



Public Buildings & Parks Committee Agenda

May 1, 2023 at 5:15 PM

Public Buildings & Parks Committee

Keely Paul, Chair
Ben Hunt
Dara Wood

Staff Liason

Scot Lahrmer, Village Manager
Chris Fritsch, Zoning and Project
Administrator
Tony Chesney, Maintenance
Supervisor

MINUTES

1. Approval of minutes: January 25, 2023

TOPICS OF DISCUSSION

1. Court conditions and striping
2. Ballfield signage, scheduling, and fencing
3. Grant update on the prairie garden

ADJOURNMENT

Amberley Village Council

Public Buildings & Parks Committee -- Meeting Minutes

January 25 at 5:00PM



Attendance

Committee

Keely Paul, Chair
Ben Hunt
Dara Wood

Staff Liaisons

Scot Lahrmer,
Village Manager

Guests

Baseball Scheduling Volunteers

- ✍ Nate Bishop, Nativity Outgoing
- ✍ Chris Haas, Nativity Incoming
- ✍ Marissa Albright, PRM
- ✍ Allison Goodman, PRM Booster President

Prior Minutes

The minutes from the previous meeting on November 30, 2022 were unanimously accepted without corrections.

Handouts

Agenda and past Meeting Minutes

Email from Nate

- Notifying of the transition from Nate to Chris
- Attached Sample of the 2022 Field Assignments

Information session on Ballfield Scheduling

Previous background

Municipal Park Fields (Greff Fields)

The fields are scheduled by a volunteer, across Nativity, PRM, and the JCC.

Fields are scheduled Mon-Sat from late March through Father's Day. Sundays are used for rainout catchup games. The upper field is officially Greff field, it is nicer and is used for the older kids. Lower field has no official name, it's for younger kids. They are do soccer along the west side of the area.

There was a quick lesson on how to read the sample schedule.

- Team skill levels are T-Ball, Coach Pitch, then letter + Jr or Sr
 - e.g. DJr – Younger low skill players, BSr – Older more skilled players
 - All of the PRM & Nativity teams are recreational teams

The Municipal Park Fields are smaller fields, which limits their use. Baseball fields increase the infield size as players grow and gain skill. Especially with the active park areas surrounding the fields, e.g. walking paths surround the fields, older higher skilled players would be “hitting it out of the park” regularly, which could be dangerous to spectators and/or people walking the paths.

The scheduling team assigns the younger, less skilled teams to the Municipal Park Fields. The lower field is used exclusively for T-Ball and Coach Pitch. The upper field, Greff Field, is used for D skill level and lower, where D is 7-8 years old and younger. Older kids need a bigger field, and are assigned to the Pleasant Ridge CRC fields. The Municipal Park Fields are free, and other fields are \$10/night.

The fields don’t have lighting, so sunset ends playing time. Practice is around 1 hour, typically starting at 5:30 or 6 p.m. Games are 2 hours. It is possible to schedule two practices in one evening, but since spring weather creates scheduling issues, scheduling doesn’t double up in the initial schedule. Sundays are not scheduled, and are used as needed for makeup games.

To challenge the volunteers, there is also spring soccer.

The scheduling is done in March, so requests MUST be submitted before the scheduling is completed. In April 2022, there was a request to add a select team to the schedule, but it was too late. The schedulers use our fields, as well as CRC fields; they can’t pick up CRC fields once the season has begun.

Playing Stats

- 25% of Nativity plays baseball
 - 106 players
- 10% of PRM players are from Amberley Village
 - PRM has 720 students

Need education that the fields are not “open” fields. Coaches have to shoo people away, and occasionally deal with people that refuse to cede the field. Signage might be helpful so the coaches have some clear authority over the field.

Since the fields are smaller, we could consider recommending or setting age limits for the fields. With the walking paths and the shorter backstops and foul line fences, balls do pop over occasionally. What is our legal responsibility if someone is injured?

Old Business

Sign for North Site entrance

Done!

AC for Municipal Building

Done!

Prairie Funding

Search for funding grants like WeTHRIVE!, Clean Ohio and Duke Energy grants

Pickleball, more lined courts

Contractor made measurements

Tennis Court Signage

Needs to be updated

Follow Ups

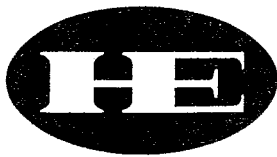
Talk to legal about the ball fields

Research updating the backstops and foul line fences

Adjourned

6:00 PM

Prepared by: Keely Paul, Committee Chair



HARRY EWERS & SONS, INC.

3512 Woodford Road • Cincinnati, Ohio 45213
Phone: (513) 531-0023 • www.ewersandsons.com

Since 1908

To: Amberly Village
7149 Ridge Road
Cincinnati, Ohio 45237
Attn: Tony Chesney

3/3/2023

We, Harry Ewers and Sons, Inc., propose to perform the following work on the four asphalt tennis courts at the above listed address as follows:

1. The courts will be air blown clean.
2. Major cracks will be sealed using Laykold two part epoxy crack filler.
3. A bonding agent will be applied and then multiple coats of acrylic color will be applied.
4. Any line(s) disturbed will be repainted.

Cost to be: \$9,975.00

Terms: Net due upon completion of work.

Thank you for your inquiry.

The above contractor cannot be responsible for underground utility lines encountered and broken unless previously notified of their location.
Any alteration or deviation from the specifications herein agreed upon involving extra cost of labor and material will be executed only upon a written order for same, and will become an extra charge over the sum mentioned in this contract.
A 1 1/2% per month delinquency charge (18% per year) will be charged on all accounts that are unpaid 30 days or more after invoice date.

HARRY EWERS & SONS, INC.

Signed by _____

ACCEPTANCE OF ESTIMATE

The foregoing terms, specifications and conditions are satisfactory, and the same are hereby accepted and agreed to, and _____ hereby authorize you to execute the same.

Date _____

Signed _____

THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED IN 15 DAYS.

CUSTOMER COPY

From: Roger <rogervanpelt@ewersandsons.com>
Sent: Wednesday, March 9, 2022 8:46 AM
To: Chesney, Tony <tchesney@amberleyvillage.org>
Subject: Re: Amberley Village Pickle ball

Hey Tony,
Pricing for Pickleball lines are 375.00 per court.
RVP

Sent from my iPad

On Mar 8, 2022, at 2:28 PM, Chesney, Tony <tchesney@amberleyvillage.org> wrote:

Roger,

Checking to get price on adding 2 pickle ball stripping to the other two courts at the Amberley Village Municipal building courts. We only have the 2 of the 4 courts. There is rumors of starting pickle club in Amberley.

Thank you,

Tony Chesney
Maintenance Supervisor
7149 Ridge Road
Amberley Village, Ohio 45237
(513) 531-8675
tchesney@amberleyville.org

Greff Ballfield Rules:

- This ballpark is a tobacco-free facility.
- Fields are to be used for baseball and softball only.
- Watch for flying balls or thrown bats.
- No one over 10 years of age permitted to hit baseball or softballs.
- Leave the field clean and dispose of all trash.
- No foul, abusive language or obscene gestures will be tolerated.
- All individuals entering the ballfields assume all risks and dangers incidental to the game of baseball/softball.

We thank you for your attendance and we are concerned for your safety. Adults with children please be alert near the ballfields.

Amberley Village Park Rules:

- No bicycles, skateboards, or rollerblades on the track.
- Unauthorized vehicle not permitted on the track.
- No pets.
- No alcoholic Beverages.
- Vehicle owners and drivers assume all risk to vehicles from flying objects.
- Idle free zone.
- Hitting golf balls prohibited.



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Field size 183' to left field track.

201' to right field track



6315 Wiehe Road | Cincinnati, OH 45237
(513) 631-0333 | www.millsfence.com

RECIPIENT:

Village of Amberley

8269 Ridge Avenue
Cincinnati, Ohio 45236
Phone: 513-429-8696

Estimate #17145

Sent on	03/21/2023
Job	Kyle Reynolds
Estimator:	kyle@millsfence.com (513) 615-9511

Total	\$7,410.00
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PRODUCT / SERVICE	DESCRIPTION	TOTAL
Commercial Chain Link	Remove and haul away 140' of existing 5'high chain link. Furnish and install 70 feet of 6' high 9 gauge galvanized chain link fence along 3RD BASE LINE and 70 feet of 10'high 9-gauge galvanized chain link fence along 1ST BASE LINE. 3" SS40 weight terminal posts. 2.5" SS40 weight line posts. 1.625" SS40 weight top rail (10'high to have top rail and middle rail). Also, replace 21' of 10'high chain link fabric along center section of backstop w/ 21' of 10'high x 6-gauge chain link w/ bottom rail.	\$7,410.00*
Commercial BlackVinyl-Coated Chain Link	Remove and haul away 140' of existing fence and existing bakcstop. Furnish and install 140 feet of 10' high 6 gauge BLACK VINYL-COATED chain link fence w/ one 12'high backstop w/ 7' overhang (20' center w/ two 10' wings). 4" backstop posts. 3" SS40 weight terminal posts. 2.5" SS40 weight line posts. 1.625" SS40 weight. 5-rail system @ center.	Not included \$17,730.00*

Total	\$7,410.00
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* Non-taxable

Terms and Conditions of Sale

Terms of payment are noted on Mills Fence's invoice. Interest will be charged at 1-1/2% per month (18% per year) on all past due accounts. With respect to commercial customers only, all costs of enforcement of these terms and conditions of sale and collection of any balance due, including, but not limited to, reasonable attorney's fees incurred by Mills Fence, shall be paid by customer. Mills Fence reserves the right to cancel this order, delay delivery, repossess materials or demand immediate full or partial payment in advance of delivery if customer's credit standing, or ability or willingness to pay, is called into question by an event or circumstance, including, but not limited to customer's default of any obligation owed to Mills Fence. 50% deposit required upon proposal acceptance for all



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(513) 631-0333 | www.millsfence.com

Notes Continued...

residential installations. Deposit only refundable within 72 hours of transferring funds to Mills Fence. Installation dates and times are approximate, are not guaranteed and are subject to change.

Mills Fence will arrange to have public underground utilities marked prior to installation. Mills Fence assumes no responsibility for any unmarked public or private underground obstructions such as underground utilities, sprinkling systems, pipes, cables, drain tiles, tree roots, vegetation, or property lines. Customer understands that the fence line must be clear of all obstructions and that s/he will stake or mark the fence line. All customers are required to obtain their own permit, by contacting their local municipality.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. Mills Fence will repair or replace at our option any of our work that may prove to be defective in its workmanship or materials within a period of one year from the date of installation. As a condition precedent to this warranty, Customer grants Mills Fence the right to place a sign on the fence that is no more than 12" wide and no more than 6" high in a location solely determined by Mills Fence. MILLS FENCE HEREBY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AS TO THE QUALITY OF MATERIAL (i.e., WOOD PRODUCTS) SOLD BY MILLS FENCE. ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN MILLS FENCE ARE THEIRS, NOT MILLS FENCE'S, AND ONLY SUCH MANUFACTURER OR SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES.

Wood will warp, twist, and develop small cracks during the drying process. Wood privacy fence will also develop small gaps between boards due to shrinkage. This is natural and expected and is not covered under warranty. Gates should be kept in a locked position when not in use. All agreements contingent upon strikes, accidents, or delays that are beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers' Compensation insurance.

The laws of the State of Ohio shall apply in the construction of these terms of the contract or any dispute arising hereunder without giving effect to such jurisdiction's conflict of laws principles. Customer submits to jurisdiction in the courts of Hamilton County, Ohio.

In the event any one or more of the provisions contained herein should be invalid, illegal, or unenforceable in any respect, the remaining provisions contained herein shall not be affected or impaired in any manner.

This proposal may be withdrawn if not accepted within 30 days

Signature: _____ Date: _____



10' Tall Base line

71'

10' Tall Base line

10' Overhang 10'

20'

10'

6' Tall Base line

71'



PREVENT. PROMOTE. PROTECT.

Agreement

The Hamilton County General Health District dba Hamilton County Public Health (Health District) agrees to pay the Amberley Village (Contractor) a stipend of up to \$15,000.00 to support implementation of evidence-based mitigation strategies and strategies that support ongoing community resiliency.

TERM

This agreement begins on April 5, 2023 and ends on July 31, 2023. The total amount of the agreement will not exceed Fifteen Thousand (\$15,000.00) over the life of the agreement.

SCOPE OF WORK

The Amberley Village agrees to satisfactorily complete the deliverables for the HCPH Mini-Grant outlined below:

HCPH Mini-Grant Deliverables	Max Funding
Development of action plan outlining mitigation and community resiliency strategies and submitted to HCPH by April 15, 2023.	\$5,000.00
Development of budget outline how stipend will be utilized and submitted to HCPH by April 15, 2023.	\$5,000.00
Touch base with Health Promotion and Education (HPE) staff member on status of action plan implementation by May 31, 2023.	\$2,500.00
Submission of final summary to HCPH highlighting strategies completed or in process as a result of the MOU by July 15, 2023.	\$2,500.00
Maximum Stipend Amount:	\$15,000.00

BILLING AND PAYMENT

The Hamilton County General Health District agrees to pay the Amberley Village for completed deliverables for the amounts as outlined above. All invoices must include the following information:

- Provider's name, address, telephone number, email, and purchase order number;
- Billing date and;
- Documentation that demonstrates completion

Invoices and documentation must be sent to the following address:

Hamilton County Public Health
Attention: Mary Ellen Knaebel
250 William Howard Taft Road, 2nd floor
Cincinnati, Ohio 45219

—OR—

MaryEllen.Knaebel@hamilton-co.org

Final invoice and documentation July 31, 2023

TERMINATION

Health District may terminate this Stipend Agreement for convenience upon notice, in writing, delivered upon the Amberley Village 30 days before the effective date of termination. The Amberley Village agrees that they will only be compensated for all work that has been satisfactorily completed in the opinion of Health District. In

addition, Health District may terminate this Stipend Agreement for cause, at its option, upon the Default of the Amberley Village. "Default" shall be defined as a failure to perform faithfully under the terms and conditions of this Stipend Agreement which is not excused and which continues uncorrected for a period of five (5) business days after written notice of noncompliance from Health District is sent to the Amberley Village. The parties may extend this time in writing.

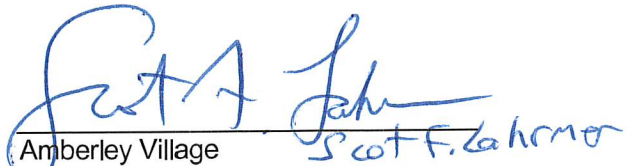
AVAILABILITY OF FUNDS

This Stipend Agreement is conditioned upon the availability of federal, state, or local funds, which are appropriated or allocated for payment of this Stipend Agreement. If funds are not allocated and available for the continuance of the function performed by the Amberley Village hereunder, the goods or services directly involved in the performance of that function may be terminated by Health District at the end of the period for which funds are available.

MEDIA RELATIONS, PUBLIC INFORMATION, AND OUTREACH

Although information about and generated under this Contract may fall within the public domain, Contractor will not release information about or related to this Contract to the general public or media verbally, in writing, or by any electronic means without prior approval from the HCPH Health Commissioner, unless Contractor is required to release requested information by law. HCPH reserves the right to announce to the general public and media: award of the Contract, Contract terms and conditions, scope of work under the Contract, deliverables and results obtained under the Contract, impact of Contract activities, and assessment of Contractor's performance under the Contract. Except where approval has been granted in advance, the Contractor will not seek to publicize and will not respond to unsolicited media queries requesting: announcement of Contract award, Contract terms and conditions, Contract scope of work, government furnished documents HCPH may provide to Contractor to fulfill the Contract scope of work, deliverables required under the Contract, results obtained under the Contract, and impact of Contract activities. If contacted by the media about this Contract, Contractor agrees to notify the HCPH Public Affairs Specialist, Mike Samet (513-946-7873 or Mike.Samet@hamilton-co.org), in lieu of responding immediately to media queries. Nothing in this section is meant to restrict Contractor from using Contract information and results to market to specific clients or prospects.

Greg Kesterman, Health Commissioner
Hamilton County General Health District
Tax ID: 31-600063


Amberley Village
7149 Ridge Rd., Amberley, OH 45237
Tax ID: 31-6001026

Date: _____

Date: 4/12/23

Congratulations and thanks.

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Muething, Tom <tmuething@amberleyvillage.org>
Sent: Wednesday, April 5, 2023 3:49:00 PM
To: Lahrmer, Scot <slahrmer@amberleyvillage.org>
Subject: Fw: HCPH Mini Grant- Congratulations Amberley!

See below. We received the grant.

From: Iwasko, Cristie <cristie.iwasko@hamilton-co.org>
Sent: Wednesday, April 5, 2023 3:37 PM
To: Muething, Tom <tmuething@amberleyvillage.org>
Cc: Gonzales, Alexandra <Alexandra.Gonzales@hamilton-co.org>
Subject: HCPH Mini Grant- Congratulations Amberley!

Hello Mayor Muething,
Congratulations! Amberley's application for the Hamilton County Public Health (HCPH) Mini-Grant has been funded for \$15,00.00. Please see below regarding next steps for the funding:

- **HCPH Mini Grant MOU:** Please see the attached HCPH Mini Grant MOU for your funding. **Please complete and return the MOU by April 15th.**
- **Action Plan & Budget:** Please see the attached action plan and budget document that is to be developed based on your application. **Please complete and return the action plan and budget by April 15th.**
- **Touch Base:** Please reach out to share project status updates by May 31st.
- **Final Summary:** Please see the final summary sections in the attached action plan and budget document. **Please complete and return the final summary sections of the action plan/budget document by July 15th.** The goal is that projects are implemented by July but can work with each community on a case by case basis if there are additional questions or concerns.

Please continue to work with Alex and myself to help identify opportunities to streamline the funding opportunities from HCPH. If you have any questions, please don't hesitate to reach out to me via email (cristie.iwasko@hamilton-co.org) or phone (513-946-7806). Thank you again for your application and dedication to addressing community resiliency.

We look forward to the continued partnership!

Cristie Iwasko, MPH, CHES

Senior Population Health Specialist

Hamilton County Public Health

p: 513.946.7806

f: 513.946.7917

a: 250 William Howard Taft Rd.

Cincinnati, OH 45219



PREVENT. PROMOTE. PROTECT.



