



COUNCIL MEETING AGENDA
March 13, 2023 at 6:30 PM

ROLL CALL

PLEDGE OF ALLEGIANCE

MINUTES

1. Regular Council Meeting of February 13, 2023

FINANCE REPORT

1. Month of January 2023

RECOGNITION OF OFFICER NICK MERCER

COMMITTEE REPORTS:

FINANCE COMMITTEE

1. Resolution 2023-4, Strongly Urging the Ohio Governor and Members of the Ohio General Assembly to Restore the Local Government Fund to Pre-Recession Levels

STREETS, PUBLIC UTILITIES & SEWERS COMMITTEE

1. Resolution 2023-5, Authorizing the Village Manager to Enter into a Contract for Mowing Services
2. Resolution 2023-6, Authorizing the Village Manager to Enter into an Agreement for the Purchase of Electricity for Amberley Village's Municipal Electric Aggregation Program

WE THRIVE! HEALTH & WELLNESS COMMITTEE

POLICE AND FIRE COMMITTEE

1. Resolution 2023-7, Authorizing the Purchase of Body-Worn Cameras from Motorola
2. Resolution 2023-8, Proclaiming April 9-15, 2023 as National Public Safety Telecommunicators Week in Amberley Village

COMPENSATION & BENEFITS COMMITTEE

1. Ordinance 2023-3, Establishing Employee Compensation and Declaring an Emergency

MANAGER'S REPORT

1. Village Manager's Report

CHIEF'S REPORT

MAYOR'S REPORT

NEW BUSINESS

EXECUTIVE SESSION

1. Annual Review of the Village Manager

ADJOURNMENT

**MINUTES OF THE REGULAR MEETING
AMBERLEY VILLAGE COUNCIL
MONDAY, FEBRUARY 13, 2023**

The Council of Amberley Village, Ohio met in regular session in Chambers on Monday, February 13, 2023 at 6:30 p.m. Mayor Tom Muething called the meeting to order. Absent from the meeting were Councilmembers Richard Bardach and Jay Shatz, Village Manager Scot Lahrmer, and Village Solicitor Andrew Kaake. The following roll call was taken:

PRESENT

Ben Hunt
Tom Muething
Keely Paul
Bob Rosen
Dara Wood

ALSO PRESENT

Rick Kay, Village Treasurer
Chief Richard L. Wallace
Chris Fritsch, Zoning Administrator
Tammy Reasoner, Clerk of Council

Mayor Muething welcomed everyone to the meeting of the Amberley Village Council and led those in attendance through the Pledge of Allegiance.

MINUTES

Mayor Muething asked if there were any changes to the minutes of the Regular Council Meeting of January 9, 2023 as distributed. There being no changes, the Mayor stated the minutes were approved as distributed.

FINANCE REPORT

In Village Manager Scot Lahrmer's absence, Mayor Muething gave the Finance Report for December of 2022. He said the Earnings Tax collections for the month of December totaled \$160,931 with year-to-date collections totaling \$3.54 million. He said earnings tax collection continues to go very well.

The Village received no property taxes for the month of December but netted \$7,386 from the Local Government Fund for the month. He reported General Fund revenues for the month of December were \$261,274, and collections for the year totaled 107.885% of the estimated revenue.

Mayor Muething said expenses in December were \$754,270, and that December expenses were always high. He said year-to-date expenses totaled \$6.6 million, or approximately 97% of the 2022 budget. The unencumbered General Fund balance as of the end of December was \$6,135,132. The Mayor highlighted some of the points outlined in the Village Manager's 2022 End of Year General Fund Summary, saying it had been a good year, especially considering the stormwater and streets program costs which turned out to be covered better than expected. Mayor Muething announced that residents would be able to access a 2022 Financial Statement via the website.

CITIZENS TO SPEAK

Terri Hogan of 9070 Ridgeway Close is the Amberley Village representative on the Local School Decision-Making Committee (LSDMC) for Pleasant Ridge Montessori (PRM) School. Ms. Hogan reported the LSDMC's recent focus has been reviewing boundaries for PRM, as the school enrollment (738) exceeds capacity (550), while neighboring schools in the district are below admissions limits. She said that while a contract is underway to expand the school, Ms. Hogan said that not everyone wants Montessori; however, families currently living within the boundaries for PRM are required to attend there. She said the LSDMC hopes to modify enrollment boundaries to include a group of schools in the area to provide families with educational options.

Mayor Muething asked if the School Board was required to make changes to boundaries, to which Ms. Hogan responded yes. He asked her to return to council with an update, and Ms. Hogan said she would return in June. Mayor Muething thanked her for her representation of the Village on the LSDMC, and for her time in reporting its activity to council.

Paula Brehm-Heeger, the Eva Jane Romaine Coombe Director for the Cincinnati-Hamilton County Public Library, addressed council to provide an update on the Public Library. She said the Library had conducted a review of facilities in 2018 and developed a 10-year plan based on its findings. She said this year marks the fifth year of the plan, which spans 40 branches or 1 million square feet of public space. Ms. Heeger said funding was provided by the state and local levies, and was split approximately in half between the two. She said Deer Park Branch underwent a \$4.5 million renovation, and represents one of the three busiest locations in the network, second only to the Downtown Public Library. She said plans were underway to increase the amount of library space per capita in the North East Planning Zone.

Mayor Muething asked when the Pleasant Ridge Branch Library was scheduled to reopen. Ms. Heeger said it would reopen in Spring of 2023, and the Hyde Park Branch would be closed until Summer of 2023. Mayor Muething thanked Ms. Heeger for her updates.

RECOGNITIONS

Mr. Ryan Monahan was recognized by Chief Wallace for his 25 years of service to the Village and presented with a certificate, pin and gift card by Mayor Muething, who thanked him for the tireless efforts he and the Maintenance Crew put into keeping the Village clean and safe.

Sergeant Mike Koenig was recognized by Chief Wallace for his 25 years of service to the Village. He was also presented with a certificate, pin and gift card by Mayor Muething, who thanked him for his years of dedication to our community.

Mayor Muething remarked how lucky we are to have employees like Mr. Monahan and Sgt. Koenig, saying that our Village employees are a significant contributor to what makes our neighborhood special.

Mr. Wes Brown was recognized for 32 years of service leading up to his recent retirement. While originally scheduled to appear at last month's meeting, Village Zoning Administrator Wes Brown had been at the hospital awaiting the birth of his first grandchild. The Mayor congratulated Wes on both his retirement and his newborn grandchild, and thanked him for his many years of service. Mr. Brown was presented with a commemorative plaque and his retired fire helmet in recognition of his retirement. Mayor Muething invited all those in Chambers to recognize Mr. Brown with a round of applause.

SWEARING IN OF NEW PLANNING COMMISSION MEMBER NIMET JERUZALMI

Mayor Muething said that Ms. Jeruzalmi has always been there to fulfil the Village needs. For 15 years, she has served on the Stormwater Advisory Board, and again raised her hand to fill a vacancy with the Planning Commission. Selected from several very qualified candidates, Ms. Jeruzalmi began her work as a member of the Planning Commission in February of this year. The Mayor conducted the ceremonial swearing in, and welcomed Ms. Jeruzalmi to the Planning Commission.

COMMITTEE REPORTS:

PUBLIC BUILDINGS AND PARKS COMMITTEE

Chairperson Paul reported the committee had met to discuss the current arrangement for coordinating the schedule for the baseball fields. She said the Committee requested additional time to better understand how the system works.

Ms. Paul conducted a third reading of **Ordinance 2022-9**, which would change the Village Code Section 98.05 regarding tennis court regulations for Village-owned tennis courts. Ms. Paul said two of the four Village courts at the Municipal Building were striped for pickleball, and updates to the Code were required to ensure that rules were applied to pickleball as well as tennis. She said the legislation as presented would also allow for updated signage. She moved for the passage of Ordinance 2022-9 to allow for these changes, which was seconded by Mr. Rosen and the following roll call vote was taken:

AYE:	Hunt, Muething, Paul, Rosen, Wood	(5)
NAY:		(0)

Mayor Muething said the ordinance would take effect in 45 days.

POLICE-FIRE COMMITTEE

Chairperson Hunt read and introduced **Resolution 2023-3**, which would authorize the Village Manager to enter into a contract to purchase and install a new firing range backstop with EPA-certified cleaning to be conducted annually at no additional cost to the Village. He said the firing range currently has extensive pock-marking after years of use, and has reached the point where there is danger of ricochet and injury to officers utilizing the range.

Mr. Hunt reminded Council that the firing range had been budgeted for 2023, and moved to adopt Resolution 2023-3. Seconded by Mr. Rosen, the motion passed unanimously.

Mr. Hunt then read and introduced **Ordinance 2023-1**, which would authorize the creation of a new position of Heroin Task Force Officer as part of a Task Force transition strategy to ensure personnel were trained to take over leadership when current leadership is ready to retire. Mr. Hunt moved to adopt Ordinance 2023-1, which was seconded by Ms. Paul and the following roll call was taken:

AYE: Hunt, Muething, Paul, Rosen, Wood (5)
NAY: (0)

FINANCE COMMITTEE

Chairperson Muething stated that **Ordinance 2023-2** would appropriate the funds needed to pay salary and benefits for the new Heroin Task Force position from grant dollars deposited into the American Rescue Plan Fund. In addition, he said the Village needs to appropriate the balance of the money in the Kenwood SWJEDZ Escrow Fund to distribute requested refunds. Mayor Muething said the appropriations were discussed and recommended by the Finance Committee at their February 6 meeting, and moved to adopt Ordinance 2023-2. Seconded by Mr. Hunt, the following roll call was taken:

AYE: Hunt, Muething, Paul, Rosen, Wood (5)
NAY: (0)

MANAGER'S REPORT

In Village Manager Lahrmer's absence, Chief Wallace reported that Amberley Village Police Department had recently received its recertification by The State of Ohio Collaborative Board, which regulates uniform minimum standards for Ohio's law enforcement agencies. He said Officer Nick Mercer would be recognized at the March meeting of council for his role in securing the recertification.

CHIEF'S REPORT

Chief Wallace reported that there had been a series of break-in attempts in Rollman Estates, and requested that residents notify the Police Department, set alarms, and let neighbors know if they will be out of town. He also said there would be changes coming to the Village alarm system to include Total Connect remote alarm control, which would result in a \$5 per month increase in cost to residents. He emphasized the importance of "If you see something, say something," and implored residents to call Dispatch immediately.

Ms. Wood inquired about the system requirements for Total Connect, to which Chief Wallace replied that AVA is the only compatible system, so residents with incompatible systems will need to either update or contact their service provider.

MAYOR'S REPORT

Mayor Muething reported that the Human Rights Commission term for Evelyn Jones had expired, but that she had expressed interest in continuing her service. As a council appointment, Mayor Muething said her reappointment would require a vote, and he moved to reappoint her. Seconded by Mr. Rosen, Evelyn Jones was unanimously reappointed to the Human Rights Commission for a three-year term ending in 2025.

Mayor Muething said the Environmental Stewardship Committee would meet on February 27, 2023 at 7 p.m. in the Community Room.

EXECUTIVE SESSION

There being no new business, Mayor Muething moved to adjourn to executive session as allowed by Ohio Revised Code Section 121.22(G)(1) to discuss the Village Manager's annual appraisal. Seconded by Ms. Paul, the following roll call vote was taken:

AYE: Hunt, Muething, Paul, Rosen, Wood (5)
NAY: (0)

The public session ended at 7:27 p.m. and all members exited council chambers to convene executive session.

Mayor Muething moved to reconvene to the regular session of council. Seconded by Mr. Hunt, the following roll call vote was taken (following Mr. Rosen's departure at 8 p.m.):

AYE: Hunt, Muething, Paul, Wood (4)
NAY: (0)

The members of council reconvened in council chambers at 8:15.

There being no further business, the Mayor adjourned the meeting at 8:16 p.m.

Tammy Reasoner, Clerk of Council

Thomas C. Muething, Mayor

TO: Village Council

FROM: Scot F. Lahrmer, Village Manager

DATE: February 27, 2023

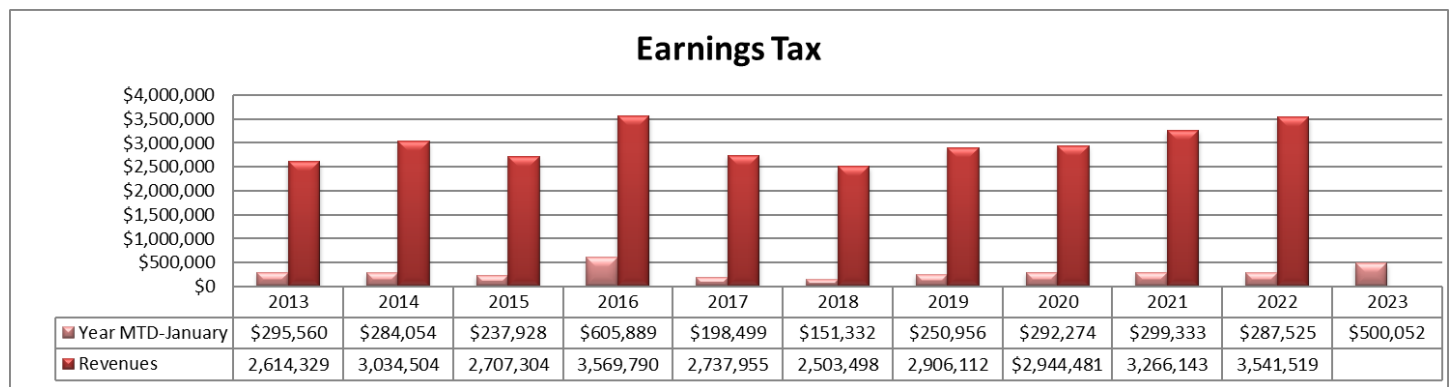
RE: Finance Report for January 2023

The UAN report has been included in your packet. Some of the highlights from the General Fund have been summarized and described below:

General Fund Revenue

Earnings Tax

Earnings Tax collections for the month of January totaled \$500,052. The earnings tax collection estimate for 2023 is \$3,700,000. Earnings tax continues to be the primary revenue source for the Village. This chart shows how the earnings tax has tracked since 2013 and also reflects the amount collected year to date for each of the last 10 years.



Property Tax

The Village received no property tax in the month of January.

Local Government Fund

The Local Government Fund netted \$6,566 for January. The budget for 2023 is \$83,445.

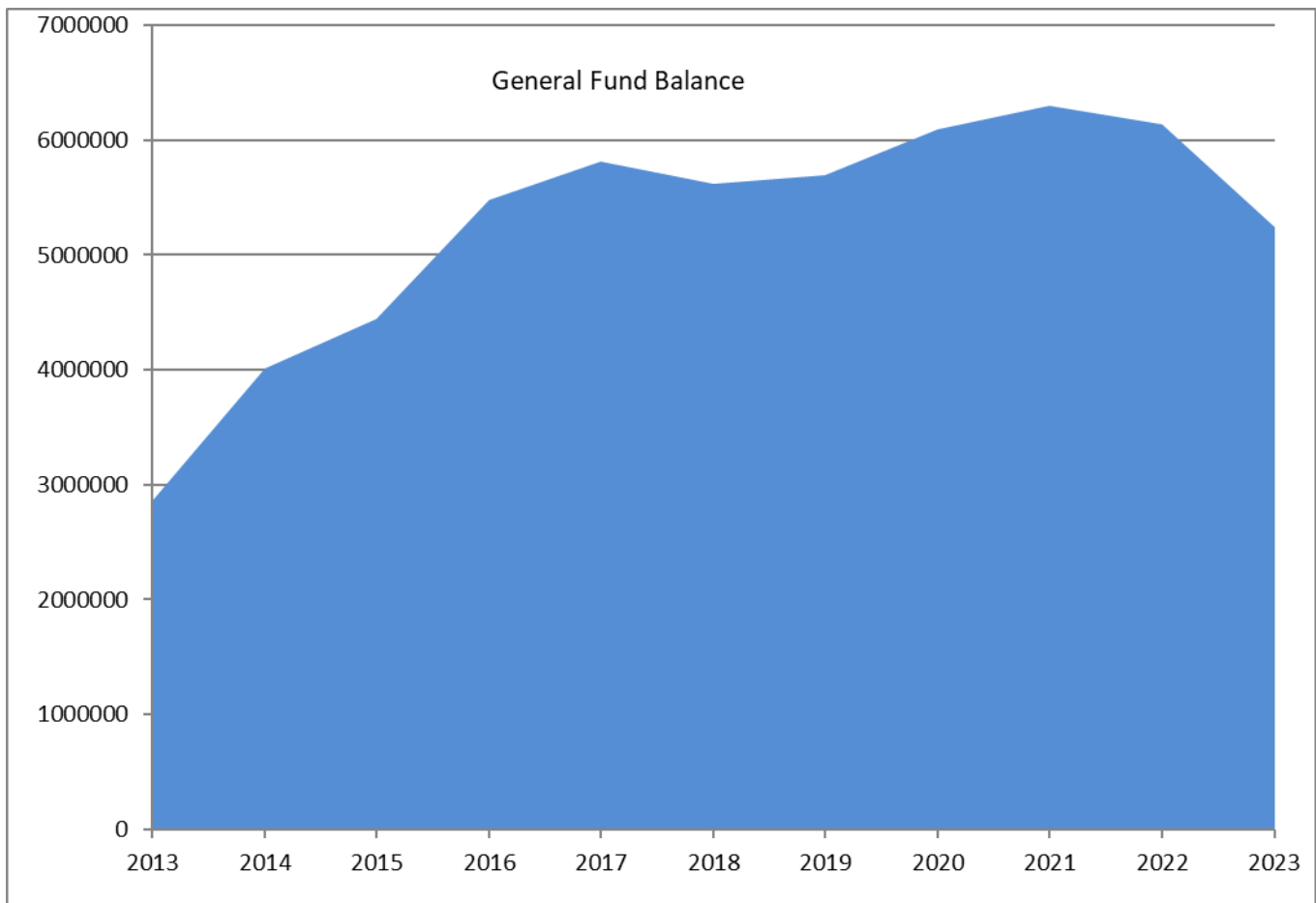
General Fund Summary

Revenue for the month of January totaled \$552,734.

2023 Earnings Tax Estimate:	\$3,700,000	
Earnings Tax Collected (as of 1/31/23)	\$ 500,052	13.515% collected
2023 Revenue Estimate:	\$6,098,851	
Revenue Collected (as of 1/31/23)	\$ 552,734	9.063% collected

Expenses for January totaled:	\$ 635,203	
2023 Budget:	\$6,805,295	
Expenditures (as of 1/31/23)	\$ 635,203	9.334% spent

The unencumbered General Fund balance as of the end of January is \$5,242,097. The history of the General Fund balance is depicted in the graph below.



If you have any questions, please let me know.

Revenue Status

UAN v2023.1

By Fund Then Revenue

As Of 1/31/2023

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-110-0000	General Property Tax - Real Estate	\$1,179,182.00	\$0.00	\$1,179,182.00	0.000%
1000-120-0000	Tangible Personal Property Tax	\$0.00	\$0.00	\$0.00	0.000%
1000-130-0000	Municipal Income Tax	\$3,700,000.00	\$500,052.27	\$3,199,947.73	13.515%
	Property and Other Local Taxes Sub-Total:	\$4,879,182.00	\$500,052.27	\$4,379,129.73	10.249%
1000-211-0000	Local Government Distribution	\$83,445.00	\$6,566.24	\$76,878.76	7.869%
1000-224-0000	Liquor and Beer Permit Fees	\$1,500.00	\$0.00	\$1,500.00	0.000%
1000-231-0000	Property Tax Allocation	\$176,704.00	\$0.00	\$176,704.00	0.000%
1000-290-0000	Other - State Shared Taxes and Permits	\$15,000.00	\$1,555.02	\$13,444.98	10.367%
1000-290-0011	Other - State Shared Taxes and Permits{JEDZ}	\$126,000.00	\$0.00	\$126,000.00	0.000%
	State Shared Taxes and Permits Sub-Total:	\$402,649.00	\$8,121.26	\$394,527.74	2.017%
1000-390-0000	Other - Special Assessments	\$0.00	\$0.00	\$0.00	0.000%
1000-390-0071	Other - Special Assessments{Property Maintenance}	\$0.00	\$0.00	\$0.00	0.000%
	Special Assessments Sub-Total:	\$0.00	\$0.00	\$0.00	0.000%
1000-411-0000	Federal - Restricted	\$0.00	\$0.00	\$0.00	0.000%
1000-413-0016	Federal - Pass Through Grants{DOJ-OCDETF OT /HC-JD PAY OFFS}	\$0.00	\$0.00	\$0.00	0.000%
1000-422-0000	State - Restricted	\$0.00	\$0.00	\$0.00	0.000%
1000-422-0015	State - Restricted{HTF COMMANDER}	\$65,000.00	\$0.00	\$65,000.00	0.000%
1000-422-0016	State - Restricted{DOJ-OCDETF OT /HC-JD PAY OFFSE}	\$5,000.00	\$0.00	\$5,000.00	0.000%
1000-422-0021	State - Restricted{OAC 109:2-18-05 TRAINING}	\$0.00	\$0.00	\$0.00	0.000%
1000-422-0022	State - Restricted{FIRE TRAINING}	\$0.00	\$0.00	\$0.00	0.000%
1000-422-0041	State - Restricted{K-9}	\$0.00	\$0.00	\$0.00	0.000%
1000-440-0000	Grants or Aid (Non-Federal and Non-State)	\$0.00	\$0.00	\$0.00	0.000%
1000-440-0041	Grants or Aid (Non-Federal and Non-State){K-9}	\$0.00	\$0.00	\$0.00	0.000%
1000-490-0000	Other - Intergovernmental	\$14,000.00	\$0.00	\$14,000.00	0.000%
1000-490-0015	Other - Intergovernmental{HTF COMMANDER}	\$90,000.00	\$0.00	\$90,000.00	0.000%
1000-490-0016	Other - Intergovernmental{DOJ-OCDETF OT /HC-JD PAY OFFSE}	\$0.00	\$0.00	\$0.00	0.000%
1000-490-0017	Other - Intergovernmental{HC REA DISTRIBUTION}	\$0.00	\$0.00	\$0.00	0.000%

Revenue Status

UAN v2023.1

By Fund Then Revenue

As Of 1/31/2023

Intergovernmental Sub-Total:		\$174,000.00	\$0.00	\$174,000.00	0.000%
1000-512-0000	Contracts for Police Protection	\$15,000.00	\$1,313.21	\$13,686.79	8.755%
1000-514-0000	Garbage and Trash	\$241,220.00	\$20,710.73	\$220,509.27	8.586%
1000-523-0000	Recreation Entry Fees	\$2,000.00	\$50.00	\$1,950.00	2.500%
1000-529-0000	Other - Cultural and Recreational Programs	\$1,800.00	\$300.00	\$1,500.00	16.667%
1000-541-0000	Consumer Rent	\$91,500.00	\$6,189.31	\$85,310.69	6.764%
1000-541-0025	Consumer Rent{Mercy Land Lease}	\$12,500.00	\$0.00	\$12,500.00	0.000%
1000-541-0035	Consumer Rent{COMMUNITY ROOM}	\$0.00	\$75.00	-\$75.00	0.000%
1000-590-0000	Other - Charges for Services	\$1,500.00	\$0.00	\$1,500.00	0.000%
Charges for Services Sub-Total:		\$365,520.00	\$28,638.25	\$336,881.75	7.835%
1000-612-0000	Court Fines	\$85,000.00	\$5,014.00	\$79,986.00	5.899%
1000-612-0051	Court Fines{MAYOR'S COURT CREDIT CARD FEES}	\$1,000.00	\$63.00	\$937.00	6.300%
1000-619-0000	Other - Fines and Forfeitures	\$0.00	\$0.00	\$0.00	0.000%
1000-624-0000	Street Opening	\$0.00	\$0.00	\$0.00	0.000%
1000-625-0000	Cable Franchise Fees	\$59,000.00	\$0.00	\$59,000.00	0.000%
1000-629-0000	Other - Licenses and Permits	\$55,000.00	\$115.00	\$54,885.00	0.209%
1000-629-0027	Other - Licenses and Permits{CELLULAR UNITS-ALARMS}	\$4,000.00	\$42.00	\$3,958.00	1.050%
1000-690-0000	Other - Fines, Licenses and Permits	\$0.00	\$0.00	\$0.00	0.000%
Fines, Licenses and Permits Sub-Total:		\$204,000.00	\$5,234.00	\$198,766.00	2.566%
1000-701-0000	Interest	\$48,000.00	\$2,881.37	\$45,118.63	6.003%
Earnings on Investments Sub-Total:		\$48,000.00	\$2,881.37	\$45,118.63	6.003%
1000-820-0000	Contributions and Donations	\$0.00	\$250.00	-\$250.00	0.000%
1000-820-0023	Contributions and Donations{HC DIVE TEAM}	\$0.00	\$0.00	\$0.00	0.000%
1000-820-0030	Contributions and Donations{ICE CREAM SOCIAL}	\$12,000.00	\$0.00	\$12,000.00	0.000%
1000-820-0032	Contributions and Donations{BENCH & TREE MEMORIALS}	\$0.00	\$0.00	\$0.00	0.000%
1000-820-0033	Contributions and Donations{Ed Hattenbach Memorial}	\$0.00	\$0.00	\$0.00	0.000%
1000-820-0034	Contributions and Donations{COMMEMORATIVE BRICKS}	\$0.00	\$0.00	\$0.00	0.000%
1000-820-0041	Contributions and Donations{K-9}	\$0.00	\$0.00	\$0.00	0.000%
1000-892-0000	Other - Miscellaneous Non-Operating	\$10,000.00	\$4,056.94	\$5,943.06	40.569%
Miscellaneous Sub-Total:		\$22,000.00	\$4,306.94	\$17,693.06	19.577%
1000-931-0000	Transfers - In	\$0.00	\$0.00	\$0.00	0.000%

Revenue Status

UAN v2023.1

By Fund Then Revenue

As Of 1/31/2023

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-961-0000	Sale of Fixed Assets	\$3,500.00	\$3,500.00	\$0.00	100.000%
1000-981-0000	Special Items	\$0.00	\$0.00	\$0.00	0.000%
1000-982-0000	Extraordinary Items	\$0.00	\$0.00	\$0.00	0.000%
1000-999-0000	Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	0.000%
Other Financing Sources Sub-Total:		\$3,500.00	\$3,500.00	\$0.00	100.000%
Fund 1000 Sub-Total:		\$6,098,851.00	\$552,734.09	\$5,546,116.91	9.063%
Report Total:		\$6,098,851.00	\$552,734.09	\$5,546,116.91	9.063%

Fund Summary

UAN v2023.1

January 2023

Fund #	Fund Name	Starting Fund Balance	Month To Date Revenue	Year To Date Revenue	Month To Date Expenditures	Year To Date Expenditures	Ending Fund Balance	Current Reserve for Encumbrance	Unencumbered Fund Balance
1000	General	\$6,216,553.12	\$552,734.09	\$552,734.09	\$635,203.08	\$635,203.08	\$6,134,084.13	\$1,009,415.03	\$5,124,669.10
2011	Street Construction, Maint. and Repair	\$1,366,127.90	\$22,022.09	\$22,022.09	\$49,550.78	\$49,550.78	\$1,338,599.21	\$1,145,583.40	\$193,015.81
2051	Federal Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2081	Equitable Sharing Fund	\$1,492.18	\$0.00	\$0.00	\$0.00	\$0.00	\$1,492.18	\$0.00	\$1,492.18
2082	OneOhio Opioid Settlement Fund	\$1,660.56	\$3,715.55	\$3,715.55	\$0.00	\$0.00	\$5,376.11	\$0.00	\$5,376.11
2091	Law Enforcement Trust	\$15,646.85	\$745.00	\$745.00	\$0.00	\$0.00	\$16,391.85	\$0.00	\$16,391.85
2101	Permissive Motor Vehicle License Tax	\$471.01	\$105,645.88	\$105,645.88	\$0.00	\$0.00	\$106,116.89	\$0.00	\$106,116.89
2131	Police Disability and Pension	\$33,103.92	\$0.00	\$0.00	\$0.00	\$0.00	\$33,103.92	\$0.00	\$33,103.92
2151	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2152	American Rescue Plan Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2901	MAYOR'S COURT COMPUTER FUND	\$5,375.69	\$550.00	\$550.00	\$3,650.33	\$3,650.33	\$2,275.36	\$1,708.67	\$566.69
2902	POLICE LEVY FUND	\$12,576.13	\$3.24	\$3.24	\$8,235.51	\$8,235.51	\$4,343.86	\$0.00	\$4,343.86
2903	PSAP 911 FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	EMPLOYEE SEVERANCE FUND	\$269,544.86	\$0.00	\$0.00	\$0.00	\$0.00	\$269,544.86	\$0.00	\$269,544.86
2905	WE THRIVE GRANT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2906	NATURE WORKS GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2907	Mercy Tax Increment Equivalent Fund	\$199,098.47	\$78.39	\$78.39	\$14,150.00	\$14,150.00	\$185,026.86	\$0.00	\$185,026.86
3101	Bond Retirement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	CAPITAL PROJECTS	\$211,320.33	\$0.00	\$0.00	\$0.00	\$0.00	\$211,320.33	\$214,443.56	(\$3,123.23)
4902	Capital Projects-PUBLIC FACILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	Capital Projects-VILLAGE LAND	\$1,204.12	\$0.00	\$0.00	\$0.00	\$0.00	\$1,204.12	\$0.00	\$1,204.12
5901	STORM WATER UTILITY	\$116,879.99	\$15,166.30	\$15,166.30	\$586.70	\$586.70	\$131,459.59	\$16,356.19	\$115,103.40
9101	Unclaimed Monies	\$3,373.12	\$145.41	\$145.41	\$145.41	\$145.41	\$3,373.12	\$0.00	\$3,373.12
9901	MAYOR'S COURT CUSTODIAL	\$7,449.00	\$6,254.00	\$6,254.00	\$8,299.00	\$8,299.00	\$5,404.00	\$0.00	\$5,404.00
9902	EMPLOYEES HEALTH INSURANCE CUSTODIAL	\$0.00	\$6,125.30	\$6,125.30	\$6,125.30	\$6,125.30	\$0.00	\$0.00	\$0.00
9903	VALLEY BAND ESCROW	\$8,758.32	\$0.00	\$0.00	\$0.00	\$0.00	\$8,758.32	\$5,000.00	\$3,758.32
9904	Kenwood SWJEDZ CUSTODIAL	\$129,882.26	\$80,088.38	\$80,088.38	\$75.60	\$75.60	\$209,895.04	\$874.40	\$209,020.64
9905	Kenwood SWJEDZ Escrow CUSTODIAL	\$18,967.91	\$0.00	\$0.00	\$8,008.17	\$8,008.17	\$10,959.74	\$0.00	\$10,959.74
9906	Kenwood SWJEDZ Long-Term Maint. CUSTODIAL	\$7,500.00	\$0.00	\$0.00	\$4,751.00	\$4,751.00	\$2,749.00	\$2,500.00	\$249.00
Report Total:		<u>\$8,626,985.74</u>	<u>\$793,273.63</u>	<u>\$793,273.63</u>	<u>\$738,780.88</u>	<u>\$738,780.88</u>	<u>\$8,681,478.49</u>	<u>\$2,395,881.25</u>	<u>\$6,285,597.24</u>

Last reconciled to bank: 12/31/2022 – Total other adjusting factors: \$2,966.75

Appropriation Summary

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January 2023

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
1000 - General								
Security of Persons and Property								
Police Enforcement								
Personal Services	\$22,199.45	\$1,499,937.00	\$1,522,136.45	\$233,162.14	\$233,162.14	\$16,176.51	\$1,272,797.80	15.318%
Employee Fringe Benefits	\$0.00	\$509,923.00	\$509,923.00	\$77,716.47	\$77,716.47	\$5,812.21	\$426,394.32	15.241%
Contractual Services	\$2,382.66	\$210,230.00	\$212,612.66	\$18,128.59	\$18,128.59	\$82,650.77	\$111,833.30	8.527%
Supplies and Materials	\$10,162.18	\$129,600.00	\$139,762.18	\$9,982.92	\$9,982.92	\$60,688.76	\$69,090.50	7.143%
Capital Outlay	\$0.00	\$77,025.00	\$77,025.00	\$0.00	\$0.00	\$55,682.00	\$21,343.00	0.000%
Total Police Enforcement	\$34,744.29	\$2,426,715.00	\$2,461,459.29	\$338,990.12	\$338,990.12	\$221,010.25	\$1,901,458.92	
Fire Fighting, Prevention and Inspection								
Personal Services	\$2,909.12	\$207,626.00	\$210,535.12	\$16,950.72	\$16,950.72	\$841.66	\$192,742.74	8.051%
Employee Fringe Benefits	\$0.00	\$43,281.00	\$43,281.00	\$8,352.27	\$8,352.27	\$0.00	\$34,928.73	19.298%
Contractual Services	\$12,628.34	\$70,883.00	\$83,511.34	\$11,795.28	\$11,795.28	\$31,206.25	\$40,509.81	14.124%
Supplies and Materials	\$569.66	\$38,134.00	\$38,703.66	\$1,765.18	\$1,765.18	\$10,864.47	\$26,074.01	4.561%
Capital Outlay	\$0.00	\$7,100.00	\$7,100.00	\$0.00	\$0.00	\$0.00	\$7,100.00	0.000%
Total Fire Fighting, Prevention and Inspection	\$16,107.12	\$367,024.00	\$383,131.12	\$38,863.45	\$38,863.45	\$42,912.38	\$301,355.29	
Total Security of Persons and Property	\$50,851.41	\$2,793,739.00	\$2,844,590.41	\$377,853.57	\$377,853.57	\$263,922.63	\$2,202,814.21	
Public Health Services								
Payment to County Health District								
Contractual Services	\$0.00	\$11,689.00	\$11,689.00	\$0.00	\$0.00	\$0.00	\$11,689.00	0.000%
Total Payment to County Health District	\$0.00	\$11,689.00	\$11,689.00	\$0.00	\$0.00	\$0.00	\$11,689.00	
Other Public Health Services								
Contractual Services	\$0.00	\$208,372.00	\$208,372.00	\$0.00	\$0.00	\$0.00	\$208,372.00	0.000%
Total Other Public Health Services	\$0.00	\$208,372.00	\$208,372.00	\$0.00	\$0.00	\$0.00	\$208,372.00	
Total Public Health Services	\$0.00	\$220,061.00	\$220,061.00	\$0.00	\$0.00	\$0.00	\$220,061.00	
Leisure Time Activities								
Other Leisure Time Activities								
Contractual Services	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.000%
Total Other Leisure Time Activities	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
Total Leisure Time Activities	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
Basic Utility Services								
Waste Collection - Refuse Collection and Disp								
Contractual Services	\$0.00	\$241,220.00	\$241,220.00	\$0.00	\$0.00	\$241,220.00	\$0.00	0.000%
Total Waste Collection - Refuse Collection and Disp	\$0.00	\$241,220.00	\$241,220.00	\$0.00	\$0.00	\$241,220.00	\$0.00	
Total Basic Utility Services	\$0.00	\$241,220.00	\$241,220.00	\$0.00	\$0.00	\$241,220.00	\$0.00	
Transportation								
Other Transportation								
Personal Services	\$3,777.80	\$502,871.00	\$506,648.80	\$42,947.75	\$42,947.75	\$2,826.91	\$460,874.14	8.477%
Employee Fringe Benefits	\$0.00	\$235,961.00	\$235,961.00	\$20,784.91	\$20,784.91	\$1,157.06	\$214,019.03	8.809%
Contractual Services	\$885.30	\$147,510.00	\$148,395.30	\$19,860.70	\$19,860.70	\$42,794.85	\$85,739.75	13.384%
Supplies and Materials	\$9,795.80	\$245,500.00	\$255,295.80	\$51,207.49	\$51,207.49	\$125,533.93	\$78,554.38	20.058%
Capital Outlay	\$0.00	\$15,500.00	\$15,500.00	\$0.00	\$0.00	\$0.00	\$15,500.00	0.000%
Total Other Transportation	\$14,458.90	\$1,147,342.00	\$1,161,800.90	\$134,800.85	\$134,800.85	\$172,312.75	\$854,687.30	

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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Transportation	\$14,458.90	\$1,147,342.00	\$1,161,800.90	\$134,800.85	\$134,800.85	\$172,312.75	\$854,687.30	
General Government								
Mayor and Administrative Offices								
Personal Services	\$3,693.13	\$421,733.00	\$425,426.13	\$37,391.82	\$37,391.82	\$2,826.62	\$385,207.69	8.789%
Employee Fringe Benefits	\$0.00	\$163,016.00	\$163,016.00	\$16,827.86	\$16,827.86	\$891.97	\$145,296.17	10.323%
Contractual Services	\$3,518.89	\$94,934.25	\$98,453.14	\$8,280.82	\$8,280.82	\$56,962.07	\$33,210.25	8.411%
Supplies and Materials	\$0.00	\$8,800.00	\$8,800.00	\$727.23	\$727.23	\$6,272.77	\$1,800.00	8.264%
Total Mayor and Administrative Offices	\$7,212.02	\$688,483.25	\$695,695.27	\$63,227.73	\$63,227.73	\$66,953.43	\$565,514.11	
Legislative Activities								
Personal Services	\$20.00	\$10,800.00	\$10,820.00	\$838.00	\$838.00	\$32.00	\$9,950.00	7.745%
Employee Fringe Benefits	\$0.00	\$921.00	\$921.00	\$82.28	\$82.28	\$0.00	\$838.72	8.934%
Contractual Services	\$0.00	\$66,160.00	\$66,160.00	\$7,187.75	\$7,187.75	\$26,812.25	\$32,160.00	10.864%
Supplies and Materials	\$0.00	\$21,500.00	\$21,500.00	\$0.00	\$0.00	\$0.00	\$21,500.00	0.000%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Legislative Activities	\$20.00	\$99,381.00	\$99,401.00	\$8,108.03	\$8,108.03	\$26,844.25	\$64,448.72	
Mayor's Court								
Contractual Services	\$350.00	\$27,600.00	\$27,950.00	\$494.84	\$494.84	\$21,855.16	\$5,600.00	1.770%
Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Mayor's Court	\$350.00	\$27,600.00	\$27,950.00	\$494.84	\$494.84	\$21,855.16	\$5,600.00	
Clerk - Treasurer								
Personal Services	\$12.50	\$1,500.00	\$1,512.50	\$122.50	\$122.50	\$15.00	\$1,375.00	8.099%
Employee Fringe Benefits	\$0.00	\$251.00	\$251.00	\$33.56	\$33.56	\$0.00	\$217.44	13.371%
Contractual Services	\$0.00	\$1,265.00	\$1,265.00	\$0.00	\$0.00	\$0.00	\$1,265.00	0.000%
Total Clerk - Treasurer	\$12.50	\$3,016.00	\$3,028.50	\$156.06	\$156.06	\$15.00	\$2,857.44	
Lands and Buildings								
Personal Services	\$550.31	\$54,000.00	\$54,550.31	\$2,539.60	\$2,539.60	\$188.59	\$51,822.12	4.656%
Employee Fringe Benefits	\$0.00	\$9,124.00	\$9,124.00	\$1,462.79	\$1,462.79	\$0.00	\$7,661.21	16.032%
Contractual Services	\$219.94	\$265,930.00	\$266,149.94	\$11,994.87	\$11,994.87	\$134,898.07	\$119,257.00	4.507%
Supplies and Materials	\$1,006.45	\$149,800.00	\$150,806.45	\$11,486.46	\$11,486.46	\$28,386.49	\$110,933.50	7.617%
Capital Outlay	\$0.00	\$18,500.00	\$18,500.00	\$0.00	\$0.00	\$0.00	\$18,500.00	0.000%
Total Lands and Buildings	\$1,776.70	\$497,354.00	\$499,130.70	\$27,483.72	\$27,483.72	\$163,473.15	\$308,173.83	
Boards and Commissions								
Personal Services	\$6.68	\$800.00	\$806.68	\$50.69	\$50.69	\$6.00	\$749.99	6.284%
Employee Fringe Benefits	\$0.00	\$124.00	\$124.00	\$10.04	\$10.04	\$0.00	\$113.96	8.097%
Total Boards and Commissions	\$6.68	\$924.00	\$930.68	\$60.73	\$60.73	\$6.00	\$863.95	
Solicitor								
Contractual Services	\$6,180.95	\$60,000.00	\$66,180.95	\$2,592.00	\$2,592.00	\$43,588.95	\$20,000.00	3.917%
Total Solicitor	\$6,180.95	\$60,000.00	\$66,180.95	\$2,592.00	\$2,592.00	\$43,588.95	\$20,000.00	
Income Tax Administration								
Personal Services	\$551.04	\$101,464.00	\$102,015.04	\$6,786.02	\$6,786.02	\$525.42	\$94,703.60	6.652%
Employee Fringe Benefits	\$0.00	\$53,154.00	\$53,154.00	\$3,230.98	\$3,230.98	\$188.04	\$49,734.98	6.079%
Contractual Services	\$0.00	\$16,590.00	\$16,590.00	\$3,555.75	\$3,555.75	\$8,010.25	\$5,024.00	21.433%
Supplies and Materials	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	0.000%
Total Income Tax Administration	\$551.04	\$171,708.00	\$172,259.04	\$13,572.75	\$13,572.75	\$9,223.71	\$149,462.58	

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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Tax Refunds								
Other	\$0.00	\$100,000.00	\$100,000.00	\$3,886.05	\$3,886.05	\$0.00	\$96,113.95	3.886%
Total Tax Refunds	\$0.00	\$100,000.00	\$100,000.00	\$3,886.05	\$3,886.05	\$0.00	\$96,113.95	
Other General Government								
Employee Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other	\$0.00	\$3,466.75	\$3,466.75	\$2,966.75	\$2,966.75	\$0.00	\$500.00	85.577%
Total Other General Government	\$0.00	\$3,466.75	\$3,466.75	\$2,966.75	\$2,966.75	\$0.00	\$500.00	
Total General Government	\$16,109.89	\$1,651,933.00	\$1,668,042.89	\$122,548.66	\$122,548.66	\$331,959.65	\$1,213,534.58	
Other Financing Uses								
Transfers - Out	\$0.00	\$730,000.00	\$730,000.00	\$0.00	\$0.00	\$0.00	\$730,000.00	0.000%
Contingencies	\$0.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.000%
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Uses	\$0.00	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00	
Total 1000 - General	\$81,420.20	\$6,805,295.00	\$6,886,715.20	\$635,203.08	\$635,203.08	\$1,009,415.03	\$5,242,097.09	
2011 - Street Construction, Maint. and Repair								
Transportation								
Other Transportation								
Contractual Services	\$18,484.93	\$50,000.00	\$68,484.93	\$1,158.00	\$1,158.00	\$17,326.93	\$50,000.00	1.691%
Capital Outlay	\$1,176,649.25	\$436,000.00	\$1,612,649.25	\$48,392.78	\$48,392.78	\$1,128,256.47	\$436,000.00	3.001%
Total Other Transportation	\$1,195,134.18	\$486,000.00	\$1,681,134.18	\$49,550.78	\$49,550.78	\$1,145,583.40	\$486,000.00	
Total Transportation	\$1,195,134.18	\$486,000.00	\$1,681,134.18	\$49,550.78	\$49,550.78	\$1,145,583.40	\$486,000.00	
Total 2011 - Street Construction, Maint. and Repair	\$1,195,134.18	\$486,000.00	\$1,681,134.18	\$49,550.78	\$49,550.78	\$1,145,583.40	\$486,000.00	
2051 - Federal Grant								
Community Environment								
Other Community Environment								
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Community Environment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Community Environment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2051 - Federal Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2081 - Equitable Sharing Fund								
Security of Persons and Property								
Police Enforcement								
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Police Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Security of Persons and Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2081 - Equitable Sharing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

2091 - Law Enforcement Trust

Report reflects selected information.

Appropriation Summary

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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Security of Persons and Property								
Police Enforcement								
Contractual Services	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.000%
Other	\$0.00	\$15,500.00	\$15,500.00	\$0.00	\$0.00	\$0.00	\$15,500.00	0.000%
Total Police Enforcement	\$0.00	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$16,000.00	
Total Security of Persons and Property	\$0.00	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$16,000.00	
Total 2091 - Law Enforcement Trust	\$0.00	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$16,000.00	
2101 - Permissive Motor Vehicle License Tax								
Transportation								
Other Transportation								
Contractual Services	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.000%
Capital Outlay	\$0.00	\$23,000.00	\$23,000.00	\$0.00	\$0.00	\$0.00	\$23,000.00	0.000%
Total Other Transportation	\$0.00	\$28,000.00	\$28,000.00	\$0.00	\$0.00	\$0.00	\$28,000.00	
Total Transportation	\$0.00	\$28,000.00	\$28,000.00	\$0.00	\$0.00	\$0.00	\$28,000.00	
Total 2101 - Permissive Motor Vehicle License Tax	\$0.00	\$28,000.00	\$28,000.00	\$0.00	\$0.00	\$0.00	\$28,000.00	
2131 - Police Disability and Pension								
Security of Persons and Property								
Police Enforcement								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Employee Fringe Benefits	\$0.00	\$59,275.00	\$59,275.00	\$0.00	\$0.00	\$0.00	\$59,275.00	0.000%
Total Police Enforcement	\$0.00	\$59,275.00	\$59,275.00	\$0.00	\$0.00	\$0.00	\$59,275.00	
Total Security of Persons and Property	\$0.00	\$59,275.00	\$59,275.00	\$0.00	\$0.00	\$0.00	\$59,275.00	
General Government								
Auditor of State Fees								
Contractual Services	\$0.00	\$725.00	\$725.00	\$0.00	\$0.00	\$0.00	\$725.00	0.000%
Total Auditor of State Fees	\$0.00	\$725.00	\$725.00	\$0.00	\$0.00	\$0.00	\$725.00	
Total General Government	\$0.00	\$725.00	\$725.00	\$0.00	\$0.00	\$0.00	\$725.00	
Total 2131 - Police Disability and Pension	\$0.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	
2151 - Coronavirus Relief Fund								
Security of Persons and Property								
Fire Fighting, Prevention and Inspection								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Employee Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Fire Fighting, Prevention and Inspection	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Security of Persons and Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
General Government								
Mayor and Administrative Offices								
Employee Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Mayor and Administrative Offices	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Report reflects selected information.

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Appropriation Summary

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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Financing Uses								
Total Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2151 - Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2152 - American Rescue Plan Fund								
Transportation								
Street Construction and Reconstruction								
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Street Construction and Reconstruction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Financing Uses								
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2152 - American Rescue Plan Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2901 - MAYOR'S COURT COMPUTER FUND								
Security of Persons and Property								
Police Enforcement								
Contractual Services	\$0.00	\$2,980.00	\$2,980.00	\$2,980.00	\$2,980.00	\$0.00	\$0.00	100.000%
Supplies and Materials	\$0.00	\$1,520.00	\$1,520.00	\$515.00	\$515.00	\$0.00	\$1,005.00	33.882%
Capital Outlay	\$0.00	\$3,000.00	\$3,000.00	\$155.33	\$155.33	\$1,708.67	\$1,136.00	5.178%
Total Police Enforcement	\$0.00	\$7,500.00	\$7,500.00	\$3,650.33	\$3,650.33	\$1,708.67	\$2,141.00	
Total Security of Persons and Property	\$0.00	\$7,500.00	\$7,500.00	\$3,650.33	\$3,650.33	\$1,708.67	\$2,141.00	
Total 2901 - MAYOR'S COURT COMPUTER FUND	\$0.00	\$7,500.00	\$7,500.00	\$3,650.33	\$3,650.33	\$1,708.67	\$2,141.00	
2902 - POLICE LEVY FUND								
Security of Persons and Property								
Police Enforcement								
Personal Services	\$3,226.16	\$979,108.00	\$982,334.16	\$3,226.16	\$3,226.16	\$0.00	\$979,108.00	0.328%
Employee Fringe Benefits	\$0.00	\$350,681.00	\$350,681.00	\$5,009.35	\$5,009.35	\$0.00	\$345,671.65	1.428%
Contractual Services	\$0.00	\$16,500.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$16,500.00	0.000%
Total Police Enforcement	\$3,226.16	\$1,346,289.00	\$1,349,515.16	\$8,235.51	\$8,235.51	\$0.00	\$1,341,279.65	
Total Security of Persons and Property	\$3,226.16	\$1,346,289.00	\$1,349,515.16	\$8,235.51	\$8,235.51	\$0.00	\$1,341,279.65	
Total 2902 - POLICE LEVY FUND	\$3,226.16	\$1,346,289.00	\$1,349,515.16	\$8,235.51	\$8,235.51	\$0.00	\$1,341,279.65	
2903 - PSAP 911 FUND								
Security of Persons and Property								
Police Enforcement								
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Police Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Report reflects selected information.

Appropriation Summary

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January 2023

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Security of Persons and Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2903 - PSAP 911 FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2904 - EMPLOYEE SEVERANCE FUND								
Security of Persons and Property								
Police Enforcement								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Employee Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Police Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Security of Persons and Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Transportation								
Other Transportation								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Employee Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
General Government								
Mayor and Administrative Offices								
Personal Services	\$0.00	\$123,175.00	\$123,175.00	\$0.00	\$0.00	\$0.00	\$123,175.00	0.000%
Employee Fringe Benefits	\$0.00	\$1,825.00	\$1,825.00	\$0.00	\$0.00	\$0.00	\$1,825.00	0.000%
Total Mayor and Administrative Offices	\$0.00	\$125,000.00	\$125,000.00	\$0.00	\$0.00	\$0.00	\$125,000.00	
Income Tax Administration								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Employee Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Income Tax Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total General Government	\$0.00	\$125,000.00	\$125,000.00	\$0.00	\$0.00	\$0.00	\$125,000.00	
Other Financing Uses								
Contingencies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2904 - EMPLOYEE SEVERANCE FUND	\$0.00	\$125,000.00	\$125,000.00	\$0.00	\$0.00	\$0.00	\$125,000.00	
2905 - WE THRIVE GRANT FUND								
Community Environment								
Other Community Environment								
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Community Environment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Community Environment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2905 - WE THRIVE GRANT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2906 - NATURE WORKS GRANT								
Leisure Time Activities								
Other Leisure Time Activities								

Report reflects selected information.

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Appropriation Summary

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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Leisure Time Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Leisure Time Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2906 - NATURE WORKS GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2907 - Mercy Tax Increment Equivalent Fund								
General Government								
Other General Government								
Contractual Services	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.000%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other	\$0.00	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0.000%
Total Other General Government	\$0.00	\$41,000.00	\$41,000.00	\$0.00	\$0.00	\$0.00	\$41,000.00	
Total General Government	\$0.00	\$41,000.00	\$41,000.00	\$0.00	\$0.00	\$0.00	\$41,000.00	
Capital Outlay								
Capital Outlay								
Capital Outlay	\$14,150.00	\$19,000.00	\$33,150.00	\$14,150.00	\$14,150.00	\$0.00	\$19,000.00	42.685%
Total Capital Outlay	\$14,150.00	\$19,000.00	\$33,150.00	\$14,150.00	\$14,150.00	\$0.00	\$19,000.00	
Total Capital Outlay	\$14,150.00	\$19,000.00	\$33,150.00	\$14,150.00	\$14,150.00	\$0.00	\$19,000.00	
Total 2907 - Mercy Tax Increment Equivalent Fund	\$14,150.00	\$60,000.00	\$74,150.00	\$14,150.00	\$14,150.00	\$0.00	\$60,000.00	
4901 - CAPITAL PROJECTS								
Capital Outlay								
Capital Outlay								
Capital Outlay	\$126,175.00	\$485,000.00	\$611,175.00	\$0.00	\$0.00	\$214,443.56	\$396,731.44	0.000%
Total Capital Outlay	\$126,175.00	\$485,000.00	\$611,175.00	\$0.00	\$0.00	\$214,443.56	\$396,731.44	
Total Capital Outlay	\$126,175.00	\$485,000.00	\$611,175.00	\$0.00	\$0.00	\$214,443.56	\$396,731.44	
Total 4901 - CAPITAL PROJECTS	\$126,175.00	\$485,000.00	\$611,175.00	\$0.00	\$0.00	\$214,443.56	\$396,731.44	
4902 - Capital Projects-PUBLIC FACILITIES								
Capital Outlay								
Capital Outlay								
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 4902 - Capital Projects-PUBLIC FACILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4903 - Capital Projects-VILLAGE LAND								
Capital Outlay								
Capital Outlay								
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 4903 - Capital Projects-VILLAGE LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
5901 - STORM WATER UTILITY								
Transportation								
Storm Sewers and Drains								
Personal Services	\$5.31	\$13,000.00	\$13,005.31	\$46.58	\$46.58	\$1.87	\$12,956.86	0.358%
Employee Fringe Benefits	\$0.00	\$2,000.00	\$2,000.00	\$15.12	\$15.12	\$0.00	\$1,984.88	0.756%
Contractual Services	\$1,879.32	\$35,000.00	\$36,879.32	\$525.00	\$525.00	\$1,354.32	\$35,000.00	1.424%
Supplies and Materials	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.000%
Capital Outlay	\$15,000.00	\$140,000.00	\$155,000.00	\$0.00	\$0.00	\$15,000.00	\$140,000.00	0.000%
Total Storm Sewers and Drains	\$16,884.63	\$200,000.00	\$216,884.63	\$586.70	\$586.70	\$16,356.19	\$199,941.74	
Total Transportation	\$16,884.63	\$200,000.00	\$216,884.63	\$586.70	\$586.70	\$16,356.19	\$199,941.74	
Total 5901 - STORM WATER UTILITY	\$16,884.63	\$200,000.00	\$216,884.63	\$586.70	\$586.70	\$16,356.19	\$199,941.74	
9101 - Unclaimed Monies								
Fiduciary Distributions								
Distributions of Unclaimed Monies								
Other	\$0.00	\$3,090.20	\$3,090.20	\$0.00	\$0.00	\$0.00	\$3,090.20	0.000%
Total Distributions of Unclaimed Monies	\$0.00	\$3,090.20	\$3,090.20	\$0.00	\$0.00	\$0.00	\$3,090.20	
Total Fiduciary Distributions	\$0.00	\$3,090.20	\$3,090.20	\$0.00	\$0.00	\$0.00	\$3,090.20	
Other Financing Uses								
Transfers - Out	\$0.00	\$145.41	\$145.41	\$145.41	\$145.41	\$0.00	\$0.00	100.000%
Total Other Financing Uses	\$0.00	\$145.41	\$145.41	\$145.41	\$145.41	\$0.00	\$0.00	
Total 9101 - Unclaimed Monies	\$0.00	\$3,235.61	\$3,235.61	\$145.41	\$145.41	\$0.00	\$3,090.20	
9901 - MAYOR'S COURT CUSTODIAL								
Fiduciary Distributions								
Distributions to Other Governments								
Other	\$0.00	\$27,482.00	\$27,482.00	\$1,997.00	\$1,997.00	\$0.00	\$25,485.00	7.267%
Total Distributions to Other Governments	\$0.00	\$27,482.00	\$27,482.00	\$1,997.00	\$1,997.00	\$0.00	\$25,485.00	
Distributions to Other Funds (Primary Gov't)								
Other	\$0.00	\$87,418.00	\$87,418.00	\$6,302.00	\$6,302.00	\$0.00	\$81,116.00	7.209%
Total Distributions to Other Funds (Primary Gov't)	\$0.00	\$87,418.00	\$87,418.00	\$6,302.00	\$6,302.00	\$0.00	\$81,116.00	
Other Distributions								
Other	\$0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.000%
Total Other Distributions	\$0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	
Total Fiduciary Distributions	\$0.00	\$115,000.00	\$115,000.00	\$8,299.00	\$8,299.00	\$0.00	\$106,701.00	
Other Financing Uses								
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total 9901 - MAYOR'S COURT CUSTODIAL	\$0.00	\$115,000.00	\$115,000.00	\$8,299.00	\$8,299.00	\$0.00	\$106,701.00	
9902 - EMPLOYEES HEALTH INSURANCE CUSTODIAL								
Fiduciary Distributions								
Distributions on Behalf of Employees								
Other	\$0.00	\$78,000.00	\$78,000.00	\$6,125.30	\$6,125.30	\$0.00	\$71,874.70	7.853%
Total Distributions on Behalf of Employees	\$0.00	\$78,000.00	\$78,000.00	\$6,125.30	\$6,125.30	\$0.00	\$71,874.70	
Total Fiduciary Distributions	\$0.00	\$78,000.00	\$78,000.00	\$6,125.30	\$6,125.30	\$0.00	\$71,874.70	
CUSTODIAL	\$0.00	\$78,000.00	\$78,000.00	\$6,125.30	\$6,125.30	\$0.00	\$71,874.70	
9903 - VALLEY BAND ESCROW								
Fiduciary Distributions								
Other Distributions								
Contractual Services	\$0.00	\$8,548.63	\$8,548.63	\$0.00	\$0.00	\$5,000.00	\$3,548.63	0.000%
Total Other Distributions	\$0.00	\$8,548.63	\$8,548.63	\$0.00	\$0.00	\$5,000.00	\$3,548.63	
Total Fiduciary Distributions	\$0.00	\$8,548.63	\$8,548.63	\$0.00	\$0.00	\$5,000.00	\$3,548.63	
Other Financing Uses								
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 9903 - VALLEY BAND ESCROW	\$0.00	\$8,548.63	\$8,548.63	\$0.00	\$0.00	\$5,000.00	\$3,548.63	
9904 - Kenwood SWJEDZ CUSTODIAL								
Fiduciary Distributions								
Distributions to Other Governments								
Other	\$0.00	\$926,000.00	\$926,000.00	\$0.00	\$0.00	\$0.00	\$926,000.00	0.000%
Total Distributions to Other Governments	\$0.00	\$926,000.00	\$926,000.00	\$0.00	\$0.00	\$0.00	\$926,000.00	
Distributions to Other Funds (Primary Gov't)								
Contractual Services	\$0.00	\$126,000.00	\$126,000.00	\$75.60	\$75.60	\$874.40	\$125,050.00	0.060%
Total Distributions to Other Funds (Primary Gov't)	\$0.00	\$126,000.00	\$126,000.00	\$75.60	\$75.60	\$874.40	\$125,050.00	
Total Fiduciary Distributions	\$0.00	\$1,052,000.00	\$1,052,000.00	\$75.60	\$75.60	\$874.40	\$1,051,050.00	
Other Financing Uses								
Transfers - Out	\$0.00	\$28,000.00	\$28,000.00	\$0.00	\$0.00	\$0.00	\$28,000.00	0.000%
Total Other Financing Uses	\$0.00	\$28,000.00	\$28,000.00	\$0.00	\$0.00	\$0.00	\$28,000.00	
Total 9904 - Kenwood SWJEDZ CUSTODIAL	\$0.00	\$1,080,000.00	\$1,080,000.00	\$75.60	\$75.60	\$874.40	\$1,079,050.00	
9905 - Kenwood SWJEDZ Escrow CUSTODIAL								
Fiduciary Distributions								
Other Distributions								
Other	\$0.00	\$24,854.59	\$24,854.59	\$7,862.76	\$7,862.76	\$0.00	\$16,991.83	31.635%
Total Other Distributions	\$0.00	\$24,854.59	\$24,854.59	\$7,862.76	\$7,862.76	\$0.00	\$16,991.83	
Total Fiduciary Distributions	\$0.00	\$24,854.59	\$24,854.59	\$7,862.76	\$7,862.76	\$0.00	\$16,991.83	
Other Financing Uses								

Report reflects selected information.

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	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Transfers - Out	\$0.00	\$145.41	\$145.41	\$145.41	\$145.41	\$0.00	\$0.00	100.000%
Total Other Financing Uses	\$0.00	\$145.41	\$145.41	\$145.41	\$145.41	\$0.00	\$0.00	
Total 9905 - Kenwood SWJEDZ Escrow CUSTODIAL	\$0.00	\$25,000.00	\$25,000.00	\$8,008.17	\$8,008.17	\$0.00	\$16,991.83	
9906 - Kenwood SWJEDZ Long-Term Maint. CUSTODIA								
Fiduciary Distributions								
Other Distributions								
Contractual Services	\$1,398.50	\$7,000.00	\$8,398.50	\$4,751.00	\$4,751.00	\$2,500.00	\$1,147.50	56.570%
Total Other Distributions	\$1,398.50	\$7,000.00	\$8,398.50	\$4,751.00	\$4,751.00	\$2,500.00	\$1,147.50	
Total Fiduciary Distributions	\$1,398.50	\$7,000.00	\$8,398.50	\$4,751.00	\$4,751.00	\$2,500.00	\$1,147.50	
Other Financing Uses								
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
CUSTODIA	\$1,398.50	\$7,000.00	\$8,398.50	\$4,751.00	\$4,751.00	\$2,500.00	\$1,147.50	
Report Totals:	<u>\$1,438,388.67</u>	<u>\$10,935,868.24</u>	<u>\$12,374,256.91</u>	<u>\$738,780.88</u>	<u>\$738,780.88</u>	<u>\$2,395,881.25</u>	<u>\$9,239,594.78</u>	

INVESTMENT LISTING

January 31, 2023

								TOTAL
TYPE	DESCRIPTION		CURRENT VALUE	INTEREST RATE	YEAR TO DATE INTEREST	PURCHASE DATE	MATURITY DATE	INVESTMENT BY YEAR
CD	AMERICAN NATIONAL BANK	AMERNATL	\$ 250,000.00	0.15%	\$ 31.85	3/30/2021	3/30/2023	2023
CD	JOHN MARSHALL BANK RESTON	JMARSHALL	\$ 250,000.00	0.15%	\$ 31.85	1/28/2021	7/28/2023	\$1,499,625.00
T BOND	T BOND 3 (PURCHASED AT DISCOUNT)	T BOND 3	\$ 249,625.00	0.23%	\$ 156.25	8/10/2021	7/31/2023	
CD	SYNCRONY BANK	SYNCHRONY	\$ 250,000.00	0.25%	\$ -	9/3/2021	9/5/2023	
CD	FIRST STATE BANK AND TRUST	FIRSTSTATE	\$ 250,000.00	0.15%	\$ 31.85	4/28/2021	10/27/2023	
CD	MERRICK BANK CORP	MERRICK	\$ 250,000.00	0.25%	\$ 53.08	12/30/2020	12/29/2023	
CD	UNITY BANCORP INC	UNITY	\$ 250,000.00	0.20%	\$ -	2/26/2021	2/26/2024	2024
CD	PREFERRED BANK	PREFERRED	\$ 250,000.00	0.25%	\$ 53.08	3/25/2021	3/25/2024	\$3,747,656.25
CD	LIVE OAK BANKING CO	LIVEOAK	\$ 250,000.00	0.40%	\$ 84.93	10/18/2021	4/18/2024	
T BOND	T BOND	T BOND	\$ 500,000.00	0.25%	\$ -	6/1/2021	5/15/2024	
CD	FIRST BANK HAMILTON NJ	FIRSTBANK	\$ 250,000.00	0.20%	\$ 42.47	6/11/2021	6/11/2024	
T BOND	T BOND 2 (PURCHASED AT DISCOUNT)	T BOND 2	\$ 497,656.25	0.40%	\$ -	6/23/2021	6/15/2024	
CD	HAMNI BANK	HANMI	\$ 250,000.00	0.25%	\$ 53.08	6/25/2021	6/25/2024	
CD	FIRST GENERAL	FIRSTGEN	\$ 250,000.00	0.25%	\$ 53.08	6/30/2021	6/28/2024	
T BOND	T BOND 4	T BOND 4	\$ 750,000.00	0.38%	\$ 1,406.25	8/10/2021	7/15/2024	
CD	BANK OZK	BKOZK	\$ 250,000.00	0.35%	\$ 74.32	7/29/2021	7/29/2024	
CD	FIRST BANK RICHMOND	RICHMOND	\$ 250,000.00	0.45%	\$ -	10/20/2021	10/21/2024	
AGENCY	FEDERAL HOME LOAN BANK	FHLB	\$ 247,875.00	1.51%	\$ 1,525.00	2/7/2022	1/27/2025	2025
CD	ALLY BANK	ALLY3	\$ 250,000.00	3.25%	\$ -	6/30/2022	6/30/2025	\$1,232,972.66
AGENCY	FEDERAL HOME LOAN BANK-2	FHLB2	\$ 250,000.00	3.72%	\$ -	8/23/2022	8/18/2025	
T BOND	T BOND 5	T BOND 5	\$ 485,097.66	1.00%	\$ -	11/15/2021	10/31/2025	
AGENCY	FEDERAL FARM CREDIT BANKS AGENCY	FFCB	\$ 250,000.00	3.55%	\$ -	5/3/2022	5/11/2026	2026
	FEDERAL FARM CREDIT BANKS AGENCY-2	FFCB2	\$ 250,000.00	5.30%	\$ -	10/31/2022	10/19/2026	\$1,252,421.88
CD	CAPITAL ONE	CAPITAL1	\$ 250,000.00	1.10%	\$ -	11/17/2021	11/17/2026	
T BOND	T BOND 6	T BOND 6	\$ 502,421.88	1.15%	\$ -	11/30/2021	11/30/2026	
	DISCOVER BANK	DISCOVER	\$ 250,000.00	4.90%	\$ -	11/8/2022	11/8/2027	2027
					\$ 3,597.09	ACTIVE		
					\$ -	MATURED		
TOTAL			\$ 7,982,675.79		\$ 3,597.09			\$7,982,675.79

PASSED:
BY:

RESOLUTION NO. 2023-4

STRONGLY URGING THE OHIO GOVERNOR AND MEMBERS OF THE OHIO
GENERAL ASSEMBLY TO RESTORE THE LOCAL GOVERNMENT FUND TO
PRE-RECESSION LEVELS

WHEREAS, the Local Government Fund was reduced in 2011 by 50% during Gov. Kasich's Administration from 3.68% of General Revenue Funds to its current level of 1.66% of General Revenue Funds; and

WHEREAS, past Ohio General Assemblies have repeatedly decreased funding and revenue sharing in recent years in addition to significantly reducing the Local Government Fund, including eliminating the Estate Tax and phasing out the Tangible Personal Property Tax; and

WHEREAS, the reductions to the Local Government Fund have resulted in a loss of revenue of \$600,000 for Amberley Village; and

WHEREAS, the Village had received \$12 million from the Estate Tax in the 8 years prior to its elimination by the State of Ohio; and

WHEREAS, this sudden revenue loss has made it increasingly difficult to provide basic services, rebuild infrastructure, and bolster public safety services; and

WHEREAS, when municipalities experience success in fostering safe communities, building sound infrastructure, and increasing economic development, the State of Ohio reaps the benefits as well.

WHEREAS, a reinvestment in the Local Government Fund would aid the State in its goal of lowering taxes on the individual by enabling municipalities to decrease the local tax burden.

NOW, THEREFORE, BE IT RESOLVED by the Council of Amberley Village, State of Ohio, seven (7) members elected thereto concurring:

SECTION 1. The Ohio General Assembly should restore the Local Government Fund to pre-recession levels, ensuring that local communities are able to provide crucial services and improvements in infrastructure and public safety.

SECTION 2. This Council does hereby declare its opposition to any further cuts to the Local Government Fund or the future diversion of revenues from the Local Government Fund.

Passed this _____ day of _____, 2023.

Mayor Thomas C. Muething

Attest:

Tammy Reasoner, Clerk of Council

Resolution Vote:

Moved: _____ Second: _____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____ 2023, the foregoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designated by Sec. 31.40(B), Code of Ordinances.

Tammy Reasoner, Clerk of Council

TO: Village Council
FROM: Scot F. Lahrmer, Village Manager
DATE: March 10, 2023
RE: Contractual Mowing Services

ITEM: Resolution 2023-5, Authorizing the Village Manager to Enter into a Contract for Mowing Services

ACTION REQUESTED: By motion, adopt **Resolution 2023-5** authorizing contracts for mowing of Village properties.

PURPOSE:

To utilize contractors to mow Village-owned property and Village rights-of-way.

The Village began contracting our grass mowing in 2008 when the Amberley Green property was acquired. The mowing contract was expanded in 2013 to allow the Maintenance Department to dedicate more man-hours toward higher payoff work and their larger projects such as stormwater and road improvement projects.

Prior to each mowing season, staff solicits bids from several local contractors. Receiving multiple prices has historically favored the Village in acquiring the best per-cut prices. In recent years, the Village has broken the mowing into three categories: Municipal Building and grounds; Amberley Green property; and the North Site plus Village rights-of-way.

The mowing contract in 2022 was for one year. The specifications for this bidding season allows for a one-year extension beyond 2023.

After some performance issues in 2021, staff reviewed and updated the specifications for mowing services in 2022, with the most significant change being the frequency of mowing at Amberley Green. The condition of Amberley Green greatly improved and complaints about grass height and mowing decreased. The 2023 Grass Mowing specifications were advertised with formal bids opened on Friday, February 24. The Village received 2 bids, with contractors submitting only certain aspects of the bid, which is typical and expected.

The mowing contracts are categorized into 3 contracts since there are various properties involved, different skill sets, and equipment needed; vendors are typically only interested in certain mowing areas. The bids are summarized below with an analysis of anticipated costs.

Contract A - Municipal Building and Grounds

This contract includes the Municipal Building, upper and lower track, and the ball fields. During the heavy growing season, the ball fields may be mowed twice a week, when needed.

Frederick's Landscaping
\$26,500

EMES Lawn Care
No Bid

Frederick's Landscaping was the only contractor in 2023 to submit a quote for the Municipal Building and Grounds in the amount of \$26,500 which equates to \$1,050.00 per cut based on

28 cuts plus mowing the ballfields twice a week when necessary during the spring. EMES Lawn Care did not submit a bid in 2023.

Contract B - Amberley Green Property

Prior to 2022, the Amberley Green contract consisted of three mowing areas (front fairways along Ridge and Galbraith Roads, inner property, and meadowlands). In 2022 and for 2023 specifications, Amberley Green is considered one cutting area, except meadowlands, which will be mowed at the Village's discretion, typically in the summer and fall.

Frederick's Landscaping
\$2,200 per cut

EMES Lawn Care
\$1,845 per cut

Frederick's Landscaping bid \$2,200 per cut while EMES bid \$1,845 per cut on the Amberley Green property. For 2023, the number of expected cuts is 28. For Amberley Green, EMES was the low bidder at \$1,845 per cut for a total of \$51,660.

Contract C - North Site and Village Rights of Way

This contract includes the North Site property from Ridge Road west, including the Maintenance Facility and Class VI Composting Facility. It also includes various rights-of-way throughout the Village and the entrance/exit ramps on Ronald Reagan Highway and Ridge Road.

Frederick's
Landscaping
\$1,987.20 per cut

EMES Lawn Care
No Bid

Frederick's Landscaping was the only contractor in 2023 to bid the North Site and Village rights-of-way in the amount of \$1,987.20 per cut.

Summary and Recommendation

Staff reviewed the bids with the Streets, Public Utilities and Sewers Committee and recommended awarding a contract to the lowest responsive and responsible bidder as follows:

Contract A to Frederick's Landscaping for \$26,500 for the Municipal Building and Grounds mowing.

Contract B to EMES Landscaping based on \$1,845 per cut at 28 cuts per year. Total of 28 cuts, 4 less than last year, for \$51,660 for Amberley Green mowing.

Contract C to Frederick's Landscaping based on \$1,987.20 per cut at 28 cuts per year. Total of 28 per year at a cost of \$55,641.60 for North Site and rights-of-way mowing.

Each of the three categories is experiencing price increases:

- For the Municipal Building and Grounds, the price has gone from \$24,596 in 2022 to \$26,500 in 2023.
- For Amberley Green, the price has gone from \$1,545 in 2022 to \$1,845 in 2023.
- For the North Site and rights-of-way, the price comparison is a misnomer as Frederick's was unable to perform the mowing last year and the Village crews mowed

portions of their work. Frederick's 2022 bid price was \$515 per cut compared to \$1,987 per cut in 2023. Once again, they did not perform all the work.

The Streets, Public Utilities and Sewers Committee has reviewed the bids and discussed ways in the future to drive the mowing costs down at Amberley Green. There was not a consensus on the quantity of mowing at Amberley Green. Last year, the mowing was more frequent at Amberley Green but in the 2023 specifications, the number of cuts was decreased to 28. Staff believes the increased number of cuts last year improved the appearance of the property, still not to the standards of a park, and decreased the amount of time spent managing the contractor and complaints.

From the Streets, Public Utilities and Sewers Committee, there was considerable discussion about the Village purchasing the necessary equipment and hiring personnel to mow the property ourselves. The Committee ultimately asked staff to analyze the alternatives for mowing Amberley Green for next year including frequency of mowing, type of equipment to be acquired, necessary personnel and other options. With that direction, the Committee recommended awarding the 2023 Mowing Contracts A and C to Frederick's Landscape Services and Contract B to EMES Lawn Service.

A total of \$102,600 was budgeted in 2023 for mowing services. With the award of the bid as recommended, the largest difference between bid cost and budget falls under the North Site and rights-of-way.

<u>Contract</u>	<u>2023 Bid</u>	<u>2023 Budget</u>	<u>Difference</u>
Municipal Building and Grounds	\$26,500	\$25,000	\$1,500
Amberley Green	51,660	47,900	3,760
North Site and Rights-of-Way	55,641	29,700	25,941
Total	\$133,801	\$102,600	31,201

The Maintenance Department will either need to absorb the additional expense within the 2023 Budget or decrease the number of mowings at Amberley Green to compensate for the increased cost of mowing the North Site. Our bidding specifications give the Village the right/discretion to require a smaller number of cuts at Amberley Green. However, that same language does not apply to the North Site and rights-of-way.

If you have any questions, please let me know.

PASSED:
BY:

RESOLUTION NO. 2023-5

RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A
CONTRACT FOR MOWING SERVICES

WHEREAS, the purpose of this Resolution is to award contracts to mow Village-owned property and Village rights of way;

WHEREAS, the Village began contracting for the grass mowing in 2008 when the Amberley Green property was acquired. The mowing contract was expanded in 2013 to allow the Maintenance Department to dedicate more man-hours to their larger projects such as storm water and road improvement projects;

WHEREAS, prior to each mowing season, staff solicits quotes from several local contractors. Multiple quotes have historically favored the Village in acquiring the best per cut prices. In recent years the Village has awarded three contracts for the mowing of the Municipal Building and grounds, Amberley Green property and the North Site and Village right of ways;

WHEREAS, the mowing contracts for these areas are segregated into Contracts A, B, and C, which cover the different properties involved and account for the different skills and equipment needed, in addition to vendors only being interested in certain mowing areas;

WHEREAS, the previous mowing contract was a one-year contract for the 2022 mowing season,

WHEREAS, formal bids were for the one (1) year mowing contract for 2023 opened on Friday, February 24. The Village received 2 bids, with not all bidders bidding on all aspects of the three contracts;

WHEREAS, the Streets, Public Utilities and Sewers Committee met to consider the proposals and recommends awarding the 2023 Mowing Contracts A and C to Fredericks Landscaping, and Contract B to EMES Lawn Care;

WHEREAS, Council determines it is in the best interest of the Village and its residents to approve agreements according to the Committee's recommendation, and that in Council's discretion the recommended contractor offers the best proposal for the Village considering quality, service, adaptability to requirements of the Village, and price;

NOW, THEREFORE, BE IT RESOLVED BY THE Council of Amberley Village, State of Ohio, six (6) members elected thereto concurring,

SECTION 1: That the Village Manager be, and hereby is, authorized and directed to enter into contracts on behalf of the Village with Fredericks Landscaping and EMES Lawn Care, for the services indicated below on a per-cut basis, based on the proposal submitted by each company, with any written agreements to be approved by the Solicitor. The actual amount paid may be higher or lower than the annual estimate depending on the number of cuts requested by the Village.

CONTRACT A: Frederick's Landscaping for the Contract A Municipal Building for the 2023 season, which represents 1,050.00 per cut. Total of 28 cuts per year plus additional mowing for ballfields for \$26,500.

CONTRACT B: EMES Lawn Care the for Contract B Amberley Green for \$1,845 per cut, for all the property for the 2023 season, mowed weekly unless otherwise directed by the Village Maintenance Supervisor. Total of 28 cuts per year for \$51,660.

CONTRACT C: Frederick's Landscaping for Contract C North Site and rights-of-way for \$1,987.20 per cut for the 2023 season. Total of 28 per year at a cost of \$55,641.60.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed this _____ day of _____, 2023.

Mayor Thomas C. Muething

Attest:

Tammy Reasoner, Clerk of Council

Resolution Vote:

Moved: _____ Second: _____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____ 2023, the foregoing Resolution was published pursuant to Article

IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designated by Sec. 31.40(B), Code of Ordinances.

Tammy Reasoner, Clerk of Council

2023 Mowing Contract Bid Tab

A	Municipal Building	Frederick's	EMES	
	Total	\$26,500	no bid	
B	Amberley Green			
	Price per cut	\$2,200	\$1,845	
	Total	\$61,600	\$51,660	
C	North Site			
	Price per cut	\$1,987.20	no bid	
	Total	\$55,641.60		
	Optional 1-year renewal rate	Same as above	Same as above	

All bids are based on price per cut up to 28 cuts

TO: Village Council
FROM: Scot F. Lahrmer, Village Manager
DATE: March 9, 2023
RE: Electric Aggregation Preferred Provider for Municipal Facilities

ITEM: Resolution 2023-6, Authorizing the Village Manager to Enter into an Agreement for the Purchase of Electricity for Amberley Village's Municipal Electric Aggregation Program

ACTION REQUESTED: By motion, adopt **Resolution 2023-6** authorizing the Village Manager to enter into a contract to supply electricity to public facilities through the CLG Aggregation Program.

PURPOSE: To lower the cost of electric energy for Village-owned facilities.

The Village has participated in the Center for Local Government (CLG) Electricity Consortium program, and it has saved money by pooling our electric loads with other CLG members to increase our buying power in the market. The Village seeks to participate again this year and through the CLG, directed by AGE, to procure the best electric aggregation rates for our publicly-owned facilities.

AGE is finalizing bids and a contract to provide electric supply services to the public facilities for the eight participating CLG members: Indian Hill, Cheviot, Cleves, Lockland, Addyston, Glendale, Columbia Township, and Amberley Village. The final contract rate and the supplier is expected to be determined by the end of March and locked in by all participating members within a window of a maximum of a day or two due to high volatility in energy market prices.

The approval being sought by this resolution is authorizing the Village Manager to enter into an agreement with the bidder selected by the CLG Electricity Consortium; AGE will recommend the bidder offering the best proposition for Amberley Village, considering quality, service, adaptability to the requirements of Amberley and price.

While the final price has not been locked in yet, the electric rate is anticipated to save the Village approximately 35-40% from the forecasted Duke Energy rates starting this summer. Duke's rates are expected to increase from \$0.065/kWh currently to nearly \$0.11/kWh on June 1, 2023. AGE is anticipating an increase from our current contract rate of \$0.04160/kWh with IGS Energy, but only up to something closer to \$0.065/kWh. The new contract price will be locked in for no more than 36 months.

This resolution authorizes the Village Manager to enter into the best contract for the Village, to replace the agreement expiring this May so that the Village can continue to save on our electric supply rates through the CLG's Electricity Consortium.

The Streets, Public Utilities and Sewers Committee met and reviewed this proposal and recommended the adoption of Resolution 2023-6.

If you have any questions, please let me know.

PASSED:
BY:

RESOLUTION NO. 2023-6

RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO AN
AGREEMENT FOR THE PURCHASE OF ELECTRICITY FOR AMBERLEY
VILLAGE'S ELECTRICITY AGGREGATION PROGRAM

WHEREAS, the Village of Amberley, Ohio ("Village" hereinafter) wishes to procure retail electricity services; and,

WHEREAS, in accordance with the Public Utilities Commission of Ohio rules and regulations, the Village has the opportunity to maximize savings on the supply portion of their electric service costs through the selection of a competitive retail electric service provider; and,

WHEREAS, the Village desires to seek competitive pricing for a new retail electricity service agreement ("Agreement") for their accounts; and,

WHEREAS, the Village desires to authorize the Center for Local Government, their broker AGE and its Principals to act as procuring agents, (the "Procuring Agents") to seek competitive pricing for retail electricity services; and,

WHEREAS, time is of the essence in securing the best possible retail electricity rates and the Village will need to be able to sign a new Agreement immediately upon identifying the lowest and best competitive supplier due to market pricing requirements and deadlines; and,

WHEREAS, the Village desires to authorize their respective Village Staff to enter into a new Agreement with the lowest and best competitive supplier immediately after the Procuring Agents have identified and recommended such supplier; and,

WHEREAS, the Village is authorized as a charter municipality to exercise all powers of local self-government.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF AMBERLEY, OHIO:

SECTION 1. That the Center for Local Government and its broker AGE are hereby authorized to act as Procuring Agents to identify a competitive retail electric service provider for retail electricity services. However, nothing in this Resolution shall authorize such Procuring Agents to contractually bind the Village to accept or enter into an Agreement with any such service provider, or to otherwise bind the Village.

SECTION 2. That the Village Manager is hereby authorized to execute an Agreement and any other necessary documents on behalf of the Village for electric supply services with a competitive retail electric service provider.

SECTION 3. That because the Village must be able to sign a new contract immediately upon identifying the lowest and best competitive supplier in order to secure such rate, this Resolution shall take effect immediately upon passage.

SECTION 4. That the contracted electric supply rate shall not exceed a rate of \$0.1092 per kWh, which is the current forecasted rate for Duke Energy's price-to-compare beginning in June 2023.

SECTION 5. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this legislation were adopted in an open meeting of this Council; and, that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Revised Code Section 121.22.

SECTION 6. That this Resolution shall be in full force and effect from and after the earliest period allowed by law.

Passed this ____ day of _____, 2023.

Mayor Thomas C. Muething

Attest:

Tammy Reasoner, Clerk of Council

Resolution Vote:

Moved: _____ Second: _____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____ 2023, the foregoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designated by Sec. 31.40(B), Code of Ordinances.

Tammy Reasoner, Clerk of Council

Center for Local Government Electricity Consortium

Contract Renewals for May 2023

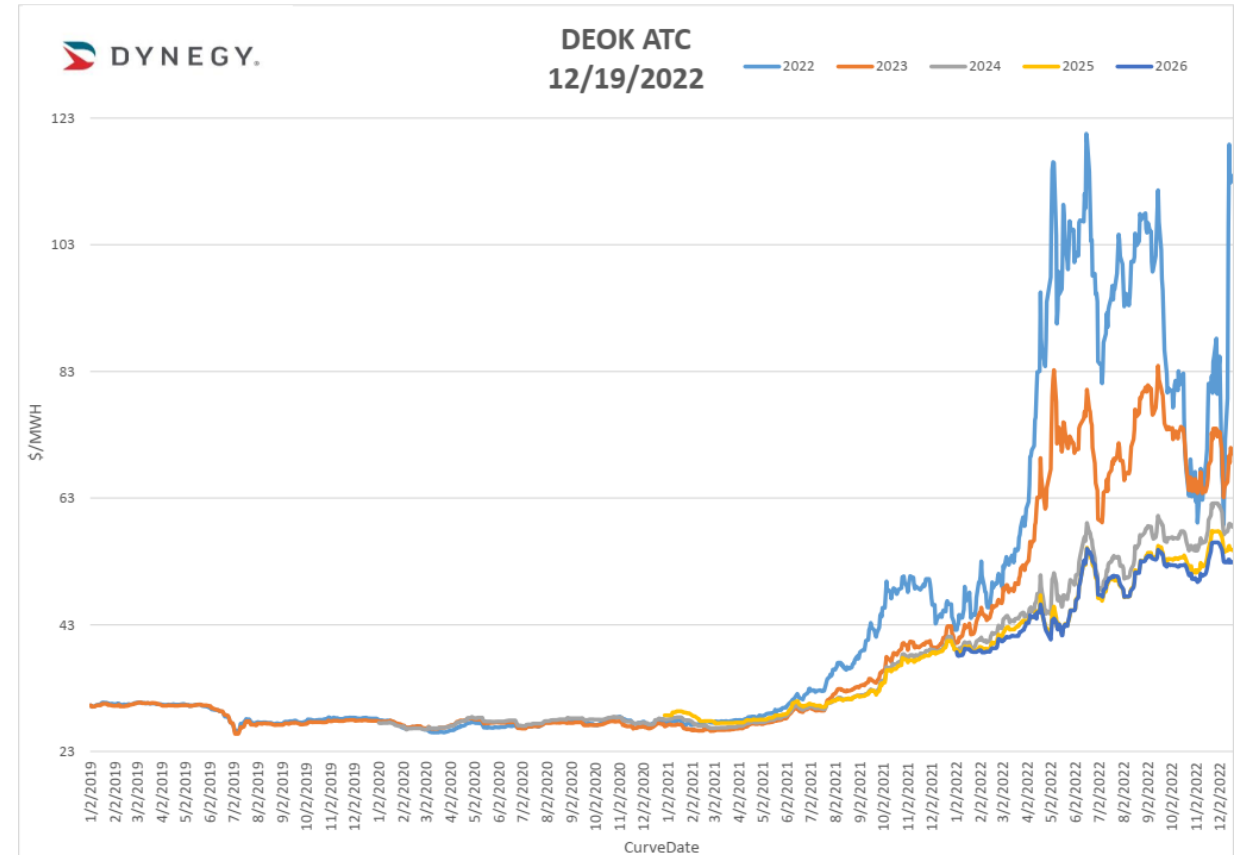
Review of Current Contracts

- Consortium contracted with IGS Energy for 3 years May 2020 to May 2023
- Additional CLG Members worked with AGE to lock in contracts with various start dates and suppliers that align with the Consortium's end date of May 2023
- Some members of the Consortium included all accounts on a single contract and others opted to have their lighting accounts and commercial accounts contracted separately
- The current contracts were the first brokered by AGE after our acquisition of the CLG's previous energy broker Eagle Energy, LLC



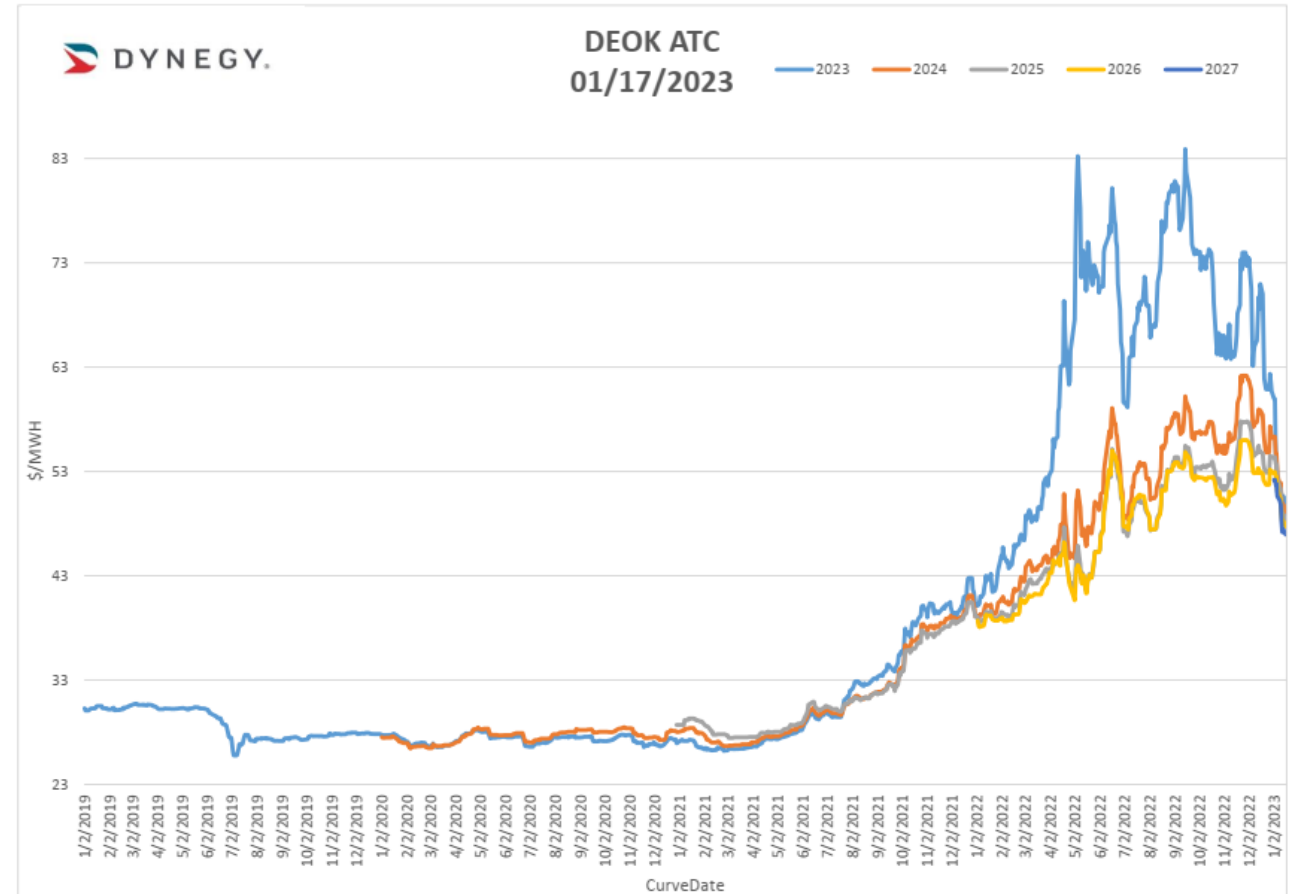
Major Changes in Energy Markets

- Record High Energy Market Prices in 2022
 - Pricing Curve for Calendar Year 2022 saw as high as a 300% increase
 - Future Years for 2023-2026 experienced a double in commodity energy pricing
- Main Drivers of Higher Market Prices
 - Reduction of Fossil Fuel burning power plants beginning, with more planned
 - Sustained low natural gas production domestically in 2021 during Covid that carried into most of 2022
 - Russia invades Ukraine in Feb. 2022
 - US Liquified Natural Gas Exports BOOM in Europe



Buying Opportunity This Spring

- Market Prices Falling this Winter
 - Overall warmer than average winter
 - Natural gas storage levels holding – even had an injection to storage in early January
 - 2023 Pricing Curve has seen the biggest decline as short-term outlook is brightening some
- High Volatility to Continue in Energy & Gas
 - Weather patterns and forecasts will continue to drive markets in the short-term
 - LNG Exports to remain high – capacity expected to increase in 2024
 - Freeport LNG Export Terminal expected to come back online in 2023 after explosion shut it down last summer – 2nd largest LNG export terminal in the US



Expected Rates & Savings vs Duke

Ohio Commercial Price to Compare

- Duke Energy Price-to-Compare forecasted to spike in June 2023
 - Duke regulated as to how and when they can buy energy
 - Duke forced to buy large tranches of their energy during record high prices of 2022
 - Duke's PTC is following similar trajectory we saw in Dayton and other states
- Expecting new rates for the CLG's Electricity Consortium will be around 35-40% savings compared to Duke's forecasted price beginning in June

Commercial (SEC Volt)							
	CEI	OE	TE	AEP	AES*	DUKE*	
Dec-22	\$ 55.97	\$ 55.61	\$ 55.53	\$ 73.80	\$ 109.10	\$ 63.40	
Jan-23	\$ 55.97	\$ 55.61	\$ 55.53	\$ 73.80	\$ 109.10	\$ 63.40	
Feb-23	\$ 55.97	\$ 55.61	\$ 55.53	\$ 73.80	\$ 109.10	\$ 63.40	
Mar-23	\$ 55.97	\$ 55.61	\$ 55.53	\$ 73.80	\$ 109.10	\$ 63.40	
Apr-23	\$ 55.97	\$ 55.61	\$ 55.53	\$ 73.80	\$ 109.10	\$ 63.40	
May-23	\$ 55.97	\$ 55.61	\$ 55.53	\$ 73.80	\$ 109.10	\$ 63.40	
**Jun-23	\$ 126.99	\$ 126.51	\$ 126.45	\$ 110.90	\$ 109.10	\$ 109.20	
**Jul-23	\$ 126.99	\$ 126.51	\$ 126.45	\$ 110.90	\$ 109.10	\$ 109.20	
**Aug-23	\$ 126.99	\$ 126.51	\$ 126.45	\$ 110.90	\$ 109.10	\$ 109.20	
**Sep-23	\$ 126.99	\$ 126.51	\$ 126.45	\$ 110.90	\$ 109.10	\$ 109.20	
**Oct-23	\$ 109.59	\$ 109.11	\$ 109.05	\$ 110.90	\$ 109.10	\$ 109.20	
**Nov-23	\$ 109.59	\$ 109.11	\$ 109.05	\$ 110.90	\$ 109.10	\$ 109.20	
**Dec-23	\$ 109.59	\$ 109.11	\$ 109.05	\$ 110.90	\$ 109.10	\$ 109.20	

*PTC is tiered, values shown are bottom tier

**PTC is a forecast

Renewal Process for CLG Electricity Consortium Members

- AGE is working with multiple suppliers now on running indicative pricing for the group's new contracts beginning May 2023
- Expecting to have first round of bids back the first full week of February. Will continue to update those bids periodically to monitor the market movement day-to-day in energy prices.
- Late March - AGE is anticipating final recommendation of a supplier, rate, and contract term to move forward with
- **Members wishing to participate must make commitment to the Consortium by the end of February to ensure final pricing is accurate**
- **Members will need to be able to execute contracts on the same day when AGE makes recommendation to sign – commodity prices for energy change every hour of every day and to ensure the final contract price all committed members must move forward same day**
- **Members will need to have a pre-authorized delegate to execute the contract with the winning supplier for the CLG's Electricity Consortium**
 - *At a Member's request, AGE can provide legislation for Councils to adopt in February that will pre-authorize a delegate to execute the new agreements if no such delegate is already pre-authorized*

Questions & AGE Contact Information

AGE Contact for Center for Local Government Electricity Consortium

Jordan Haarmann

Director of Procurement & Business Development

(618)-203-8328

Jordan.h@agellc.com

TO: Village Council
FROM: Scot F. Lahrmer, Village Manager
DATE: March 10, 2023
RE: Police Body Worn Cameras (BWCs)

ITEM: Resolution 2023-7, Authorizing the Purchase of Body-Worn Cameras from Motorola

ACTION REQUESTED: By motion, adopt **Resolution 2023-7** authorizing the purchase of Body-Worn Cameras and the necessary hardware and software.

PURPOSE: To add Body-Worn Cameras to our Department equipment and replace an outdated On-Premise Data storage server for the storage of Cruiser and Body-Worn Camera videos.

In 2014, Village Council authorized an upgrade to our police cruiser cameras with the purchase of a WatchGuard Video camera system. This replaced an outdated and non-functioning cruiser camera system with new high-definition quality cameras and microphone systems, located in the cruisers.

Over the last 9 years, our Police Department has operated with cruiser cameras but has contemplated the value of body-worn cameras. While technology advances with body-worn cameras initially lagged, our in-car cameras met our needs, keeping our officers safe and protecting motorists. In addition, the expense of body-worn cameras and the storage of data was a concern.

High-profile cases involving police use of force have fueled an ongoing national conversation about ways to improve police accountability, transparency, and legitimacy. Many policymakers, community members, and law enforcement officials believe that body-worn cameras advance these goals. Because body-worn cameras provide an audio-visual record of police-public encounters that can be reviewed after an incident, the presence of body-worn cameras assists with gathering evidence. And body-worn cameras further demonstrate that a police agency is willing to be transparent and accountable for its actions. The conceptual appeal of body-worn cameras has led to rapid adoption of the technology in police agencies across the country.

As new technologies are changing the business of policing in the United States, body-worn cameras are another tool to assist in the policing field. Body-worn cameras have the potential to transform policing for the better by creating video records of the incidents that officers encounter, and how they respond to those incidents. While the potential of body-worn cameras to improve policing for the better is appealing, an important concern is the financial costs of sustaining a body-worn camera program. Beyond the up-front costs of purchasing cameras are significant back-end costs, especially those associated with maintaining, storing, and sharing the large amount of video data that body-worn cameras produce.

Part of the process for researching body-worn cameras was the replacement of our computer server system, currently in place. The current On-Premise data server is 9 years old, has reached the end of its lifespan and needs replaced. One of the internal data drives crashed late last year and other drives are expected to start failing, making the migration to body-worn cameras more timely. It is necessary to acquire a new server, that will also incorporate redaction software that

will be needed for body-worn cameras. Redactive is a video and audio redaction tool that automatically detects faces, people, vehicles, license plates, and small objects. It streamlines video redaction and saves time while compiling evidence for court, media requests and complying with the Freedom of Information Act (FOIA).

Amberley Village staff have looked at several different body-worn camera systems and determined that purchasing ten V300 Motorola BWC cameras, will incorporate seamlessly into our current cruiser camera system made by WatchGuard. The Motorola system will upload the videos with the cruiser video to the new server. The V300 Body-Worn Camera captures clear video and audio of every encounter from the user's perspective. Its continuous operation capabilities allow constant recording, capturing details and creating a reliable library of evidence for case-building and review. The V300 is easy to operate, with four control buttons and has built-in Record-After-the-Fact® (RATF) technology. With RATF, officers can prioritize response to immediate threats over manually activating their camera. The Village has recently applied for grants to obtain body-worn cameras; however, they have not been successful.

The Police/Fire Committee has reviewed this request for equipment and has recommended the purchase of a new video server and 10 body-worn cameras for the Police Department. The \$40,154 expense will need to be appropriated as this item was not budgeted for 2023. There will be an additional \$22,000 incurred over the next 4 years as part of a subscription fee. While it's likely the Village could be successful in obtaining a grant for body-worn cameras next year, staff and the Police Fire Committee prefer to move forward with the purchase at this time.

Adoption of Resolution 2023-7 is recommended. If you have any questions, please let me know.

PASSED:
BY:

RESOLUTION NO. 2023-7

RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A
CONTRACT TO PURCHASE POLICE BODY CAMERAS

WHEREAS, the Amberley Village Police Department provides valuable services to the Village and its residents;

WHEREAS, high profile cases involving police use of force over the past several years have prompted the Village to consider the purchase and use of police body-worn cameras;

WHEREAS, body-worn cameras provide an audio-visual record of police-public encounters that can be reviewed after an incident, assist with gathering evidence, and further demonstrate that a police agency is willing to be transparent and accountable for its actions;

WHEREAS, Village staff conducted research and determined that the V300 Motorola BWC camera system was the best option. This camera system works effectively, is easy to use, and will integrate seamlessly with the camera system installed on the Village's police cruisers;

WHEREAS, the purchase of the new body-worn camera systems will also require replacement and upgrade of the police computer server;

WHEREAS, the cost for the purchase of the body-worn cameras and replacement of the police computer server will cost \$40,154, with an additional \$22,000 incurred over the next 4 years as a part of a subscription fee;

WHEREAS, the Police and Fire Committee met to consider the proposal and recommends purchasing 10 body-worn cameras for use by Amberley Police;

WHEREAS, Council determines it is in the best interest of the Village to purchase the necessary equipment;

NOW, THEREFORE, BE IT RESOLVED BY THE Council of Amberley Village, State of Ohio, six (6) members elected thereto concurring:

SECTION 1: That the Village Manager be, and hereby is, authorized and directed to enter into any necessary contract on behalf of the Village for the purchase of 10 body-worn camera systems and the necessary replacement of the computer server in an amount not to exceed \$40,154.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed this _____ day of _____, 2023.

Mayor Thomas C. Muething

Attest:

Tammy Reasoner, Clerk of Council

Resolution Vote:

Moved: _____ Second: _____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____ 2023, the foregoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designated by Sec. 31.40(B), Code of Ordinances.

Tammy Reasoner, Clerk of Council



AMBERLEY, VILLAGE OF
EL5, (15)V300, REDACTIVE, 16TB ON-PREMISE SERVER
02/06/2023

02/06/2023

AMBERLEY, VILLAGE OF
7149 RIDGE RD
CINCINNATI, OH 45237

RE: Motorola Quote for EL5, (15)V300, REDACTIVE, 16TB ON-PREMISE SERVER
Dear RICHIE WALLACE,

Motorola Solutions is pleased to present AMBERLEY, VILLAGE OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide AMBERLEY, VILLAGE OF with the best products and services available in the communications industry. Please direct any questions to Kevin Moriarty at Kevin.Moriarty@motorolasolutions.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Kevin Moriarty
Inside Sales

Billing Address:
AMBERLEY, VILLAGE OF
7149 RIDGE RD
CINCINNATI, OH 45237
US

Shipping Address:
AMBERLEY, VILLAGE OF
7149 RIDGE RD
CINCINNATI, OH 45237
US

Quote Date:02/06/2023
Expiration Date:05/07/2023
Quote Created By:
Kevin Moriarty
Inside Sales
Kevin.Moriarty@
motorolasolutions.com
469-479-2808

End Customer:
AMBERLEY, VILLAGE OF
RICHIE WALLACE
rlwallace@amberleyvillage.org

Contract: State of Ohio, 573077-0
Payment Terms:30 NET

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
REDACTIVE							
1	WGA00421-910	REDACTIVETOWER XEON16 CORE480GB 16GB RAM	1		\$5,000.00	\$4,000.00	\$4,000.00
2	WGW00141-100	WARRANTY, REDACTIVE/ UPLOAD TOWER WORKSTATION, EXTENDED WARRANTY, 5 YEARS	1	5 YEAR	\$812.50	\$650.00	\$650.00
3	WGW00159-001	MAINTENANCE SUPPORT,REDACTIVE SOFTWARE SUPPORT AND MAINTENANCE*	1	3 YEAR	\$2,812.50	\$2,250.00	\$2,250.00
4	WGP01092-700	REDACTIVE SINGLE USER LICENSE REV3.0*	1		\$6,243.75	\$4,995.00	\$4,995.00
VideoManager EL: Video Evidence Management							
5	WGA00421-311	SVR 1-10 16TBRAID6 WIN10 KBRMONITORMOUSE	1		\$7,493.75	\$5,995.00	\$5,995.00



Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
6	WGP02400-500	LICENSE,VIDEOMANAGER EL ON-PREM SITE LICENSE KEY	1		\$1,250.00	\$1,000.00	\$1,000.00
7	WGP02400-520	VIDEOMANAGER EL, VISTA/V300 ANNUAL DEVICE LICENSE & SUPPORT FEE*	10	5 YEAR	\$1,218.75	\$975.00	\$9,750.00
8	WGP02400-510	VIDEOMANAGER EL, 4RE/M500 ANNUAL DEVICE LICENSE & SUPPORT FEE	6	5 YEAR	\$1,218.75	\$975.00	\$5,850.00
9	WGW00141	WARRANTY, TOWER SERVER, EXTENDED WARRANTY TO 5 TOTAL YEARS	1	5 YEAR	\$812.50	\$650.00	\$650.00
10	WGS00158-2016	SOFTWARE, SQL SERVER 2016 W/ 1 CAL	1		Included	Included	Included
11	WGW00122-410	REMOTE DEPLOYMENT, TRAINING, CONFIGURATION AND PROJECT MANAGEMENT	1		\$1,875.00	\$1,500.00	\$1,500.00
V300							
12	WGB-0101A	V300 BODY WORN CAMERA, MAG CHEST MOUNT	10		\$1,243.75	\$995.00	\$9,950.00
13	WGW00300-003	V300 NO FAULT WARRANTY	10	5 YEAR	\$1,081.25	\$865.00	\$8,650.00
14	WGB-0138A	V300 TRANSFER STATION II	2		\$1,868.75	\$1,495.00	\$2,990.00
15	WGP02614	V300, BATT, 3.8V, 4180MAH	6		\$123.75	\$99.00	\$594.00
16	WGB-0142A	V300 IN-CAR WIFI BASE BUNDLE FOR 4RE	6		\$681.25	\$545.00	\$3,270.00

Grand Total **\$62,094.00(USD)**



Pricing Summary

	List Price	Sale Price
Upfront Costs for Hardware, Accessories and Implementation (if applicable), plus Subscription Fee	\$50,387.50	\$40,154.00
Year 2 Subscription Fee	\$7,325.00	\$5,860.00
Year 3 Subscription Fee	\$7,325.00	\$5,860.00
Year 4 Subscription Fee	\$6,387.50	\$5,110.00
Year 5 Subscription Fee	\$6,387.50	\$5,110.00
Grand Total System Price	\$77,812.50	\$62,094.00

Notes:

- Additional information is required for one or more items on the quote for an order.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.
- Unless otherwise noted in this quote / order, installation of equipment is not included.



REDACTIVE VIDEO AND AUDIO REDACTION SOFTWARE SOLUTION DESCRIPTION

REDACTIVE is a video and audio redaction tool that automatically detects faces, people, vehicles, license plates, and small objects. It streamlines video redaction and saves time while compiling evidence for court, media requests, and complying with the Freedom of Information Act (FOIA).

Users can select any object in a video and REDACTIVE will scan the video for it, allowing the user to redact the object before or after the selection point, or throughout the entire clip. REDACTIVE also simplifies audio muting, letting users mute audio with a click and drag of the mouse.



Automated Face Detection

REDACTIVE automatically detects faces, people, vehicles, license plates, and small objects in video footage. This allows officers to quickly analyze footage for specific people or things, decreasing time spent manually redacting video instead of being in the field.

Intuitive Object Tracking

Officers can track specific individuals or objects throughout the video by selecting them at any point in the clip. REDACTIVE will scan forward and backward to find them, allowing officers to expedite the process of tracking, censoring, or highlighting certain objects or people throughout footage.

Simple, Selective Audio Muting

With REDACTIVE, distracting noises or an innocent bystander's voice can be muted simply by highlighting the area of the audio track with a click and drag of the mouse. Audio can be muted or replaced with an audible tone.



VIDEOMANAGER EL SOLUTION DESCRIPTION

VideoManager EL simplifies evidence management, automates data maintenance, and facilitates management of your department's devices.

It is compatible with V300 and VISTA body-worn cameras, as well as M500 and 4RE in-car video systems, enabling you to upload video evidence quickly and securely.

The optional SmartControl and SmartConnect smart device applications support live video streaming from body-worn cameras, allowing personnel to view footage captured by the cameras in the app.

VIDEO EVIDENCE MANAGEMENT

VideoManager EL delivers benefits to all aspects of video evidence management. From streamlining the evidence review process to automatically maintaining your stored data, VideoManager EL makes evidence management as efficient as possible. With VideoManager EL, you minimize the amount of time spent manually managing evidence, allowing your team to spend more time in the field.

Simplified Evidence Review

VideoManager EL makes evidence review easier by allowing you to upload captured video and audio from your in-field devices, sharing important information that groups relevant evidence together. This information includes a recording's date and time, device used to capture, event ID, officer name, and event type. Incidents recorded from several devices can be found easily and viewed at the same time, eliminating the task of reviewing irrelevant footage.

Its built-in media player includes a visual display of incident data, allowing you to view moments of interest, such as when lights, sirens, or brakes were activated during the event timeline, status of cameras and microphones, and patrol speed graph.

Other relevant files, such as PDFs, spreadsheets, reports, third-party videos, audio recordings, pictures, drawings, and applicable external files can also be grouped together and stored under a specific case entry, allowing all pertinent information to be stored together in VideoManager EL.

Easy Evidence Sharing

VideoManager EL empowers you to easily share information in the evidence review or judiciary sharing process by exporting evidence data. It is capable of searching for data using various criteria, including import, export, playback, download, share, and modification dates, allowing users to quickly find relevant evidence.

Automatic Data Maintenance

VideoManager EL lets you automatically organize the evidence data you store, allowing you to save time that would be spent manually managing it. It can schedule the automatic movement or purging of events on any basis, based on how you want to configure the system.



Security groups and permissions are easily set up in VideoManager EL, allowing you to grant individuals access to evidence on an as-needed basis.

Integration with In-Car and Body-Worn Cameras

Officers on the road are able to automatically upload encrypted video from in-car systems and body cameras. This eliminates the need for trips to and from the station solely for uploading data into the system.

Video and audio captured by M500, V300, 4RE and VISTA camera systems are automatically linked in VideoManager EL based on time and location. You can then utilize synchronized playback and export of video and audio from multiple devices in the same recording group, where video and audio streams can be matched together.

Optional Live Video Streaming

VideoManager EL integrates with SmartControl, an optional mobile application for Android and iOS that allows officers to review video evidence from their smartphone or tablet while they're still in the field.

SmartControl also allows officers to categorize recordings using event tags, stream live video from, and change camera settings, such as adjusting field of view, brightness, and audio levels.

SmartConnect, an optional smartphone application, provides VISTA body-worn camera users with immediate in-field access to their body cameras. SmartConnect includes the ability to pair with VISTA cameras, adjust officer preferences, categorize recordings with incident IDs and case numbers, and play back recordings.

DEVICE MANAGEMENT

Agencies using VideoManager EL can assign users to devices, track them, and streamline shift changes. You can easily manage, configure, update firmware, and deploy in-car and body-worn cameras. Individual preference settings can be configured based on user profiles, allowing quick device transactions within a pooled or assigned device system. VideoManager EL also enables devices to be quickly exchanged between officers during shift changes. This minimizes the number of devices needed for your fleet.

Device Tracking

You can easily manage, configure, and deploy your in-car and body-worn cameras in VideoManager EL. Devices can be assigned to personnel within VideoManager EL and tracked, helping agencies keep track of which users have specific devices.

Faster Shift Changes

VideoManager EL's Rapid Checkout Kiosk feature allows agencies using a pooled camera system to use fewer cameras. Cameras can be checked out at the start of a shift using an easy-to-use interface. At the end of the shift, the camera can be returned to its dock, where the video is automatically uploaded and the camera is made ready to be checked out and used for the next shift.



Devices can also be configured to remember individual preference settings for each user, including haptic and audible alert volume level, screen brightness and camera aim. These settings are applied whenever a device is assigned to a specific officer. A variety of settings within VideoManager EL also enable you to configure devices to operate in alignment



V300 BODY-WORN CAMERA SOLUTION DESCRIPTION

The V300 Body-Worn Camera captures clear video and audio of every encounter from the user's perspective. Its continuous-operation capabilities allow constant recording, helping the user to capture every detail of each situation and create a reliable library of evidence for case-building and review.

The V300 is easy to operate, with four control buttons. Its built-in Record-After-the-Fact® (RATF) technology enables the device to capture important video evidence that can be retrieved hours or days after an incident occurs, even if a recording is not triggered by the user or sensor. With RATF, officers can prioritize response to immediate threats over manually activating their camera.



KEY FEATURES OF THE V300

- **Detachable Battery** - The V300's detachable battery allows officers to switch to a fully-charged battery if their shift goes longer than expected. And since batteries can charge without being attached to a camera, they can be kept fully charged and ready to go in a dock for use. This feature is especially helpful for agencies that share cameras among multiple officers.
- **Wireless Uploading** - Recordings made by the V300 can be uploaded to your agency's evidence management system via WiFi or LTE networks. This enables easy transfer of critical recordings to headquarters for immediate review or long-term storage.
- **Data Encryption** - The V300 uses FIPS-140-2 compliant encryption at rest and in transit. This ensures that recordings made by your agency's officers are secure from unauthorized access.
- **Record-After-The-Fact®** - Our patented Record-After-the-Fact® technology records even when the recording function isn't engaged. These recordings are uploaded to the evidence management system and allow users to review important evidence that was captured days before.
- **Natural Field of View** - The V300 eliminates the fisheye effect from wide-angle lenses that warps video footage. Distortion correction ensures a clear and complete evidence review process.
- **SmartControl Application** - Motorola's SmartControl Application allows V300 users to tag and preview video, livestream from the camera to the app, adjust vertical field of view, and change camera settings. This application is available for iOS and Android.
- **In-Field Tagging** - The V300 enables easy in-field event tagging. It allows officers to view event tags and save them to the appropriate category directly from the camera or via smartphone application. This is made easier in conjunction with an integrated in-car video recording system.
- **Auto Activation** - Multiple paired V300 cameras and in-car systems can form a recording group, which can automatically start recording when one of the group devices starts a recording. They can be configured to initiate group recording using triggers like lights, sirens, doors, gun racks, and other auxiliary inputs. Up to eight V300 cameras can also collaborate on recordings without an in-car system, using similar triggers. Group recordings are uploaded and automatically linked in DEMS as part of one incident.



V300 AND IN-CAR VIDEO INTEGRATION

The V300 integrates seamlessly with the M500 and 4RE In-Car Video System, capturing video of an incident from multiple vantage points. With these in-car video systems, all critical functions are never more than three taps away. This integration includes the following features:

- **Distributed Multi-Peer Recording** - Multiple V300 cameras and in-car systems can form a recording group and, based on configuration, automatically start recording when one of the group devices begins recording. Group recordings are uploaded and automatically linked in DEMS as part of one incident.
- **Automatic Tag Pairing** - Recordings captured by integrated in-car systems and V300 cameras can be uploaded to DEMS with the same tags automatically. From the in-car system's display, the videos can be saved under the appropriate tag category. The tag is then automatically shared with the V300 video and is uploaded as part of one incident, along with the officer's name.
- **Evidence Management Software** - When body-worn and in-car cameras both record the same incident, Motorola's evidence management software automatically links those recordings based on officer name, date, and time overlap associated with the devices.
- **Additional Audio Source** - The V300 can serve as an additional audio source when integrated with the in-car video system. The V300 also provides an additional view of the incident and inherits the event properties of the in-car system's record, such as officer name, event category, and more, based on configuration.

V300 AND APX RADIO INTEGRATION

Motorola's APX two-way radios that are equipped with Bluetooth capability can pair with V300 Body-Worn Cameras to capture video evidence. When the APX's emergency mode button is pressed, the V300 is automatically triggered to capture video evidence. The recording will continue until stopped by the officer via the start/stop button on the V300 or group in-car video system.

HOLSTER AWARE INTEGRATION

V300 integrates with Holster Aware, a holster sensor that automatically prompts the V300 to record the moment holstered equipment is drawn. All sensor and V300 associations can be managed within any DEMS. This sensor allows officers to record high-stress events as they unfold, without having to sacrifice situational awareness by manually activating the V300.



DOCKING STATIONS

The V300 has three docking options:



Transfer Station - The Transfer Station is built for large, multi-location agencies with large numbers of V300 cameras in service at any given time. It can charge up to eight fully assembled cameras or individual battery packs. Each of the eight docking slots includes an LED indication of battery charging status and upload status. While a V300 is being charged, the Transfer Station can automatically offload its recording to Evidence Management Solution via an integrated 10Gb/1Gb connection to the local area network (LAN). The Transfer Station connects directly to the local area network for fast offload of recorded events to storage while charging the camera battery. The Transfer Station supports comprehensive device management capabilities, such as camera configuration, checkout and officer assignment options; rapid checkout, kiosk, and individual camera checkout; automatic firmware and configuration updates.



USB Base - The USB Base charges the battery of a single V300 camera or a standalone battery pack. The USB Base can be mounted in a vehicle or attached to a desktop or Mobile Data Computer, with 12V or a USB connection for power. It has LED indications of battery charging status and upload, and an ambient light sensor for optimal LED brightness control, from the bright sunlight, to the dim interior of a patrol car. When connected to a laptop or desktop, the USB Base can be used to upload recordings to an evidence management system, receive firmware and configuration updates.



Wi-Fi Base - The Wi-Fi Base is mounted in the vehicle. It facilitates V300 upload of evidence to evidence management system, firmware updates, communication between V300 and in-car group devices, charges fully assembled V300 cameras or individual battery packs and more. It has LED indications of battery charging status and upload, and an ambient light sensor for optimal LED brightness control, from the bright sunlight, to the dim interior of a patrol car.



VIDEO EVIDENCE STATEMENT OF WORK

Overview

In accordance with the terms and conditions of the Agreement, this Statement of Work ("SOW") defines the principal activities and responsibilities of all parties for the delivery of the Motorola Solutions, Inc. ("Motorola") system as presented in this offer to the Customer (hereinafter referred to as "Customer"). For the purposes of this SOW, Motorola may include our affiliates, subcontractors, and third-party partners, as the case may be.

Deviations and changes to this SOW are subject to mutual agreement between Motorola and the Customer and will be addressed in accordance with the change provisions of the Agreement.

Unless specifically stated, Motorola work will be performed remotely. Customer will provide Motorola resources with direct network access sufficient to enable Motorola to fulfill its delivery obligations.

The number and type of software or subscription licenses, products, or services provided by or on behalf of Motorola are specifically listed in the Agreement and any reference within this SOW, as well as subcontractors' SOWs (if applicable), does not imply or convey a software or subscription license or service that is not explicitly listed in the Agreement.

AWARD, ADMINISTRATION, AND PROJECT INITIATION

Project Initiation and Planning will begin following execution of the Agreement.

Following the conclusion of the Welcome/IT Call, Motorola project personnel will communicate additional project information via email, phone call, or additional ad-hoc meetings.

Motorola utilizes Google Meet as its teleconference tool. If Customer desires a different teleconference tool, Customer may provide a mutually agreeable alternate tool at Customer expense.

PROJECT MANAGEMENT TERMS

The following project management terms are used in this SOW. Since these terms may be used differently in other settings, these definitions are provided for clarity.

Deployment Date(s) refers to any date or range of dates when implementation, configuration, and training will occur. The deployment date(s) is subject to change based on equipment or resource availability and Customer readiness.

COMPLETION CRITERIA

Motorola Integration Services are complete upon Motorola performing the last task listed in a series of responsibilities or as specifically stated in the deployment checklist. Certain Customer tasks, such as hardware installation activities identified in Section 1.9 of this SOW, must be completed prior to Motorola commencing with its delivery obligations. Customer will provide Motorola written notification that it does not accept the completion of Motorola responsibilities or rejects a Motorola service deliverable within five business days of task completion or receipt of a deliverable, whichever may be applicable.



Service completion will be acknowledged in accordance with the terms of the Agreement and the Service Completion Date will be memorialized by Motorola and Customer in a writing signed by both parties.

PROJECT ROLES AND RESPONSIBILITIES OVERVIEW

MOTOROLA PROJECT ROLES AND RESPONSIBILITIES

A Motorola team, made up of specialized personnel, will be assigned to the project under the direction of the Motorola Project Manager. Team members will be multi-disciplinary and may fill more than one role. Team members will be engaged in different phases of the project as necessary.

In order to maximize efficiencies, Motorola's project team will provide services remotely via teleconference, web-conference, or other remote method in fulfilling its commitments as outlined in this SOW.

The personnel role descriptions noted below provide an overview of typical project team members. One or more resources of the same type may be engaged as needed throughout the project. There may be other personnel engaged in the project at the discretion of and under the direction of the Project Manager.

Motorola's project management approach has been developed and refined based on lessons learned in the execution of hundreds of system implementations. Using experienced and dedicated people, industry-leading processes, and integrated software tools for effective project execution and control, we have developed and refined practices that support the design, production, and testing required to deliver a high-quality, feature-rich system.

Project Manager

A Motorola Project Manager will be assigned as the principal business representative and point of contact for Motorola. The Project Manager's responsibilities include the following:

- Host the Welcome/IT Call.
- Manage the Motorola responsibilities related to the delivery of the project.
- Coordinate schedules of the assigned Motorola personnel and applicable subcontractors/supplier resources.
- Manage the Change Order process per the Agreement.
- Maintain project communications with the Customer.
- Identify and manage project risks.
- Collaborative coordination of Customer resources to minimize and avoid project delays.
- Conduct remote status meetings on mutually agreed dates to discuss project status.
- Provide timely responses to issues related to project progress.

System Technologists

The Motorola System Technologists (ST) will work with the Customer project team on system provisioning. ST responsibilities include the following:

- Provide consultation services to the Customer regarding the provisioning and operation of the Motorola system.
- Provide provisioning and training to the Customer to set up and maintain the system.
- Complete the provisioning ownership handoff to the Customer.



- Complete the project-defined tasks as defined in this SOW.
- Confirmation that the delivered technical elements meet contracted requirements.
- Engagement throughout the duration of the delivery.

Technical Trainer / Instructor

The Motorola Technical Trainer / Instructor provides training either on-site or remote (virtual) depending on the training topic and deployment type purchased. Responsibilities include:

- Review the role of the Learning eXperience Portal ("LXP") in the delivery and provide Customer Username and Access Information.

CUSTOMER PROJECT ROLES AND RESPONSIBILITIES OVERVIEW

The success of the project is dependent on early assignment of key Customer resources. In many cases, the Customer will provide project roles that correspond with Motorola's project roles. It is critical that these resources are empowered to make decisions based on the Customer's operational and administration needs. The Customer's project team should be engaged from project initiation through beneficial use of the system. The continued involvement in the project and use of the system will convey the required knowledge to maintain the system post-completion of the project. In some cases, one person may fill multiple project roles. The project team must be committed to participate in activities for a successful implementation. In the event the Customer is unable to provide the roles identified in this section, Motorola may be able to supplement Customer resources at an additional price.

Project Manager

The Project Manager will act as the primary Customer point of contact for the duration of the project. The Project Manager is responsible for management of any third-party vendors that are the Customer's subcontractors. In the event the project involves multiple locations, Motorola will work exclusively with a single Customer-assigned Project Manager (the primary Project Manager). The Project Manager's responsibilities include the following:

- Communicate and coordinate with other project participants.
- Manage the Customer project team, including timely facilitation of efforts, tasks, and activities.
- Maintain project communications with the Motorola Project Manager.
- Identify the efforts required of Customer staff to meet the task requirements in this SOW and identified in the Welcome/IT Call.
- Consolidate all project-related questions and queries from Customer staff to present to the Motorola Project Manager.
- Approve a deployment date offered by Motorola.
- Monitor the project to ensure resources are available as required.
- Attend status meetings.
- Provide timely responses to issues related to project progress.
- Liaise and coordinate with other agencies, Customer vendors, contractors, and common carriers.
- Review and administer change control procedures, hardware and software certification, and all related project tasks required to meet the deployment date.
- Ensure Customer vendors' readiness ahead of the deployment date.
- Assign one or more personnel who will work with Motorola staff as needed for the duration of the project, including at least one Application Administrator for the system and one or more representative(s) from the IT department.



- Identify the resource with authority to formally acknowledge and approve change orders, completion of work, and payments in a timely manner.
- Provide building access to Motorola personnel to all Customer facilities where system equipment is to be installed during the project. Temporary identification cards are to be issued to Motorola personnel, if required for access to facilities.
- Ensure remote network connectivity and access to Motorola resources.
- Provide reasonable care to prevent equipment exposure to contaminants that cause damage to the equipment or interruption of service.
- Ensure a safe work environment for Motorola personnel.
- Identify and manage project risks.
- Point of contact to work with the Motorola System Technologists to facilitate the training plan.

IT Support Team

The IT Support Team (or Customer designee) manages the technical efforts and ongoing tasks and activities of their system. Manage the Customer-owned provisioning maintenance and provide required information related to LAN, WAN, wireless networks, server, and client infrastructure. They must also be familiar with connectivity to internal, external, and third-party systems to which the Motorola system will interface.

The IT Support Team responsibilities include the following:

- Participate in overall delivery and training activities to understand the software, interfaces, and functionality of the system.
- Participate with the Customer subject matter experts during the provisioning process and training.
- Authorize global provisioning choices and decisions, and be the point(s) of contact for reporting and verifying problems and maintaining provisioning.
- Obtain inputs from other user agency stakeholders related to business processes and provisioning.
- Implement changes to Customer owned and maintained infrastructure in support of the Evidence Management System installation.

Subject Matter Experts

The Subject Matter Experts (SME or Super Users) are the core group of users involved with delivery analysis, training, and the provisioning process, including making global provisioning choices and decisions. These members should be experienced users in the working area(s) they represent (dispatch, patrol, etc.), and should be empowered to make decisions related to provisioning elements, workflows, and department policies related to the Evidence Management System.

General Customer Responsibilities

In addition to the Customer Responsibilities stated elsewhere in this SOW, the Customer is responsible for the following:

- All Customer-provided equipment, including hardware and third-party software, necessary for delivery of the System not specifically listed as a Motorola deliverable. This will include end user workstations, network equipment, camera equipment and the like.
- Configuration, maintenance, testing, and supporting the third-party systems the Customer operates which will be interfaced to as part of this project.
- Communication between Motorola and Customer's third-party vendors, as required, to enable Motorola to perform its duties.



- Active participation of Customer SMEs in project delivery meetings and working sessions during the course of the project. Customer SMEs will possess requisite knowledge of Customer operations and legacy system(s) and possess skills and abilities to operate and manage the system.
- Electronic versions of any documentation associated with the business processes identified.
- Providing a facility with the required computer and audio-visual equipment for training and work sessions.
- Ability to participate in remote project meeting sessions using Google Meet or a mutually agreeable, Customer-provided, alternate remote conferencing solution.

PROJECT PLANNING

A clear understanding of the needs and expectations of both Motorola and the Customer are critical to fostering a collaborative environment of trust and mutual respect. Project Planning requires the gathering of project-specific information in order to set clear project expectations and guidelines, and set the foundation for a successful implementation.

WELCOME/IT CALL - TELECONFERENCE/WEB MEETING

A Project Planning Session teleconference will be scheduled after the Agreement has been executed. The agenda will include the following:

- Review the Agreement documents.
- Review project delivery requirements as described in this SOW.
- Provide shipping information for all purchased equipment.
- Discuss deployment date activities.
- Provide assigned technician information.
- Review IT questionnaire and customer infrastructure.
- Discuss which tasks will be conducted by Motorola resources.
- Discuss Customer involvement in provisioning and data gathering to confirm understanding of the scope and required time commitments.
- Review the initial project tasks and incorporate Customer feedback.
- Confirm CJIS background investigations and fingerprint requirements for Motorola employees and/or contractors. Required fingerprints will be submitted on Motorola provided FBI FD-258 Fingerprint cards.
- Review the On-line Training system role in project delivery and provide Customer User Name and Access Information.
- Discuss Motorola remote access requirements (24-hour access to a secured two-way Internet connection to the Motorola system firewalls for the purposes of deployment, maintenance, and monitoring).
- Discuss Customer obligation to manage change among the stakeholder and user communities.
- Review deployment completion criteria and the process for transitioning to support.

Motorola Responsibilities

- Host Welcome/IT Call.
- Request the attendance of any additional Customer resources that are instrumental in the project's success, as needed.
- Review Motorola's delivery approach and its reliance on Customer-provided remote access.
- Provide Customers with steps to follow to register for Online Training.
- Request user information required to establish the Customer in the LXP.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Customer Responsibilities

Complete the Online Training registration form and provide it to Motorola within ten business days of the Project Planning Session.

- Review the received (as part of order) and completed IT questionnaire.
- Provide a customer point of contact for the project.
- Provide data for completing the policy validation form.
- Provide LXP user information as requested by Motorola.
- Verify Customer Administrator(s) have access to the LXP.

Motorola Deliverables

- Welcome Call presentation and key meeting notes
- Send an email confirming deployment date and ST assigned email
- Communicate with the Customer via email confirming shipment and tracking information.
- Instruct the Customer on How to Register for Training email.
- Provide and review the Training Plan.

SOLUTION PROVISIONING

Solution provisioning includes the configuration of user configurable parameters (unit names, personnel, and status codes). The system will be provisioned using Motorola standard provisioning parameters and will incorporate Customer-specific provisioning.

IN-CAR VIDEO PROVISIONING SCENARIO

If in-car video is a part of the system, the Motorola Application Specialist will complete the following provisioning tasks.

Motorola Responsibilities

- Conduct a remote review of the standard provisioning database with the Customer prior to the start of provisioning.
- Provide and review the Provisioning Export Worksheets with the Customer.
- Conduct a conference call with the Customer to review the completeness of the Provisioning Export Worksheets prior to the start of provisioning.

BODY WORN CAMERA PROVISIONING SCENARIO

If body worn cameras are a part of the system, the provisioning of the in-car system will generally follow the completion of the base in-car video provisioning.

Motorola Responsibilities

Configure transfer stations for connectivity to the evidence management server.

- Configure devices within the evidence management system.
- Check out devices and create a test recording.



- Verify successful upload from devices after docking back into the transfer station or USB dock.

SOFTWARE INSTALLATION

REMOTE SOFTWARE INSTALLATION

Client software will be installed one workstations and up to 5 mobile devices to facilitate provisioning training to Customer personnel. Customer will complete software installation on the remaining workstations and cameras.

Motorola Responsibilities

- Verify system readiness.
- Request client software.
- Deliver the pre-installation preparation checklist.
- Provide instruction on client software installation and install client software on one workstation and up to five mobile devices.
- Provide instruction on client software deployment utility.

Customer Responsibilities

- Provide and install workstation/mobile device hardware in accordance with specifications.
- Assign personnel to observe software installation training.
- Complete installation of client software on remaining workstations and mobile devices.
- Access online training resources identified in the Welcome/IT Call.

Motorola Deliverables

- Provide a pre-installation preparation checklist.
- Installation Guide.
- Provide training overviews on hardware/software and system administration for customers during deployment dates.

INFRASTRUCTURE VALIDATION

Hardware will be installed on the network to facilitate provisioning, testing, and will be used to provide instruction to Customer personnel after the complete software installation.

Motorola Responsibilities

- Verify that the server is properly racked and connected to the network.
- Verify that access points are properly installed and connected to the network.
- Verify that transfer stations are connected to the network and configured.

Customer Responsibilities



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

- Verify that the server network has access to the internet for software installation and updates.
- Verify that the network routing is correct for the transfer stations and access points to communicate with the server.
- Verify that the client computers can access the server on the required ports.

HARDWARE INSTALLATION

Physical installation of hardware (i.e. servers, cameras, Access Points, WiFi docs, etc.) is not included in the standard scope of the solution. If a custom quote for installations is included in this purchase, Motorola will manage the subcontractor and their deliverables as part of this SOW. Customers who perform or procure their own installations assume all installation responsibilities including cost, oversight and risk.

SYSTEM TRAINING

Motorola training consists of both computer-based (online) and instructor-led (on-site or remote). Training delivery methods vary depending on course content. Self-paced online training courses, additional live training, documentation, and resources can be accessed and registered for on the Motorola's LXP.

ONLINE TRAINING

Online training is made available to the Customer via Motorola's LXP. This subscription service provides the Customer with continual access to our library of online learning content and allows users the benefit of learning at times convenient to them. Content is added and updated on a regular basis to keep information current. This training modality allows the Customer to engage in training when convenient.

A list of available online training courses can be found in the Training Plan.

Motorola Responsibilities

- Designate a LXP Administrator to work with the Customer.
- Establish an accessible instance of the LXP for the Customer.
- Organize content to align with the Customer's selected technologies.
- Create initial Customer user accounts and a single Primary Administrator account.
- During on-boarding, assist the Customer with LXP usage by providing training and job aids as needed.
- Create and maintain user role Learning Paths defined by the Customer.
- Install security patches when available.
- Provide technical support for user account and access issues, base system functionality, and Motorola Solutions-managed content.
- Monitor the Learning Subscription server. Provide support for server incidents.

Customer Responsibilities

- Provide user information for the initial creation of accounts.
- Provide network and internet connectivity for the Customer's users to access the LXP.
- The customer's primary LXP administrator should complete the following self-paced training: LXP Introduction online course (LXP0001), LXP Primary Site Administrator Overview online course (LXP0002), and LXP Group Administrator Overview (LXP0003)
- Advise agency learners of the availability of training via the LXP.
- Ensure users complete LXP training in accordance with the Project Schedule.
- Order and maintain subscriptions to access Motorola's LXP.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

- Contact Motorola Solutions to engage Technical Support when needed.

Motorola Deliverables

- LXP Enable

INSTRUCTOR-LED TRAINING (ONSITE AND REMOTE)

A list of Instructor-Led and Virtual Instructor-Led courses can be found in the Training Plan.

Motorola Responsibilities

- Deliver User Guides and training materials in electronic .PDF format.
- Perform training in accordance with the Training Plan.
- Provide Customer with training Attendance Rosters and summarize any pertinent observations that may impact end user training.

Customer Responsibilities

- Supply classrooms with a workstation for the instructor (if Onsite) and at least one workstation for every student based on the requirements listed in the Training Plan.
- Designate training representatives who will work with the Motorola trainers in the delivery of training.
- Conduct end user training in accordance with the Project Schedule.

Motorola Deliverables

- Electronic versions of User Guides and training materials.
- Attendance Rosters.
- Technical Training Catalog.

FUNCTIONAL VALIDATION AND PROJECT CLOSURE

The objective of Functional Validation is to demonstrate the features and functions of the system in the Customer's provisioned environment. The functional demonstration may not exercise all functions of the system, if identified as not being applicable to the Customer's operations or for which the system has not been provisioned. The functional demonstration is a critical activity that must occur following the completion of provisioning.

Motorola Responsibilities

- Conduct a power on functional demonstration of the installed system per the deployment checklist
- Manage to resolution any documented punch list items noted on the deployment checklist.
- Provide trip report outlining all activities completed during the installation as well as outstanding follow up items
- Provide an overview of the support process and how to request support.
- Walk through support resources, web ticket entry and escalation procedures.
- Provide a customer survey upon closure of the project.

Customer Responsibilities



- Witness the functional demonstration and acknowledge its completion via signature on the deployment checklist.
- Participate in prioritizing the punch list.
- Coordinate and manage Customer action as noted in the punch list.
- Provide signatory approval on the deployment checklist providing Motorola with final acceptance.
- Complete Customer Survey.



TO: Village Council
FROM: Scot F. Lahrmer, Village Manager
DATE: March 9, 2023
RE: Recognition of Amberley Village Dispatchers as Part of National Public Safety Telecommunicators Week

ITEM: Resolution 2023-8, Proclaiming April 9-15, 2023 as National Public Safety Telecommunicators Week in Amberley Village

ACTION REQUESTED: By motion, adopt **Resolution 2023-8**, authorizing the recognition of April 9-15, 2023 as Public Safety Telecommunicators Week in Amberley Village.

PURPOSE: To promote public awareness and to show appreciation to the Amberley Village staff involved with public safety telecommunications operations.

The National Public Safety Telecommunicators Week (NPSTW), originally set up by Patricia Anderson of the Contra Costa County Sheriff's Office in California, is a time to celebrate and thank those who dedicate their lives to serving the public. This year, the NPSTW is celebrated from April 9 - 15, 2023 to celebrate those services provided by Public Safety Telecommunicators throughout the country. The theme for this year's event is "Who's Your Sidekick or Super Team?"

Our public safety telecommunications staff are referred to as the Amberley Village Dispatch and are on-call 24-hours a day, 7-days a week. They mitigate and direct a variety of responses for all calls, including crimes in progress, fires, life squad runs, alarms and auto accidents to name a few. The Dispatchers provide a critical piece of the equation in resolving any situation, emergency or not, that occurs in the Village. Dispatchers are critical to officer safety, which escalates their role in public safety.

Combined, the 5 full-time and 3 part-time dispatchers of Amberley Village have over 146 years of knowledge and experience that continues to provide service, safety and protection for the Officers and residents of the Village. We appreciate the dedication and service to the Village that our Dispatchers provide.

Adoption of Resolution 2023-8 is recommended. If you have any questions, please let me know.

PASSED:
BY:

RESOLUTION NO. 2023-8

RESOLUTION PROCLAIMING APRIL 9-15, 2023 AS NATIONAL PUBLIC
SAFETY TELECOMMUNICATORS WEEK IN AMBERLEY VILLAGE

WHEREAS, emergencies can occur at any time that require police, fire or emergency medical services; and,

WHEREAS, when an emergency occurs, the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

WHEREAS, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Amberley Village emergency communications center; and,

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

WHEREAS, Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and ensuring their safety; and,

WHEREAS, Public Safety Telecommunicators of Amberley Village have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

WHEREAS, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

NOW, THEREFORE, BE IT RESOLVED BY THE Council of Amberley Village, State of Ohio, seven (7) members elected thereto concurring:

SECTION 1: That the Council of the Village of Amberley, Ohio hereby designates the week of April 9 through 15, 2023, to be National Public Safety Telecommunicators Week in Amberley Village

SECTION 2: That we call upon all citizens of the Village of Amberley and upon all patriotic, civic and educational organizations to observe the week of April 9 – April 15 as Public Safety Telecommunicators Week with appropriate ceremonies and observances in which all may join in commemorating Public Safety Telecommunicators who render dedicated service to their communities in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

SECTION 3: That this Resolution shall take effect and be enforced from and after the earliest period allowed by law.

Passed this ____ day of _____, 2023.

Mayor Thomas C. Muething

Attest:

Tammy Reasoner, Clerk of Council

Resolution Vote:

Moved: _____ Second: _____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____ 2023, the foregoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designated by Sec. 31.40(B), Code of Ordinances.

Tammy Reasoner, Clerk of Council

TO: Village Council

FROM: Scot F. Lahrmer, Village Manager

DATE: March 10, 2023

RE: Employee Compensation

ITEM: Ordinance 2023-3, Establishing Employee Compensation and Declaring an Emergency

ACTION REQUESTED: By motion, adopt **Ordinance 2023-3** authorizing a 3.75 percent wage increase for Village employees.

PURPOSE: To meritoriously compensate employees.

At Council's discretion, pay increases for Village employees occur on April 1 of each year. Here is a history of salary action:

Year	Amberley		Year	Amberley
2009	1%		2017	2.5%
2010	1.8%		2018	2.5%
2011	0%		2019	2.5% + .5% of base salary lump sum bonus
2012	0%		2020	3%
2013	3%		2021	2.5% + \$1250 lump sum for FT employees
2014	3%		2022	3.5% + \$1250 lump sum for FT employees
2015	3%			
2016	2%			

As illustrated, there have been years when employees' pay has not been increased, as was the case in 2011 and 2012, reflecting financially strained years. In 2011, employees began paying 10% of their healthcare premiums, and in 2012, the employee's share of premiums jumped to paying 15%. Also, during this time, plan coverage was reduced, co-pay and out-of-pocket exposure increased while the employees moved to a high deductible plan.

The Compensation and Benefits Committee recommends salary action and they met on March 6. Information provided to the Committee included the history of the Village's earnings tax collection, a summary of what 8 other communities have done for employee compensation, and the financial effect of a pay increase. Each percent increase in pay costs the Village \$36,893.

After a presentation and discussion of the financial challenges, historical context of salary action, inflation, and desire to compensate employees, the Committee discussed the percentage of a pay increase and settled on a 3.75% increase.

The employees had requested consideration of a 4% pay increase; I had recommended 3½%.

Ordinance 2023-3 provides for the Compensation and Benefits Committee recommendation and

increases the Village's pay ranges by 3.75%. This salary increase does not apply to the Village Manager, Council, Planning Commission, or Treasurer.

For Ordinance 2023-3 to become effective on April 1, it is necessary to waive the 3 readings, adopt the ordinance and include an emergency clause.

If you have any questions, please let me know.

PASSED:
BY:

ORDINANCE NO. 2023-3

ORDINANCE ESTABLISHING COMPENSATION FOR VILLAGE EMPLOYEES
AND DECLARING AN EMERGENCY

WHEREAS, the Village evaluates employee compensation each year with any adjustments to occur on April 1 of each calendar of each year;

WHEREAS, the Compensation and Benefits Committee met on March 6, 2023 to consider adjustments to employee compensation. Information provided to the Committee included the history of the Village's earnings tax, collection, a summary of generally what eight other communities have done in the past several years for their employees, the financial effect on the Village regarding pay increases, and the history of pay increases since 2009;

WHEREAS, after a discussion of the financial challenges to the Village, the options to increase compensation for employees, the Village's history of compensation adjustments over the years, and other factors, , the Compensation and Benefits Committee recommended a 3.75% wage increase;

NOW, THEREFORE, BE IT ORDAINED BY THE Council of Amberley Village, State of Ohio, seven (7) members elected thereto concurring:

SECTION 1: That employees shall receive a 3.75% pay increase effective April 1, 2023.

SECTION 2: This Ordinance is hereby declared an emergency measure necessary for the immediate preservation of public peace, health and safety, and it shall go into effect forthwith. The reason for such emergency is the necessity of maintaining continuity of employee services provided for the Village. Upon the affirmative vote of two-thirds (2/3) of all members elected to Council, this Ordinance shall go into immediate force and effect without delay.

Passed this _____ day of _____, 2023.

Mayor Thomas C. Muething

Attest:

Tammy Reasoner, Clerk of Council

Ordinance Vote:

Moved: _____ Seconded: _____

Muething	_____
Hunt	_____
Bardach	_____
Paul	_____
Rosen	_____
Shatz	_____
Wood	_____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____, 2023, the foregoing Ordinance was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Ordinance at all of the places of public notice as designed by Sec. 31.40(B), Code of Ordinances.

Tammy Reasoner, Clerk of Council

**VILLAGE MANAGER'S REPORT
MARCH 13, 2023 COUNCIL MEETING**

Dear Mayor and Council Members:

Developments

Zoning

There were no cases before the Planning Commission/Board of Zoning Appeals for March.

The next meeting of the Planning Commission/Board of Zoning Appeals is tentatively scheduled for Monday, April 3, 2023. The deadline for cases for the April meeting is Monday, March 13, 2023.

Property Maintenance

Since the February Council meeting, the Village has approved zoning permits for nine different properties. The approvals include two sheds, two fence installations, one fence material change, an inground pool with fence, an interior renovation, a temporary event, and a new home construction.

One phone call was made to a resident concerning debris in the yard that needed to be prepared for Rumpke pickup.

Maintenance Department Activities

Snow and Ice Control

There were no snow and ice control events in February. To date, there have been nine snow events this season.

Brush Chipping and Leaf Collection

Village Crews chipped 70 cubic yards of wood chips, and picked up 1.5 cubic yards of logs and other green waste. In addition, four dead animals were collected. Crews also delivered one truckload of wood chips totaling six cubic yards to a Village resident. In total, 61.5 man-hours of

labor were utilized to perform the above services.

Streets and Right of Way

Pothole season is marked by the freeze and thaw of the Village's streets, and Crews spent several different days filling potholes during the month of February. In all, Crews filled 65+ potholes with 20 50-pound bags of cold patch.

Other right of way details performed by the Maintenance Department:

- Cleaned creeks and catch basins twice this month, resulting in the pickup of three yards of debris.
- Crews picked up 1.5 loads of logs left by Duke Energy tree trimming crews on Ridge Road. Flaggers were also used to complete this work.
- Graded right of way at 2900 Belkay Lane where bushes and stumps were removed, and restored the area with topsoil, seed, and straw.
- Cut down five bushes that were view obstructions at 3614 Galbraith Road and Lynnehaven Drive. Crews pulled out roots and restored the area with topsoil, seed, and straw.
- Fixed tire ruts and other snowplow damage throughout the Village.
- Installed Stop sign, street signs, base, and post at Sagamore and Gardner.
- Blow leaves from ditch line on Ridge rd. from the track to Section Rd.
- Trim tree branches along the fence near Ronald Reagan. They were obstructing view of the North Site developmental property "For Sale" sign.
- Install Hudson Parkway Advanced Warning sign, post, and base on Ridge.
- Picked up trash at various locations on main roads, resulting in the collection of four bags.

Stormwater Repairs

Crews found a catch basin at 6610 Hudson Parkway that had sunk several inches. We sawcut around the basin and removed surrounding blacktop. Crews removed and installed a new precast double window catch basin and temporarily paved the area with cold patch. Maintenance Crews will tear out the cold patch and put blacktop in when the asphalt plant opens later this spring.

Additional stormwater repairs:

- Cleaned debris from headwalls along Willowbrook Drive.
- Built and installed fencing at 8380 Lynnehaven Drive at the request of the resident to prevent people from falling near a steep grade above the headwall of a nearby storm pipe.
- Repaired broken downspout at 3153 Dot Drive due to plow damage.
- Rebuilt brick wall in catch basin at 6625 Ridge Road with support from a flagging crew.

- Tony Chesney, Chris Fritsch and Ryan Monahan met with CME contractor regarding joint repair with the City of Deer Park to a stormwater pipe on Galbraith Road.

Facilities Maintenance and Repairs

Cleaned and performed minor maintenance to the Municipal Building, including set up and clean up for events in the Community Room and Council Chambers, including the regular meetings of Council, ESC, and Mayor's Court.

Other facilities maintenance and repairs:

- Cintas came to service and recharge all fire extinguishers.
- Crews checked for water build up in bottom of fuel tanks.
- Matt Reno, our North Site painting contractor, has been painting Maintenance garage and offices. Crews have been moving furniture, cabinets, tool racks and equipment as needed.
- Replaced worn out windsock on corner of the North Site Building.
- Replaced black parts on cabinets in the Maintenance Garage.
- Added new support beams, screws, and bolts to carport at North Site for better stabilization.
- Replaced two lighting ballasts on the Administrative side of the Municipal Building.
- Cleaned out and snaked slow drain in men's room at the North Site.
- Clean out clogged downspout and gutter on Maintenance Garage.
- Removed old lumber and debris from balcony in Council Chambers.
- Installed door stops in Police Department, including one in the lower hallway, and one in the Sergeants' Office.
- Took delivery of 2,100 gallons of beet juice from Road Solutions.
- Took six yards of horse manure and six yards of wood chips to the Amberley Green Community Garden.

Equipment Maintenance

Maintenance Crews performed inspections, cleaned, and made minor repairs to all trucks and equipment.

Other equipment repairs:

- All three GMC pickup trucks went to Donovan's for oil and engine service.
- Unloaded salt, washed and used salt neutralizer on Tornado Salt Spreader on one of the pickup trucks.
- Replaced the spray bar and tips on the 300-gallon brine sprayer.

- Chipper blades, chain saws and hand tools were sharpened and prepared for upcoming windstorms.
- Inspected trailer wiring harness on Truck 420, which was later taken to Fyda Freightliner to be repaired.
- Replaced the float sensor on the 1,300-gallon brine sprayer.
- Took delivery of a new 2023 international truck chassis. Kaffenbarger believes the new body is still scheduled for an April build date.
- Truck 623 was taken to Performance Graphics for a door logo and lettering.
- Purchased a new equipment trailer from Midway Trailer in Dayton Ohio.
- Purchased and installed a new toolbox for the new trailer.
- Welded new castor wheels on several plow carts that were broken.
- Repaired holes in the brine water tank on Truck 514.
- Performed monthly inspections on all fire trucks.
- Performed maintenance on garden tools and equipment for Amberley Green.
- Performed monthly inspection of the North Site.
- Dropped off four sets of chipper cutting knives at Alright Sharpening Service.

Training

Maintenance Crews have been working on ALICE seminars, 24/7 fire, and online security training each month.

Tony Chesney and Ryan Monahan attended a CDL license update seminar hosted by APWA at the Butler County Engineers office.

Other training, educational or required activities:

- All employees attended the biometric screening in the lower Municipal building, for lower health care.
- Tony Chesney, Ryan Monahan, and Chris Fritsch attended a PWOSO meeting/luncheon in Indian Hill.
- All Maintenance Crew members attended monthly fire drill.
- Tony Chesney and Chris Fritsch met with Dave Helm from Pavement Technologies regarding products for asphalt longevity.

Police and Fire Services

Crews helped Police Department with burning of drugs and other evidence, as well as cutting up firearms with a welding torch in the welding bay.

Police Activity

During the month of February, the Police Department received 2,099 calls for service. There were 72 citations issued for Mayor's Court last month, 19 were for Municipal Court and 2 were for Juvenile Court. Vehicle accidents totaled 7 (2 claims reported for personal injury) during the month. Minor misdemeanor citations resulted in 10 drug offenses, 3 open containers, Felony Drug Possession, Burglary, Attempted Burglary, and B&E. K-9 activity included 13 activities.

Fire Activity

During the month of February, there were 14 reports taken by the Fire Department. Of those reports, the department responded to lift assist, arching electrical equipment, vehicle accident cleanup, alarm activation unintentional, CO detector malfunction and assist other agency.

Village Manager's Office

Meetings

The following meetings were conducted since the last meeting of Council on February 13, 2023:

- I conducted a staff meeting to discuss legislative action, upcoming activities and needs in the Village, staff schedules, items for E-News and the upcoming Spring Print Newsletter, and agenda items for the March and April meetings of council.
- I met individually with Councilmembers Ben Hunt, Jay Shatz and Keely Paul to discuss committee goals for the upcoming year.
- Jenny West and Kathy Harcourt attended the Greater Cincinnati Finance Officers Association meeting.
- I attended the February meeting of the Public Outreach Committee to discuss communication with residents regarding services.
- I attended the February meeting of the Land Development Committee, where I gave an historical overview of Amberley Green.
- The biometric screening for employees on Village health care was held. A grab and go breakfast for employees was provided as employees were required to fast prior to their screening appointments.
- I met with the Center for Local Government Benefits Pool (CLGBP) Executive Committee to plan and discuss renewal projections for the upcoming year.
- I met individually with Councilmembers Bob Rosen and Rich Bardach to discuss committee goals for the upcoming year.
- I attended the March 1 meeting of the Finance Committee, where we discussed January financials.
- I attended the March 1 meeting of the Streets, Public Utilities & Sewers Committee, where we discussed mowing bids and electric aggregation for municipal buildings.

- I attended the March 1 meeting of the Police-Fire Committee where Chief Todd Owens of Reading EMS gave an update, and we discussed a Telecommunicators Week resolution and body-worn cameras.
- I met with Dara Wood to discuss committee goals for the upcoming year.
- I attended an online meeting with Jordan Haarmann of AGE for a residential electric aggregation update.
- I met with resident Wayne Signer, CEO of SJS Packaging.
- I attended the March 6 meeting of the Compensation & Benefits Committee to discuss employee compensation.
- I conducted interviews for Dispatchers to replace Ben Spears following his upcoming retirement.
- Jenny West and I attended the regular meeting of the Joint Economic District Zone (JEDZ).
- Ken Smallwood attended a SWOTAA training regarding taxes.
- Chris Fritsch attended a training on the topic of ##.
- I attended a Hamilton County Business Retention and Expansion Meeting where presentations were made by TriHealth and the Hamilton County SBDC.
- Kathy Harcourt, Jenny West and I met with Jim Herring and Jen Motter of Jefferson Health Plan.
- I met with the Center for Local Government Benefits Pool (CLGBP) Executive Committee to discuss a wellness appeal.

Communication to Residents

Social media posts on the following topics were distributed during the month:

- Public Meeting Notices
- Village Council Meeting video
- Valentine's Day Post
- Message from Chief Wallace re: break-ins
- National Weather Service re: high winds and thunderstorms
- Presidents Day - Offices closed
- Repost of 2022 Highlight Video
- March Banner Campaign: Look Out for Each Other

The following topics were included in the monthly E-Newsletter, which was distributed on Monday, February 6, 2023:

- Stay Current with Calendar & Video
- Amberley Village March Services Schedule
- Leaf & Brush Collection References and Guidelines (with links to new website)
- Nimet Jeruzalmi Sworn in to Planning Commission
- Village Tennis & Pickleball Court Update
- New Court Cards Available at Dispatch
- March Banner Campaign: Look Out for Each Other
- Newsletter Preferences Link
- Employee Service Recognitions & Retirements

- AVPD Firefighter Down CPR Training
- One Stop Drop Celebrates 10th Year: Coming May 7
- Drug Takeback Day Returns 4/22
- Tax Reminder: Filing Due April 17, Extensions ASAP
- Reporting Service Issues with Rumpke
- AVPD Sergeants Complete CLEE Certification
- Upcoming Council Meeting
- February Legislative Action
- What's New at Your Local Library?
- Village Spirit Shop
- Ways to Connect
- Council Contact Information

If you would like additional information or have questions, feel free to contact me.

Scot F. Lahrmer
Village Manager