Warren, Eitan Laghaie, Monica Lira, James Boney

Ed Hattenbach: Jim Kelly, Matthew Kraus, Monica Lira, James Boney, Judy Hughes

Elida Kamine: David Gladney, Matthew Kraus, Monica Lira, James Boney, Jennifer Branch

The top vote getter was James Boney with 5 votes so he becomes the first member of the HRC.

None of the remaining applicants had the majority vote and because there was a tie, those applicants who received 4 or 3 votes previously were resubmitted. Council was asked to vote for their top 3 from David Gladney, Nancy Warren, Matthew Kraus, Monica Lira and Jennifer Branch.

Tom Muething: David Gladney, Nancy Warren, Matthew Kraus

Natalie Wolf: Matthew Kraus, Monica Lira, Jennifer Branch

Rich Bardach: David Gladney, Nancy Warren, Jennifer Branch

Peg Conway: David Gladney, Nancy Warren, Monica Lira

Ed Hattenbach: David Gladney, Matthew Kraus, Monica Lira

Elida Kamine: Matthew Kraus, Monica Lira, Jennifer Branch

The vote resulted in 3 individuals receiving 4 votes (tie) and 2 receiving 3 votes (tie).

After general discussion about the makeup of the HRC, Mayor Muething announced his appointment would be Nancy Warren.

Since the vote resulted in 3 individuals receiving 4 votes (tie) and 2 receiving 3 votes (tie) the 3 applicants who received 4 votes (David Gladney, Matthew Kraus and Monica Lira) were resubmitted. Council was asked to vote for their top 2.

Tom Muething: David Gladney, Monica Lira

Natalie Wolf: David Gladney, Monica Lira

Rich Bardach: David Gladney, Monica Lira

Peg Conway: David Gladney, Monica Lira

Ed Hattenbach: Matthew Kraus, Monica Lira

Elida Kamine: Matthew Kraus, Monica Lira

In the third round of deliberating, Monica Lira received 6 votes and David Gladney received 4 votes therefore becoming the 2nd and 3rd members of the HRC.

Council's appointments for the HRC members will be James Boney, Monica Lira and David Gladney and will be made at the December 10 regular council meeting.

The candidates not chosen for the HRC will be encouraged to participate with the HRC.

There being no further business, the Mayor adjourned the meeting at 5:50 p.m.

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Nicole Browder, Clerk of Council

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Mayor Thomas C. Muething

TO: Village Council

FROM: Scot F. Lahrmer, Village Manager

DATE: November 14, 2018

RE: Finance Report for October 2018

The UAN report has been included in your packet. Some of the highlights from the General Fund have been summarized and described below:

General Fund Revenue

Earnings Tax

Earnings Tax collections for the month of October totaled $245,395. This is up 7.89% from October 2017's collection of $227,439. The earnings tax collection estimate for 2018 is $2,750,000. Earnings tax continues to be the Village's primary revenue source. This chart shows how the earnings tax has tracked since 2008 and also reflects the amount collected year to date for each of the last 10 years.

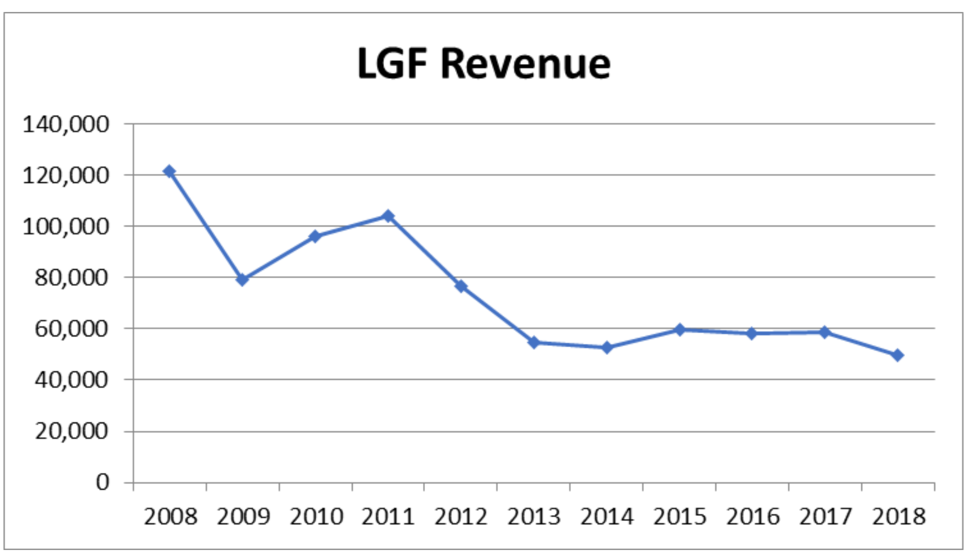
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Revenues	2,396,270	2,069,335	2,413,835	2,225,487	2,665,946	2,614,329	3,034,504	2,707,304	3,569,790	2,737,955	
Year MTD-October	2,256,897	1,868,102	2,135,243	1,976,883	2,282,917	2,303,745	2,514,073	2,347,478	3,238,062	2,251,279	2,209,132

Property Tax

The Village received no real estate property tax in the month of October.

Local Government Fund

The Local Government Fund netted $4,848 for October. The graph highlights the LGF Revenue for the years 2008-October 2018. The projection for 2018 is $58,980.

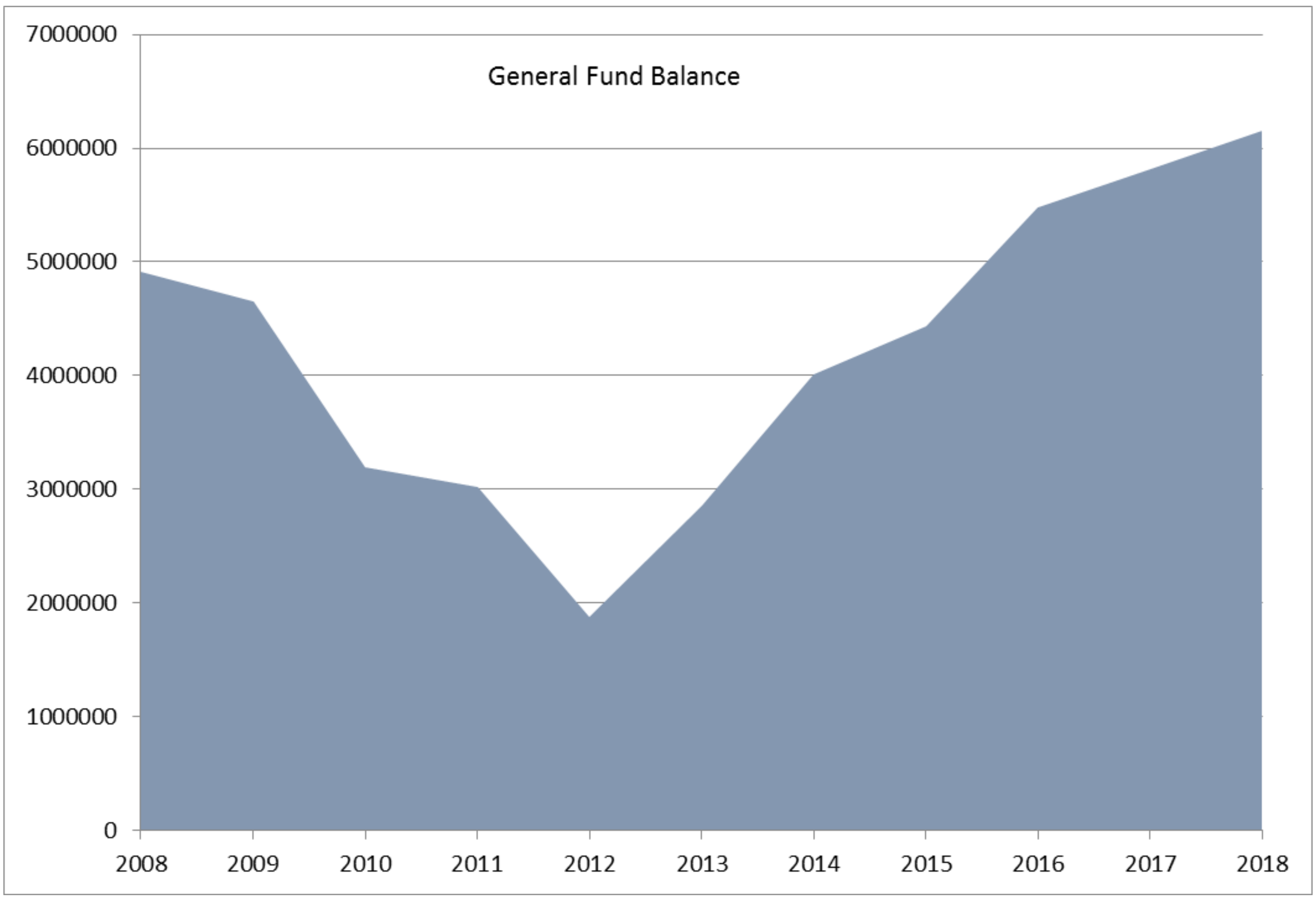


General Fund Summary

Revenue for the month of October totaled $ 340,388

2018 Earnings Tax Estimate:	$2,750,000	
Earnings Tax Collected (as of 10/31/18)	$2,209,132	80.33% collected
2018 Revenue Estimate:	$4,780,000	
Revenue Collected (as of 10/31/18)	$4,355,117	91.11% collected
Expenses for October totaled:	$ 523,591	
2018 Budget:	$5,100,000	
Expenditures (as of 10/31/18)	$3,771,093	71.48% spent

The unencumbered General Fund balance as of the end of October is $6,158,037.



If you have any questions, please let me know.

Revenue Status

By Fund Then Revenue

As Of 10/31/2018

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-110-0000	General Property Tax - Real Estate	$975,196.00	$1,054,168.52	-$78,972.52	108.098%
1000-120-0000	Tangible Personal Property Tax	$0.00	$0.00	$0.00	0.000%
1000-130-0000	Municipal Income Tax	$2,750,000.00	$2,209,132.19	$540,867.81	80.332%
	Property and Other Local Taxes Sub-Total:	$3,725,196.00	$3,263,300.71	$461,895.29	87.601%
1000-211-0000	Local Government Distribution	$58,980.00	$49,822.64	$9,157.36	84.474%
1000-224-0000	Liquor and Beer Permit Fees	$1,000.00	$1,604.40	-$604.40	160.440%
1000-231-0000	Property Tax Allocation	$150,624.00	$158,537.44	-$7,913.44	105.254%
1000-290-0000	Other - State Shared Taxes and Permits	$5,000.00	$0.00	$5,000.00	0.000%
1000-290-0011	Other - State Shared Taxes and Permits{JEDZ}	$120,000.00	$96,548.37	$23,451.63	80.457%
	State Shared Taxes and Permits Sub-Total:	$335,604.00	$306,512.85	$29,091.15	91.332%
1000-390-0000	Other - Special Assessments	$0.00	$0.00	$0.00	0.000%
1000-390-0071	Other - Special Assessments{Property Maintenance}	$0.00	$287.50	-$287.50	0.000%
	Special Assessments Sub-Total:	$0.00	$287.50	-$287.50	0.000%
1000-411-0000	Federal - Restricted	$0.00	$1,390.50	-$1,390.50	0.000%
1000-422-0000	State - Restricted	$0.00	$10,675.00	-$10,675.00	0.000%
1000-422-0021	State - Restricted{OAC 109:2-18-04 TRAINING}	$0.00	$0.00	$0.00	0.000%
1000-422-0022	State - Restricted{FIRE TRAINING}	$0.00	$2,900.00	-$2,900.00	0.000%
1000-422-0041	State - Restricted{K-9}	$0.00	$0.00	$0.00	0.000%
1000-440-0000	Grants or Aid (Non-Federal and Non-State)	$0.00	$30,000.00	-$30,000.00	0.000%
1000-440-0041	Grants or Aid (Non-Federal and Non-State){K-9}	$0.00	$0.00	$0.00	0.000%
1000-490-0000	Other - Intergovernmental	$15,000.00	$10,646.49	$4,353.51	70.977%
1000-490-0015	Other - Intergovernmental{HTF COMMANDER}	$120,000.00	$88,300.44	$31,699.56	73.584%
1000-490-0017	Other - Intergovernmental{HC REA DISTRIBUTION}	$0.00	$9,901.36	-$9,901.36	0.000%
	Intergovernmental Sub-Total:	$135,000.00	$153,813.79	-$18,813.79	113.936%
1000-512-0000	Contracts for Police Protection	$6,000.00	$7,974.75	-$1,974.75	132.913%
1000-514-0000	Garbage and Trash	$226,000.00	$214,865.09	$11,134.91	95.073%
1000-523-0000	Recreation Entry Fees	$1,500.00	$815.00	$685.00	54.333%

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-529-0000	Other - Cultural and Recreational Programs	$1,800.00	$600.00	$1,200.00	33.333%
1000-541-0000	Consumer Rent	$90,000.00	$75,382.60	$14,617.40	83.758%
1000-541-0025	Consumer Rent{Mercy Land Lease}	$12,000.00	$6,250.00	$5,750.00	52.083%
1000-541-0035	Consumer Rent{COMMUNITY ROOM}	$0.00	$300.00	-$300.00	0.000%
1000-590-0000	Other - Charges for Services	$4,000.00	$1,344.33	$2,655.67	33.608%
	Charges for Services Sub-Total:	$341,300.00	$307,531.77	$33,768.23	90.106%
1000-612-0000	Court Fines	$75,000.00	$53,421.00	$21,579.00	71.228%
1000-612-0051	Court Fines{MAYOR'S COURT CREDIT CARD FEES}	$0.00	$504.00	-$504.00	0.000%
1000-619-0000	Other - Fines and Forfeitures	$100.00	$0.00	$100.00	0.000%
1000-624-0000	Street Opening	$0.00	$0.00	$0.00	0.000%
1000-625-0000	Cable Franchise Fees	$56,000.00	$49,936.08	$6,063.92	89.172%
1000-629-0000	Other - Licenses and Permits	$58,800.00	$48,928.00	$9,872.00	83.211%
1000-629-0027	Other - Licenses and Permits{CELLULAR UNITS-ALARMS}	$0.00	$1,528.00	-$1,528.00	0.000%
1000-690-0000	Other - Fines, Licenses and Permits	$0.00	$10.00	-$10.00	0.000%
	Fines, Licenses and Permits Sub-Total:	$189,900.00	$154,327.08	$35,572.92	81.268%
1000-701-0000	Interest	$50,000.00	$76,816.68	-$26,816.68	153.633%
	Earnings on Investments Sub-Total:	$50,000.00	$76,816.68	-$26,816.68	153.633%
1000-820-0000	Contributions and Donations	$0.00	$10,650.00	-$10,650.00	0.000%
1000-820-0023	Contributions and Donations{HC DIVE TEAM}	$0.00	$0.00	$0.00	0.000%
1000-820-0030	Contributions and Donations{ICE CREAM SOCIAL}	$0.00	$7,950.00	-$7,950.00	0.000%
1000-820-0041	Contributions and Donations{K-9}	$0.00	$3,263.00	-$3,263.00	0.000%
1000-892-0000	Other - Miscellaneous Non-Operating	$3,000.00	$70,468.29	-$67,468.29	2348.943%
	Miscellaneous Sub-Total:	$3,000.00	$92,331.29	-$89,331.29	3077.710%
1000-931-0000	Transfers - In	$0.00	$0.00	$0.00	0.000%
1000-961-0000	Sale of Fixed Assets	$0.00	$196.10	-$196.10	0.000%
1000-981-0000	Special Items	$0.00	$0.00	$0.00	0.000%
1000-982-0000	Extraordinary Items	$0.00	$0.00	$0.00	0.000%

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-999-0000	Other - Other Financing Sources	$0.00	$0.00	$0.00	0.000%
	Other Financing Sources Sub-Total:	$0.00	$196.10	-$196.10	0.000%
	Fund 1000 Sub-Total:	$4,780,000.00	$4,355,117.77	$424,882.23	91.111%
	Report Total:	$4,780,000.00	$4,355,117.77	$424,882.23	91.111%

AMBERLEY VILLAGE, HAMILTON COUNTY

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Fund Summary

October 2018

Fund #	Fund Name	Starting Fund Balance	Month To Date Revenue	Year To Date Revenue	Month To Date Expenditures	Year To Date Expenditures	Ending Fund Balance	Current Reserve for Encumbrance	Unencumbered Fund Balance
1000	General	$6,707,014.41	$340,388.43	$4,355,117.77	$523,591.43	$3,771,093.56	$6,523,811.41	$365,774.37	$6,158,037.04
2011	Street Construction, Maint. and Repair	$627,749.60	$15,115.77	$143,780.98	$3,894.69	$32,500.42	$638,970.68	$286,494.58	$352,476.10
2051	Federal Grant	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2091	Law Enforcement Trust	$23,551.25	$297.00	$8,882.00	$686.38	$9,886.23	$23,161.87	$235.34	$22,926.53
2101	Permissive Motor Vehicle License Tax	$69,779.15	$2,295.23	$25,059.10	$0.00	$36,792.37	$72,074.38	$12,632.63	$59,441.75
2131	Police Disability and Pension	$51,541.52	$0.00	$54,448.86	$37,735.01	$41,443.74	$13,806.51	$0.00	$13,806.51
2901	MAYOR'S COURT COMPUTER FUND	$7,827.52	$500.00	$5,665.00	$155.33	$8,160.46	$8,172.19	$813.88	$7,358.31
2902	POLICE LEVY FUND	$119,392.13	$284.28	$1,348,726.13	$0.00	$1,230,585.57	$119,676.41	$0.00	$119,676.41
2903	PSAP 911 FUND	$25,743.23	$3,221.11	$19,748.99	$1,000.00	$10,920.00	$27,964.34	$2,000.00	$25,964.34
2904	EMPLOYEE SEVERANCE FUND	$135,177.81	$0.00	$0.00	$0.00	$0.00	$135,177.81	$0.00	$135,177.81
2905	WE THRIVE GRANT FUND	$3,345.42	$0.00	$0.00	$0.00	$130.29	$3,345.42	$869.71	$2,475.71
2906	NATURE WORKS GRANT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
3101	Bond Retirement	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4901	CAPITAL PROJECTS	$265,121.07	$0.00	$150,000.00	$0.00	$98,347.00	$265,121.07	$139,227.45	$125,893.62
4902	Capital Projects-PUBLIC FACILITIES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4903	Capital Projects-VILLAGE LAND	$1,204.12	$0.00	$0.00	$0.00	$0.00	$1,204.12	$0.00	$1,204.12
5901	STORM WATER UTILITY	$399,369.25	$75,453.93	$262,944.73	$6,552.41	$90,158.37	$468,270.77	$452,648.11	$15,622.66
9101	Unclaimed Monies	$15,267.33	$0.00	$0.00	$0.00	$0.00	$15,267.33	$0.00	$15,267.33
9901	MAYOR'S COURT Agency	$5,864.52	$12,286.00	$93,115.00	$7,623.00	$88,684.00	$10,527.52	$0.00	$10,527.52
9902	EMPLOYEES HEALTH INSURANCE Agency	$0.00	$4,747.82	$47,240.79	$4,747.82	$47,240.79	$0.00	$0.00	$0.00
9903	VALLEY BAND ESCROW	$22,413.89	$0.00	$0.00	$0.00	$1,003.53	$22,413.89	$361.47	$22,052.42
9904	Kenwood SWJEDZ Agency	$187,836.80	$71,465.79	$978,538.08	$51.90	$834,512.57	$259,250.69	$103.90	$259,146.79
9905	Kenwood SWJEDZ Escrow Agency	$9,880.70	$0.00	$16,688.90	$0.00	$14,127.47	$9,880.70	$0.00	$9,880.70
9906	Kenwood SWJEDZ Long-Term Maint. Agency	$5,532.00	$0.00	$2,034.00	$0.00	$4,002.00	$5,532.00	$0.00	$5,532.00
	Report Total:	$8,683,611.72	$526,055.36	$7,511,990.33	$586,037.97	$6,319,588.37	$8,623,629.11	$1,261,161.44	$7,362,467.67

Report reflects selected information.

Appropriation Summary

October 2018

1000 - General	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Security of Persons and Property								
Police Enforcement								
Personal Services	$3,525.00	$1,079,303.00	$1,082,828.00	$230,685.77	$857,188.95	$23,354.91	$202,284.14	79.162%
Employee Fringe Benefits	$0.00	$373,957.00	$373,957.00	$29,071.76	$242,749.08	$2,760.29	$128,447.63	64.914%
Contractual Services	$3,564.22	$173,646.58	$177,210.80	$7,421.24	$120,326.31	$25,014.42	$31,870.07	67.900%
Supplies and Materials	$1,237.73	$98,271.60	$99,509.33	$3,896.30	$85,347.29	$13,664.04	$498.00	85.768%
Capital Outlay	$11,797.33	$61,276.82	$73,074.15	$0.00	$71,726.38	$1,074.71	$273.06	98.156%
Total Police Enforcement	$20,124.28	$1,786,455.00	$1,806,579.28	$271,075.07	$1,377,338.01	$65,868.37	$363,372.90	
Fire Fighting, Prevention and Inspection								
Personal Services	$0.00	$196,500.00	$196,500.00	$12,995.73	$146,850.31	$665.39	$48,984.30	74.733%
Employee Fringe Benefits	$0.00	$42,900.00	$42,900.00	$4,142.48	$30,746.38	$0.00	$12,153.62	71.670%
Contractual Services	$4,646.84	$48,281.11	$52,927.95	$4,474.70	$42,207.09	$6,536.85	$4,184.01	79.744%
Supplies and Materials	$318.00	$25,148.89	$25,466.89	$307.06	$21,706.98	$2,103.02	$1,656.89	85.236%
Capital Outlay	$0.00	$4,000.00	$4,000.00	$0.00	$0.00	$0.00	$4,000.00	0.000%
Total Fire Fighting, Prevention and Inspection	$4,964.84	$316,830.00	$321,794.84	$21,919.97	$241,510.76	$9,305.26	$70,978.82	
Total Security of Persons and Property	$25,089.12	$2,103,285.00	$2,128,374.12	$292,995.04	$1,618,848.77	$75,173.63	$434,351.72	
Public Health Services								
Payment to County Health District								
Contractual Services	$0.00	$10,908.00	$10,908.00	$0.00	$10,907.98	$0.00	$0.02	100.000%
Total Payment to County Health District	$0.00	$10,908.00	$10,908.00	$0.00	$10,907.98	$0.00	$0.02	
Other Public Health Services								
Contractual Services	$0.00	$148,530.00	$148,530.00	$0.00	$111,397.50	$37,132.50	$0.00	75.000%
Total Other Public Health Services	$0.00	$148,530.00	$148,530.00	$0.00	$111,397.50	$37,132.50	$0.00	
Total Public Health Services	$0.00	$159,438.00	$159,438.00	$0.00	$122,305.48	$37,132.50	$0.02	
Basic Utility Services								
Waste Collection - Refuse Collection and Disp								
Contractual Services	$0.00	$225,960.00	$225,960.00	$0.00	$171,244.32	$53,755.68	$960.00	75.785%
Total Waste Collection - Refuse Collection and Disp	$0.00	$225,960.00	$225,960.00	$0.00	$171,244.32	$53,755.68	$960.00	
Total Basic Utility Services	$0.00	$225,960.00	$225,960.00	$0.00	$171,244.32	$53,755.68	$960.00	
Transportation								
Other Transportation								
Personal Services	$450.00	$412,331.00	$412,781.00	$41,847.58	$338,618.73	$3,721.21	$70,441.06	82.034%
Employee Fringe Benefits	$0.00	$178,228.00	$178,228.00	$13,808.41	$136,276.89	$815.18	$41,135.93	76.462%
Contractual Services	$1,675.27	$100,250.00	$101,925.27	$8,351.61	$60,442.10	$21,480.54	$20,002.63	59.300%
Supplies and Materials	$21,247.55	$162,000.00	$183,247.55	$7,841.08	$138,008.99	$36,720.46	$8,518.10	75.313%
Capital Outlay	$0.00	$7,300.00	$7,300.00	$0.00	$0.00	$4,130.00	$3,170.00	0.000%
Total Other Transportation	$23,372.82	$860,109.00	$883,481.82	$71,848.68	$673,346.71	$66,867.39	$143,267.72	
Total Transportation	$23,372.82	$860,109.00	$883,481.82	$71,848.68	$673,346.71	$66,867.39	$143,267.72	
General Government								
Mayor and Administrative Offices								
Personal Services	$750.00	$344,921.00	$345,671.00	$38,221.72	$276,070.28	$3,594.44	$66,006.28	79.865%
Employee Fringe Benefits	$0.00	$100,056.00	$100,056.00	$8,607.39	$75,375.19	$425.77	$24,255.04	75.333%
Contractual Services	$17,526.44	$113,051.00	$130,577.44	$4,807.14	$77,280.61	$30,233.76	$23,063.07	59.184%

Appropriation Summary

October 2018

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Supplies and Materials	$124.98	$3,800.00	$3,924.98	$0.00	$2,587.14	$537.84	$800.00	65.915%
Total Mayor and Administrative Offices	$18,401.42	$561,828.00	$580,229.42	$51,636.25	$431,313.22	$34,791.81	$114,124.39	
Legislative Activities								
Personal Services	$0.00	$10,800.00	$10,800.00	$926.00	$8,831.00	$69.00	$1,900.00	81.769%
Employee Fringe Benefits	$0.00	$1,985.00	$1,985.00	$92.40	$868.00	$0.00	$1,117.00	43.728%
Contractual Services	$10,270.00	$55,920.00	$66,190.00	$893.00	$45,236.08	$11,978.92	$8,975.00	68.343%
Supplies and Materials	$0.00	$9,808.00	$9,808.00	$0.00	$9,023.17	$0.00	$784.83	91.998%
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Legislative Activities	$10,270.00	$78,513.00	$88,783.00	$1,911.40	$63,958.25	$12,047.92	$12,776.83	
Mayor's Court								
Contractual Services	$0.00	$26,418.00	$26,418.00	$1,700.00	$15,440.00	$4,560.00	$6,418.00	58.445%
Supplies and Materials	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Mayor's Court	$0.00	$26,418.00	$26,418.00	$1,700.00	$15,440.00	$4,560.00	$6,418.00	
Clerk - Treasurer								
Personal Services	$0.00	$1,500.00	$1,500.00	$122.50	$1,235.00	$15.00	$250.00	82.333%
Employee Fringe Benefits	$0.00	$262.00	$262.00	$19.31	$201.26	$0.00	$60.74	76.817%
Contractual Services	$0.00	$1,311.00	$1,311.00	$0.00	$200.00	$0.00	$1,111.00	15.256%
Total Clerk - Treasurer	$0.00	$3,073.00	$3,073.00	$141.81	$1,636.26	$15.00	$1,421.74	
Lands and Buildings								
Personal Services	$0.00	$64,000.00	$64,000.00	$8,839.77	$55,039.24	$769.46	$8,191.30	85.999%
Employee Fringe Benefits	$0.00	$10,882.00	$10,882.00	$891.76	$8,622.09	$0.00	$2,259.91	79.233%
Contractual Services	$11,855.04	$240,650.00	$252,505.04	$15,523.87	$163,337.37	$43,460.33	$45,707.34	64.687%
Supplies and Materials	$1,180.61	$89,100.00	$90,280.61	$5,448.43	$42,271.95	$14,965.92	$33,042.74	46.823%
Capital Outlay	$16,657.81	$23,000.00	$39,657.81	$0.00	$19,479.88	$6,380.00	$13,797.93	49.120%
Total Lands and Buildings	$29,693.46	$427,632.00	$457,325.46	$30,703.83	$288,750.53	$65,575.71	$102,999.22	
Boards and Commissions								
Personal Services	$0.00	$800.00	$800.00	$65.36	$658.72	$8.00	$133.28	82.340%
Employee Fringe Benefits	$0.00	$124.00	$124.00	$10.28	$93.48	$0.00	$30.52	75.387%
Total Boards and Commissions	$0.00	$924.00	$924.00	$75.64	$752.20	$8.00	$163.80	
Solicitor								
Contractual Services	$11,837.35	$75,000.00	$86,837.35	$2,302.50	$38,777.98	$13,059.37	$35,000.00	44.656%
Total Solicitor	$11,837.35	$75,000.00	$86,837.35	$2,302.50	$38,777.98	$13,059.37	$35,000.00	
Income Tax Administration								
Personal Services	$250.00	$60,270.00	$60,520.00	$6,628.30	$49,386.82	$638.61	$10,494.57	81.604%
Employee Fringe Benefits	$0.00	$26,583.00	$26,583.00	$2,147.25	$21,079.60	$146.32	$5,357.08	79.297%
Contractual Services	$0.00	$12,400.00	$12,400.00	$389.64	$7,233.07	$1,188.38	$3,978.55	58.331%
Supplies and Materials	$28.33	$650.00	$678.33	$0.00	$28.33	$650.00	$0.00	4.176%
Total Income Tax Administration	$278.33	$99,903.00	$100,181.33	$9,165.19	$77,727.82	$2,623.31	$19,830.20	
Tax Refunds								
Other	$0.00	$75,000.00	$75,000.00	$4,111.09	$59,243.57	$0.00	$15,756.43	78.991%
Total Tax Refunds	$0.00	$75,000.00	$75,000.00	$4,111.09	$59,243.57	$0.00	$15,756.43	
Other General Government								
Employee Fringe Benefits	$0.00	$125.00	$125.00	$0.00	$0.00	$0.00	$125.00	0.000%
Supplies and Materials	$0.00	$1,100.00	$1,100.00	$0.00	$748.45	$164.05	$187.50	68.041%

Appropriation Summary

October 2018

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Other	$0.00	$250.00	$250.00	$0.00	$0.00	$0.00	$250.00	0.000%
Total Other General Government	$0.00	$1,475.00	$1,475.00	$0.00	$748.45	$164.05	$562.50	
Total General Government	$70,480.56	$1,349,766.00	$1,420,246.56	$101,747.71	$978,348.28	$132,845.17	$309,053.11	
Other Financing Uses								
Transfers - Out	$0.00	$447,000.00	$447,000.00	$57,000.00	$207,000.00	$0.00	$240,000.00	46.309%
Contingencies	$0.00	$11,442.00	$11,442.00	$0.00	$0.00	$0.00	$11,442.00	0.000%
Other - Other Financing Uses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Uses	$0.00	$458,442.00	$458,442.00	$57,000.00	$207,000.00	$0.00	$251,442.00	
Total 1000 - General	$118,942.50	$5,157,000.00	$5,275,942.50	$523,591.43	$3,771,093.56	$365,774.37	$1,139,074.57	
2011 - Street Construction, Maint. and Repair								
Transportation								
Other Transportation								
Contractual Services	$0.00	$60,000.00	$60,000.00	$3,894.69	$23,580.42	$6,419.58	$30,000.00	39.301%
Capital Outlay	$0.00	$739,960.00	$739,960.00	$0.00	$8,920.00	$280,075.00	$450,965.00	1.205%
Total Other Transportation	$0.00	$799,960.00	$799,960.00	$3,894.69	$32,500.42	$286,494.58	$480,965.00	
Total Transportation	$0.00	$799,960.00	$799,960.00	$3,894.69	$32,500.42	$286,494.58	$480,965.00	
Total 2011 - Street Construction, Maint. and Repair	$0.00	$799,960.00	$799,960.00	$3,894.69	$32,500.42	$286,494.58	$480,965.00	
2051 - Federal Grant								
Community Environment								
Other Community Environment								
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Community Environment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Community Environment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 2051 - Federal Grant	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
2091 - Law Enforcement Trust								
Security of Persons and Property								
Police Enforcement								
Contractual Services	$0.00	$500.00	$500.00	$0.00	$0.00	$0.00	$500.00	0.000%
Other	$0.00	$36,414.00	$36,414.00	$686.38	$9,886.23	$235.34	$26,292.43	27.150%
Total Police Enforcement	$0.00	$36,914.00	$36,914.00	$686.38	$9,886.23	$235.34	$26,792.43	
Total Security of Persons and Property	$0.00	$36,914.00	$36,914.00	$686.38	$9,886.23	$235.34	$26,792.43	
Total 2091 - Law Enforcement Trust	$0.00	$36,914.00	$36,914.00	$686.38	$9,886.23	$235.34	$26,792.43	
2101 - Permissive Motor Vehicle License Tax								
Transportation								
Other Transportation								
Contractual Services	$0.00	$40,000.00	$40,000.00	$0.00	$0.00	$0.00	$40,000.00	0.000%
Capital Outlay	$0.00	$68,273.00	$68,273.00	$0.00	$36,792.37	$12,632.63	$18,848.00	53.890%
Total Other Transportation	$0.00	$108,273.00	$108,273.00	$0.00	$36,792.37	$12,632.63	$58,848.00	

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Transportation	$0.00	$108,273.00	$108,273.00	$0.00	$36,792.37	$12,632.63	$58,848.00	
Total 2101 - Permissive Motor Vehicle License Tax	$0.00	$108,273.00	$108,273.00	$0.00	$36,792.37	$12,632.63	$58,848.00	
2131 - Police Disability and Pension								
Security of Persons and Property								
Police Enforcement								
Personal Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Employee Fringe Benefits	$0.00	$50,413.28	$50,413.28	$37,735.01	$40,818.02	$0.00	$9,595.26	80.967%
Total Police Enforcement	$0.00	$50,413.28	$50,413.28	$37,735.01	$40,818.02	$0.00	$9,595.26	
Total Security of Persons and Property	$0.00	$50,413.28	$50,413.28	$37,735.01	$40,818.02	$0.00	$9,595.26	
General Government								
Auditor of State Fees								
Contractual Services	$0.00	$625.72	$625.72	$0.00	$625.72	$0.00	$0.00	100.000%
Total Auditor of State Fees	$0.00	$625.72	$625.72	$0.00	$625.72	$0.00	$0.00	
Total General Government	$0.00	$625.72	$625.72	$0.00	$625.72	$0.00	$0.00	
Total 2131 - Police Disability and Pension	$0.00	$51,039.00	$51,039.00	$37,735.01	$41,443.74	$0.00	$9,595.26	
2901 - MAYOR'S COURT COMPUTER FUND								
Security of Persons and Property								
Police Enforcement								
Supplies and Materials	$0.00	$3,526.00	$3,526.00	$0.00	$3,178.12	$347.88	$0.00	90.134%
Capital Outlay	$0.00	$15,489.00	$15,489.00	$155.33	$4,982.34	$466.00	$10,040.66	32.167%
Total Police Enforcement	$0.00	$19,015.00	$19,015.00	$155.33	$8,160.46	$813.88	$10,040.66	
Total Security of Persons and Property	$0.00	$19,015.00	$19,015.00	$155.33	$8,160.46	$813.88	$10,040.66	
Total 2901 - MAYOR'S COURT COMPUTER FUND	$0.00	$19,015.00	$19,015.00	$155.33	$8,160.46	$813.88	$10,040.66	
2902 - POLICE LEVY FUND								
Security of Persons and Property								
Police Enforcement								
Personal Services	$0.00	$948,740.54	$948,740.54	$0.00	$919,820.73	$0.00	$28,919.81	96.952%
Employee Fringe Benefits	$0.00	$326,226.71	$326,226.71	$0.00	$295,332.09	$0.00	$30,894.62	90.530%
Contractual Services	$0.00	$15,432.75	$15,432.75	$0.00	$15,432.75	$0.00	$0.00	100.000%
Total Police Enforcement	$0.00	$1,290,400.00	$1,290,400.00	$0.00	$1,230,585.57	$0.00	$59,814.43	
Total Security of Persons and Property	$0.00	$1,290,400.00	$1,290,400.00	$0.00	$1,230,585.57	$0.00	$59,814.43	
Total 2902 - POLICE LEVY FUND	$0.00	$1,290,400.00	$1,290,400.00	$0.00	$1,230,585.57	$0.00	$59,814.43	
2903 - PSAP 911 FUND								
Security of Persons and Property								
Police Enforcement								
Contractual Services	$0.00	$12,000.00	$12,000.00	$1,000.00	$10,000.00	$2,000.00	$0.00	83.333%
Capital Outlay	$0.00	$20,641.00	$20,641.00	$0.00	$920.00	$0.00	$19,721.00	4.457%
Total Police Enforcement	$0.00	$32,641.00	$32,641.00	$1,000.00	$10,920.00	$2,000.00	$19,721.00	

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Security of Persons and Property	$0.00	$32,641.00	$32,641.00	$1,000.00	$10,920.00	$2,000.00	$19,721.00	
Total 2903 - PSAP 911 FUND	$0.00	$32,641.00	$32,641.00	$1,000.00	$10,920.00	$2,000.00	$19,721.00	
2904 - EMPLOYEE SEVERANCE FUND								
Security of Persons and Property								
Police Enforcement								
Personal Services	$0.00	$172,500.00	$172,500.00	$0.00	$0.00	$0.00	$172,500.00	0.000%
Employee Fringe Benefits	$0.00	$2,677.00	$2,677.00	$0.00	$0.00	$0.00	$2,677.00	0.000%
Total Police Enforcement	$0.00	$175,177.00	$175,177.00	$0.00	$0.00	$0.00	$175,177.00	
Total Security of Persons and Property	$0.00	$175,177.00	$175,177.00	$0.00	$0.00	$0.00	$175,177.00	
Transportation								
Other Transportation								
Personal Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Employee Fringe Benefits	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Transportation	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Transportation	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Other Financing Uses								
Contingencies	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Uses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 2904 - EMPLOYEE SEVERANCE FUND	$0.00	$175,177.00	$175,177.00	$0.00	$0.00	$0.00	$175,177.00	
2905 - WE THRIVE GRANT FUND								
Community Environment								
Other Community Environment								
Other	$0.00	$3,475.41	$3,475.41	$0.00	$130.29	$869.71	$2,475.41	3.749%
Total Other Community Environment	$0.00	$3,475.41	$3,475.41	$0.00	$130.29	$869.71	$2,475.41	
Total Community Environment	$0.00	$3,475.41	$3,475.41	$0.00	$130.29	$869.71	$2,475.41	
Total 2905 - WE THRIVE GRANT FUND	$0.00	$3,475.41	$3,475.41	$0.00	$130.29	$869.71	$2,475.41	
2906 - NATURE WORKS GRANT								
Leisure Time Activities								
Other Leisure Time Activities								
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Leisure Time Activities	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Leisure Time Activities	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 2906 - NATURE WORKS GRANT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
4901 - CAPITAL PROJECTS								
Capital Outlay								
Capital Outlay								
Capital Outlay	$26,793.00	$329,495.00	$356,288.00	$0.00	$98,347.00	$139,227.45	$118,713.55	27.603%
Total Capital Outlay	$26,793.00	$329,495.00	$356,288.00	$0.00	$98,347.00	$139,227.45	$118,713.55	

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Capital Outlay	$26,793.00	$329,495.00	$356,288.00	$0.00	$98,347.00	$139,227.45	$118,713.55	
Total 4901 - CAPITAL PROJECTS	$26,793.00	$329,495.00	$356,288.00	$0.00	$98,347.00	$139,227.45	$118,713.55	
4902 - Capital Projects-PUBLIC FACILITIES								
Capital Outlay								
Capital Outlay								
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 4902 - Capital Projects-PUBLIC FACILITIES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
4903 - Capital Projects-VILLAGE LAND								
Capital Outlay								
Capital Outlay								
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 4903 - Capital Projects-VILLAGE LAND	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
5901 - STORM WATER UTILITY								
Transportation								
Storm Sewers and Drains								
Personal Services	$0.00	$25,983.00	$25,983.00	$143.21	$3,098.96	$10.05	$22,873.99	11.927%
Employee Fringe Benefits	$0.00	$4,017.00	$4,017.00	$59.08	$469.55	$0.00	$3,547.45	11.689%
Contractual Services	$0.00	$80,000.00	$80,000.00	$1,500.12	$30,658.09	$29,341.91	$20,000.00	38.323%
Supplies and Materials	$0.00	$20,000.00	$20,000.00	$0.00	$14,289.41	$5,710.59	$0.00	71.447%
Capital Outlay	$0.00	$462,060.00	$462,060.00	$4,850.00	$41,642.36	$417,585.56	$2,832.08	9.012%
Total Storm Sewers and Drains	$0.00	$592,060.00	$592,060.00	$6,552.41	$90,158.37	$452,648.11	$49,253.52	
Total Transportation	$0.00	$592,060.00	$592,060.00	$6,552.41	$90,158.37	$452,648.11	$49,253.52	
Total 5901 - STORM WATER UTILITY	$0.00	$592,060.00	$592,060.00	$6,552.41	$90,158.37	$452,648.11	$49,253.52	
9101 - Unclaimed Monies								
Other Financing Uses								
Contingencies	$0.00	$15,267.33	$15,267.33	$0.00	$0.00	$0.00	$15,267.33	0.000%
Total Other Financing Uses	$0.00	$15,267.33	$15,267.33	$0.00	$0.00	$0.00	$15,267.33	
Total 9101 - Unclaimed Monies	$0.00	$15,267.33	$15,267.33	$0.00	$0.00	$0.00	$15,267.33	
9901 - MAYOR'S COURT Agency								
Security of Persons and Property								
Police Enforcement								
Other	$0.00	$140,000.00	$140,000.00	$7,623.00	$88,684.00	$0.00	$51,316.00	63.346%
Total Police Enforcement	$0.00	$140,000.00	$140,000.00	$7,623.00	$88,684.00	$0.00	$51,316.00	

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Security of Persons and Property	$0.00	$140,000.00	$140,000.00	$7,623.00	$88,684.00	$0.00	$51,316.00	
Other Financing Uses								
Transfers - Out	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Uses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 9901 - MAYOR'S COURT Agency	$0.00	$140,000.00	$140,000.00	$7,623.00	$88,684.00	$0.00	$51,316.00	
9902 - EMPLOYEES HEALTH INSURANCE Agency								
Other Financing Uses								
Contingencies	$0.00	$60,000.00	$60,000.00	$4,747.82	$47,240.79	$0.00	$12,759.21	78.735%
Total Other Financing Uses	$0.00	$60,000.00	$60,000.00	$4,747.82	$47,240.79	$0.00	$12,759.21	
Total 9902 - EMPLOYEES HEALTH INSURANCE Agency	$0.00	$60,000.00	$60,000.00	$4,747.82	$47,240.79	$0.00	$12,759.21	
9903 - VALLEY BAND ESCROW								
Security of Persons and Property								
Police Enforcement								
Other	$0.00	$23,417.42	$23,417.42	$0.00	$1,003.53	$361.47	$22,052.42	4.285%
Total Police Enforcement	$0.00	$23,417.42	$23,417.42	$0.00	$1,003.53	$361.47	$22,052.42	
Total Security of Persons and Property	$0.00	$23,417.42	$23,417.42	$0.00	$1,003.53	$361.47	$22,052.42	
Other Financing Uses								
Transfers - Out	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Uses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 9903 - VALLEY BAND ESCROW	$0.00	$23,417.42	$23,417.42	$0.00	$1,003.53	$361.47	$22,052.42	
9904 - Kenwood SWJEDZ Agency								
General Government								
Income Tax Administration								
Contractual Services	$0.00	$133,000.00	$133,000.00	$51.90	$97,054.47	$103.90	$35,841.63	72.973%
Other	$0.00	$906,500.00	$906,500.00	$0.00	$718,735.20	$0.00	$187,764.80	79.287%
Total Income Tax Administration	$0.00	$1,039,500.00	$1,039,500.00	$51.90	$815,789.67	$103.90	$223,606.43	
Total General Government	$0.00	$1,039,500.00	$1,039,500.00	$51.90	$815,789.67	$103.90	$223,606.43	
Other Financing Uses								
Transfers - Out	$0.00	$35,500.00	$35,500.00	$0.00	$18,722.90	$0.00	$16,777.10	52.741%
Total Other Financing Uses	$0.00	$35,500.00	$35,500.00	$0.00	$18,722.90	$0.00	$16,777.10	
Total 9904 - Kenwood SWJEDZ Agency	$0.00	$1,075,000.00	$1,075,000.00	$51.90	$834,512.57	$103.90	$240,383.53	
9905 - Kenwood SWJEDZ Escrow Agency								
General Government								
Tax Refunds								
Other	$0.00	$25,000.00	$25,000.00	$0.00	$14,127.47	$0.00	$10,872.53	56.510%
Total Tax Refunds	$0.00	$25,000.00	$25,000.00	$0.00	$14,127.47	$0.00	$10,872.53	
Total General Government	$0.00	$25,000.00	$25,000.00	$0.00	$14,127.47	$0.00	$10,872.53	

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Other Financing Uses								
Transfers - Out	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Uses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 9905 - Kenwood SWJEDZ Escrow Agency	$0.00	$25,000.00	$25,000.00	$0.00	$14,127.47	$0.00	$10,872.53	
9906 - Kenwood SWJEDZ Long-Term Maint. Agency								
General Government								
Boards and Commissions								
Other	$0.00	$15,000.00	$15,000.00	$0.00	$4,002.00	$0.00	$10,998.00	26.680%
Total Boards and Commissions	$0.00	$15,000.00	$15,000.00	$0.00	$4,002.00	$0.00	$10,998.00	
Total General Government	$0.00	$15,000.00	$15,000.00	$0.00	$4,002.00	$0.00	$10,998.00	
Other Financing Uses								
Transfers - Out	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Uses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 9906 - Kenwood SWJEDZ Long-Term Maint. Agency	$0.00	$15,000.00	$15,000.00	$0.00	$4,002.00	$0.00	$10,998.00	
Report Totals:	$145,735.50	$9,949,134.16	$10,094,869.66	$586,037.97	$6,319,588.37	$1,261,161.44	$2,514,119.85	

INVESTMENT LISTING

October 31, 2018

TYPE	DESCRIPTION	CURRENT VALUE	INTERST RATE	YEAR TO DATE INTEREST	TOTAL INTEREST	PURCHASE DATE	MATURITY DATE
AGENCY	FFCB 112618	$ 250,000.00	1.22%	$ 1,525.00		6/30/2017	11/26/2018
CD	FARM BUREAU BANK	$ 250,000.00	1.05%	$ 2,186.32		9/28/2016	12/28/2018
CD	FRANKLIN SYNERGY BANK	$ 250,000.00	1.55%	$ 3,227.39		7/21/2017	1/22/2019
CD	MORGAN STANLEY BANK	$ 250,000.00	1.60%	$ 4,000.00		8/17/2017	2/19/2019
AGENCY	FHLB 22519	$ 250,225.00	1.25%	$ 3,125.00		4/25/2017	2/25/2019
CD	GOLDMAN SACHS	$ 250,000.00	1.60%	$ 4,000.00		3/30/2017	3/28/2019
CD	BANK OF RHODE ISLAND	$ 250,000.00	1.50%	$ 3,123.28		3/29/2017	3/29/2019
AGENCY	FHLB BOND AGENCY 4819	$ 249,500.00	1.15%	$ 2,875.00		12/22/2016	4/8/2019
CD	STERLING BANK	$ 250,000.00	1.65%	$ 3,435.60		9/8/2017	5/8/2019
CD	ALLY BANK	$ 250,000.00	1.25%	$ 1,558.22		6/23/2016	6/24/2019
CD	DISCOVER BANK	$ 250,000.00	1.60%	$ 4,000.00		7/6/2017	7/8/2019
CD	CAPITAL ONE BANK	$ 250,000.00	1.70%	$ 4,250.00		8/16/2017	8/16/2019
CD	LAKE CITY BANK	$ 250,000.00	1.70%	$ 3,539.75		9/8/2017	9/9/2019
CD	FIRST COMMERCE BANK	$ 250,000.00	2.00%	$ 3,315.08		2/7/2018	11/7/2019
CD	STURGIS BANK & TRUST	$ 250,000.00	1.75%	$ 3,643.87		11/9/2017	1/9/2020
CD	WELLS FARGO	$ 250,000.00	2.40%	$ 3,978.08		2/28/2018	2/28/2020
CD	CITIBANK	$ 250,000.00	2.50%	$ 3,150.68		3/29/2018	3/30/2020
CD	SYNCHRONY BANK	$ 250,000.00	2.40%	$ 3,008.22		4/6/2018	4/6/2020
AGENCY	FFCB5820	$ 250,000.00	2.15%	$ 1,343.75		4/4/2018	5/8/2020
CD	STIFEL BANK & TRUST	$ 250,000.00	2.70%	$ 2,829.45		5/31/2018	5/29/2020
CD	PINNACLE BANK	$ 250,000.00	2.75%	$ 2,297.94		6/15/2018	6/15/2020
CD	STEARNS BANK	$ 250,000.00	2.75%	$ 1,732.87		7/6/2018	7/6/2020
CD	FNB OF ALBANY	$ 250,000.00	2.70%	$ 1,701.37		7/30/2018	7/30/2020
CD	SOUTHERN STATES BANK	$ 250,000.00	2.80%	$ 2,339.72		6/27/2018	9/28/2020
CD	HORIZON BANK	$ 250,000.00	2.60%	$ 3,258.90		4/30/2018	10/30/2020
CD	LIVE OAK BANKING CO	$ 250,000.00	2.75%	$ 885.28		8/15/2018	11/16/2020
CD	GREAT NORTH BANK	$ 250,000.00	2.80%	$ 1,150.68		8/31/2018	2/26/2021
CD	UBS BANK	$ 250,000.00	3.15%	$ -		10/30/2018	10/28/2021
				$ 75,481.45	**ACTIVE**		
				$ 15,382.03	**MATURED**		
TOTAL		**$ 6,999,725.00**		$ 90,863.48			

TO: **Village Council**

FROM: **Scot F. Lahrmer, Village Manager**

DATE: **December 5, 2018**

RE: **Annual Insurance Renewal**

ITEM: Resolution 2018-32, Authorizing Renewal of the Village's Property and Casualty Insurance

ACTION REQUESTED: By motion, adopt **Resolution 2018-32** to authorize payment of the Argonaut premium for Village property and casualty insurance.

PURPOSE: To insure Village property and assets.

Michael Fishel of Assured Partners represents the Village for property and casualty insurance and is compensated $13,000 annually for his risk management services. His firm has represented the Village since 2006 handling the Village's risk management program.

In December 2011, the Village contracted with Argonaut for property and casualty insurance when Mr. Fishel sought proposals from various carriers in preparing Amberley's insurance renewal. Our 2011-12 rate was $62,550 which was $32,729 less in premium than the previous year. The Village continued its insurance coverage with Argonaut and in 2015, Michael Fishel solicited bids from a variety of carriers to determine how competitive Argonaut's rate was for the Village. Seven carriers declined to quote the Village property and casualty insurance services after seeing the current rate being paid by the Village. The Village has continued to enter into additional annual terms with Argonaut to insure the Village for property and casualty insurance. For the upcoming year, Mr. Fishel sought a renewal quote from Argonaut and our premium will increase by $1,618 from $73,094 (2018) to $74,712 (2019) which included a small change in exposures and some vehicles added.

The Village has managed our risks which has enabled our costs to be kept down despite a large claim in 2014 for frozen water pipes that burst which settled for $118,000, the equivalent of 2 full years of premiums. Here is the Village's insurance premium history for the last 10 years:

Year	Premium
2018	$74,712 (proposed)
2017	73,094
2016	71,605
2015	70,884
2014	69,552
2013	65,874
2012	63,955
2011	62,550
2010	96,966
2009	97,438
2008	103,483

Managing our risks has greatly benefited the Village in numerous areas but most obviously on premium. The Village will be paying $74,712 for our next year's premium, which is less than what the Village paid in 2007-08. In addition, Argonaut has indicated the maximum rate increase for the next 3 years will be 3.5% if our loss ration is 45% or less.

The Finance Committee met with Mr. Fishel and discussed the renewal. The Finance Committee recommends the adoption of Resolution 2018-32 authorizing payment of our $74,712 premium to the firm of Argonaut for property and casualty insurance.

If you have any questions, please let me know.

PASSED:
BY:

RESOLUTION NO. 2018-32

RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A CONTRACT WITH ARGONAUT FOR PROPERTY AND CASUALTY INSURANCE

WHEREAS, the Finance Committee met with Michael Fishel of Assured Neace Lukens, the Village's insurance consultant, for the provision of property and casualty insurance coverage to the Village;

WHEREAS, Mr. Fishel successfully negotiated the cost of insurance premiums and certain deductibles which resulted in significant savings to the Village;

WHEREAS, the Finance Committee recommended that the Village accept the renewal proposal of Argonaut Insurance under the negotiated terms;

NOW, THEREFORE, BE IT RESOLVED BY THE Council of Amberley Village, State of Ohio, _________ (__) members elected thereto concurring,

SECTION 1: That the Village Manager be, and hereby is, authorized and directed to enter into a contract on behalf of the Village to purchase insurance coverage from Argonaut Insurance, in accordance with the recommendations of the Finance Committee, for the provision of property and casualty insurance for the year commencing December 27, 2018.

SECTION 2: That the Village pay the Argonaut premium of $74,712 for said insurance coverage from the Village's General Fund.

SECTION 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed this _____ day of __________, 2018.

____
Mayor Thomas C. Muething

Attest:

____
Nicole Browder, Clerk of Council

Resolution Vote:
Moved: _____ Second: _________

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of __________________ 2018, the forgoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designated by Sec. 31.40(B), Code of Ordinances.

____
Nicole Browder, Clerk of Council

AssuredPartners

MCGOWAN GOVERNMENTAL UNDERWRITERS

proposal of Insurance for:

Amberley Village

12/27/18 to **12/27/19**

Presented November 19, 2018 by:
Michael Fishel
Joette Frederick

http://www.assuredpartners.com/

Proposal Information

- The abbreviated outlines of coverage used throughout this proposal are not intended to express any legal opinion as to the nature of coverage. They are only visuals to a basic understanding of coverages proposed.
- Please be advised that no insurance coverage has yet been procured. All coverage summaries are for proposal purposes only.
- Please refer to the actual policies for specific terms, conditions, limitations, and exclusions that will govern in the event of a loss. Specimen copies of all policies are available for review prior to the binding of coverage, upon request.
- This proposal is based upon exposures to loss made known to our agency. If there are other areas that need to be evaluated prior to binding coverage, please bring these areas to our attention. Should any of your exposures change after coverage is bound, please let us know immediately so proper coverage(s) can be discussed.
- We suggest that you carefully review your property values for adequacy and consider any coinsurance provisions. We are pleased to assist you with your own final determination of the values you decide to insure.
- Higher limits of liability may be available. Please let us know if you would like a quote for higher limits.
- This proposal may include quotations for auditable policies, such as general liability and workers' compensation. You are responsible for providing us with the estimated premium basis used for rating. Auditable policies are typically adjusted at the end of the policy term based on the estimated vs. actual premium basis. This adjustment could result in additional premium due.
- Any exclusions shown in this proposal are highlighted for discussion purposes only. The policy is not necessarily limited to only those exclusions. Please refer to the actual policy for all policy exclusions.
- All losses or potential claims should be reported to your insurance carrier at the first notice of an incident in order to protect your company and comply with prompt reporting procedures found in most insurance policies. Also, it is important to notify your insurance carrier and your AssuredPartners Claims Representative upon first notice of a legal action. If lawsuits are not answered within the specified timeline, you could be found in default, resulting in payment of a loss which was not the fault of your company or employee.
- Timely payment of your insurance premium is critical. Please note the due dates on the invoices you receive and remit payments promptly. Late notices and/or notices of cancellation for non-payment from your insurance company or premium finance company can result in substantial late charges, and in some cases, a refusal to continue coverage.
- As an independent insurance agency, we are appointed with numerous insurance companies to transact business on their behalf. Our producers and service staff will negotiate with the insurance companies, while assisting you with constructing your insurance program and securing coverage per your request, and will provide on-going service throughout the policy term.
- AssuredPartners agencies are licensed as insurance producers by the various States where we are transacting insurance, which includes the sale, solicitation, and servicing of insurance business, as well as advising on the relative benefits of certain insurance policies and risk management programs. Our agencies typically receive compensation from insurers in the form of commissions paid as a percentage of the premiums due the applicable insurance companies. Commissions can vary by insurance company, by volume of business placed with that company or the profitability thereof, and other factors. In other cases, and depending on various State laws and the capacity in which our agency is acting, our agencies may receive other forms of compensation from insurers, insurance intermediaries, premium finance companies and other vendors; such as contingents, overrides, profit-sharing, premium finance fees, expense reimbursements, producer subsidies, award trips, meetings and other incentives. We also earn interest on premiums we hold until it is time to pay the applicable insurance companies.

  Our overriding desire is to provide great customer service, having you, the customer, believe we have earned our compensation. We believe in full disclosure of our compensation. Accordingly, if you have any questions about the compensation we receive from your policies (including policies we propose to you), please just ask your account representative, who will gladly provide you a summary of our compensation arising from your policies (some estimation may be necessary, for example where contingents are involved).

  We thank you for the opportunity to serve and appreciate your interest.

AssuredPartners

POWER *through Partnership*

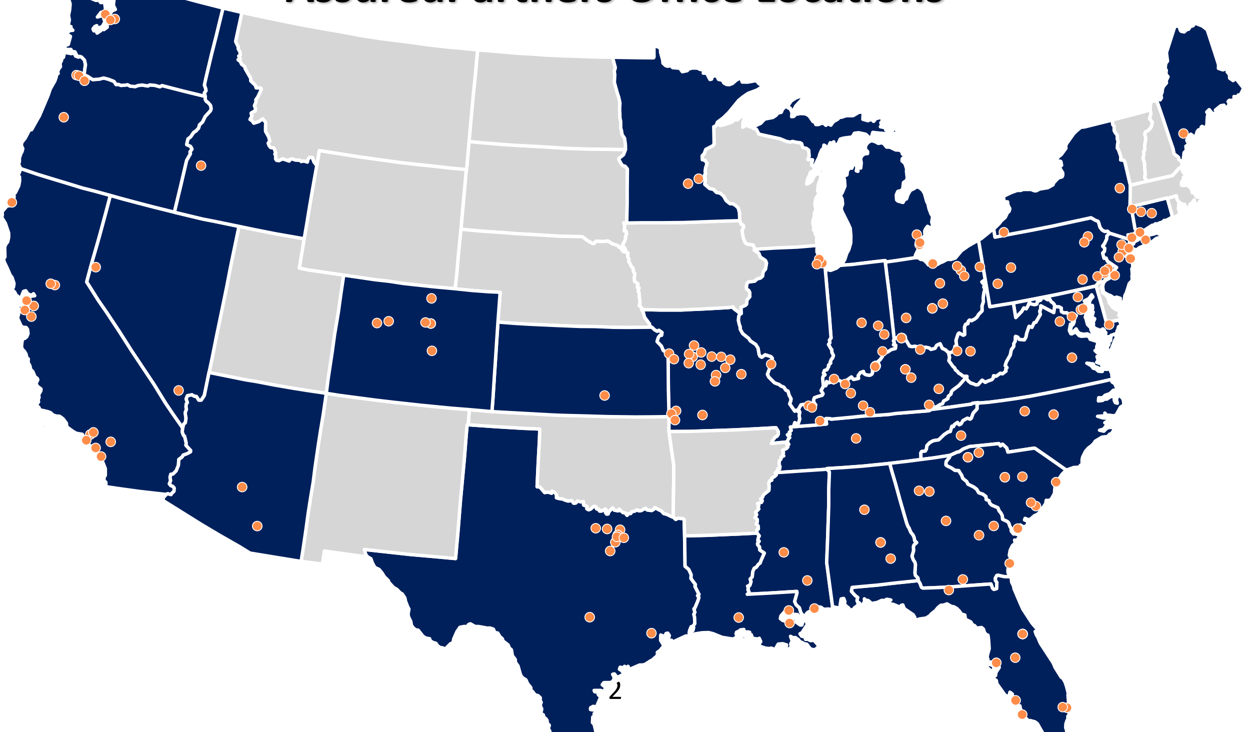
AssuredPartners is one of the nation's leading insurance brokerage firms specializing in property and casualty insurance, employee benefits and risk management services. As true partners, our national team of dedicated, highly experienced insurance professionals always have our clients' best interests in mind and are passionate about protecting their assets and helping them grow. We have the knowledge, strong carrier relationships and vast network of industry pros and resources to deliver innovative products and solutions that are customized to our clients' specific needs and promote their success – now and for the future. It's what we call power through partnership.

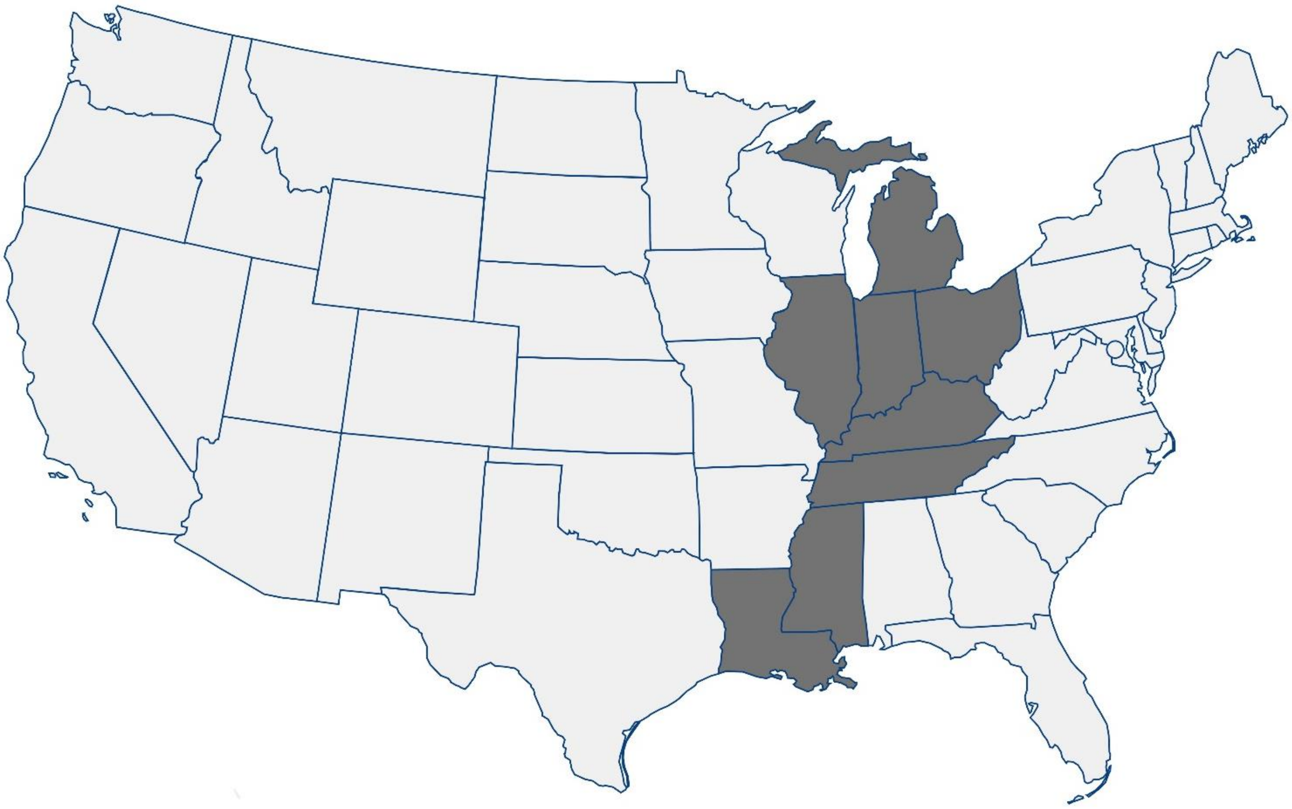
Headquartered in Lake Mary, Florida, AssuredPartners, Inc. acquires and invests in insurance brokerage businesses including property and casualty, employee benefits and risk management consultants across the United States and in London. From its founding in March of 2011, AssuredPartners has grown to be the 12th largest insurance broker in the nation, acquiring more than 230 insurance agencies with over 200 offices in 35 states and London.

The Midwest region of AssuredPartners includes offices in Kentucky, Ohio, Indiana, Illinois, Michigan, Tennessee, Mississippi and Louisiana. AssuredPartners' inaugural acquisition is headquartered in the Midwest region and set the course for the long-term vision to provide capital and growth support to brokerage firms across the U.S. The Midwest region is proud to serve businesses in nearly every industry with tailored insurance solutions, employee benefits strategies and risk management programs that align with their company goals as well as provide customized insurance packages for personal asset protection.

*Ranking provided by *Business Insurance* in the July 2018 edition, "100 largest brokers of U.S. business."

AssuredPartners Office Locations





ILLINOIS	**KENTUCKY**	**LOUISIANA**	**OHIO**
Metropolis	Louisville (Headquarters)	Lafayette	Cincinnati
	Bellevue	Mandeville	Columbus
INDIANA	Bowling Green	New Orleans	Dayton
Batesville	Hartford		
Evansville	Hazard	**MICHIGAN**	**TENNESSEE**
Jeffersonville	Lexington	Southfield	Franklin
Madison	Maysville		
Rushville	Murray	**MISSISSIPPI**	
	Owensboro	Gulfport	
	Paducah	Hattiesburg	
	Scottsville	Magee	

Your Service Team		
Michael Fishel SVP	(513) 624-1786 Direct (513) 509-4989 Mobile	michael.fishel@assuredpartners.com
Joette Frederick CL Account Executive	(513) 624-1758	joette.frederick@assuredpartners.com
Katie Murray CL Account Manager	(513) 624-1719	katie.murray@assuredpartners.com
Pam Heming Claims Representative	(866) 404-3146 Toll Free (800) 372-5402 After Hours (513) 333-0735 Fax	claims@assuredpartners.com
Your Servicing Office		
5905 E. Galbraith Rd., Suite 5000 Cincinnati, OH 45236		Main Phone: (513) 333-0700 Fax: (513) 333-0735

Named Insureds
Amberley Village

SUMMARY OF COVERAGES, LIMITS & DEDUCTIBLE SECTION:
PROPERTY

COVERAGES:	LIMITS:	DEDUCTIBLE:
Blanket Building & Contents Limit	$20,190,107	$5,000
Accounts Receivable	$100,000	$1,000
Arson Reward	$7,500	None
Building Ordinance or Law Loss to Undamaged Portion of Building Demolition Cost Coverage Increased Cost of Construction	 Building Limit $100,000 $100,000	$5,000
Changes in Temperature or Humidity	$50,000	$5,000
Commandeered Property	$100,000	$250
Computer Equipment	$1,000,000	$1,000
Communication Equipment	$50,000	$250
Crime Reward	$1,000/$5,000	None
Debris Removal	25%	$5,000
Detached Signs	$5,000	$5,000
Electrical Damage	$50,000	$50,000
Extra Expense/ Business Income (each described premises)	$250,000	$1,000
Fairs, Exhibitions, Expositions	$50,000	$5,000
Fine Arts	$50,000	$5,000
Fire Department Services Charge	$5,000	$5,000
Fire Equipment Recharge	Included	None
Flagpoles	$5,000	$5,000
Foundations	Included	$5,000
Glass	Included	$250
Glass Display or Trophy Cases	$5,000	$5,000
Grounds Maintenance Equipment	$50,000	$5,000
Lock Replacement	$500	None
Money & Securities Inside Premises Outside Premises	 $5,000 $5,000	$5,000
Newly Acquired or Constructed Property	$1,000,000 bldg $500,000 contents	$5,000
Off Premises Utility Failure	$50,000	$5,000
Outdoor Property Any One Tree, Shrub or Plant	$50,000 $1,000	$5,000
Scheduled Paved Surfaces	$100,000	$5,000
Property Off Premises	$50,000	$5,000
Property Effects & Property of Others Any one Employee or Volunteer Any One Occurrence	 $1,500 $50,000	 $5,000
Property in transit	$50,000	$250
Pollutant Clean up and Removal	$25,000	$5,000
Sewer Backup	Included	$5,000
Spoilage	$10,000	$5000
Valuable Papers	$100,000	$5,000

INLAND MARINE

COVERAGE:	LIMITS:	DEDUCTIBLE:
Miscellaneous Unscheduled Equipment	$25,000 Max per Item $5,000	$500
Miscellaneous Scheduled Equipment	$635,592	$500
Emergency Services Equipment	$267,750	$500
Hired, Leased, Borrowed Equipment	$150,000	$500
Streets/Highway Equipment	$55,692	$500

INLAND MARINE COVERAGE ENDORSEMENTS:

- **30 Days Notice of Cancellation Non-Renewal or Material Change**
- **New acquisitions – 90 day automatic coverage**
- **Rental Expense Reimbursement**
- **Valuation – The least of either**
    - **ACV**
    - **Cost to restoring to condition before loss or**
    - **Cost to replace with substantially identical property**

CRIME

COVERAGE:	LIMITS:	DEDUCTIBLE:
Public Employee Dishonesty / Includes Faithful Performance	$250,000	$1,000
Theft, Disappearance, and Destruction Inside Outside	$100,000 $100,000	$1,000 $1,000
Forgery	$100,000	$1,000

CRIME COVERAGE ENDORSEMENTS:

- **30 Days Notice of Cancellation Non-Renewal or Material Change**
- **Loss caused by employee dishonesty**
- **Loss caused by Theft, Disappearance or Destruction of Money and/or securities**
- **Checks, drafts, promissory notes, or similar written promises to pay a sum certain in money made or drawn upon you**

LIABILITY

COVERAGE:	LIMITS:	DEDUCTIBLE:
General Liability - Aggregate	$3,000,000	
Products-Completed Operations Aggregate	$3,000,000	
Personal & Advertising Injury Limit	$1,000,000	$0
Each Occurrence Limit	$1,000,000	$0
Damage to Premises Rented to You	$100,000	$0
Employee Benefits Limit	$1,000,000	$1,000
Employee Liability (Ohio Stop Gap)	$1,000,000	$0

Public Official Liability Each Wrongful Act	$1,000,000	$2,500
Public Official Liability Annual Aggregate	$3,000,000	
Non Monetary defense limit (Does not reduce policy limits)	$50,000	None
Retro Active Date	12/27/2003	

Employment Practice Liability Each Wrongful Act	$1,000,000	$2,500
Employment Practice Liability Annual Aggregate	$3,000,000	
Non Monetary defense limit (Does not reduce policy limits)	$50,000	None
EEOC or similar agency defense limit	$10,000 per complaint $50,000 Aggregate	$2,500
Back Wages	$50,000	$10,000
Retro Active Date	12/27/2003	

Law Enforcement Liability Each Occurrence	$1,000,000	$2,500
Law Enforcement Liability Annual Aggregate	$3,000,000	

GENERAL LIABILITYCOVERAGE ENDORSEMENTS:

- Aggregate Limits of insurance
- Legal Liability
- Blanket Additional Insured Endorsement
- Broadened Definition of Who Is an Insured
- Broadened Insured Contract Definiton
- Contractual Liability
- Employees as Insured
- Host Liquor Liability
- Limited Pollution coverage based on exposures
    - Pesticides/herbicides
- Knowledge of Occurrence
- Newly Acquired
- Non-Owned Watercraft – less than 51 feet long
- Property Damage Liability-elevators & sidetrack agreements
- Volunteers as Insured
- 30 Days Notice of Cancellation Non-Renewal or Material Change
- 10 Days Notice of Cancellation Non-Payment
- Includes coverage for:
    - Carnivals, Fairs, parades/Golf Course
    - Parks and Playgrounds/Fireworks
    - Chemical Spraying
    - Fire Departments/EMT's
    - Streets and Road Maintenance

PUBLIC OFFICIAL LIABILITY COVERAGE ENDORSEMENTS:

- Broad Named Insured includes past, present and future officials
- Zoning
- Land Use
- Permits
- Liable / Slander / Defamation / Wrongful Eviction

EMPLOYMENT PRACTICE LIABILITY ENDORSEMENTS:

- Broad named insured
- EEOC Defense
- Back wages
- Non – monetary defense for lawsuit

LAW ENFORCMENT LIABILITY COVERAGE ENDORSEMENTS:

- Departmental authorized moonlighting
- Civil Rights violations
- Intentional Acts
- Vehicular Hot Pursuit

AUTOMOBILE

COVERAGE:	LIMITS:	DEDUCTIBLE:
Automobile Liability	$1,000,000	None
Uninsured/Underinsured Motorists Liability	$250,000 / $250,000	N/A
Medical Payments	$5,000	
Comprehensive	Vehicles under $250,000 Vehicles $250,000 and over	$500 $2,500
Collision	Vehicles under $250,000 Vehicles $250,000 and over	$500 $2,500
Non-Owned Liability	Included	None
Hired Car Liability	Included	None
Hired Car Physical Damage	$50,000	$500

AUTOMOBILE COVERAGE ENDORSEMENTS:

- **Additional Insured Lessors**
- **Audio, Visual or Electronic Equipment**
- **Broadened Named Insured**
- **Bodily Injury Redefined**
- **Common Deductible**
- **Communication Equipment Coverage** – permanently installed
- **Employees as Insured**
- **Fellow Employee Coverage**
- **Fleet Coverage** - No additional premium for vehicles added throughout the year except vehicles valued over $250,000
- **Hired Autos specified as Covered Autos**
- **Knowledge of Occurrence**
- **Lease Gap Coverage**
- **Loss Payable Clause**
- **Mandatory State Endorsements**
- **Notice of Occurrence**
- **Reimbursement of Deductible for Volunteer worker or employee using on entity business**
- **Waiver of Subrogation Required**
- **30 Day Notice of Cancellation Non-Renewal or Material Change**
- **10 Day Notice of Cancellation Non-Payment**

**Deductible is equal to the largest deductible applicable by any owned auto of the same vehicle type.
If owned autos do not include this vehicle type, the lowest deductible on the policy for the same physical damage coverage will apply. No deductible applies to loss caused by fire or lightning.

AssuredPartners

EXCESS

Excess Liability Each Occurrence	$15,000,000	None
Excess Liability Silo Aggregates	$15,000,000	
Follow form over:		
General Liability	Yes	
Public Official Liability	Yes	
Employment Practice Liability	Yes	
Automobile Liability	Yes	
Law Enforcement Liability	Yes	

EXCESS COVERAGE ENDORSEMENTS:

- **Silo Aggregate –**applies individually over underlying coverage

Excess Liability – Silo aggregate example

Coverage	GL	LAW	POI	EPLI	AL
TOTAL	$16M/18M	$16M/18M	$16M/18M	$16M/18M	$16M
Excess	$15M/15M	$15M/15M	$15M/15M	$15M/15M	$15M
Primary	$1M/3M	$1M/3M	$1M/3M	$1M/3M	$1M

GENERAL COVERAGE ENDORSEMENTS

- **Notice of Occurrence**
- **Unintentional Errors & Omissions**
- **Sovereign Immunity non-waiver**
- **One deductible for two or more coverage parts included in loss**
- **Mandatory State Endorsements**

COVERAGE EXCLUSIONS::

PROPERTY COVERAGE:

- **Broad Form Nuclear Contamination**
- **Acts of Terrorism unless other wised purchased.**
- **Delay or loss or market, or any other consequential or remote loss of any kind.**
- **Dishonest criminal acts by you, your partners, employees, directors or anyone to whom you entrust the property for any purpose.**
- **Earth Movement unless purchased**
- **Errors in Machine Programming or Instructions to Machines.**
- **Land**
- **Loss or damage as a result of insects, vermin, birds, or other animals.**
- **Loss of Earnings to Finished Stock,** including time required to reproduce.
- **Retaining wall that are not part of a building**
- **Underground pipes, flues or drains**
- **Water/Flood Damage unless purchased**
- **Unexplained or Mysterious Disappearance**

EQUIPMENT BREAKDOWN

- **Corrosion, Erosion, Wear & Tear Exclusion**
- **EDP Media Exclusion –** defect, virus, loss of data or other situation
- **Fines**

GENERAL LIABILITY COVERAGE:

- **Asbestos Exclusion**
- **Aircraft, auto**
- **Bodily injury to any insured**
- **Bodily injury to any person injured while taking part in athletics**
- **Damage to Property of others**
- **Nuclear Energy Liability Exclusion**
- **Pollution Exclusion** – except for hostile fire
- **Professional Services Exclusion**
- **Workers Compensation**
- **War**
- **Watercraft over 26'**

PUBLIC OFFICIAL LIABILITY COVERAGE:

- **War**
- **Bodily injury to employee**
- **Issuance of bonds/ tax assessment or valuations of properties/tax collection**
- **Criminal Acts-applies only to individual(s) who committed act**
- **Civil or criminal fines or penalties**
- **Prior or pending litigation**
- **Employment liability claims**
- **Collective bargaining agreement; lockout, strike, labor disputes or labor negotiations, union grievances**
- **Claim for equitable or injunctive relief initiated by a governmental entity**

EMPLOYMENT PRACTICE LIABILITY

- Collective bargaining agreement
- lockout, strike, labor disputes or labor negotiations, union grievances
- FLSA/MLRA/WARNA/COBRA/ERISA/PBA/OSHA
- Criminal Acts- applies only to individuals(s) who committed act
- Claim for equitable or injunctive relief initiated by a governmental entity

LAW ENFORCMENT LIABILITY COVERAGE

- War
- Bodily injury to employee
- Employment liability claims
- Criminal Acts-applies only to individual(s) who committed act
- Collective bargaining agreement; lockout, strike, labor disputes or labor negotiations, union grievances

AUTOMOBILE COVERAGE

- War /Nuclear Energy
- Pollution

CRIME COVERAGE

- Criminal Acts- only excludes individual insured who committed act
- Bonded Employee
- Governmental Action
- Legal Expense
- War/Nuclear Actions

INLAND MARINE COVERAGE EXCLUSIONS:

- Vehicles used for road use
- Real property & buildings
- Aircraft
- Wear & tear, inherent vice, freezing
- Mysterious disappearance or shortage disclosed by taking inventory
- Flood, surface water

TRIDENT
PUBLIC RISK SOLUTIONS

Member Argo Group

Rate Stabilization Agreement

Insured: Amberley Village

Agent: McGowan Governmental Underwriters

Inception Date: 11/27/2018

Trident Public Risk Solutions (Trident) agrees to provide rate stabilization for a period of 3 years from the inception shown above.

Trident agrees to provide insurance coverage for the Named Insured for two annual policy periods for the following coverages:

☒	General Liability
☒	Automobile
☒	Public Officials Legal Liability
☒	Public Officials Employment Practices Liability
☐	Educators Legal Liability
☐	Educators Employment Practices Liability
☒	Law Enforcement Liability
☒	Property and allied lines

1. Trident will limit rate increases subject to the following conditions:
   a. The Named Insured must maintain a 4 year Total Incurred Loss Ratio of 45% or less. Total Incurred Loss Ratio is defined as the total paid and reserved loss dollars, including loss adjustment expense, divided by the earned premium. The 4 Year Total Incurred Loss Ratio contemplates the 4 policy periods immediately preceding the current policy period and will be updated at each renewal based on updated losses valued 120 days prior to expiration.
   b. If the Total Incurred Loss Ratio exceeds the above percentage Trident reserves the right to increase the rates used to determine your premium at either the first or second anniversary date of the Policy.
   c. The Named Insured will provide annually updated exposure Information and currently valued Loss Runs at least 90 days prior to the renewal. Final premiums will be determined based on the updated exposure data.
   d. Coverage afforded will be subject to the program forms and underwriting guidelines effective at each renewal.

2. Rate levels under this agreement will be determined at each renewal based on the following:
    a. The Named Insureds Total Incurred Loss Ratio is 45% or less - Maximum rate increase will be 3.5%.
    b. Trident agrees to notify the Named Insured's agent 60 days prior to the renewal date if the rate stabilization agreement will not be in effect for the renewal.

3. The rate stabilization agreement is terminated upon cancellation by Trident of any of the Policies covered by the rate stabilization agreement for non-payment of premium, failure of the Insured to pay deductible reimbursements due Trident, or for underwriting reasons.

Trident Public Risk Solutions:

By: (Print Name) ___________________________ Signature: _______________________________

Date: ________________________

Insured:

By: (Print Name) ___________________________ Signature: _______________________________

Date: ________________________

Insured's Broker:

By: (Print Name) ___________________________ Signature: _______________________________

Date: ________________________

Amberley Village	
Policy Period:	12/27/18 to 12/27/19

Coverage	Expiring Premium	Expiring Exposure	Renewal Premium	Renewal Exposure
Municipal Package*	$73,094.00	$19,573,813	**$74,712.00	$20,190,107
Agency Service Fee	$13,000.00		$13,000.00	
TOTAL COST	$86,094.00		$87,712.00	

*25% Minimum Earned Premium
**Includes Terrorism Coverage

Payment Plans
Agency Bill – Annual Pay

Timely payment of your insurance premium is critical. Please note the due dates on the invoices you receive and remit payments promptly. Late notices and/or notices of cancellation for non-payment from your insurance company or premium finance company can result in substantial late charges, and in some cases, a refusal to continue coverage.

Please let us know if you are interested in electronic fund transfer or automatic withdrawal payment options.

Subject To
Signed TRIA Form
Signed Application
Signed Statement of Values
Signed UM/UIM Forms

AssuredPartners advises Clients to select insurance companies with an A.M. Best rating of A- or higher and financial size category of VI or higher.

	AM Best Rating	Description	AM Best Opinion
Secure	A++, A+	Superior	Superior ability to meet their ongoing insurance obligations
Secure	A, A-	Excellent	Excellent ability to meet their ongoing insurance obligations
Secure	B++, B+	Good	Good ability to meet their ongoing insurance obligations
Vulnerable	B, B-	Fair	Fair ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
Vulnerable	C++, C+	Marginal	Marginal ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
Vulnerable	C, C-	Weak	Weak ability to meet their ongoing insurance obligations. Financial strength is very vulnerable to adverse changes in underwriting and economic conditions.
Vulnerable	D	Poor	Poor ability to meet their ongoing insurance obligations. Financial strength is extremely vulnerable to adverse changes in underwriting and economic conditions.

Financial Size Category (FSC)

Assigned by A.M. Best, the FSC is based on adjusted policyholders' surplus (PHS) and is designed to provide a convenient indicator of the size of a company in terms of its statutory surplus and related accounts. Many insurance buyers only want to consider buying insurance coverage from companies that they believe have sufficient financial capacity to provide the necessary policy limit to insure their risks. Although companies utilize reinsurance to reduce their net retention on the policy limits they underwrite, many buyers still feel more comfortable buying from companies perceived to have greater financial capacity.

AM Best FSC	Adjusted PHS ($ millions)	AM Best FSC	Adjusted PHS ($ millions)
FSC I	Less than 1	FSC IX	250 to 500
FSC II	1 to 2	FSC X	500 to 750
FSC III	1 to 5	FSC XI	750 to 1,000
FSC IV	5 to 10	FSC XII	1,000 to 1,250
FSC V	10 to 25	FSC XIII	1,250 to 1,500
FSC VI	25 to 50	FSC XIV	1,500 to 2,000
FSC VII	50 to 100	FSC XV	2,000 or greater
FSC VIII	100 to 200		

A.M Best Rating Guide

Rating Levels and Categories

Level	Category
A++, A+	Superior
A, A-	Excellent
B++, B+	Very Good

Level	Category
B, B-	Fair
C++, C+	Marginal
C, C-	Weak

Level	Category
D	Poor
E	Under Regulatory Supervision
F	In Liquidation
S	Rating Suspended

Financial Size Categories
(In $000 of Reported Policyholders' Surplus Plus Conditional Reserve Funds)

FSC I		Up to	1,000
FSC II	1,000	to	2,000
FSC III	2,000	to	5,000
FSC IV	5,000	to	10,000
FSC V	10,000	to	25,000
FSC VI	25,000	to	50,000
FSC VII	50,000	to	100,000
FSC VIII	100,000	to	250,000
FSC IX	250,000	to	500,000
FSC X	500,000	to	750,000
FSC XI	750,000	to	1,000,000
FSC XII	1,000,000	to	1,250,000
FSC XIII	1,250,000	to	1,500,000
FSC XIV	1,500,000	to	2,000,000
FSC XV	2,000,000	or more	

Copies of the Best's Insurance Reports on the insurance companies are available upon your request.

Carrier	Coverage Quoted	A.M. Best Rating	Admitted
Argonaut Insurance Company	**Package**	**A:XII**	**Admitted**

A Non-Admitted Carrier indicates the carrier is doing business in the state as a surplus lines or non-admitted carrier. As such, this carrier is not subject to the same regulations which apply to an admitted carrier.

Agency Fee Agreement
The following must be disclosed to you per state law: • The fee must be disclosed to you in a manner that separately identifies the fee and the premium. • The fee is not calculated as a percentage of the premium. • The fee is not refunded, forgiven, waived, offset, or reduced by any commission earned or received for any policy or coverage sold. • The amount of the fee, and your obligation to pay the fee, are not conditioned upon the occurrence of a future event or condition, such as the purchase, cancellation, lapse, declination, or non-renewal of insurance. • The fee is being charged by AssuredPartners and not the insurance company. Neither state law nor the insurance company requires AssuredPartners to charge the fee. The fee is not refundable. • By acceptance of our proposal, you have consented to the fee.

AMBERLEY VILLAGE - HISTORICAL INSURANCE PREMIUMS

	2005 - 2006	2006 - 2007	2007 2008	2008 - 2009	2009- 2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
PROGRAM NAME (IF APPLICABLE)	VFIS / PRIME	**TRAVELERS**	**VFIS / PRIME**	VFIS / PRIME	VFIS / PRIME	**VFIS / PRIME**	**Argonaut**	Argonaut	Argonaut	Argonaut	Argonaut	Argonaut	Argonaut	Argonaut
Agent / Broker	Shiff, Kreidler, Shell	Neace Lukens	Neace Lukens	Neace Lukens	Neace Lukens	Neace Lukens	Neace Lukens	Neace Lukens	Neace Lukens	Neace Lukens	Neace Lukens	AssuredPartners	AssuredPartners	AssuredPartners
TOTAL PREMIUMS (1)	$141.935	$123.414	$78.991	$101.550 (2)	$95.008	$95.279	$62.550	$63.955	$65.874	$69.552	$70.884	$71.605	$73.094	$74.712
VFIS PROGRAM MANAGER'S FEE	Included	N/A	$1.875	$1.933	$2.430	$1.687	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
NEACE LUKENS FEE IN LIEU OF COMMISSION	N/A	N/A	$14.929	$14.929	$14.929	$14.929	$14.929	$13.000	$13.000	$13.000	$13.000	$13.000	$13.000	$13.000
TOTAL PROGRAM COST	**$141,935**	**$123,414**	**$95,795**	**$118,412**	**$112,367**	**$111,895**	**$77,479**	**$76,955**	**$78,874**	**$82,552**	**$83,884**	**$84,605**	**$86,094**	**$87,712**
NOTES			**-22.38%**	**See Note 2**			**-30.76%**			5% rate increase plus auto values up 11% from 13/14	Increase due to inflation of property values to maintain replacement cost coverage.			

(1) Premiums shown are as of policy inception and do not include mid-term additions or deletions.

(2) Acquisition of Amberley Green resulted in the following exposue changes which dramatically increased annual premiums:
- **a) Property values up 58%**
- **b) Mobile equipment values up 26%**
- **c) GL premium up due to addition of Class I dam and acres of vacant land**

TO: **Village Council**

FROM: **Scot F. Lahrmer, Village Manager**

DATE: **December 5, 2018**

RE: **Transfer of Monies to the Unclaimed Monies Fund**

ITEM: Resolution 2018-33, Resolution to Authorize Transfer of Unclaimed Monies

ACTION REQUESTED: By motion, adopt **Resolution 2018-33** transferring funds to #9101 Unclaimed Monies Fund.

PURPOSE: To transfer funds for 2018.

In 2013, Amberley Village established an Unclaimed Monies Fund (#9101) to properly dispose of monies owed by the Village to persons who cannot be located or for some reason have not cashed a check issued by Amberley Village to pay a legitimate expense.

The State of Ohio has established a process by which government entities handle unclaimed monies. Unclaimed funds are to be placed in an Unclaimed Monies Agency Fund. After a period of five years, if the funds are not claimed, the monies may be returned to the General Fund and spent by the Village.

In 2018, the Village accumulated two checks that have not been cashed despite our efforts to contact the parties involved. It is required that Council authorize the transfer of these funds in the amount of $563.71 to the Unclaimed Monies Fund.

The Finance Committee has recommend adoption of the resolution.

If you have any questions, please let me know.

PASSED:
BY:

RESOLUTION NO. 2018-33

RESOLUTION TO AUTHORIZE TRANSFER OF UNCLAIMED MONIES FROM 2018 TO THE #9101 UNCLAIMED MONIES AGENCY FUND

WHEREAS, Council adopted Ordinance 2013-14 to establish Fund #801 Unclaimed Monies Agency Fund to hold unclaimed funds owed by the Village to persons who cannot be located, such Fund having since been renumbered as Fund #9101;

WHEREAS, Council determined it was necessary to maintain such monies segregated for a period of five years or until claimed, pursuant to Ohio Revised Code §9.39;

WHEREAS, Council determined there are unclaimed funds that need to be transferred to the Unclaimed Monies Agency Fund;

NOW, THEREFORE, BE IT RESOLVED BY THE Council of Amberley Village, State of Ohio, ________ (   ) members elected thereto concurring:

SECTION 1: The following monies within the respective Funds indicated below are unclaimed and shall be transferred to the #9101 Unclaimed Monies Agency Fund:

$563.71 from the #1000 General Fund attributable to an income tax refund and an uncashed vendor check

SECTION 2: That this resolution shall take effect and be in force at the earliest date allowed by law.

Passed this _____ day of __________, 2018.

____
Mayor Thomas C. Muething

Attest:

____
Nicole Browder, Clerk of Council

Resolution Vote:
Moved: _____ Second: _________

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of __________________ 2018, the forgoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designated by Sec. 31.40(B), Code of Ordinances.

____
Nicole Browder, Clerk of Council

TO: **Village Council**

FROM: **Scot F. Lahrmer, Village Manager**

DATE: **December 6, 2018**

RE: **General Fund Appropriations for 2018**

ITEM: Ordinance 2018-14 Reallocating Appropriations for Fiscal Year 2018

ACTION REQUESTED: By motion, adopt **Ordinance 2018-14** reallocating appropriations in the General Fund (1000).

PURPOSE: To move funds within the General Fund in order to pay off a police pension loan in the amount of $72,713.88.

In 1965, the Ohio General Assembly created the Ohio Police & Fire Pension Fund to replace individual local funds. Many local pension funds had liabilities that exceeded assets available to pay future needs so the legislature set up a schedule for payments to be be made over time.

The original payment schedules exceeded the capacity for most employers to pay, so in 1968 the legislature set up a payment schedule that allowed for a 65-year payoff time frame. Final payments would be due in 2035.

In October, the Village received a letter from the Ohio Police and Fire Pension Fund offering the Village the option of paying off the balance. By paying the liability this year, the Village saves close to $29,000 in interest charges through 2035.

The offer was taken to the Finance Committee on November 27. The Committee determined it would be in Amberley's best interest to pay off the loan if the interest rate charged was more than the interest rate received currently on investments.

At the Finance meeting on December 3, staff reported interest on the outstanding balance accrues at a rate of 4.25% compounded semi-annually. The committee at that time recommended the Village pay off this accrued liability loan.

Because the staff has been diligent in containing costs and being judicious with our resources in spending less than appropriated, there are sufficient monies within the General Fund to pay the amount required, $72,713.88. However, funds must be reallocated from Contractual Services to Employee Benefits in order to pay off the pension liability. While no additional appropriations are needed, this increases the Village's deficit for 2018.

If you have any questions, please let me know.

PASSED:
BY:

ORDINANCE NO. 2018-14

ORDINANCE REALLOCATING APPROPRIATIONS FOR THE FISCAL YEAR 2018

WHEREAS, in 1965 the Ohio General Assembly created the Ohio Police & Fire Pension Fund to replace individual local funds, and,

WHEREAS, local pension funds had liabilities in excess of assets needed to pay future benefits to retirees, and,

WHEREAS, the State legislature enacted a payment schedule in 1968 resulting in a 65-year payoff time-frame, and,

WHEREAS, the Village wishes to pay off accrued liability from the Police & Fire Pension Fund, and,

WHEREAS, there is not sufficient monies allotted in the General Fund to pay additional benefits, and,

WHEREAS, the Village has previously budgeted funds for expenditures for the fiscal year 2018, and,

NOW, THEREFORE, BE IT ORDAINED BY THE Council of Amberley Village, State of Ohio, members elected thereto concurring:

SECTION 1: That funds within the General Fund may be reallocated from the Contractual Services object group to the Personal Services and Employee Fringe Benefits object group to allow accrued liabilities of $72,713.88 to be paid.

SECTION 2: That in accordance with Village Charter Article IX, Section 1, and Article X, Section 4, this ordinance may be passed upon a single reading and shall become effective forthwith on its adoption.

Passed this _____ day of __________, 2018.

Mayor Thomas C. Muething

Attest:

____

Nicole Browder, Clerk of Council

Ordinance Vote:
Moved: _____ Seconded: _________

Muething	______
Wolf	______
Bardach	______
Conway	______
Hattenbach	______
Kamine	______
Warren	______

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____________, 2018, the forgoing Ordinance was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Ordinance at all of the places of public notice as designed by Sec. 31.40(B), Code of Ordinances.

____

Nicole Browder, Clerk of Council

TO: **Village Council**

FROM: **Scot F. Lahrmer, Village Manager**

DATE: **December 7, 2018**

RE: **Amending and Reallocating Appropriations**

ITEM: Ordinance 2018-15 Amending and Reallocating Appropriations for the Fiscal Year 2018

ACTION REQUESTED: By motion, adopt **Ordinance 2018-15** amending appropriations in several funds and reallocating appropriations in the General Fund.

PURPOSE: Each year in December when the General Fund Budget is approved, it is necessary to adjust appropriations for the current year including all of the non-General Funds. Normally the amount appropriated is the balance left in the fund at the end of the current year plus anticipated revenue for the following year reflecting the Total Estimated Resources. The Village may not appropriate more than the Total Estimated Resources in any one fund. If the Total Estimated Resources falls short and is less than the amount appropriated for the year, it is necessary to reduce appropriations so Estimated Resources are not exceeded. Several funds needed to be reduced this year:

1. Revenue in the Mayor's Court Fund was down significantly which caused revenue for the the Law Enforcement Trust Fund and the Mayor's Court Computer Fund to fall short as well. Necessary action: Law Enforcement Trust Fund #2091 be reduced $3,000; Mayor’s Court Computer Fund #2901 be reduced $2,000; and Mayor’s Court Agency Fund #9901 be reduced $27,000.

2. While December revenue for the Storm Water Fund may meet estimated resources, it is running very close so appropriations are being reduced. Necessary action: Storm Water Utility #5901 be reduced $2,000.

3. Because health insurance rates change during the year, it is difficult to anticipate and needs to be reduced. Necessary action: Employees Health Insurance Agency #9902 be reduced $3,263.57.

4. Finally, in November the Village appropriated the full cost of the Fire House exhaust system in the Federal Grant Fund, forgetting the small Village match. The Village only received $41,840 rather than $42,542.21. Necessary action: The fund will be reduced by $702.21.

5. Kenwood SWJEDZ Long Term Maintenance can be reduced. Necessary action: Kenwood SWJEDZ Long Term Maintenance #9906 be reduced $4,000.

Amounts appropriated in the General Fund are divided into object groups: Personal Services, Employee Fringe Benefits, Contractual Services, Supplies & Materials, Capital Outlay and Other. Amounts within an object group may be moved around as needed during the year. However, if amounts need to be moved from one object group to another, a reappropriation is necessary.

6. While no additional money was appropriated in the General Fund, it is possible that an amount may need to be moved from Contractual Services to Personal Services and Employee Fringe Benefits to pay final wages for the year.

7. Income Tax Refunds were higher than appropriated necessitating reappropriation of $26,400 from Supplies & Materials and Capital Outlay to the Other object group.

The Finance Committee met December 3 and recommended adoption of this ordinance. If you have any questions, please let me know.

PASSED:
BY:

ORDINANCE NO. 2018-15

ORDINANCE AMENDING AND REALLOCATING APPROPRIATIONS FOR THE FISCAL YEAR 2018

WHEREAS, it being necessary to amend appropriations to be in line with revenues received, and,

WHEREAS, additional monies may be needed in the Personal Services and Employee Fringe Benefits object groups to cover wages, and,

WHEREAS, sufficient monies were not allocated to income tax refunds in the General Fund, and,

WHEREAS, it being necessary to reallocate funds within the General Fund to cover wages and benefits as well as income tax refunds, and,

WHEREAS, the Village has previously budgeted funds for expenditures for the fiscal year 2018, and,

NOW, THEREFORE, BE IT ORDAINED BY THE Council of Amberley Village, State of Ohio, members elected thereto concurring:

SECTION 1: That the appropriations in the following funds be reduced for the purpose of matching appropriations to received revenue:

Federal Grant Fund #2051 be reduced $702.21
Law Enforcement Trust Fund #2091 be reduced $3,000
Mayor's Court Computer Fund #2901 be reduced $2,000
Storm Water Utility #5901 be reduced $2,000
Mayor's Court Agency Fund #9901 be reduced $27,000
Employees Health Insurance Agency #9902 be reduced $3,263.57
Kenwood SWJEDZ Long Term Maint. #9906 be reduced $4,000

SECTION 2: That funds within the General Fund may be reallocated from the Contractual Services object group to the Personal Services and Employee Fringe Benefits object group for final wages ($10,000) to be paid.

SECTION 3: That funds within the General Fund may be reallocated from the Supplies and Materials and the Capital Outlay object groups to the Other object group to allow Income Tax refunds ($26,700) to be paid.

SECTION 4: That in accordance with Village Charter Article IX, Section 1, and Article X, Section 4, this ordinance may be passed upon a single reading and shall become effective forthwith on its adoption.

Passed this _____ day of __________, 2018.

____
Mayor Thomas C. Muething

Attest:

____
Nicole Browder, Clerk of Council

Ordinance Vote:
Moved: _____ Seconded: _________

Muething	______
Wolf	______
Bardach	______
Conway	______
Hattenbach	______
Kamine	______
Warren	______

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____________, 2018, the forgoing Ordinance was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Ordinance at all of the places of public notice as designed by Sec. 31.40(B), Code of Ordinances.

____
Nicole Browder, Clerk of Council

TO: **Village Council**

FROM: **Scot F. Lahrmer, Village Manager**

DATE: **December 5, 2018**

RE: **Annual Appropriations Ordinance**

ITEM: Ordinance 2018-16, Making Appropriations for the Expenses of the Village of Amberley for the Fiscal Year 2019

ACTION REQUESTED: By motion, adopt **Ordinance 2018-16** to make appropriations for anticipated expenditures during the fiscal year ending December 31, 2019.

PURPOSE: To fund Village operations and appropriate monies for 2019.

The Annual Operating Budget is one of the most important documents that a legislative body will approve all year. It sets policy and ultimately reflects the values of the Village by directing our limited financial resources to accomplish the major goals and objectives for the coming year. Staff began working on the 2019 Budget in October and finalized the proposed budget in November/December when it was presented to the Finance Committee.

Reflecting on some of the items from **2018:**

- Earnings tax for 2018 will fall short of our $2,750,000 estimate; collections should be approximately $2,450,000.
- The 2018 estimate of revenues and expenses, made in November 2017, projected a General Fund deficit of $320,000; the Village is likely to have a $400,000 deficit which includes paying off a police pension loan.
- 2017 was the fifth and last year for a positive operating balance reversing the deficit spending that occurred in the past.
- While earnings tax revenue was down, other General Fund revenue sources like the property tax, cell tower lease, JEDZ and interest were up.
- Voters approved a reduced police levy in 2017; the decreased revenue was realized in 2018 which impacted the Village's General Fund.
- A continued focus on containing costs and being judicious with our resources has benefited the Village and has resulted in spending less than appropriated.
- The General Fund unencumbered balance peaked in September 2018 at $6.3 million. The projection is for it to drop to $5 million by the end of 2019.

2019 Revenue

The Village's largest revenue source for operations is the earnings tax. Collections have lagged 2018's collection; therefore, the estimate for 2019 is $2,750,000 which is the same estimate made for 2018's earnings tax. Despite not reaching that estimate in 2018, staff believe this 12% estimate increase should be obtainable. Outside the Mercy Health earnings tax realized during 2018, there were no significant new earning tax streams. Additional development on the North Site and the anticipated redevelopment of the Port's property (2100 Section Road) are the opportunities for the Village to grow its tax base.

The second largest revenue source for the Village is the police levy, which is separate from the General Fund and for 2019, will provide approximately 42% of the necessary dollars for the Police Department. It is estimated by the County Auditor to generate $1,324,780 next year.

The third largest source of revenue is property tax estimated by the County Auditor to generate $1,023,819 next year. The total General Fund revenue is estimated at $4,931,290 for 2019.

The anticipated General Fund unencumbered balance at the beginning of 2019 is estimated at $5.4 million and is estimated to be $5 million by the end of the year. With the decrease in funding from the police levy, the Village could face up to a $350,000 deficit in 2019.

2019 Budget

The proposed budget for 2019, which totals $5,281,290 funds existing Village services with no changes in part-time or full-time positions. To provide Village services, the staffing funded in the 2019 Budget includes 35 full-time positions:

18	Police/fire officers
5	Clerks/dispatchers
5	Administrative positions (Administration)
7	Service personnel/firefighters (Maintenance)
35	Total

Part-time Police dispatch is budgeted at $60,000 with a continued emphasis on minimizing any time spent by officers on dispatch. $70,000 has been budgeted for court/police overtime. The purchase of one replacement cruiser, $27,000 for cruiser fuel and $24,250 for training are some of the items in the Police Budget. In the Capital Budget, Police are earmarked for $31,500 for replacement Tazers, body armor, cruiser camera replacements and weapons. With police levy revenues accounted in a separate fund, the levy pays approximately 42% of police costs. A subsidy in the amount of $1,862,143 for 2019 will reflect the General Fund's contribution towards Police.

The Fire Department budget reflects the Village's unique program of a combined police/fire and maintenance/fire. Fire pay, training, grant assistance, hydrant testing and painting have been included in the budget. In addition, the Village capital budget includes $5,000 for automated external defibrillators (AEDs).

The Maintenance Department budget funds significant supplies and materials to perform services like brush chipping, leaf removal, and snow and ice control. In 2018, the Village was able to utilize salt from the previous year therefore, only $7,500 was budgeted for salt contrasted to $78,460 budgeted for salt in 2019. This purchase greatly increases the Maintenance Department budget over the previous year. Other items budgeted include $20,000 for fuel, $30,000 for right-of-way tree removal and $27,000 for contracted right-of-way mowing along with $12,000 for 3 year's worth of debris hauling (logs and leaves) and $6,000 for beet juice used in snow and ice control. In the Village capital budget, $145,000 has been budgeted to replace a 2009 dump truck that is scheduled for replacement this year and $81,500 for a replacement loader. It is anticipated the existing loader will have trade-in value of at least $31,500. $8,500 has also been included for some collaborative work with other communities regarding back-flow prevention and salt conveyor.

The Administrative and other portions of the budget fund current staffing levels, promotional opportunities, legal fees and $100,000 for tax refunds, an increase over what has previously been budgeted. Similar to 2018, the budget reflects the $35,000 for consulting services which will be necessary as Village-owned land develops. Other items in the 2019 Budget include maintenance expenses at Amberley Green, utilities, promotional opportunities related to 2100 Section Road, and sealing the walking path at the the Municipal Building Park along with replacing two drinking fountains. A contingency line item of $20,000 has been included for any unanticipated items.

A transfer in the amount of $40,000 has been budgeted for accrued time liability for employees eligible for retirement. A $100,000 transfer to the Street Fund and $200,000 to the Capital Fund has also been budgeted for a total of $340,000 in General Fund transfers. A $250,000-400,000 street program is anticipated in 2019 and a capital budget of $271,500.

For non-General funds which include categories like Street Maintenance, Mayor's Court Computer, Police Levy, Employee Accrued Time, Storm Water Utility and Capital Projects, funds have been appropriated either to the existing or anticipated fund balance or anticipated revenues.

There are several attachments that accompany this memo:

1. Ordinance No. 2018-16, making appropriations for all funds for fiscal year 2019.
2. Anticipated General Fund revenue for 2019 with a historical listing of revenue collected in 2014, 2015, 2016 and 2017 and original estimate of revenue and status of collections as of November 26, 2018.
3. The 2019 General Fund Budget (Financial Worksheet) that includes previous year's expenses from 2014, 2015, 2016, 2017 and year-to-date through November 28, 2018.
4. The 2019 General Fund Budget Summary that provides greater detail of the sources and use of funds.
5. Capital Budget summary.

The Finance Committee met on November 27 and December 3 to deliberate the 2019 Budget and recommends it for Council adoption.

If you should have any questions, please let me know.

PASSED:
BY:

ORDINANCE NO. 2018-16

AN ORDINANCE MAKING APPROPRIATIONS FOR THE EXPENSES OF THE VILLAGE OF AMBERLEY FOR THE FISCAL YEAR 2019

NOW, THEREFORE, BE IT ORDAINED BY THE Council of Amberley Village, State of Ohio, ____ ( ) members elected thereto concurring:

SECTION 1: There is hereby appropriated from the #1000 General Fund, certified by the Hamilton County Budget Commission for the year 2019 the sums set forth in the column titled "Appropriations" for the various accounts hereinafter specified for the payment of expenses and obligations of the Village of Amberley Village for the fiscal year 2019.

ACCOUNT	APPROPRIATION
SECURITY OF PERSONS & PROPERTY	$ 2,201,272.00
PUBLIC HEALTH	164,688.00
BASIC UTILITY SERVICES	225,960.00
TRANSPORTATION	938,415.00
GENERAL GOVERNMENT	1,390,975.00
CONTINGENT	20,000.00
TRANSFER FROM GENERAL FUND	340,000.00
TOTAL GENERAL FUND APPROPRIATIONS	**$ 5,281,290.00**

Details for appropriations as attachment.

Of that amount $2,985,848.00 is appropriated for wages and benefits.

SECTION 2: There is hereby appropriated from the #2011 Street Maintenance and Repair Fund the sum of $799,960.00 for expenditures relating to street maintenance and repair.

SECTION 3: There is hereby appropriated from the #2091 Law Enforcement Trust Fund the sum of $33,800.00 for the use of drug education and enforcement to be determined by the Police Chief throughout the year.

SECTION 4: There is hereby appropriated from the #2101 Permissive Motor Vehicle License Tax Fund the sum of $90,000.00 for street maintenance and repair expenditures.

SECTION 5: There is hereby appropriated from the #2131 Police & Fire Pension Special Revenue Fund the sum of $63,460.00 for police and fire pension expenditures.

SECTION 6: There is hereby appropriated from the #2901 Mayor's Court Computer Fund the sum of $15,100.00 for expenditures relating to Mayor's Court.

SECTION 7: There is hereby appropriated from the #2902 Police Levy Fund the sum of $1,324,780.00 for expenditures relating to Police wages and benefits.

SECTION 8: There is hereby appropriated from the #2903 PSAP 911 Fund the sum of $16,665.00 for expenditures relating to PSAP expenditures.

SECTION 9: There is hereby appropriated from the #2904 Employee Severance Fund the sum of $215,177.00 for expenditures related to employee retirements.

SECTION 10: There is hereby appropriated from the #2905 We Thrive Grant Fund the sum of $3,345.42 for expenditures related to the We Thrive Grant.

SECTION 11: There is hereby appropriated from the #4901 Capital Projects Fund the sum of $244,000.00 for expenditures related to capital equipment.

SECTION 12: There is hereby appropriated from the #5901 Storm Water Utility Fund the sum of $257,390.00 for storm water projects to be determined by Council throughout the year of which $15,000.00 is appropriated for wages and benefits.

SECTION 13: There is hereby appropriated from the #9101 Unclaimed Monies Fund the sum of $15,831.04 for payments related to unclaimed funds.

SECTION 14: There is hereby appropriated from the #9901 Mayor's Court Agency Fund the sum of $125,000.00 for expenditures related to Mayor's Court.

SECTION 15: There is hereby appropriated from the #9902 Employee Health Insurance Fund the sum of $60,000.00 for expenditures relating to employee health insurance contributions to premiums.

SECTION 16: There is hereby appropriated from the #9903 Valley Band Escrow Fund the sum of $22,052.42 for expenditures related to the French Park radio tower site.

SECTION 17: There is hereby appropriated from the #9904 Kenwood SWJEDZ Agency Fund the sum of $1,100,000.00 for expenditures related to the Kenwood SWJEDZ.

SECTION 18: There is hereby appropriated from the #9905 Kenwood SWJEDZ Escrow Agency Fund the sum of $35,000.00 for expenditures related to the Kenwood Escrow Agency Fund.

SECTION 19: There is hereby appropriated from the #9906 Kenwood SWJEDZ Long-Term Maintenance Agency Fund the sum of $7,500.00 for expenditures related to Kenwood SWJEDZ Long-Term Maintenance.

SECTION 20: The amount appropriated for the various funds shall not be exceeded unless the specific authority of Council by Ordinance is granted making additional appropriations or authorizing transfer from one account to another.

SECTION 21: The Village Manager is hereby authorized to incur obligations against the foregoing appropriations and to make and approve expenditures therefrom in accordance with the provisions set forth in the Village Charter.

SECTION 22: The Clerk of Council is hereby directed to forward a certified copy of this Ordinance to the Auditor of Hamilton County, Ohio.

SECTION 23: That in accordance with Village Charter Article VII, Section 4, this ordinance may be passed upon a single reading and shall become effective forthwith on its adoption.

Passed this _____ day of __________, 2018.

____
Mayor Thomas C. Muething

Attest:

____
Nicole Browder, Clerk of Council

Ordinance Vote:
Moved: _____ Seconded: _________

Muething ______
Wolf ______
Bardach ______
Conway ______

Hattenbach ______
Kamine ______
Warren ______

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____________, 2018, the forgoing Ordinance was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Ordinance at all of the places of public notice as designed by Sec. 31.40(B), Code of Ordinances.

____
Nicole Browder, Clerk of Council

REVENUE

Fund Classification: General Fund

Description	2014	2015	2016	2017	Budget 2018	Actual 11/26/2018	2019
Property and Other Local Taxes							
Real Estate Tax							
1000-110-0000 - General Property Tax - Real Estate	$966,407.79	$961,147.09	$954,420.01	$953,552.43	$975,196.00	$1,054,168.52	$1,032,819.00
Real Estate Tax Total	$966,407.79	$961,147.09	$954,420.01	$953,552.43	$975,196.00	$1,054,168.52	$1,032,819.00
Personal Property Tax							
1000-120-0000 - Tangible Personal Property Tax	$103.55	$1.60	$0.00	$0.00	$0.00	$0.00	$0.00
Personal Property Tax Total	$103.55	$1.60	$0.00	$0.00	$0.00	$0.00	$0.00
Municipal Income Tax							
1000-130-0000 - Municipal Income Tax	$3,034,504.89	$2,707,304.68	$3,569,790.05	$2,737,955.62	$2,750,000.00	$2,292,718.67	$2,750,000.00
Municipal Income Tax Total	$3,034,504.89	$2,707,304.68	$3,569,790.05	$2,737,955.62	$2,750,000.00	$2,292,718.67	$2,750,000.00
State Shared Taxes							
Local Government							
1000-211-0000 - Local Government Distribution	$53,802.19	$59,815.10	$58,224.38	$58,886.87	$58,980.00	$55,020.14	$61,552.00
Local Government Total	$53,802.19	$59,815.10	$58,224.38	$58,886.87	$58,980.00	$55,020.14	$61,552.00
Inheritance Tax							
1000-221-0000 - Inheritance Tax	$4,233.38	$0.00	$22,152.80	$0.00	$0.00	$0.00	$0.00
Inheritance Tax Total	$4,233.38	$0.00	$22,152.80	$0.00	$0.00	$0.00	$0.00
Property Tax Allocation							
1000-231-0000 - Property Tax Allocation	$148,584.52	$147,057.47	$147,211.74	$147,214.87	$150,624.00	$158,537.44	$161,119.00
Property Tax Allocation Total	$148,584.52	$147,057.47	$147,211.74	$147,214.87	$150,624.00	$158,537.44	$161,119.00
Other - State Shared Taxes and Permits							
1000-224-0000 - Liquor and Beer Permit Fees	$1,642.90	$1,618.40	$2,230.90	$784.00	$1,000.00	$2,652.30	$1,500.00
1000-290-0000 - Other - State Shared Taxes and Permits	$18,734.96	$14,722.08	$6,916.13	$2,509.01	$5,000.00	$0.00	$0.00
1000-290-0011 - Other - State Shared Taxes and Permits{JEDZ}	$91,736.25	$119,359.46	$109,804.69	$119,812.58	$120,000.00	$126,802.24	$127,000.00
Other - State Shared Taxes and Permits Total	$112,114.11	$135,699.94	$118,951.72	$123,105.59	$126,000.00	$129,454.54	$128,500.00
Intergovernmental							
1000-411-0000 - Federal - Restricted	$0.00	$0.00	$0.00	$4,040.00	$0.00	$1,390.50	$0.00
1000-422-0000 - State - Restricted	$2,460.96	$0.00	$0.00	$5,259.60	$0.00	$10,675.00	$0.00
1000-422-0021 - State - Restricted{OAC 109:2-18-04 TRAINING}	$0.00	$1,120.00	$1,360.00	$3,520.00	$0.00	$0.00	$0.00
1000-422-0022 - State - Restricted{FIRE TRAINING}	$0.00	$0.00	$10,800.00	$0.00	$0.00	$2,900.00	$0.00
1000-422-0041 - State - Restricted{K-9}	$0.00	$0.00	$3,937.00	$0.00	$0.00	$0.00	$0.00
1000-440-0000 - Grants or Aid (Non-Federal and Non-State)	$0.00	$0.00	$0.00	$0.00	$0.00	$30,000.00	$0.00
1000-490-0000 - Other - Intergovernmental	$15,561.14	$15,711.26	$16,844.09	$16,933.19	$15,000.00	$10,646.49	$10,500.00
1000-490-0015 - Other - Intergovernmental{HTF COMMANDER}	$0.00	$0.00	$0.00	$20,230.43	$120,000.00	$93,028.79	$120,000.00
1000-490-0017 - Other - Intergovernmental{HC REA DISTRIBUTION}	$0.00	$0.00	$0.00	$0.00	$0.00	$9,901.36	$0.00
Intergovernmental Total	$18,022.10	$16,831.26	$32,941.09	$49,983.22	$135,000.00	$158,542.14	$130,500.00

Description	2014	2015	2016	2017	Budget 2018	Actual 11/26/2018	2019
Special Assessments							
1000-390-0000 - Other - Special Assessments	$0.00	$0.00	$858.75	$0.00	$0.00	$0.00	$0.00
1000-390-0071 - Other - Special Assessments{Property Maintenance}	$0.00	$0.00	$230.00	$0.00	$0.00	$287.50	$0.00
Special Assessments Total	$0.00	$0.00	$1,088.75	$0.00	$0.00	$287.50	$0.00
Charges for Services							
1000-512-0000 - Contracts for Police Protection	$5,344.39	$6,572.02	$6,799.48	$8,797.48	$6,000.00	$7,974.75	$7,500.00
1000-514-0000 - Garbage and Trash	$202,906.30	$197,891.74	$190,095.44	$212,915.79	$226,000.00	$214,865.09	$226,000.00
1000-519-0000 - Other - General Government Contracts	$49,583.33	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
1000-523-0000 - Recreation Entry Fees	$1,650.00	$3,290.00	$795.00	$3,697.00	$1,500.00	$815.00	$3,500.00
1000-529-0000 - Other - Cultural and Recreational Programs	$1,550.00	$1,750.00	$2,975.00	$1,475.00	$1,800.00	$850.00	$1,800.00
1000-541-0000 - Consumer Rent	$76,019.74	$90,634.12	$120,729.21	$90,459.12	$90,000.00	$82,920.86	$90,000.00
1000-541-0025 - Consumer Rent{Mercy Land Lease}	$0.00	$0.00	$0.00	$3,125.00	$12,000.00	$6,250.00	$12,000.00
1000-541-0035 - Consumer Rent{COMMUNITY ROOM}	$0.00	$0.00	$0.00	$0.00	$0.00	$300.00	$0.00
1000-590-0000 - Other - Charges for Services	$5,802.06	$5,750.47	$5,024.01	$2,519.90	$4,000.00	$1,378.35	$2,000.00
Charges for Services Total	$342,855.82	$305,888.35	$326,418.14	$322,989.29	$341,300.00	$315,354.05	$342,800.00
Fines, Licenses and Permits							
1000-612-0000 - Court Fines	$62,200.00	$75,989.00	$69,395.44	$85,967.00	$75,000.00	$61,187.00	$75,000.00
1000-612-0051 - Court Fines{MAYOR'S COURT CREDIT CARD FEES}	$0.00	$0.00	$372.00	$726.00	$0.00	$576.00	$0.00
1000-619-0000 - Other - Fines and Forfeitures	$50.00	$135.00	$35.10	$245.00	$100.00	$0.00	$0.00
1000-625-0000 - Cable Franchise Fees	$54,652.66	$55,557.81	$56,681.44	$56,424.40	$56,000.00	$49,936.08	$56,000.00
1000-629-0000 - Other - Licenses and Permits	$57,910.00	$56,227.00	$54,875.20	$53,373.00	$58,800.00	$52,858.00	$56,000.00
1000-629-0027 - Other - Licenses and Permits{CELLULAR UNITS-ALARI	$0.00	$0.00	$0.00	$0.00	$0.00	$1,689.00	$6,000.00
1000-690-0000 - Other - Fines, Licenses and Permits	$10.00	$0.00	$0.00	$0.00	$0.00	$10.00	$0.00
Fines, Licenses and Permits Total	$174,822.66	$187,908.81	$181,359.18	$196,735.40	$189,900.00	$166,256.08	$193,000.00
Earnings on Investments							
1000-701-0000 - Interest	$18,232.17	$27,246.61	$45,892.06	$55,662.74	$50,000.00	$82,155.77	$120,000.00
Earnings on Investments Total	$18,232.17	$27,246.61	$45,892.06	$55,662.74	$50,000.00	$82,155.77	$120,000.00
Miscellaneous							
1000-820-0000 - Contributions and Donations	$400.00	$300.00	$500.00	$250.00	$0.00	$10,650.00	$0.00
1000-820-0023 - Contributions and Donations{HC DIVE TEAM}	$0.00	$0.00	$0.00	$75,000.00	$0.00	$0.00	$0.00
1000-820-0030 - Contributions and Donations{ICE CREAM SOCIAL}	$0.00	$0.00	$0.00	$0.00	$0.00	$7,950.00	$8,000.00
1000-820-0031 - Contributions and Donations{75th ANNIVERSARY}	$0.00	$18,853.25	$0.00	$0.00	$0.00	$0.00	$0.00
1000-820-0041 - Contributions and Donations{K-9}	$0.00	$1,550.00	$5,600.00	$600.00	$0.00	$3,513.00	$0.00
1000-892-0000 - Other - Miscellaneous Non-Operating	$51,941.43	$13,251.48	$10,106.25	$73,104.32	$3,000.00	$70,468.29	$3,000.00
Miscellaneous Total	$52,341.43	$33,954.73	$16,206.25	$148,954.32	$3,000.00	$92,581.29	$11,000.00
Total Revenue	$4,926,024.61	$4,582,855.64	$5,474,656.17	$4,795,040.35	$4,780,000.00	$4,505,076.14	$4,931,290.00

AMBERLEY VILLAGE, HAMILTON COUNTY

Financial Worksheet - Program / Object

Working Budget 2019

Fund Classification:

Description	2014	2015	2016	2017	Budget Original 2018	Budget Current 2018	As of 11/28/2018	2019	
Expenditures									
Police Enforcement									
Salaries									
1000-110-100-0000 - Personal Services	$1,691,621.48	$1,796,336.45	$1,775,885.35	$1,915,874.36	$1,948,428.00	$1,948,428.00	$1,863,380.58	$2,039,160.00	
1000-110-100-0015 - Personal Services HTF	$0.00	$0.00	$0.00	$11,846.17	$88,000.00	$88,000.00	$81,397.70	$92,004.00	
Salaries Total	$1,691,621.48	$1,796,336.45	$1,775,885.35	$1,927,720.53	$2,036,428.00	$2,036,428.00	$1,944,778.28	$2,131,164.00	
Employee Fringe Benefits									
1000-110-211-0000 - Ohio Public Employees Retirement System	$44,028.25	$46,823.57	$41,715.27	$52,569.30	$51,079.00	$51,079.00	$43,813.29	$53,182.00	
1000-110-213-0000 - Medicare	$23,792.35	$24,915.65	$25,068.18	$26,619.72	$28,161.00	$28,161.00	$26,529.54	$29,465.00	
1000-110-213-0015 - Medicare HTF	$0.00	$0.00	$0.00	$169.68	$1,276.00	$1,276.00	$1,156.71	$1,334.00	
1000-110-215-0000 - Ohio Police and Fire Pension Fund	$186,115.56	$264,719.85	$235,687.01	$254,597.68	$263,799.00	$256,199.00	$235,342.86	$273,562.00	$50,000 Pension Fund
1000-110-215-0015 - Ohio Police and Fire Pension Fund HTF	$0.00	$0.00	$0.00	$2,310.00	$17,160.00	$17,160.00	$14,767.50	$17,945.00	
1000-110-220-0000 - Insurance Benefits	$238,887.17	$250,548.03	$238,341.34	$245,856.08	$297,857.00	$297,424.25	$210,622.32	$287,016.00	
1000-110-220-0015 - Insurance Benefits{HTF COMMANDER}	$0.00	$0.00	$0.00	$1,429.08	$8,800.00	$8,800.00	$6,585.72	$9,000.00	
1000-110-225-0000 - Workers' Compensation	$35,011.78	$37,985.88	$33,687.81	$35,581.16	$30,334.00	$30,334.00	$29,292.63	$27,488.00	
1000-110-225-0015 - Workers' Compensation{HTF COMMANDER}	$0.00	$0.00		$0.00	$1,366.00	$1,366.00	$1,168.47	$1,097.00	
1000-110-250-0000 - Employee Reimbursements	$0.00	$39.28	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Employee Fringe Benefits Total	$527,835.11	$625,032.26	$574,499.61	$619,132.70	$699,832.00	$691,799.25	$569,279.04	$700,089.00	
Contractual Services									
1000-110-320-0000 - Communications, Printing and Advertising	$72,959.25	$62,614.86	$59,818.39	$74,392.74	$78,960.00	$78,960.00	$74,863.63	$81,610.00	
1000-110-348-0000 - Training Services	$19,230.10	$10,946.66	$20,205.24	$17,398.66	$24,250.00	$24,250.00	$19,410.07	$24,250.00	
1000-110-348-0021 - Training Services{OAC 109:2-18-04 TRAINING}	$0.00	$1,120.00	$1,155.00	$0.00	$0.00	$0.00	$0.00	$0.00	
1000-110-350-0000 - Insurance and Bonding Services	$29,800.00	$31,290.00	$31,526.15	$31,556.80	$33,000.00	$33,000.00	$1,130.00	$34,000.00	
1000-110-391-0000 - Dues and Fees	$2,086.57	$2,657.37	$2,637.11	$2,783.51	$2,800.00	$2,800.00	$2,400.63	$1,800.00	
1000-110-394-0000 - Machinery, Equipment & Furniture	$4,463.14	$4,683.02	$4,518.62	$678.14	$2,500.00	$2,500.00	$412.45	$2,500.00	
1000-110-399-0000 - Other - Other Contractual Services	$13,866.04	$20,065.69	$17,198.20	$24,178.41	$27,685.00	$27,685.00	$30,888.92	$39,510.00	
2902-110-340-0000 - Auditor Expenses-Police Levy	$20,598.71	$19,381.13	$19,150.98	$18,332.84	$15,000.00	$15,432.75	$15,432.75	$15,500.00	
Contractual Services Total	$163,003.81	$152,758.73	$156,209.69	$169,321.10	$184,195.00	$184,627.75	$144,538.45	$199,170.00	
Supplies and Materials									
1000-110-400-0000 - Supplies and Materials	$77,611.86	$84,816.31	$75,359.77	$80,931.61	$70,500.00	$70,321.60	$68,741.37	$68,500.00	
1000-110-420-0041 - Operating Supplies and Materials{K-9}	$0.00	$0.00	$5,191.09	$1,647.79	$2,500.00	$2,500.00	$2,500.00	$2,500.00	
1000-110-433-0000 - Repairs and Maintenance of Motor Vehicles	$48,092.13	$31,625.50	$33,010.65	$26,782.37	$25,000.00	$22,450.00	$22,047.98	$25,000.00	
Supplies and Materials Total	$125,703.99	$116,441.81	$113,561.51	$109,361.77	$98,000.00	$95,271.60	$93,289.35	$96,000.00	
Capital Outlay									
1000-110-520-0000 - Equipment	$14,825.90	$9,879.76	$12,573.45	$9,876.90	$13,000.00	$13,000.00	$15,345.75	$3,500.00	
1000-110-520-0023 - Equipment{HC DIVE TEAM}	$0.00	$0.00	$0.00	$74,821.60	$0.00	$178.40	$133.69	$0.00	
1000-110-550-0000 - Motor Vehicles	$81,450.00	$63,298.00	$68,000.00	$100,057.53	$48,000.00	$50,550.00	$57,116.94	$50,000.00	
Capital Outlay Total	$96,275.90	$73,177.76	$80,573.45	$184,756.03	$61,000.00	$63,728.40	$72,596.38	$53,500.00	
Police Enforcement Program Total:	$2,604,440.29	$2,763,747.01	$2,700,729.61	$3,010,292.13	$3,079,455.00	$3,071,855.00	$2,824,481.50	$3,179,923.00	
Allocation to the Police Levy Fund:	$1,566,384.56	$1,682,287.86	$1,655,874.34	$1,704,712.14	$1,298,000.00	$1,290,400.00	$1,311,445.28	$1,318,780.00	
From General Fund	$1,038,055.73	$1,081,459.15	$1,044,855.27	$1,305,579.99	$1,781,455.00	$1,781,455.00	$1,513,036.22	$1,861,143.00	1

Description	2014	2015	2016	2017	Budget Original 2018	Budget Current 2018	As of 11/28/2018	2019
Fire Fighting, Prevention and Inspection								
Salaries								
1000-120-100-0000 - Personal Services	$153,284.84	$167,767.57	$196,238.53	$204,247.33	$196,500.00	$196,500.00	$157,648.36	$200,430.00
Salaries Total	$153,284.84	$167,767.57	$196,238.53	$204,247.33	$196,500.00	$196,500.00	$157,648.36	$200,430.00
Employee Fringe Benefits								
1000-120-211-0000 - Ohio Public Employees Retirement System	$9,009.86	$6,791.97	$6,928.63	$8,196.26	$10,000.00	$10,000.00	$5,401.16	$10,200.00
1000-120-213-0000 - Medicare	$2,208.54	$2,404.12	$2,891.22	$2,950.76	$2,850.00	$2,850.00	$2,311.82	$2,910.00
1000-120-215-0000 - Ohio Police and Fire Pension Fund	$19,703.31	$22,291.98	$23,000.00	$31,337.02	$27,000.00	$27,000.00	$21,244.29	$27,540.00
1000-120-225-0000 - Workers' Compensation	$3,091.80	$3,462.13	$3,152.68	$3,180.61	$3,050.00	$3,050.00	$2,608.96	$2,449.00
Employee Fringe Benefits Total	$34,013.51	$34,950.20	$35,972.53	$45,664.65	$42,900.00	$42,900.00	$31,566.23	$43,099.00
Contractual Services								
1000-120-320-0000 - Communications, Printing and Advertising	$3,213.22	$4,112.76	$5,303.09	$6,043.30	$6,100.00	$6,100.00	$5,062.42	$6,000.00
1000-120-348-0000 - Training Services	$13,440.22	$20,913.04	$14,289.58	$8,472.32	$13,000.00	$13,000.00	$9,563.08	$13,000.00
1000-120-350-0000 - Insurance and Bonding Services	$4,500.00	$4,725.00	$4,785.61	$4,789.68	$5,000.00	$5,000.00	$834.00	$5,500.00
1000-120-391-0000 - Dues and Fees	$875.00	$4,901.56	$435.00	$970.00	$1,030.00	$1,030.00	$460.00	$1,000.00
1000-120-399-0000 - Other - Other Contractual Services	$0.00	$0.00	$19,138.48	$20,025.33	$23,000.00	$23,000.00	$27,401.10	$25,500.00
Contractual Services Total	$22,028.44	$34,652.36	$43,951.76	$40,300.63	$48,130.00	$48,130.00	$43,320.60	$51,000.00
Supplies and Materials								
1000-120-400-0000 - Supplies and Materials	$36,410.44	$29,159.90	$23,493.05	$29,006.32	$15,300.00	$15,300.00	$13,374.22	$15,500.00
1000-120-432-0000 - Repairs and Maintenance of Machinery & Equip	$22,711.81	$25,679.51	$17,677.84	$13,533.25	$10,000.00	$10,000.00	$9,262.96	$22,500.00
Supplies and Materials Total	$59,122.25	$54,839.41	$41,170.89	$42,539.57	$25,300.00	$25,300.00	$22,637.18	$38,000.00
Capital Outlay								
1000-120-520-0000 - Equipment	$13,824.61	$2,586.48	$11,200.00	$12,300.00	$4,000.00	$4,000.00	$0.00	$7,600.00
Capital Outlay Total	$13,824.61	$2,586.48	$11,200.00	$12,300.00	$4,000.00	$4,000.00	$0.00	$7,600.00
Fire Fighting, Prevention and Inspection Program Total:	$282,273.65	$294,796.02	$328,533.71	$345,052.18	$316,830.00	$316,830.00	$255,172.37	$340,129.00
Security of Persons and Property Program Total:	$1,320,329.38	$1,376,255.17	$1,373,388.98	$1,650,632.17	$2,098,285.00	$2,098,285.00	$1,768,208.59	$2,201,272.00
Payment to County Health District								
1000-210-340-0000 - Hamilton County Health District	$10,018.60	$10,383.94	$10,417.14	$10,670.75	$10,908.00	$10,908.00	$10,907.98	$11,668.00
Contractual Services Total	$10,018.60	$10,383.94	$10,417.14	$10,670.75	$10,908.00	$10,908.00	$10,907.98	$11,668.00
Payment to County Health District Program Total:	$10,018.60	$10,383.94	$10,417.14	$10,670.75	$10,908.00	$10,908.00	$10,907.98	$11,668.00
1000-290-340-0000 - Paramedic Contract	$132,600.00	$135,252.00	$140,000.00	$144,200.00	$148,530.00	$148,530.00	$111,397.50	$153,000.00
Contractual Services Total	$132,600.00	$135,252.00	$140,000.00	$144,200.00	$148,530.00	$148,530.00	$111,397.50	$153,000.00
County Health District Program Total:	$132,600.00	$135,252.00	$140,000.00	$144,200.00	$148,530.00	$148,530.00	$111,397.50	$153,000.00
Public Health Services Program Group Total:	$142,618.60	$145,635.94	$150,417.14	$154,870.75	$159,438.00	$159,438.00	$122,305.48	$164,668.00
Refuse Collection and Disposal								
1000-563-398-0000 - Garbage and Trash Removal	$206,796.40	$172,546.60	$206,581.11	$194,298.18	$225,960.00	$225,960.00	$190,294.00	$225,960.00
Contractual Services Total	$206,796.40	$172,546.60	$206,581.11	$194,298.18	$225,960.00	$225,960.00	$190,294.00	$225,960.00
Waste Collection Program Total:	$206,796.40	$172,546.60	$206,581.11	$194,298.18	$225,960.00	$225,960.00	$190,294.00	$225,960.00

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Description	2014	2015	2016	2017	Budget Original 2018	Budget Current 2018	As of 11/28/2018	2019
Other Transportation								
Salaries								
1000-690-100-0000 - Personal Services	$398,819.83	$365,217.60	$395,670.03	$393,934.92	$412,331.00	$412,331.00	$374,878.28	$420,049.00
Salaries Total	$398,819.83	$365,217.60	$395,670.03	$393,934.92	$412,331.00	$412,331.00	$374,878.28	$420,049.00
Employee Fringe Benefits								
1000-690-211-0000 - Ohio Public Employees Retirement System	$54,707.67	$54,388.97	$50,715.37	$57,865.07	$57,727.00	$57,727.00	$47,972.03	$58,807.00
1000-690-213-0000 - Medicare	$5,703.99	$5,020.29	$5,515.90	$5,437.10	$5,979.00	$5,979.00	$5,300.18	$6,091.00
1000-690-220-0000 - Insurance Benefits	$80,308.75	$75,084.51	$90,159.73	$97,944.80	$108,125.00	$108,125.00	$82,055.02	$101,972.00
1000-690-225-0000 - Workers' Compensation	$8,478.23	$9,854.90	$8,633.34	$6,996.53	$6,397.00	$6,397.00	$5,471.98	$5,135.00
Employee Fringe Benefits Total	$149,198.64	$144,348.67	$155,024.34	$168,243.50	$178,228.00	$178,228.00	$140,799.21	$172,005.00
Contractual Services								
1000-690-310-0000 - Utilities	$930.42	$10,200.88	$2,341.68	$4,584.73	$6,200.00	$6,200.00	$2,812.16	$6,200.00
1000-690-320-0000 - Communications, Printing and Advertising	$6,467.10	$6,234.97	$4,868.75	$5,885.18	$6,310.00	$6,310.00	$5,273.51	$6,228.00
1000-690-348-0000 - Training Services	$6,293.42	$4,357.50	$2,586.80	$2,747.40	$9,000.00	$4,500.00	$1,160.01	$7,000.00
1000-690-350-0000 - Insurance and Bonding Services	$14,670.00	$15,405.00	$15,512.72	$15,993.60	$17,000.00	$17,000.00	$208.00	$17,500.00
1000-690-391-0000 - Dues and Fees	$397.00	$254.00	$633.00	$1,044.09	$1,200.00	$1,200.00	$818.00	$1,498.00
1000-690-399-0000 - Other - Other Contractual Services	$51,151.89	$52,185.19	$65,189.96	$50,311.59	$66,040.00	$65,040.00	$52,123.80	$80,175.00
Contractual Services Total	$79,909.83	$88,637.54	$91,132.91	$80,566.59	$105,750.00	$100,250.00	$62,395.48	$118,601.00
Supplies and Materials								
1000-690-400-0000 - Supplies and Materials	$108,008.38	$120,593.87	$94,961.72	$60,002.26	$44,000.00	$44,000.00	$46,830.98	$115,960.00
1000-690-431-0000 - Repairs and Maintenance of Buildings and Land	$47,005.28	$42,438.34	$49,538.35	$57,243.80	$62,000.00	$72,000.00	$62,452.24	$61,000.00
1000-690-432-0000 - Repairs and Maintenance of Machinery & Equip	$37,938.52	$48,257.60	$44,282.69	$32,518.29	$47,000.00	$46,000.00	$32,692.29	$41,000.00
Supplies and Materials Total	$192,952.18	$211,289.81	$188,782.76	$149,764.35	$153,000.00	$162,000.00	$141,975.51	$217,960.00
Capital Outlay								
1000-690-520-0000 - Equipment	$6,330.00	$14,059.97	$14,305.68	$14,960.69	$10,800.00	$7,300.00	$0.00	$9,800.00
Capital Outlay Total	$6,330.00	$14,059.97	$14,305.68	$14,960.69	$10,800.00	$7,300.00	$0.00	$9,800.00
Transportation Program Group Total:	$827,210.48	$823,553.59	$844,915.72	$807,470.05	$860,109.00	$860,109.00	$720,048.48	$938,415.00
Manager and Administrative Offices								
Salaries								
1000-710-100-0000 - Personal Services	$255,272.63	$313,414.04	$315,475.82	$324,913.70	$344,921.00	$344,921.00	$301,230.90	$355,041.00
Salaries Total	$255,272.63	$313,414.04	$315,475.82	$324,913.70	$344,921.00	$344,921.00	$301,230.90	$355,041.00
Employee Fringe Benefits								
1000-710-211-0000 - Ohio Public Employees Retirement System	$35,053.23	$46,220.73	$40,251.46	$48,743.58	$48,289.00	$48,289.00	$38,964.09	$49,706.00
1000-710-213-0000 - Medicare	$3,697.42	$4,449.49	$4,543.40	$4,607.15	$5,002.00	$5,002.00	$4,338.00	$5,149.00
1000-710-220-0000 - Insurance Benefits	$34,659.49	$33,867.42	$34,818.22	$36,212.76	$41,414.00	$41,414.00	$31,655.33	$43,232.00
1000-710-225-0000 - Workers' Compensation	$5,138.65	$7,262.49	$5,866.91	$5,469.02	$5,351.00	$5,351.00	$4,577.23	$4,296.00
Employee Fringe Benefits Total	$78,548.79	$91,800.13	$85,479.99	$95,032.51	$100,056.00	$100,056.00	$79,534.65	$102,383.00
Contractual Services								
1000-710-320-0000 - Communications, Printing and Advertising	$11,719.79	$10,626.46	$8,994.00	$13,936.10	$18,223.00	$18,223.00	$13,787.67	$18,210.00
1000-710-340-0000 - Professional and Technical Services	$52,391.80	$33,700.98	$74,700.86	$34,084.94	$63,000.00	$63,000.00	$44,232.18	$45,200.00
1000-710-348-0000 - Training Services	$3,492.50	$6,266.99	$3,986.46	$7,181.92	$8,000.00	$8,000.00	$6,702.06	$8,500.00
1000-710-350-0000 - Insurance and Bonding Services	$4,100.00	$5,995.00	$6,070.01	$6,199.88	$6,550.00	$6,550.00	$1,530.00	$6,500.00
1000-710-391-0000 - Dues and Fees	$11,234.54	$7,721.83	$11,662.95	$11,509.87	$12,728.00	$12,728.00	$10,761.40	$11,476.00
1000-710-394-0000 - Machinery, Equipment & Furniture	$6,332.73	$6,567.89	$5,175.58	$2,174.66	$4,550.00	$4,550.00	$2,985.74	$4,200.00
Contractual Services Total	$89,271.36	$70,879.15	$110,589.86	$75,087.37	$113,051.00	$113,051.00	$79,999.05	$94,086.00

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Description	2014	2015	2016	2017	Budget Original 2018	Budget Current 2018	As of 11/28/2018	2019
Supplies and Materials								
1000-710-400-0000 - Supplies and Materials	$2,515.34	$2,321.07	$2,858.74	$2,843.29	$3,000.00	$3,000.00	$2,587.14	$3,500.00
1000-710-400-0011 - Supplies and Materials{JEDZ}	$0.00	$300.00	$298.00	$189.00	$300.00	$300.00	$0.00	$300.00
1000-710-432-0000 - Repairs and Maintenance of Machinery & Equip	$0.00	$0.00	$0.00	$0.00	$500.00	$500.00	$0.00	$500.00
Supplies and Materials Total	$2,515.34	$2,621.07	$3,156.74	$3,032.29	$3,800.00	$3,800.00	$2,587.14	$4,300.00
Manager and Administrative Offices Program Total:	$425,608.12	$478,714.39	$514,702.41	$498,065.87	$561,828.00	$561,828.00	$463,351.74	$555,810.00
Council Activities								
Salaries								
1000-715-100-0000 - Personal Services	$10,397.00	$10,553.00	$10,450.00	$10,650.00	$10,800.00	$10,800.00	$9,713.00	$10,800.00
Salaries Total	$10,397.00	$10,553.00	$10,450.00	$10,650.00	$10,800.00	$10,800.00	$9,713.00	$10,800.00
Employee Fringe Benefits								
1000-715-211-0000 - Ohio Public Employees Retirement System	$833.50	$728.00	$609.00	$735.00	$1,500.00	$1,500.00	$560.00	$1,500.00
1000-715-212-0000 - Social Security	$297.60	$297.60	$297.60	$297.60	$300.00	$300.00	$272.80	$300.00
1000-715-213-0000 - Medicare	$139.20	$139.20	$139.21	$139.20	$185.00	$185.00	$127.60	$185.00
1000-715-225-0000 - Workers' Compensation	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
1000-715-252-0000 - Travel and Transportation	$654.60	$175.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Employee Fringe Benefits Total	$1,924.90	$1,339.80	$1,045.81	$1,171.80	$1,985.00	$1,985.00	$960.40	$1,985.00
Contractual Services								
1000-715-300-0000 - Contractual Services	$0.00	$20,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
1000-715-320-0000 - Communications, Printing and Advertising	$7,210.90	$9,982.69	$10,110.43	$11,847.01	$10,095.00	$10,095.00	$8,171.36	$11,325.00
1000-715-350-0000 - Insurance and Bonding Services	$2,200.00	$2,310.00	$2,326.67	$2,450.44	$2,525.00	$2,525.00	$0.00	$2,550.00
1000-715-391-0000 - Dues and Fees	$37,835.45	$22,108.80	$16,020.00	$17,710.00	$22,800.00	$22,800.00	$23,680.00	$25,600.00
1000-715-399-0000 - Other - Other Contractual Services	$9,870.90	$19,676.37	$13,983.91	$10,620.93	$22,500.00	$22,500.00	$15,116.40	$22,500.00
Contractual Services Total	$57,117.25	$74,077.86	$42,441.01	$42,628.38	$57,920.00	$57,920.00	$46,967.76	$61,975.00
Supplies and Materials								
1000-715-400-0000 - Supplies and Materials	$748.89	$425.00	$1,925.14	$2,291.80	$2,475.00	$0.00	$748.45	$2,475.00
1000-715-400-0030 - Supplies and Materials{ICE CREAM SOCIAL}	$0.00	$0.00	$0.00	$0.00	$0.00	$9,050.00	$9,023.17	$8,000.00
Supplies and Materials Total	$748.89	$425.00	$1,925.14	$2,291.80	$2,475.00	$9,050.00	$9,771.62	$10,475.00
Council Program Total:	$70,188.04	$86,395.66	$55,861.96	$56,741.98	$73,180.00	$79,755.00	$67,412.78	$85,235.00
Mayor's Court								
Contractual Services								
1000-720-399-0000 - Other - Other Contractual Services	$12,145.00	$13,905.00	$18,335.00	$19,460.00	$26,418.00	$26,418.00	$17,190.00	$26,250.00
Contractual Services Total	$12,145.00	$13,905.00	$18,335.00	$19,460.00	$26,418.00	$26,418.00	$17,190.00	$26,250.00
Supplies and Materials								
1000-720-400-0000 - Supplies and Materials	$296.07	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Supplies and Materials Total	$296.07	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Mayor's Court Program Total:	$12,441.07	$13,905.00	$18,335.00	$19,460.00	$26,418.00	$26,418.00	$17,190.00	$26,250.00
Treasurer								
Salaries								
1000-725-100-0000 - Personal Services	$1,480.00	$1,520.00	$1,487.50	$1,512.50	$1,500.00	$1,500.00	$1,357.50	$1,500.00
Salaries Total	$1,480.00	$1,520.00	$1,487.50	$1,512.50	$1,500.00	$1,500.00	$1,357.50	$1,500.00
Employee Fringe Benefits								
1000-725-211-0000 - Ohio Public Employees Retirement System	$245.00	$227.50	$192.50	$227.50	$210.00	$210.00	$175.00	$210.00
1000-725-213-0000 - Medicare	$21.73	$21.72	$21.72	$21.72	$22.00	$22.00	$19.91	$22.00
1000-725-225-0000 - Workers' Compensation	$34.00	$31.59	$0.00	$24.47	$30.00	$30.00	$25.66	$25.00
Employee Fringe Benefits Total	$300.73	$280.81	$214.22	$273.69	$262.00	$262.00	$220.57	$257.00

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Description	2014	2015	2016	2017	Budget Original 2018	Budget Current 2018	As of 11/28/2018	2019
Contractual Services								
1000-725-350-0000 - Insurance and Bonding Services	$1,120.00	$1,176.00	$1,192.62	$1,273.00	$1,311.00	$1,311.00	$200.00	$1,350.00
Contractual Services Total	$1,120.00	$1,176.00	$1,192.62	$1,273.00	$1,311.00	$1,311.00	$200.00	$1,350.00
Treasurer Program Total:	$2,900.73	$2,976.81	$2,894.34	$3,059.19	$3,073.00	$3,073.00	$1,778.07	$3,107.00
Lands and Buildings								
Salaries								
1000-730-100-0000 - Personal Services	$40,066.63	$59,544.84	$42,474.84	$62,660.21	$60,000.00	$60,000.00	$52,101.46	$60,000.00
1000-730-100-0001 - Personal Services{AMBERLEY GREEN}	$4,625.16	$2,592.90	$2,466.26	$2,802.60	$4,000.00	$4,000.00	$4,885.18	$4,000.00
Salaries Total	$44,691.79	$62,137.74	$44,941.10	$65,462.81	$64,000.00	$64,000.00	$56,986.64	$64,000.00
Employee Fringe Benefits								
1000-730-211-0000 - Ohio Public Employees Retirement System	$5,655.15	$8,440.76	$5,622.15	$9,096.71	$8,400.00	$8,400.00	$7,118.12	$8,400.00
1000-730-211-0001 - Ohio Public Employees Retirement System{AMBERLEY GR	$638.33	$362.20	$345.29	$392.37	$560.00	$560.00	$695.09	$560.00
1000-730-213-0000 - Medicare	$566.23	$802.61	$594.85	$864.51	$870.00	$870.00	$728.19	$870.00
1000-730-213-0001 - Medicare{AMBERLEY GREEN}	$63.81	$36.81	$33.44	$38.15	$58.00	$58.00	$71.33	$58.00
1000-730-225-0000 - Workers' Compensation	$1,368.15	$1,012.81	$0.00	$693.21	$931.00	$931.00	$796.38	$748.00
1000-730-225-0001 - Workers' Compensation{AMBERLEY GREEN}	$107.73	$270.39	$0.00	$65.24	$63.00	$63.00	$53.89	$52.00
Employee Fringe Benefits Total	$8,399.40	$10,925.58	$6,595.73	$11,150.19	$10,882.00	$10,882.00	$9,463.00	$10,688.00
Contractual Services								
1000-730-310-0000 - Utilities	$82,174.65	$74,492.86	$67,884.87	$61,501.01	$75,000.00	$75,000.00	$61,798.96	$68,000.00
1000-730-310-0001 - Utilities{AMBERLEY GREEN}	$22,178.23	$20,007.82	$19,146.27	$19,474.26	$20,000.00	$20,000.00	$17,670.21	$20,000.00
1000-730-340-0000 - Professional and Technical Services	$0.00	$0.00	$0.00	$12,500.00	$0.00	$0.00	$0.00	$0.00
1000-730-340-0001 - Professional and Technical Services{AMBERLEY GREEN}	$0.00	$0.00	$6,650.00	$18,478.11	$35,000.00	$35,000.00	$23,493.40	$35,000.00
1000-730-350-0000 - Insurance and Bonding Services	$18,330.00	$19,250.00	$19,385.39	$19,987.20	$20,900.00	$20,900.00	$0.00	$21,000.00
1000-730-350-0001 - Insurance and Bonding Services{AMBERLEY GREEN}	$2,150.00	$2,260.00	$2,275.84	$2,347.20	$2,500.00	$2,500.00	$0.00	$2,500.00
1000-730-394-0000 - Machinery, Equipment & Furniture	$14,745.98	$12,074.45	$37,405.42	$37,036.52	$43,230.00	$43,230.00	$41,022.01	$45,389.00
1000-730-395-0001 - Land and Improvements{AMBERLEY GREEN}	$31,832.26	$45,408.20	$40,924.40	$38,614.40	$44,020.00	$44,020.00	$33,924.45	$45,020.00
Contractual Services Total	$171,411.12	$173,493.33	$193,672.19	$209,938.70	$240,650.00	$240,650.00	$177,909.03	$236,909.00
Supplies and Materials								
1000-730-400-0000 - Supplies and Materials	$14,849.01	$29,683.32	$18,230.21	$6,928.75	$24,800.00	$24,800.00	$6,876.87	$24,843.00
1000-730-400-0001 - Supplies and Materials{AMBERLEY GREEN}	$569.44	$2,758.63	$1,703.27	$633.14	$3,400.00	$3,400.00	$710.17	$3,900.00
1000-730-431-0000 - Repairs and Maintenance of Buildings and Land	$151,368.61	$55,660.78	$71,160.96	$57,885.12	$61,900.00	$61,900.00	$37,316.51	$101,085.00
1000-730-431-0001 - Repairs and Maintenance of Buildings and Land{AMBERLE`	$127.94	$1,100.00	$794.00	$0.00	$1,000.00	$1,000.00	$0.00	$1,000.00
Supplies and Materials Total	$166,915.00	$89,202.73	$91,888.44	$65,447.01	$91,100.00	$91,100.00	$44,903.55	$130,828.00
Capital Outlay								
1000-730-520-0000 - Equipment	$16,905.41	$20,267.10	$6,613.00	$9,838.97	$23,000.00	$23,000.00	$25,859.88	$12,200.00
1000-730-520-0001 - Equipment{AMBERLEY GREEN}	$0.00	$0.00	$0.00	$0.00	$1,000.00	$1,000.00	$0.00	$0.00
Capital Outlay Total	$16,905.41	$20,267.10	$6,613.00	$9,838.97	$24,000.00	$24,000.00	$25,859.88	$12,200.00
Lands and Buildings Program Total:	$408,322.72	$356,026.48	$343,710.46	$361,837.68	$430,632.00	$430,632.00	$315,122.10	$454,625.00
Planning Commission								
Salaries								
1000-735-100-0000 - Personal Services	$789.36	$810.64	$726.65	$806.68	$800.00	$800.00	$724.08	$800.00
Salaries Total	$789.36	$810.64	$726.65	$806.68	$800.00	$800.00	$724.08	$800.00
Employee Fringe Benefits								
1000-735-211-0000 - Ohio Public Employees Retirement System	$130.56	$121.16	$93.20	$121.16	$112.00	$112.00	$93.20	$112.00
1000-735-213-0000 - Medicare	$11.56	$11.52	$10.56	$11.52	$12.00	$12.00	$10.56	$12.00
Employee Fringe Benefits Total	$142.12	$132.68	$103.76	$132.68	$124.00	$124.00	$103.76	$124.00
Planning Commission Program Total:	$931.48	$943.32	$830.41	$939.36	$924.00	$924.00	$827.84	$924.00

Description	2014	2015	2016	2017	Budget Original 2018	Budget Current 2018	As of 11/28/2018	2019
Solicitor								
Contractual Services								
1000-750-341-0000 - Accounting and Legal Fees	$68,493.26	$46,033.60	$42,759.67	$62,452.41	$75,000.00	$75,000.00	$38,777.98	$60,000.00
Contractual Services Total	$68,493.26	$46,033.60	$42,759.67	$62,452.41	$75,000.00	$75,000.00	$38,777.98	$60,000.00
Solicitor Program Total	$68,493.26	$46,033.60	$42,759.67	$62,452.41	$75,000.00	$75,000.00	$38,777.98	$60,000.00
Income Tax Administration								
Salaries								
1000-755-100-0000 - Personal Services	$42,174.44	$46,743.26	$48,054.93	$57,000.55	$60,270.00	$60,270.00	$53,677.76	$61,784.00
Salaries Total	$42,174.44	$46,743.26	$48,054.93	$57,000.55	$60,270.00	$60,270.00	$53,677.76	$61,784.00
Employee Fringe Benefits								
1000-755-211-0000 - Ohio Public Employees Retirement System	$5,668.48	$6,948.34	$6,232.80	$8,439.98	$8,438.00	$8,438.00	$6,968.53	$8,650.00
1000-755-213-0000 - Medicare	$611.83	$640.50	$646.13	$761.53	$874.00	$874.00	$724.11	$896.00
1000-755-220-0000 - Insurance Benefits	$4,190.42	$6,880.42	$14,595.08	$15,134.52	$16,336.00	$16,336.00	$13,280.88	$18,133.00
1000-755-225-0000 - Workers' Compensation	$633.93	$1,068.56	$856.04	$956.63	$935.00	$935.00	$799.80	$751.00
Employee Fringe Benefits Total	$11,104.66	$15,537.82	$22,330.05	$25,292.66	$26,583.00	$26,583.00	$21,773.32	$28,430.00
Contractual Services								
1000-755-320-0000 - Communications, Printing and Advertising	$4,706.08	$2,824.14	$2,835.79	$3,390.63	$4,950.00	$4,950.00	$4,466.26	$6,010.00
1000-755-348-0000 - Training Services	$719.95	$859.19	$939.98	$928.00	$1,000.00	$1,000.00	$739.75	$1,200.00
1000-755-350-0000 - Insurance and Bonding Services	$3,750.00	$3,940.00	$3,983.99	$4,067.20	$4,350.00	$4,350.00	$607.00	$4,400.00
1000-755-391-0000 - Dues and Fees	$132.85	$215.83	$215.26	$213.93	$500.00	$459.00	$183.93	$500.00
1000-755-394-0000 - Machinery, Equipment & Furniture	$3,620.10	$3,713.24	$2,694.00	$2,736.00	$1,600.00	$1,641.00	$1,641.00	$1,800.00
Contractual Services Total	$12,928.98	$11,552.40	$10,669.02	$11,335.76	$12,400.00	$12,400.00	$7,637.94	$13,910.00
Supplies and Materials								
1000-755-400-0000 - Supplies and Materials	$0.00	$513.70	$142.25	$1,208.62	$650.00	$650.00	$28.33	$650.00
Supplies and Materials Total	$0.00	$513.70	$142.25	$1,208.62	$650.00	$650.00	$28.33	$650.00
Income Tax Administration Program Total:	$66,208.08	$74,347.18	$81,196.25	$94,837.59	$99,903.00	$99,903.00	$83,117.35	$104,774.00
Tax Refunds								
Other								
1000-760-610-0000 - Deposits Refunded	$124,682.84	$116,085.93	$197,415.81	$116,255.05	$75,000.00	$75,000.00	$59,243.57	$100,000.00
Other Total	$124,682.84	$116,085.93	$197,415.81	$116,255.05	$75,000.00	$75,000.00	$59,243.57	$100,000.00
Tax Refunds Program Total:	$124,682.84	$116,085.93	$197,415.81	$116,255.05	$75,000.00	$75,000.00	$59,243.57	$100,000.00
Other								
1000-790-610-0000 - Deposits Refunded	$0.00	$86,930.36	$180.00	$195.57	$250.00	$250.00	$0.00	$250.00
Other Total	$0.00	$86,930.36	$180.00	$195.57	$250.00	$250.00	$0.00	$250.00
Other Refunded Deposits Program Total:	$0.00	$86,930.36	$180.00	$195.57	$250.00	$250.00	$0.00	$250.00

6

Description	2014	2015	2016	2017	Budget Original 2018	Budget Current 2018	As of 11/28/2018	2019
General Government Program Group Total:	$1,179,776.34	$1,262,358.73	$1,257,886.31	$1,213,844.70	$1,346,208.00	$1,352,783.00	$1,046,821.43	$1,390,975.00
Transfers - Out								
1000-910-910-0000 - Transfers Out	$237,292.78	$440,010.00	$407,711.55	$390,309.75	$390,000.00	$447,000.00	$207,000.00	$340,000.00
Transfers - Out Total:	$237,292.78	$440,010.00	$407,711.55	$390,309.75	$390,000.00	$447,000.00	$207,000.00	$340,000.00
Contingencies								
1000-930-930-0000 - Contingencies	$6,635.00	$11,684.00	$7,553.67	$0.00	$20,000.00	$12,200.00	$0.00	$20,000.00
Contingencies Total:	$6,635.00	$11,684.00	$7,553.67	$0.00	$20,000.00	$12,200.00	$0.00	$20,000.00
Other Financing Uses								
1000-999-0000 - Other - Other Financing Uses	$0.00	$0.00	$0.00	$185,613.37	$0.00	$0.00	$0.00	$0.00
Other Financing Uses Total:	$0.00	$0.00	$0.00	$185,613.37	$0.00	$0.00	$0.00	$0.00
Total Expenditures	$3,920,658.98	$4,232,044.03	$4,248,454.48	$4,597,038.97	$5,100,000.00	$5,155,775.00	$4,054,677.98	$5,281,290.00

2019 BUDGET SUMMARY

General Fund Summary

	Projected 2018	Proposed 2019 Budget
Revenues	$4,700,000	$4,931,290
Expenses	5,100,000	5,281,290
Difference	**-400,000**	**-350,000**
Beginning Unencumbered Fund balance	5,814,450	5,414,450
Ending Unencumbered Fund Balance	**$5,414,450**	**$5,064,450**

Revenue Assumptions: **$4,931,290**

Earnings Tax: $2,750,000

Property Tax: $1,032,819

Rollback/Homestead: $161,119

JEDZ: $127,000

Heroin Task Force: $120,000

Rent: $90,000

Waste collection: $226,000

Court fines: $75,000

Interest: $120,000

Local Government Fund: $61,552

Anticipated Expenses: $**5, 281,290**

Items included in the 2019 Budget (non-general fund noted in parenthesis):

Police

- 23 full time current positions which includes 18 sworn personnel (including Heroin Task Force Commander) and 5 dispatch/administrative positions
- $70,000 overtime
- $60,000 part time dispatch
- $27,000 fuel

- $24,250 training
- $50,000 one new police vehicle and change over costs
- $12,500 deer culling expenses
- $15,500 Hamilton County Auditor expense police levy
- $50,000 revenue in police disability and pension fund (2131)
- $6,000 Tasers (4901)
- $5,000 body armor (4901)
- $5,000 cruiser camera system (4901)
- $15,500 weapons (4901)
- $1,318,780 police levy (2902)
- $1,861,143 General Fund subsidy

<u>Fire</u>

- Monthly fire pay (25 firefighters)
- $13,000 fire training
- $5,000 AEDs (4901)
- $9,000 grant assistance
- $6,000 hydrant repair
- $12,500 painting fire hydrants
- $7,600 miscellaneous equipment

<u>Maintenance</u>

- 7 full time current positions
- 1 part time custodian/contractual service
- $30,000 overtime
- $30,000 tree removal in right-of-way
- $78,460 salt purchase
- $6,000 beet juice
- $20,000 fuel
- $27,000 contracted right-of-way/North Site mowing
- $7,000 training
- $12,000 debris hauling (3 year's worth)
- $145,000 replace 2009 Dump Truck (4901)

- $81,500 replace 2004 Case loader with a trade in value: $31,500 (4901)
- $8,500 cost sharing on backflow prevention/or salt conveyor (4901)

<u>Administration/Council/Treasurer/Solicitor/Tax</u>

- 5 full time current positions
- 1 part time current position
- $25,200 Hamilton County Auditor's fees
- $7,500 technology advances
- $15,000 general engineering
- $8,500 training
- Memberships CLG, Comp Management, video recording fees, OML, HCML, Green Umbrella, First Suburbs, etc.
- $60,000 legal fees
- $100,000 tax refunds
- $7,500 promotional materials

<u>Land and Buildings</u>

- $39,000 mowing Amberley Green
- $5,000 tree removal Amberley Green
- $13,200 mowing Municipal Building
- $29,000 information technology consultant
- $10,000 promotional materials
- $35,000 planning for development of Village-owned property
- $30,000 sealing walking path at Municipal Building Park
- $88,000 for utilities
- $6,200 drinking fountain replacement on Municipal Building Park
- $5,000 purchase of trees

<u>Other</u>

- $153,000 paramedic contract
- $225,960 waste collection contract
- $20,000 contingencies
- Transfer from general fund for accrued time liability - $40,000 (2904)

- Transfer from general fund to street fund - $100,000 (2011)
- Transfer from general fund to capital fund - $200,000 (4901)
- $250,000- $400,000 street program (2011)
- $271,500 capital budget (4901)
- Fund balances will be appropriated in all non-General Funds plus anticipated revenue, if any

12/3/2018

CAPITAL BUDGET 2019

			FUNDED ?	SOURCE
POLICE DEPARTMENT				
Tasers		$6,000.00		
Body Armor		$5,000.00		
Cruiser camera system		$5,000.00		
Weapons		$15,500.00		
		$31,500.00	$31,500.00	Capital
FIRE DEPARTMENT				
AEDs		$5,000.00		
		$5,000.00	$5,000.00	Capital
MAINTENANCE DEPARTMENT				
Dump Truck		$145,000.00		
Backflow Machine/Salt Conveyor		$8,500.00		
Loader case		$81,500.00	$31,500.00	Trade in
		$235,000.00	$235,000.00	Capital + Trade in
ADMIN				
		$0.00	$0.00	
LANDS & BUILDINGS				
		$0.00	$0.00	
OTHER				
		$0.00	$0.00	
		$271,500.00	$271,500.00	
TOTAL:				
Capital Fund (4901)*		$244,000.00		
Not Funded				
Trade in		$31,500.00		
Funded by Grants				
BALANCE		$4,000.00		

* After annual transfer (based on anticipated unencumbered balance 12/31/2018)

TO: **Village Council**

FROM: **Scot F. Lahrmer, Village Manager**

DATE: **December 5, 2018**

RE: **Purchase of Fire Hydrants**

ITEM: Resolution 2018-34 Authorizing the Purchase of 32 Kennedy Fire Hydrants

ACTION REQUESTED: By motion, adopt **Resolution 2018-34** authorizing the purchase of 32 fire hydrants on the Hamilton County bid contract.

PURPOSE: To purchase 32 fire hydrants for the Greater Cincinnati Water Works (GCWW) water main project within the Village boundaries.

In late 2017, GCWW notified the Village that the water mains on Arborcrest Drive, Arborcrest Court, Longmeadow Lane, North and South Whitetree Circle and Lamarque Drive from N Whitetree to Longmeadow were scheduled to be replaced in 2018. The water mains are scheduled to be replaced due to age and maintenance cost. GCWW requires the fire hydrants be replaced along with the new water main.

The procedure for installing the new main is the installation of the new water main with hydrants installed every 300 to 400 feet, as they progress down the street. Installing hydrants in this manner reduces the number of taps or connection points in the new water line.

Once the new main is installed, the system will be pressure tested for leaks and after the system has been approved, the household service lines will be connected. Once the service lines are connected, the existing system will be placed out of service, the existing fire hydrants will be removed and returned to the Village to be used to make repairs or for replacement of damaged hydrants in the Village.

The Village owns and maintains over 400 hydrants throughout the community including the 32 hydrants in the GCWW 2018 Water Main Project.

GCWW advertised the 2018 Water Main Project and awarded the contract to Rack and Ballauer Excavating in November; the project is set to begin in January. GCWW's contractor will install the new water main and fire hydrants at no cost to the Village, however, the Village owns the fire hydrants and is required to supply the hydrants for the project.

Village staff researched the options for the purchase of the 32 hydrants for this project and have concluded that the best option is to purchase the Kennedy fire hydrants on the Hamilton County Purchasing Contract. The recommended hydrants will be purchased from Core & Main with a factory installed 5" Storz fitting in the amount of $59,488 ($1,859 each). The Storz fittings allow for easier and faster hose connections during emergencies.

In the past, smaller screw-on Storz fittings have been purchased separately and installed on existing hydrants by Village staff. However, several of these smaller Storz fittings have been stolen or damaged due to not being able to secure them on the hydrant and the construction of the fitting.

The purchase of the 32 Kennedy fire hydrants was reviewed and recommended by the Streets, Public Utilities & Sewers Committee on November 28 and December 3. Therefore, adoption of Resolution 2018-34 is recommended.

Please let me know if you have any questions.

PASSED:
BY:

RESOLUTION NO. 2018-34

AUTHORIZING THE VILLAGE MANAGER TO PURCHASE FIRE HYDRANTS

WHEREAS, the Village maintains approximately 400 fire hydrants to provide fire protection in the Village;

WHEREAS, as part of the Greater Cincinnati Water Works water main project, 32 fire hydrants need to be replaced due to age and excess maintenance costs;

WHEREAS, staff identified vendor Core & Main as a supplier of new Kennedy fire hydrants with Storz fittings through the Hamilton County Purchasing Contract at a price of $59,488, or $1,859 each;

WHEREAS, purchase of the fire hydrants was reviewed by the Streets, Public Utilities and Sewers Committee, which recommends approval;

NOW THEREFORE BE IT RESOLVED BY THE Council of Amberley Village, Ohio, _______(___) members concurring:

SECTION 1: That the Village Manager is hereby authorized and directed to purchase 32 Kennedy fire hydrants with Storz fittings from Core & Main via the Hamilton County Purchasing Contract for a total price not to exceed $59,488, or $1,859 each.

SECTION 2: This resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed this _____ day of __________, 2018.

____
Mayor Thomas C. Muething

Attest:

____
Nicole Browder, Clerk of Council

Resolution Vote:
Moved: _____ Second: _________

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of __________________ 2018, the forgoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designated by Sec. 31.40(B), Code of Ordinances.

____
Nicole Browder, Clerk of Council

VILLAGE MANAGER'S REPORT
DECEMBER 10, 2018 COUNCIL MEETING

Dear Mayor and Council Members:

Developments

The Planning Commission/ZBA met December 3. The Planning Commission held a public hearing on Ordinance 2018-13 to Amend Zoning Code and Regulation of Accessory Structures and passed a motion to recommend the ordinance to Council for its consideration.

The next regular meeting is Monday, January 7 and the filing deadline is December 17.

November

1 property maintenance letter was mailed in November for construction debris in a front yard.

4 zoning approvals were issued in November: 2 sheds, 1 basement renovation, and 1 fence.

Aggregation Programs

Residential-Business Aggregation: January - October Electric $80,532 Gas: $41,304

Municipal Building Electric Aggregation: January - October $3,219

Maintenance Department Activities

Streets and Right of Way

The Maintenance Department has been working to pick up leaves and brush from recent storms. The first storm occurred on October 20th. This storm created a lot of damaged branches from our residents' trees. Since brush collection was suspended beginning October 5th due to leaf collection, there was a need to send out a special brush collection crew which lasted for 2 weeks. During that collection 125 yards of wood chips and 54 yards of small debris and logs were collected.

The second storm that occurred November 15 had a much bigger impact for the Village due to the freezing rain and snow. The Maintenance Department had salt trucks out fighting the storm early on, and later had to switch some of the trucks back to brush collection to clear trees and limbs from multiple roads in the Village. Some of the roads were closed for hours/days due to wires in the roadway. This left the Village overwhelmed with storm damage on our roads, right of ways, parks, and our residents' yards. The events happened while the peak of leaf season was just beginning and during the repair of one dump truck which had the fleet reduced for this response. The Village hired private tree contractor, A-One Tree Service, to help with brush collection over a 4-day period, including the night of the November 15th storm. A-One Tree Service provided a crew with 4-5 workers which were sent to some of the hardest hit storm damaged streets to collect brush. Additionally, other Village personnel helped the Maintenance Department with brush and leaf collection including Police Department employees Sgt. Tim Schmidtgoessling, Sgt. Brandon Gehring, Sgt. Ryan Shaw, P.O. Ryan Faehr, K-9 Officer Andrea Alt, P.O. Brian Baker, P.O. Mark Monahan, P.O. John Burton, P.O. Mark Robbins, and Zoning & Project Administrator Wes Brown. Brush collection will end again on December 7th. During the second event 285 yards of wood chips and 6 yards of logs were collected. With collection still ongoing at the time of this report, the total collected so far is 410 yards of wood chips and 60 yards of debris and logs. Leaf collection for the month of November is 123.5 loads or 2,470 yards of leaves brought to the North Site.

There have been 3 snow and ice events to date. Approximately 9.5 tons of rock salt and 600 gallons of brine water has been used in our snow and ice fighting responses.

Other right of way details performed by the Maintenance Department:

- Pulled contractor and political signs from the Cross County Highway entrance, and the right of way along Ridge Road.
- Cleaned creeks, catch basins, and headwalls.
- Filled potholes in Rollman Estates and Beechollow.
- Filled tire ruts with topsoil, seed, and straw at 3486 Arborcrest from fire run.
- Filled fire hydrant replacement holes at 7901 Sagamore with topsoil, seed and straw.
- Removed speed humps along with all signage and filled all bolt mounting holes with rubber sealant. The speed humps were on Lamarque, Longmeadow, Sagamore, and Elbrook.

Facilities Maintenance and Repairs

The seasonal startup of the brine maker equipment found that the transfer pump was at the end of its service life. Staff has spent time researching for a replacement pump from several vendors in the area, and located replacement pump which was shipped and installed.

Cleaned and performed minor maintenance to the Municipal Building, set up for and cleaned up after 9 events in the Community Room and Council Chambers including: Council Meeting, Board of Appeals, ESC, Election Day, and Mayor's Court.

Other facilities maintenance and repairs:

- EMES bush hogged half of the meadowlands at A.G.
- Removed all back-flow devices from drinking fountains and blew out the water lines on the Municipal grounds.
- Cleaned out pole barn storage area and built a 3-tiered metal storage rack along the side walls to provide additional storage space.
- Replaced gas pump handle and breakaway couplings on gas pumps.
- Set up and cleaned up for the Board of Elections voting.

Equipment Maintenance

Maintenance crews performed inspections, cleaned and made minor repairs to all trucks. Crews also performed the weekly vehicle inspections.

Other equipment repairs:

- Installed 300-gallon brine sprayer and V-box spreader in pick-up trucks.
- Conducted monthly inspection and maintenance of out-of-season equipment.
- Washed and greased both chippers.
- Replaced the batteries in both the Bandit 250 chipper and Air compressor.
- Washed salt trucks and equipment, and greased.

Fire Department

Responded to monthly fire drill and 1 fire run.

Police Services

Picked up and unloaded 2 skids of deer corn for the 2018-2019 deer culling program in back garage.

Training

All members of the Maintenance Department attended the Sexual Harassment class presented by Doug Duckett held November 1 in the Community Room.

Bobby Williams has successfully completed his one year probation this month and by doing so becomes a permanent, full-time member of the Department.

Residential Services

No wood chips were delivered during November.

12 dead animals which include 5 dead deer were also picked up this month.

Police Activity

During the month of November, the Police Department received 958 calls for service. There were 78 citations issued for Mayor's Court last month, 28 were for Municipal Court and 1 were for Juvenile Court. Vehicle accidents totaled 11 (2 claims were reported for personal injury) during the month. Minor misdemeanor citations resulted in 7 drug offenses, 2 open containers. K-9 activity included 2 assist other departments, 1 demonstration event, 6 drug sniffs and 2 tracking.

Fire Activity

During the month of November, there were 75 reports taken by the Fire Department. Of the 45 reports, the department responded to hazardous conditions, power lines down, service calls, fire training, lifting assistance, smoke investigation, smoke detector, fire alarms, and fire drills.

Meetings

Chief Wallace and I met with two representatives of the Little Miami Fire District: Fairfax Mayor Carson Shelton and Fire Chief James Puthoff.

Silverton Village Manager Tom Carroll and I had lunch.

I participated in the interviews of the Human Rights Commission candidates on November 12.

I attended the visitation of Police-Fire Officer Mark Robbins' mother.

Chief Wallace and I attended the November 13 Matt Haverkamp Foundation's tribute to retiring news reporter Debra Dixon at the Hilton Cincinnati.

The Reading Road Corridor group held a meeting November 14.

I met with Drs. Pollasky and Keller from Lewis Animal Hospital.

On November 14 and 15, I attended the Special Council Meeting where candidates for the Human Rights Commission were interviewed.

I attended the visitation of retired Amberley Police-Fire Officer Jerry Gruber.

Wes Brown and I met to discuss access on Amberley Green with CT Consultants, MKSK Studios and Cincinnati Parks representatives.

The Finance Committee met November 19 regarding property and casualty insurance and October financials.

The Compensation & Benefits Committee met to discuss employee pay and benefits.

A Special Council Meeting was held November 19 for the purposes of deliberating the candidates for the Human Rights Commission.

The Finance Committee met to discuss the 2019 Budget.

On November 28, the Streets, Public Utilities & Sewers Committee met regarding the 2019 Budget requests from the Maintenance Department, CT Consultant rate increase, and purchase of fire hydrants.

I attended the December 2 Menorah Lighting in council chambers.

A business retention lunch was held with SJS Packaging CEO Wayne Signer.

The Finance Committee met December 3 to discuss the 2019 Budget, appropriations, and unclaimed funds.

The Streets, Public Utilities & Sewers Committee met December 3 regarding the purchase of fire hydrants.

I attended the December 3 Planning Commission.

The JEDZ Board met on December 6.

I met with Brian Jaffee, Executive Director of the Jewish Foundation of Cincinnati and President of the Trustees Brett Caller.

I attended the Joint Annual Cincinnati Area Management Association (CAMA) and Dayton Area Management Association (DAMA) holiday luncheon for city managers in Springboro.

A staff meeting was held with the following items on the agenda: council action from November 12, Committee needs, December 10 and January 14 council legislation, sexual harassment training comments, Payday News, E-News items for December, 2019 Budget and holiday vacation schedule.

OPWC Grant for Farmcrest

Yesterday, it was confirmed the Village was not successful in its application for Ohio Public Works Commission (OPWC) grant dollars for reconstruction of the streets in the Farmcrest Subdivision despite increasing our local match. A meeting is being set up with CT Consultants next month to discuss where we fell short on the point scale and identify our options with the street.

Package Delivery

To combat porch pirates, our Police Department is once again offering residents to have their packages shipped to our Police Department. This was very popular last year and it appears this is being received well by our residents this year so far.

Human Rights Commission

The interviews for the Human Rights Commission (HRC) applicants have been completed and Council appointments can be made under the Mayor's Report during Monday's meeting.

My appointment was Eitan Laghaie however, when I spoke with him he was very appreciative but declined the appointment. I will need to reconsider my appointment to the HRC.

Miscellaneous

Articles were suggested for the December e-newsletter and sent to subscribers and posted to the Village website including social media outlets and the Nextdoor website on November 30.

I sent Thanksgiving cards to the Village CEOs.

The annual Menorah Lighting was held on December 2 at 4 p.m. in Council Chambers.

I swore in Mackenzie Recker as an auxiliary officer.

Two Call Safe messages were provided to residents regarding special brush pickup being initiated then when special brush pick up would end.

I have communicated with residents regarding property maintenance, property boundaries, brush collection, compliments, finances, Call Safe removal, outdoor lighting, Municipal Building lighting, accessory use zoning code changes and general items.

If you would like additional information or have questions, feel free to contact me.

Scot F. Lahrmer
Village Manager

TO: **Village Council**

FROM: **Scot F. Lahrmer, Village Manager**

DATE: **November 30, 2018**

RE: **Accessory Structures Code Changes**

ITEM: First Reading: Ordinance 2018-13 Amending Zoning Code and Regulation of Accessory Structures

ACTION REQUESTED: By motion, approve **Ordinance 2018-13** to amend zoning code and regulation of accessory structures.

PURPOSE: To consider modifications to the Village Zoning Code as it relates to certain accessory structures.

In early 2017, the Planning Commission and staff began reviewing several sections of the Village Zoning Code, to better clarify the intent or to recommend changes to bring codes up to today's standards.

At the recommendation of the Zoning Board of Appeals and Law Committee, Village Council approved a six-month moratorium on October 8, 2018 related to the construction of certain accessory structures over 200 square feet. The moratorium, which took effect immediately, was designed to allow adequate time for Amberley Village staff, Planning Commission and Village Council members to study and investigate accessory structures in the Village and develop fair and equitable regulations governing the structures.

Staff began the necessary research to determine how other entities regulate accessory structures and accessory uses. Through the Center for Local Government (CLG), Village staff collected about 14 different community's zoning codes related to accessory use. Staff summarized this information in order to use it as a discussion point for the Planning Commission which was scheduled to meet on November 5. The survey information (attached) was presented to the Planning Commission at their regular public meeting to get direction on the possible modifications, since they are the body that deals with it most. The review took into consideration the ability of property owners to use their property and the adverse impacts of such structures on residents, neighbors, the surrounding community, property values and quality of life in general.

Village staff has been working to investigate and study the existing zoning code and develop fair and equitable rules governing accessory structures. With staff's research and the Planning Commission's input, a draft accessory structure ordinance (Ordinance 2018-13) was presented to the Council at its regular meeting on November 12. With the approval of Resolution 2018-31 Council voted to refer the draft Ordinance 2018-13 to the Planning Commission for their consideration and input.

The Planning Commission conducted a hearing on December 3, 2018 and recommended approval of some changes to the Village Zoning Code. In summary, the Planning Commission's recommendations establish new standards for accessory structures that staff can approve. For an accessory structure exceeding the new standards, an application would need submitted to the ZBA and where conditions could be applied as part of the approval. Listed below is a summary of the changes but included as an attachment is a table of accessory structure zoning regulations that contrasts both existing and proposed, with Ordinance 2018-13.

1. For accessory structures, a resident can build up to 200 square feet for covered structures with staff approval.
2. Detached garages can be built up to 800 square feet or up to 50% of the principal structure, whichever is less, with staff approval.
3. Attached garages can be built up to 1,500 square feet or up to 40% of the principal structure, whichever is less, with staff approval.
4. Elimination of calling out separate area for storage.
5. Height cannot exceed 16 feet or up to the same height as principal structure, whichever is less, with staff approval.
6. Combination of all structures can't exceed 50% of the principal structure or 50% of the required rear yard.
7. Temporary structures like fabric covered car ports are limited to 7 consecutive days or 30 days per year.
8. No accessory structure may be used as a residential dwelling or home business without ZBA approval.

The Planning Commission's recommended ordinance, Ordinance 2018-13 is now before Village Council for its consideration. Our process is to conduct a first reading on December 10 and set a public hearing for Council's regular meeting on January 14, 2019.

Since the action to initiate the moratorium related to the construction of certain accessory structures over 200 square feet was recommended by Council's Law Committee, a Law Committee will be convened to review and make a recommendation on Planning Commission's proposed changes.

After Council has a second reading on Ordinance 2018-13 and holds the public hearing on January 14, Council may choose to waive the third reading scheduled for February 11 and vote on the ordinance. Changes to the Ordinance 2018-13 can be made after the public hearing.

A majority vote of Council is required to approve the ordinance as recommended by the Planning Commission. A vote of at least five Council members is required to approve the ordinance with modifications. If the ordinance is adopted, it would go into effect 45 days later if there is no emergency clause. The 180-day moratorium is scheduled to expire on April 6, 2019.

Let me know if you have any questions.

PASSED:
BY:

ORDINANCE NO. 2018-13

ORDINANCE TO AMEND ZONING CODE AND REGULATION OF ACCESSORY STRUCTURES

WHEREAS, Amberley Village is a suburban oasis characterized by open views, spacious natural vistas, greenery, and a picturesque setting; residential structures are typically exemplified by quality construction that provides permanent and long lasting buildings that also have a desirable appearance and aesthetic that are compatible with surrounding properties;

WHEREAS, it is important to preserve property values and the quality of the residential environment;

WHEREAS, in order to promote the health, safety, and welfare of residents and the community as a whole, the Zoning Code strives to protect and enhance the attractive appearance of all residential structures in the Village;

WHEREAS, on October 8, 2018, Village Council enacted a moratorium on certain accessory structures pending an investigation and study of the existing Zoning Code in order to regular such structures in a manner that allows the reasonable use of one's property while limiting adverse impacts from that use on neighboring properties;

WHEREAS, Council finds and determines that changes to the Zoning Code are necessary to protect and promote the public health, safety, and welfare;

WHEREAS, Village staff worked extensively to draft new regulations, in response to input from the Planning Commission, the Law Committee, and Village Council, and comments received at duly noticed public hearings before the Planning Commission and Village Council, respectively;

WHEREAS, the Planning Commission and Law Committee recommend the adoption of changes to the Zoning Code as set forth herein;

WHEREAS, Council finds and determines that the proposed changes serve the public interest and protect the public health safety and welfare, and constitute measured and reasonable restrictions on the use of one's property in order to balance and protect the rights of neighboring property owners and the community as a whole;

NOW, THEREFORE, BE IT ORDAINED BY THE Council of Amberley Village, State of Ohio, ( ) members elected thereto concurring:

SECTION 1: Section 154.12 of the Municipal Code of Ordinances is amended to read as follows:

§ 154.12 ACCESSORY STRUCTURES.

(A) An accessory structure is permitted in a residential district if it meets the following restrictions:

(1) No accessory structure shall be erected in a front yard.

(2) No accessory structure shall be erected in any side yard within a distance from the near side lot line less than the least width of the side yard required for the principal building.

(3) Accessory structures may be built in a rear yard not nearer to a rear or side lot than the side yard requirement for such the principal structure.

(4) Except as otherwise provided in the Zoning Code, individual enclosed accessory structures that are not open to the sky, either wholly are partially, such as sheds, garages, garden buildings, and pool houses, shall not cover a total of more than 200 square feet of floor area. Floor area means the area of the ground floor of the structure that creates a footprint of the structure on the property. A detached garage shall not cover more than 800 square feet, or more than 50% of the floor area of the principal structure, whichever is less. A detached garage is an enclosed accessory structure used for storage, including but not limited to the parking or storage of vehicles, that is not connected to the principal structure by means of an above ground structure, material, or equipment. No combination of accessory structures, whether enclosed or open to the sky, shall have an aggregate floor area greater than 50% of the principal structure, or greater than 50% of the required rear yard, whichever is less.

(5) On a corner lot, no accessory building shall project beyond the front yard line on either street.

(6) No accessory building shall be constructed on a lot until construction of 50% or more of the principal building has been completed.

(7) The principal access of an accessory structure, such as primary access doors to a shed or garage, may not face a street.

(8) No accessory structure shall be located in a public right of way or utility easement.

(9) Accessory structures cannot be used as a dwelling, and may not be used as part of a home business or home occupation. Accessory structures may only be used in a manner consistent with, and incidental and subordinate to, the principal use on the property.

(10) Accessory structures with roofs or walls that are not rigid or durable, such as tents, canopies, and structures covered or cladded in collapsible or other similar material such

as fabric, nylon, plastic, or tarps, including but not limited to temporary utility or storage structures, portable carports, and shelters, may not be maintained for more than seven consecutive days or more than a total of 30 days in a calendar year.

(11) Accessory structures shall meet all other requirements set forth in the Village Code of Ordinances.

SECTION 2: Section 154.121 of the Municipal Code of Ordinances, which is to be added to and amends the Municipal Code of Ordinances, reads as follows:

§ 154.121 CONDITIONAL ACCESSORY STRUCTURES.

(A) *Purpose*. The Village recognizes that some structures could be constructed in excess of the restrictions set forth in Section 154.12 while still promoting the Village's goals of maintaining an attractive appearance, property values, and residential character, and that many properties are unique such that no rule will apply equally to all properties. It is the Village's intent to allow for some structures which may exceed said restrictions as long as the Board of Zoning Appeals determines that the structures are of an appropriate size, height, construction, dimensions, and appearance so as not to detract from the stated goals.

(B) Notwithstanding the restrictions set forth in Section 154.12, accessory structures may be constructed or maintained in excess of said restrictions if the applicant demonstrates that all of the following conditions are satisfied as determined by the Board of Zoning Appeals:

(1) The construction and use of the structure will not be detrimental to the peaceful use and occupancy of nearby properties.

(2) The construction and use of the structure will not have a detrimental effect upon the property values in the neighborhood.

(3) The design and appearance of the structure will not have an adverse impact on the residential quality of the neighborhood.

(a) The appearance and construction of accessory structures shall compliment and be consistent with the appearance and architectural style of the principal structure on the same lot, as well as generally with accessory structures on adjoining and nearby properties. Accessory structures must appear, and be used in a manner that is, subordinate to the primary structure.

(b) The design, appearance, and construction of accessory structures should be consistent with and complement the principal structure and the residential character of the neighborhood, including the use of similar building materials, colors, and type of construction. Siding and exterior walls and roofs must approximate the size, color, appearance, and materials as exists on the principal structure and shall be residential in character. Vertical siding should not be utilized unless it comprises less than 30 percent of the surface area of the entire structure, unless a greater percentage of vertical siding is also used on the principal structure on the same lot in which case the percentage shall be substantially similar. If the principal structure has brick siding, an accessory structure must either: (1) use similar brick or masonry materials on the front of the structure, and brick or masonry trim or accent elements matching similar components on the principal structure; or (2) use siding materials resembling at least one other non-brick accessory structure on an adjacent property. The color and texture of exterior wall materials of an accessory structure must be similar to, although not exactly the same as, the principal residence.

(c) All siding and exterior walls must be residential in character. If vinyl, metal, or similar materials are used, it must simulate wood in appearance, such as using bevel or lap siding.

(d) Roof lines and roofing materials on the accessory structure must be substantially similar to that on the principal structure. Flat roofs are not permitted on an accessory structure unless at least half of the principal structure has a flat roof.

(e) Windows must be placed on at least two walls of an accessory structure. The size and dimensions of windows on an accessory structure must be proportionate with the principal structure.

(f) Avoid large expanses or areas of a single material, color, or texture. Use windows and other architectural features to break up a monotonous plane.

(g) Structures must be made of durable and rigid materials that have an attractive appearance suitable for the residential area in which the structure is located. Varied architectural styles are encouraged provided that neighborhood compatibility and architectural integrity are maintained. Structures must be made of such materials, textures, and details that contribute to the visual interest of the structure and to avoid monotony. It is not the intent of the Village to require or prohibit a specific building material, except as otherwise stated herein, as long as materials are utilized to enhance, and not detract from, aesthetics and property values.

(h) Accessory structures should appear consistent with similar buildings in the immediate area, and shall reflect a consistent suburban aesthetic. Accessory structures that are rural, agricultural, commercial, or industrial in character, or appearance, or use are not allowed unless they are expressly permitted in the Village Code of Ordinances.

(4) Carports may only be used for the parking of vehicles and not for storage of other personal property. Storage of personal property, other than vehicles, must be in an enclosed structure.

(5) An accessory structure may be approved as a conditional use to contain a dwelling unit or other space fit for human habitation, or home business or home occupation, if it

meets all other requirements set forth in the Village Code of Ordinances.

(C) Applications for conditional approval of an accessory structure under this section shall comply with the following:

(1) Applications must be submitted to the Village Manager on a form provided by the Village. If the Village Manager determines the application is complete, a hearing shall be scheduled at the next available meeting of the Board of Zoning Appeals at least 21 days after the determination to allow for proper notification to interested parties. Upon scheduling a hearing, the Village Manager shall cause notice of the hearing to be provided to interested parties in the same manner as for applications for variances before the Board of Zoning Appeals.

(2) The application shall include the following information at a minimum:

(a) Plot Plan drawn to scale showing:
(i) Property lines and dimensions.
(ii) All existing and proposed structures and their dimensions.
(iii) Distances from nearby property lines and the principal structure relative to all accessory structures, existing or proposed.
(b) Construction Details:
(i) Building height.
(ii) Whether a foundation, slab, or other such support will be utilized.
(iii) The method for anchoring or securing the structure to the ground.
(iv) Elevation views and grade lines.
(v) Materials to be used in construction, including but not limited to the color and appearance of the completed structure, and materials to be used for exterior walls, siding, and roofing, if any.

(3) No construction or site preparation is permitted until final approval by the Board of Zoning Appeals.

(4) All work must be performed in accordance with the application, plans, and other information submitted to the Village unless otherwise modified by the Board of Zoning Appeals.

(D) Structures approved under this section constitute a conditional use on the property upon which the structure is situated. Upon approval by the Board of Zoning Appeals, the Village Manager will issue the property owner upon which the structure is located a written conditional use permit which incorporates said approval. Noncompliance with the permit is cause for revocation of the permit as determined by the Village Manager. The permit runs with the land unless revoked or terminated as provided for herein.

(E) Upon consideration of an application for a conditional use, the Board of Zoning Appeals may approve the application, deny the application, or approve the applications with conditions.

<u>SECTION 3</u>: Section 154.25 of the Municipal Code of Ordinances is amended to read as follows:

§ 154.25 USE REGULATIONS.

(A) Principal permitted uses. A building or lot or other land area in this district shall be used only for the following principal permitted uses:
(1) Single-family dwellings.
(2) Public water tower or reservoir;
(3) Farms, provided that no farm animals shall be kept on any property that is smaller than ten acres.

(B) *Accessory uses*.
(1) *Home occupation*. A professional or business activity conducted in a dwelling unit, provided:
(a) No person other than members of the family residing on the premises, and one additional individual at any one time who need not be a member of the family, shall be engaged in such occupation;
(b) The use of the dwelling unit for the home occupation shall be clearly subordinate to its use for residential purposes by its occupants, and not more than 25% of the floor area of the dwelling unit shall be used in the conduct of the home occupation;
(c) There shall be no change in the outside appearance of the building or premises, or other visible evidence of the conduct of such home occupation other than one sign, not exceeding one square foot in area, nonilluminated, and if unattached, positioned on the premises with the bottom at a height not exceeding 12 inches.
(d) No home occupation shall be conducted in any accessory building. Except for automobiles used in connection with the home occupation, no tools, equipment, implements, machinery, supplies, inventory or product of a home occupation shall be stored on the premises unless stored in the principal dwelling or in an accessory building located on the premises;
(e) There shall be no sales made in connection with such home occupation to customers who come onto the premises;
(f) Homeowner operated service businesses are permitted subject to restrictions within these regulations.
(g) No traffic shall be generated by such home occupation in greater volumes than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be met off the street and other than in a required front yard;
(h) No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes, odors, or electrical interference detectable to the normal senses off the lot. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio, television receiver, telephone, garage door opener, etc. off the premises, or causes fluctuations in line voltage off the premises;
(i) Any person wishing to conduct a home occupation shall apply for an accessory use

permit from the Village Manager, submitting all information as required by the Village Manager to demonstrate that the provisions of this section will be met. The Village Manager may issue a permit to the applicant for a period of not more than two years. Upon expiration of the permit, the Village Manager may issue a new permit if satisfied that the applicant continues to be in compliance with the provisions of this section. A permit may be revoked at any time the Village Manager determines that the provisions of this section are not being met by the permit holder. Before issuing a permit, the Village Manager shall collect a fee of $10.

(2) Garages.

(a) Attached garages may not exceed 1,500 square feet or 40% of the floor area of the remaining principal structure, whichever is less. A garage may not have its principal access face a street. Detached garages are treated as accessory structures.

(b) No automobiles, other motor driven vehicles or trailers shall be parked or stored in such structures or buildings unless owned and used by the occupants of the dwelling to which the structure or building is accessory or is a part of or attached.

(3) Pools. See Ch. 98, § 98.01 and § 98.02.

(4) Temporary buildings for uses incidental to construction work, which buildings shall be removed on completion or abandonment of the construction work.

(5) Bulletin boards and signs as follows:

(a) Church or public building bulletin boards not exceeding ten square feet in area.

(b) Temporary signs not over 40 inches from the ground and not exceeding six square feet in area, the purpose of which is to communicate information about the lease or sale of a building or lot, which signs shall be removed as soon as the property is leased or sold.

(c) Small announcements or professional signs not over one square foot in area;

(d) Highway directional and traffic safety signs erected and maintained by public agencies;

(e) Outdoor election signs, provided that they may not be erected prior to four weeks before the day of election and that the owner of the property on which the sign is located must cause the sign to be removed within 72 hours after the election; a sign permitted under this section shall not exceed 12 square feet in area and the aggregate of all signs placed on any parcel of real property in one ownership shall not exceed 60 square feet, nor shall they be posted such that the bottom edge of each sign is more than 40 inches from the ground;

(f) No sign may be posted on public property or within the public right-of-way along public roads, except village corporation signs, highway directional or regulatory signs and traffic safety signs erected and maintained by public agencies. All signs shall be placed in such manner that they will not obstruct the vision of drivers with regard to oncoming or intersecting traffic on any public or private roads or driveways.

(6) No equipment or process shall be used as a hobby or vocation which created noise, vibration, glare, fumes, odors, or electrical interference detectable to the normal senses off the lot. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio, television receiver, telephone, garage door openers, etc. off the premises, or causes fluctuations in line voltage off the premises.

(C) Conditional uses. Buildings, and village owned land, designed to be occupied by or

to serve the general public may be constructed and/or utilized in Residence A and Residence B Districts provided they are authorized pursuant to a conditional use permit granted by the Board of Zoning Appeals. Public buildings subject to the conditional use permit regulations are: libraries, museums, community buildings, municipal buildings, police or fire stations, churches, and off-street parking to service such structures. The Board of Zoning Appeals may grant a conditional use permit for any of the foregoing structures if, upon application by the instrumentality that proposes to construct and operate the building and after a hearing, the Board of Zoning Appeals determines the following:
(1) The construction and operation of the proposed public building will not be detrimental to the peaceful occupancy of proximate dwelling houses;
(2) The construction and operation of the public building will not have a detrimental effect upon the property values in the neighborhood;
(3) The design of the proposed public building is such that it will not have an adverse impact upon the residential quality of the neighborhood;
(4) The public building will have off-street parking on the same parcel of land equal to one parking space for each three seats of seating capacity in the structure, or one parking space for each 200 square feet of floor area in any building which does not provide seating capacity. The off-street parking shall be set back a minimum of 100 feet from all abutting streets and a minimum of 25 feet from any lot line of any contiguous lot;
(5) If the plan for a public building includes a fenced area to be used for outdoor games, recreation or play, the fenced areas designed for these uses shall be set back from all lot lines by a distance of at least 50 feet;
(6) Any use authorized by the Board of Zoning Appeals as a conditional use shall not be used for any bazaar, fete or any other such outdoor activity and provided further that said land and building shall not be used for any commercial activity unless sponsored or directed by the regular and primary occupant of said building. As used herein, COMMERCIAL shall mean having financial profit as its primary aim but shall not include the renting of facilities for religious occasions, to charitable or civic organizations for meetings or to individuals or groups for weddings, anniversaries and other similar celebrations.

SECTION 4: Section 154.30 of the Municipal Code of Ordinances is amended to read as follows:

§ 154.30 USE REGULATIONS.

All zoning regulations for the Residence B District shall be the same as those in the Residence A District unless otherwise provided for in the Zoning Code. The following additional conditional uses must meet the same standards for conditional uses set forth in § 154.25(C).

(A) Schools, including public elementary schools and high schools and educational institutions having curricula ordinarily found in public schools, and recognized by the Ohio Department of Education as offering curricula sufficient to satisfy the requirements of any existing compulsory education laws of the State of Ohio. The off-street parking requirements outlined in § 154.25(C) do not apply to schools; instead, schools must provide sufficient off-street parking capacity to accommodate teachers, staff and visitors.

(B) Private recreational facilities, other than country clubs and golf courses, not operated for profit or as a commercial venture, which are located on a lot having a minimum area of four acres, and which provide off-street parking, in accordance with § 154.25(C).

SECTION 5: Section 154.26 of the Municipal Code of Ordinances, which reads as follows, is repealed:

§ 154.26 HEIGHT REGULATIONS.

No building shall exceed two and one-half stories or 35 feet in height, except as provided in § 154.51.

SECTION 6: Section 154.31 of the Municipal Code of Ordinances, which reads as follows, is repealed:

§ 154.31 HEIGHT REGULATIONS.

No building shall exceed two and one-half stories or 35 feet in height, except as provided in § 154.51.

SECTION 7: Section 154.51 of the Municipal Code of Ordinances is amended to read as follows:

EXCEPTIONS,MODIFICATIONS, AND ADDITIONAL RULES FOR ALL DISTRICTS

§ 154.51 HEIGHT REQUIREMENTS.

(A) Residential structures.
(1) Principal structures in residential areas may not exceed 35 feet in height.

(2) Accessory structures in residential areas may not exceed 16 feet in height, or up to the same height as the principal structure, whichever is less.

(B) Public, semi-public, or public service buildings, hospitals, institutions, churches, or schools, when permitted in a residential district, may be erected to a height not exceeding 60 feet, if the building is set back from each yard line at least three feet for each foot of additional building height above the height limit otherwise permitted in the district in which the building is to be located.

(C) Height limitations do not apply to spires, belfries, cupolas, water tanks, cooling towers, elevator penthouses, ventilators, chimneys, stacks, radio towers, or other appurtenances usually required to be placed above the roof level and not intended for human occupancy.

(D) For the purposes of height measurements, a basement shall not be counted unless more than three feet six inches of its height projects above grade at the front building line, in which case it shall be counted.

SECTION 8: That this Ordinance is declared to be emergency legislation, necessary for the immediate preservation of the public peace, health, and safety. Such emergency is necessary to implement new zoning regulations in response to a temporary moratorium enacted by Village Council and to enable the termination of the moratorium as soon as possible to release restrictions on the use of residents' properties.

Passed this _____ day of __________, 2018.

____
Mayor Thomas C. Muething

Attest:

____
Nicole Browder, Clerk of Council

Ordinance Vote:
Moved: _____ Seconded: _________

Muething	______
Wolf	______
Bardach	______
Conway	______
Hattenbach	______
Kamine	______
Warren	______

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____________, 2018, the forgoing Ordinance was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Ordinance at all of the places of public notice as designed by Sec. 31.40(B), Code of Ordinances.

____
Nicole Browder, Clerk of Council

Summary of Changes to Accessory Structure Zoning Regulations

CATEGORY	EXISTING	§ Reference	PROPOSED	§ Reference
Accessory Structures (each)	• Up to 1,000 sq.ft. or • up to 30% of the required year yard or • up to 25% of the principal structure (house) (whichever is the most restrictive)	154.25(B)(2) 154.12(D) 154.25(B)(2)	• Up to 200 sq.ft. for covered structures (no limit for uncovered structures such as pools, patios, recreational courts)	154.12(D)
Garages (attached and detached)	• up to 1,500 sq.ft. (1,000 + 500 extra for storage) or • up to 25% of the principal structure (whichever is less)	154.25(B)(3)	Detached garage: • up to 800 sq.ft. or • up to 50% of the principal structure Attached garage: • up to 1,500 sq.ft. or • up to 40% of the remaining principal structure (whichever is less) (extra storage space is included in stated limits)	 154.12(A)(4) 154.25(B)(2)
Height	• up to 35 ft.	154.26 (Res. A); 154.31 (Res. B)	• up to 16 ft. or • up to the same height as the principal structure (whichever is less)	154.51
Aggregate area coverage of all accessory structures, including detached garages	Combination of all structures (principal and accessory) can't exceed 50% of the entire lot	154.02 ("lot")	Retains the existing restriction, plus: • up to 50% of the principal structure or • up to 50% of the required rear yard (whichever is less)	154.12(A)(4)
Temporary or portable carports and similar storage structures	No restrictions	N/A	Tent-like canopies or similar fabric covered structures, such as portable carports, are limited to seven consecutive days and 30 days per year	154.12(A)(10)
Accessory buildings used as dwellings (e.g., in-law units)	No express restrictions	N/A	Not allowed except as a conditional use; requires application to BZA	154.121(B)(5)

A new section (154.121) has been added which allows for conditional approval of accessory structures that do not meet the restrictions set forth in Sec. 154.12. Variances are still permitted, as well, such as when necessary to exceed setbacks, height requirements, and similar restrictions.

One of the primary problems expressed by the BZA is that applicants do not provide enough information to the Board to make it easy to make a decision on exceptions or variances to the Zoning Code. Under the proposed ordinance, staff can administratively approve all structures that comply with the basic rules without having to go to the BZA (e.g., accessory structures under 200 sq. ft., detached garages up to 800 sq. ft., no habitable space or dwellings in accessory structures). If proposed structures exceed those restrictions, the structures are not prohibited but applicants must submit plans and information to the BZA so it can better analyze the project to see if it "fits" on the property and in the context of the neighborhood. The BZA may impose conditions on the project in order to alleviate adverse impacts on neighbors or the community as a whole.

The size of 200 sq. ft. was chosen because it is the threshold at which the County requires building permits in addition to zoning approval by the Village.

2697520.1

Survey of Communities' Accessory Structure Regulations
Prepared by Amberley Village Staff, October 2018

Community	Maximum Height	Maximum Square Footage	Required Setback	Regulate Exterior Building Material	Square Footage Singly or in Combination	Required Rear Yard Max Percentage	Other Code Requirements
Amberley Village	Two and one half stories or 35' all structures	Storage 1,000 sqft or 25% of principal structure, garages 1,500 sqft (1,000 for vehicles and 500 sqft for storage)	12' or 20' from side and rear lot line depending on zoning district	Not regulated	Combination	30%	No accessory structure shall be erected in a required front or side yard, an accessory structure may be built in a required rear yard not nearer to a rear or side yard requirement for such lot, principal access may not face the street, on a corner lot, no accessory building shall project beyond the front yard line on either street, no accessory building shall be constructed on a lot until construction of 50% or more of the principal building has been completed
Anderson Twp.	1.5 stories or 15'	NA	Detached 3' side & rear, Attached 60' all lot lines	NA	Singly	30%	Detached accessory building shall be in rear yard
Bellbrook	300 sqft 1 story or 12', 600 sqft 15'	Single Family 600 sqft	60' front, 8 side and rear, 10' from an alley	NA	Singly	NA	Shall not be erected in required side or front yard,
Colerain Twp.	3 stories	No accessory building shall occupy more of lot than principal building	10' from all lot lines	NA	Combination	30%	Shall not occupy more of the lot than principal building, total of all accessory structures shall not cover more the 30% or rear yard
Deer Park	Garages 16', all others 12'	576 sqft	10' from dwellings and accessory structures on same lot, 3' from side and rear lot lines	Roofing shall be shingled or standing metal seam roof, exterior material shall be vinyl or aluminum siding, brick, natural stone, wood and cement or simulated wood appearance	Combination	35%	Limit 2 accessory structure or 1 in conjunction with a detached garage
Dublin	Less than 1 acre 18', 1 to 5 acres 22', over 5 acres max height of principal structure	Not to exceed 25% of the gross floor area of principal structure	All accessory structures shall be constructed within the buildable area of a lot and to the rear or side of the principal structure	NA	Combination	NA	Over 5 acres, single structure in excess of 2,000 sqft, setback as required for principal structure plus 25' per 250 sqft over 2,000 sqft, attached and detached accessory structures that exceed 200 sqft shall be coordinated with those of the principal structure
Fairfield	1 story or 15'	NA	NA	NA	Singly	NA	

Survey of Communities' Accessory Structure Regulations
Prepared by Amberley Village Staff, October 2018

Community	Maximum Height	Maximum Square Footage	Required Setback	Regulate Exterior Building Material	Square Footage Singly or in Combination	Required Rear Yard Max Percentage	Other Code Requirements
Green Twp.	19.5'	Not to exceed 1,032 sqft	5' from property line, storage barn or shed that do not require a permit shall be no closer than 3'	NA	Singly	30%	No accessory use or structure shall be located in the front yard or side yard, total combination area of all accessory structure shall not occupy more than the 30% or the required rear yard, if the principal structure is 200' from the right of way, an accessory structure may be located in a front or side yard if it is 100' from the right of way, swing sets and similar structures shall be 10' from all property lines and not over 10' high
Greenhills	14.5'	Not to exceed 1,032 sqft	3' from property lines	NA	Combination	30%	No accessory structure may be use as a dwelling, shall not be located in a front or side yard, accessory structures located within 6' of the principal structure shall not be considered detached and shall be subject to the same minimum setbacks as principal structure
Indian Hill	30'	Not more than 20%of the rear yard	Front 90' or 120' depending on zoning district	NA	Combination	20%	Shall not cover in aggregate more than 20% of a required rear yard, No accessory structure may be erected in any required front or side yard, all structures and impervious surfaces shall not cover more than 20% or 25% of the area of the lot, depending on zoning district, Accessory structures must not be less than 20' from other structures on the same lot
Loveland	15'	Lots less than 1 acre 601 sqft to 1,200 sqft,	200 sqft or less shall be 6' from lot line, greater than 200 sqft shall be 15' from lot line	Accessory structure greater than 200 sqft shall not be constructed with metal façade and shall be complementary to the principal structure	Combination	35%	Accessory structures over 600 sqft must be granted a conditional use approval, property with access to two or more streets shall be adequately screened to reduce the visual impact to the surrounding homes
Madeira	15' or 20' depending on zoning district	600 sqft or 800 sqft depending on zoning district	4' from side or rear lot line	NA	Combination	Na	Accessory structures shall be located in the side or rear yard, children's play structures or which contains pets or animals shall be not located in the front yard
Mason	15' in residential districts	Not to exceed 35% of gross floor space of the principal structure	10' 15' or 20' depending on zoning district	NA	NA	35%	No accessory structure shall be erected in any required yard, accessory structures are not permitted in front yard the maximum impervious surface ratio 35% or 50% depending on zoning district. Height limitation do not apply to farm buildings, however such structure shall not cover more than 25% of the lot and shall be 50' from all lot lines

Survey of Communities' Accessory Structure Regulations
Prepared by Amberley Village Staff, October 2018

Community	Maximum Height	Maximum Square Footage	Required Setback	Regulate Exterior Building Material	Square Footage Singly or in Combination	Required Rear Yard Max Percentage	Other Code Requirements
Middletown	1 story or 15' for detached, height may increase to 18' if the exterior material is similar to the principal structure	No maximum square footage for accessory structures in residential districts	6' from all buildings on same lot, 3' from all lot lines, additional setbacks may be required per building or fire codes	NA	Singly	35% rear yard	In no case shall an accessory structure be taller than or have a larger foot print than the principal structure, all accessory structures must be in side or rear yard
Pierce Twp.	Less than 1 acre 18', 1 acre or greater 35'	258 sqft garage/200 sqft other structure, 864 sqft garage /200 sqft other structures, 1,000 sqft garage /300 sqft other structures, 1,500 sqft garage/ 500 sqft other structures depending on size of lot	5' from all lot lines	NA	Singly	NA	20,000 sqft lot 528 sqft detached garage/200 sqft other structures, 20,001 sqft lot 864 sqft detached garage/200 sqft other structures, 1 acre 1,000 sqft garage/300 sqft other structures, 2 to 5 acres 1,200 sqft detached garage/500 sqft other structures, 5+ acres 1,500 sqft detached garage/500 sqft other structures. For corner lots, accessory uses that are restricted to the rear yard may be located in a front yard on the rear side of the principal building and setback a minimum of 20’ from the right of way
Sharonville	Shall not exceed 14'	Detached shall not exceed 500 sqft in any residential district	Not closer than 25' from buildings or street right of way, 5' from side or rear lot lines	Na	Singly	Na	Shall not be erected in a required front yard

TO: **Village Council**

FROM: **Scot F. Lahrmer, Village Manager**

DATE: **December 7, 2018**

RE: **Nuisance Abatement – Request to Place Lien**

ITEM: Resolution 2018-35, Requesting the Hamilton County Auditor to Place Lien Against Property for Nuisance Abatement Expenses Incurred by the Village

ACTION REQUESTED: By motion, adopt **Resolution 2018-35** requesting the Hamilton County Auditor place a lien against property for nuisance abatement expenses incurred by the Village.

PURPOSE: To seek reimbursement for the Village's expenses related to a nuisance abatement.

The Village's property maintenance code requires property owners to maintain their property which includes mowing grass.

In August, the Village received a complaint of high grass on property at 2430 Section Road. Upon inspection by the Village, the grass was found to be in excess of 10 inches and therefore in violation of Amberley Village Code, Section 159.164.

Staff mailed a letter to the owner listed with the Hamilton County Auditor (as directed by Code), giving them five days to mow the entire property before the Village would mow and bill the owner. The grass wasn't mowed so the Village had it mowed by a contractor in order to bring it into compliance. While the Village abated the violation and billed the property owners for the mowing services, the property owners have failed to reimburse the Village for its costs of $287.50 incurred to bring their property into compliance with the property maintenance code. The next step available to the Village to collect reimbursement is proceed to place a lien on the property through the Hamilton County Auditor's Office. A 15% administrative fee is included.

Resolution 2018-35 authorizes a request be sent to the Hamilton County Auditor to place a lien on this property for the amount described.

If you have any questions, please let me know.

PASSED:
BY:

RESOLUTION NO. 2018-35

RESOLUTION REQUESTING THE HAMILTON COUNTY AUDITOR TO PLACE LIEN AGAINST PROPERTY FOR NUISANCE ABATEMENT EXPENSES INCURRED BY THE VILLAGE

WHEREAS, the Village of Amberley adopted a Property Maintenance Code to assist in the regulation and enforcement of certain rules to protect and promote the health, safety, and welfare of residents and property owners in the Village;

WHEREAS, under the Property Maintenance Code, delinquent owners may be assessed the cost of nuisance abatement activities and other maintenance undertaken by the Village;

WHEREAS, such costs incurred by the Village may be assessed as a lien against the subject property by filing such assessment with the Hamilton County Auditor,

NOW, THEREFORE, BE IT RESOLVED BY THE Council of Amberley Village, State of Ohio, _______ (__) members elected thereto concurring,

SECTION 1: That the Hamilton County Auditor is hereby requested to place a lien on real property in favor of and on behalf of Amberley Village pursuant to Ohio Revised Code 731.54 and Village Code of Ordinances 159.083 et seq. Said property is referenced and attached hereto as Exhibit A and made a part hereof. The Village Clerk is directed to provide a certified copy of this Resolution to the Auditor for collection.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.
Passed this _____ day of __________, 2018.

____
Mayor Thomas C. Muething

Attest:

____
Nicole Browder, Clerk of Council

Resolution Vote:
Moved: _____ Second: _________

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of __________________ 2018, the forgoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designated by Sec. 31.40(B), Code of Ordinances.

____

Nicole Browder, Clerk of Council

Exhibit A

Type of Assessment	Amount of Assessment	Property Owner of Record	Property Address	Parcel Number
Nuisance Violation: Trash and Debris Violation	$287.50	Edgar Construction LLC	2430 Section Road	526-0070-0125-00