COUNCIL MEETING AGENDA
March 8, 2021 at 6:30 PM

ROLL CALL

PLEDGE OF ALLEGIANCE

MINUTES

1. Regular Council Meeting of February 8, 2021

FINANCE REPORT

1. Month of January 2021

INTRODUCTION OF AUXILIARY OFFICERS

1. Auxiliary Officer Eddie Hunter
2. Auxiliary Officer Steve Makin

CITIZENS TO SPEAK

1. Matthew Krauss, 2580 Twigwood Lane, Topic: *Human Rights Commission Proposal for Land Acknowledgement*

<u>COMMITTEE REPORTS</u>:

COMPENSATION & BENEFITS COMMITTEE

1. Ordinance 2021-7, Approving Compensation for Village Employees and Declaring an Emergency

MANAGER'S REPORT

1. Village Manager's Report

MAYOR'S REPORT

NEW BUSINESS

ADJOURNMENT

MINUTES OF THE REGULAR MEETING
AMBERLEY VILLAGE COUNCIL
MONDAY, FEBRUARY 8, 2021

The Council of Amberley Village, Ohio met in regular session online via Zoom on Monday, February 8, 2021 at 6:30 p.m. The meeting marked the first held since the passing of Councilmember Ed Hattenbach. Mayor Muething called the meeting to order, and the following roll call was taken:

PRESENT	**ALSO PRESENT**
Richard Bardach	Scot Lahrmer, Village Manager
Peg Conway	Chief Richard Wallace, Police/Fire
Elida Kamine	Andrew Kaake, Village Solicitor
Thomas C. Muething	Rick Kay, Village Treasurer
Natalie Wolf	Tammy Reasoner, Clerk of Council
Ray Warren	

Mayor Muething welcomed everyone to the meeting of the Amberley Village Council. He led those in attendance through the Pledge of Allegiance.

Mayor Muething then acknowledged the passing of Councilmember Ed Hattenbach, and indicated there would be a black drape in his place on the Zoom call to honor his memory. He said Councilmember Hattenbach had been a valuable member of Council, and its longest continuous-serving member. He credited Mr. Hattenbach for shepherding Council through a difficult time financially, and said he would be missed by all. Mayor Muething said there would be discussion at the end of the meeting on how Council would move ahead.

Ms. Conway stated she had initiated a giving drive to encourage the purchase of a tree or a bench in Mr. Hattenbach’s name. She said checks would be accepted toward the memorial made out to Amberley Village to Scot Lahrmer’s attention.

MINUTES

Mayor Muething asked if there were any changes to the minutes of the Regular Council Meeting of January 11, 2021 as distributed. There being no changes, Mayor Muething stated the minutes were approved as distributed.

FINANCE REPORT

Village Manager Scot Lahrmer reviewed both the December 2020 UAN Report and the Year-End 2020 Finance Report. He began with the December 2020 report and stated earnings tax collections for the month of December totaled approximately $189,000 which was up 21% from collections for December of 2019. No property tax was collected during December.

He said the Village had projected revenue of $5.6 million for 2020, and had ended the year with revenue of $5.8 million, exceeding expectations by $.2 million. The largest portion of collections was earnings tax, which was impacted by the pandemic. He said the Village collected $2.9 million in earnings tax, which was just under the projected $3 million in earnings tax collections, and not as negatively impacted as earlier expected. Given the circumstances, he said the Village was extremely pleased with the outcome.

Another category he said was significant was property tax collections, which he said were up approximately 3% over 2020. The Homestead Exemption brought in $156,000, and the Local Government Fund, which represents funds from the State of Ohio, accounted for more than $75,000. The JEDZ (Joint Economic Development Zone) netted about $111,000, and a one-time cell tower signing bonus of $130,000 was collected in addition to our regular $90,000. Interest on the Village funds was down, as rates have decreased, however the sale of land at the North Site to Lewis Animal Hospital netted $187,700.

The Village spent $443,599 less than what was budgeted for 2020, further saving taxpayers, and resulted in $5.3 million in expenditures. The largest expense for the Village is for the Police Department, which is partially paid for by tax generated from the Police Levy.

CARES money assisted in keeping expenditures down, as well staff monitoring and making cuts where possible. Mr. Lahrmer commended staff and the Finance Committee for their efforts in keeping expenses down during an otherwise difficult year. He said the Village would continue to be fiscally prudent in keeping with its regular practice.

RECOGNITION OF CITIZENS

Chief Wallace stated the Police Department annually recognizes four citizens whose actions, support or involvement set them apart in their contributions to the community, and presented the following Citizen Awards of Excellence:

Chief Wallace first introduced **Ilana Nadel of the Mayerson JCC**, whom he said has been a long-time partner and advocate of the Amberley Village Police, and has collaborated with the Department to develop videos, campaigns and even a children's book to promote safety and police partnership in the community. He said her commitment to actively engaging the community in developing stronger relationships with Amberley Village PD has been an outstanding catalyst to furthering the goals of the Department and our officers.

Resident Terri Hogan Seurkamp was then recognized by Chief Wallace for having contributed funding for staff and officer training on interactions with individuals with special needs. He said she is the mother of a son on the Autism Spectrum, and has been an advocate for training and job support for special needs children and adults, even testifying before the U.S. Senate on the topic.

Chief Wallace recognized **Rabbi Ezra Goldschmidt of Congregation Sha'arei Torah**, whom he said has been a proactive liaison between Amberley Village Police and his congregation in working to stop the spread of COVID-19 over the past year. He said the Rabbi has held weekly meetings with Police and gone over and above to protect the health and safety of his congregants.

Carl Vasillio of Demetrios V Restaurant was then recognized by Chief Wallace for his contribution in keeping crews from Amberley Village and assisting communities fed during the storm cleanup of April 2020. He said Demetrios V also provides additional support for Law Enforcement, partnering with The Shield to assist in feeding families of fallen officers, as well as our Hamilton County Police Honor Guard.

Mayor Muething congratulated each of the award recipients and thanked them for their commitment and service to Amberley Village.

SWEARING IN OF OFFICERS

Chief Wallace then stated two officers would be sworn in, and thanked Mayor Muething for performing their swearing-in ceremonies, which he said would be shared via video. He thanked Council for its continued confidence in the Police Department and its hiring process.

Videos of the swearing-in ceremonies for both Sergeant Brian Baker and Officer Brian Vaughn were shared via Zoom. Mayor Muething stated it was a privilege, and he was always impressed by how seriously Amberley Village Officers take their oaths. He said the words were not something they just recite, and that they are truly committed to living those words.

COMMITTEE REPORTS:

POLICE AND FIRE COMMITTEE

Chairperson Conway stated the Police and Fire Committee had met on January 20, 2021 to discuss the purchase of two new police cruisers. She said there is a regular rotation of vehicles, and as cars move into higher mileage, it is less efficient to operate them. Ms. Conway said these purchases are part of our regular Village rotation of police vehicles.

Ms. Conway then introduced and read Resolution 2021-3, which would authorize the Village Manager to purchase two new police cruisers. Ms. Conway then moved that the resolution be adopted, which was seconded by Mr. Warren and the resolution passed unanimously.

FINANCE COMMITTEE

Mayor Muething said the Finance Committee had met to review an additional appropriation to the CARES Act funds due to the loss of a check by a vendor at the end of 2020. The additional appropriation is necessary because the check will need to be reissued in 2021.

Mayor Muething read and introduced Ordinance 2021-5, making appropriations in the Coronavirus Relief Fund for 2021. The Mayor then moved to adopt the ordinance, which was seconded by Ms. Conway. The following roll call vote was then taken:

AYE:	Bardach, Conway, Kamine, Muething, Warren, Wolf	(6)
NAY:		(0)

PUBLIC OUTREACH COMMITTEE
Vice Mayor Wolf reported the Public Outreach Committee had met to discuss the adoption of guidelines for respectful discourse and a code of conduct for council members. She said after several revisions and much discussion, the language before Council was agreed upon and recommended by the committee.

Ms. Wolf then read and introduced Resolution 2021-4, which would adopt the guidelines of respectful discourse and code of conduct for council and moved that the resolution be adopted. Seconded by Ms. Conway, the resolution passed unanimously.

Ms. Wolf said the committee had also discussed roll-out plans for a residential video that had been coordinated by staff, and was expected to be released in the coming weeks.

STREETS, PUBLIC UTILITIES & SEWERS COMMITTEE
Chairman Warren reported the committee had met on January 27, 2021 to discuss the renewal of the Village mowing contract, which was up for renewal following its passage last year. He said the contract was typically set for two years, but as there was only one bidder last year, the contract allowed for a renewal in the second year.

He said the committee recommended approval, and then introduced and read Resolution 2021-5, which would authorize the Village Manager to renew a contract for mowing services on Village-owned property and right-of-ways. The motion was seconded by Ms. Conway, and passed unanimously.

MANAGER'S REPORT
Mr. Lahrmer stated that Amberley Village, and particularly Chief Wallace, had been working with the Human Rights Commission, and the Chief had attended a few meetings.

Mr. Lahrmer referenced the Annual Financial Report included in the packet. He said this report is required by law, and is advertised in the newspaper, as well as posted to the Village website for public review.

Mr. Lahrmer said staff had been working on promotional videos for both business and residential purposes that would be used on an updated Village website, with realtors, business prospects and in social media. He then called for the video to be shown via Zoom.

The video that was shared turned out to be the 2020 Highlight Reel, however, Mayor Muething stated it was the perfect segue into his report, which included the annual review of the Village Manager.

MAYOR'S REPORT

Mayor Muething reported that for the past couple of months, Council had been going through the process to review Village Manager Scot Lahrmer's outstanding performance for the year 2020. He said Council was pleased with the job of the Village Manager, and thanked him for the fiscal responsibility and proactivity throughout the pandemic. He said the outstanding performance on the part of all of the staff could be directly attributed to both Mr. Lahrmer and Chief Wallace.

He said a part of the review process for the Village Manager also included a reconsideration of salary and revision to the Village Manager's contract. He read and introduced Ordinance 2021-6, which would authorize an addendum to the Village Manager's employment contract to increase his annual salary, and declare an emergency. Mayor Muething then moved to waive the three readings of Ordinance 2021-6, which was seconded by Mr. Warren. The following roll call vote was taken:

AYE:	Bardach, Conway, Kamine, Muething, Warren, Wolf	(6)
NAY:		(0)

Mayor Muething then moved to approve Ordinance 2021-6. Seconded by Ms. Conway, the following roll call vote was taken:

AYE:	Bardach, Conway, Kamine, Muething, Warren, Wolf	(6)
NAY:		(0)

Mayor Muething moved to pass Ordinance 2021-6 as an emergency measure, which was seconded by Ms. Conway. The roll call showed the following vote:

AYE:	Bardach, Conway, Kamine, Muething, Warren, Wolf	(6)
NAY:		(0)

There being no new business, Mayor Muething adjourned the meeting at 7:31 p.m.

Tammy Reasoner, Clerk of Council

Thomas C. Muething, Mayor

TO: **Village Council**

FROM: **Scot F. Lahrmer, Village Manager**

DATE: **February 22, 2021**

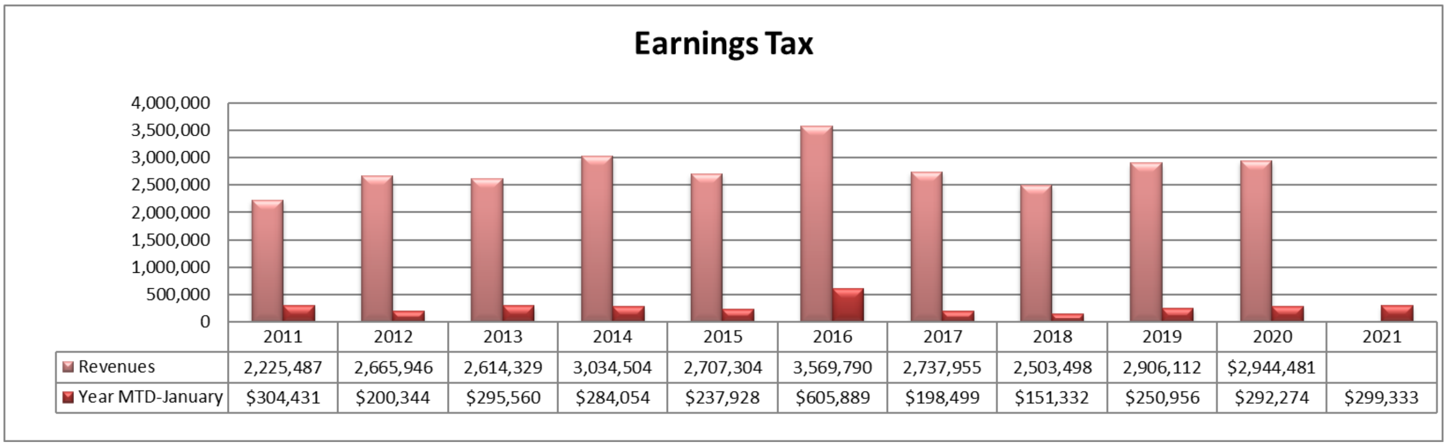
RE: **Finance Report for January 2021**

The UAN report has been included in your packet. Some of the highlights from the General Fund have been summarized and described below:

General Fund Revenue

Earnings Tax

Earnings Tax collections for the month of January totaled $299,333. This is up 2.42% from January 2020's collection of $292,274. The earnings tax collection estimate for 2021 is $3,000,000. Earnings tax continues to be the Village's primary revenue source. This chart shows how the earnings tax has tracked since 2011 and also reflects the amount collected year to date for each of the last 10 years.



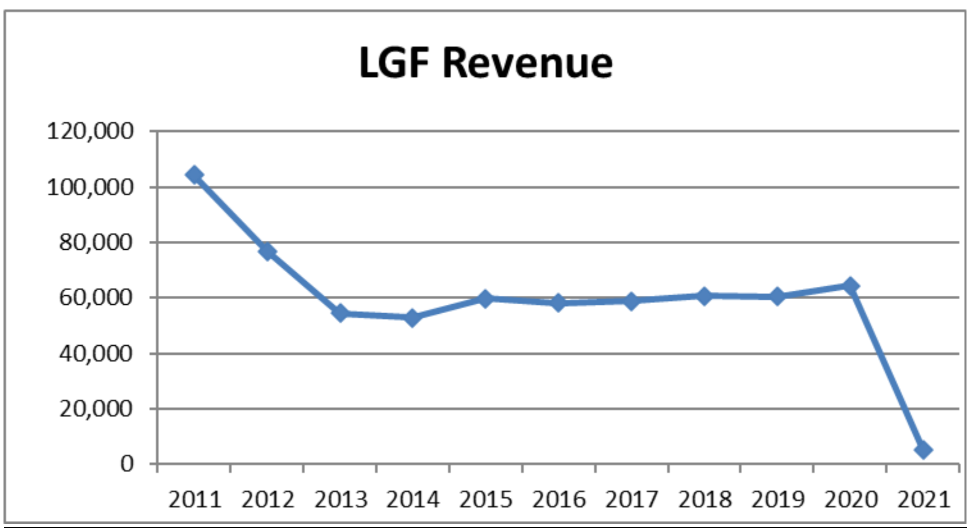
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Revenues	2,225,487	2,665,946	2,614,329	3,034,504	2,707,304	3,569,790	2,737,955	2,503,498	2,906,112	$2,944,481	
Year MTD-January	$304,431	$200,344	$295,560	$284,054	$237,928	$605,889	$198,499	$151,332	$250,956	$292,274	$299,333

Property Tax

The Village received no property tax revenue in the month of January.

Local Government Fund

The Local Government Fund netted $5,429 for January. The graph highlights the LGF Revenue for the years 2010-January 2021. The projection for 2021 is $55,882.



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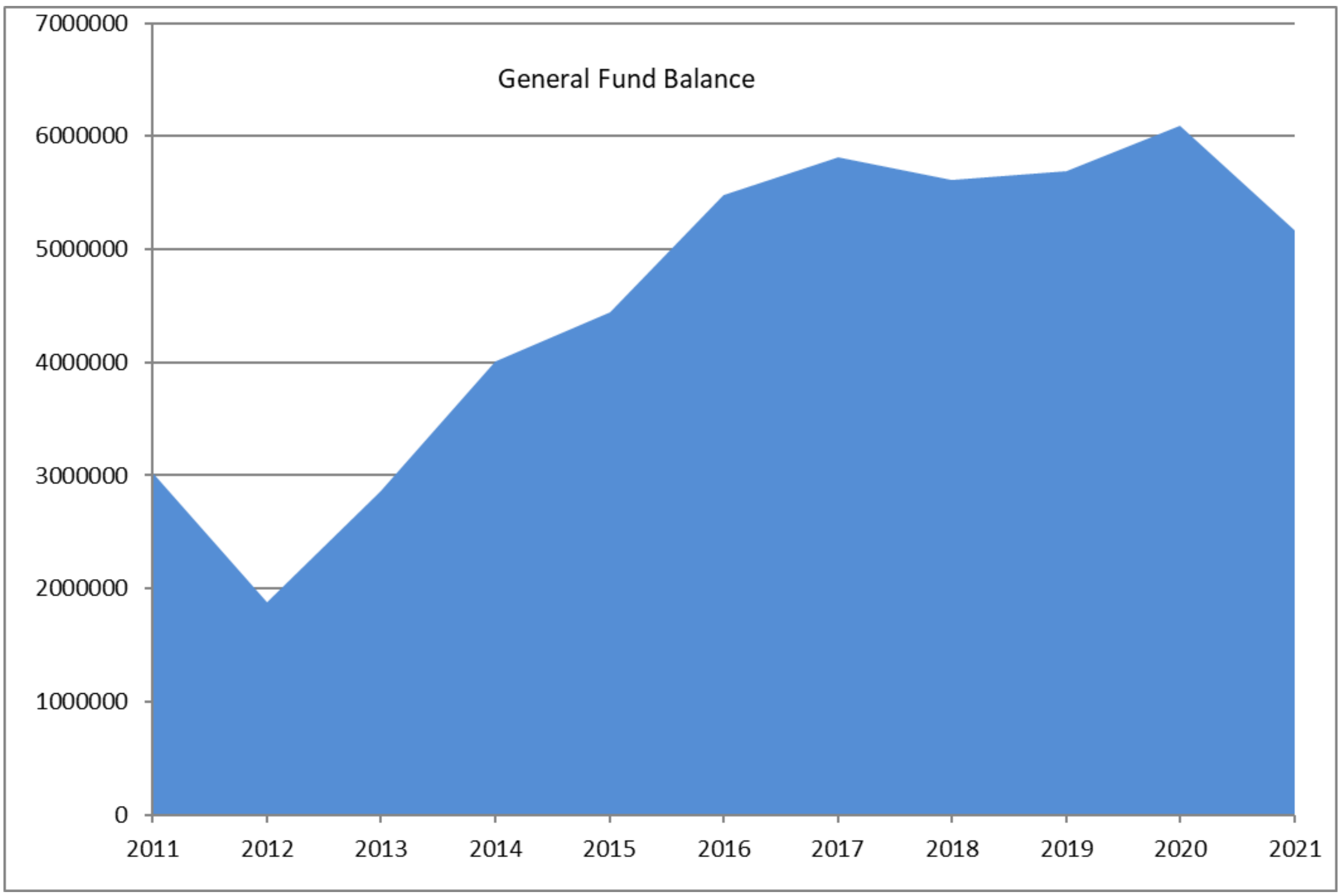
General Fund Summary

Revenue for the month of January totaled $414,228

2021 Earnings Tax Estimate:	$3,000,000	
Earnings Tax Collected (as of 1/31/21)	$ 299,333	9.978% collected
2021 Revenue Estimate:	$5,186,523	
Revenue Collected (as of 1/31/21)	$ 414,228	7.987% collected
Expenses for January totaled:	$ 452,098	
2021 Budget:	$5,754,979	
Expenditures (as of 1/31/21)	$ 452,098	7.695% spent

The unencumbered General Fund balance as of the end of January is $5,162,920.



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Revenue Status

By Fund Then Revenue

As Of 1/31/2021

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-110-0000	General Property Tax - Real Estate	$1,039,011.00	$0.00	$1,039,011.00	0.000%
1000-120-0000	Tangible Personal Property Tax	$0.00	$0.00	$0.00	0.000%
1000-130-0000	Municipal Income Tax	$3,000,000.00	$299,333.77	$2,700,666.23	9.978%
	Property and Other Local Taxes Sub-Total:	$4,039,011.00	$299,333.77	$3,739,677.23	7.411%
1000-211-0000	Local Government Distribution	$55,882.00	$5,429.01	$50,452.99	9.715%
1000-224-0000	Liquor and Beer Permit Fees	$1,500.00	$0.00	$1,500.00	0.000%
1000-231-0000	Property Tax Allocation	$157,959.00	$0.00	$157,959.00	0.000%
1000-290-0000	Other - State Shared Taxes and Permits	$15,000.00	$1,192.57	$13,807.43	7.950%
1000-290-0011	Other - State Shared Taxes and Permits{JEDZ}	$110,100.00	$0.00	$110,100.00	0.000%
	State Shared Taxes and Permits Sub-Total:	$340,441.00	$6,621.58	$333,819.42	1.945%
1000-390-0000	Other - Special Assessments	$0.00	$0.00	$0.00	0.000%
1000-390-0071	Other - Special Assessments{Property Maintenance}	$0.00	$0.00	$0.00	0.000%
	Special Assessments Sub-Total:	$0.00	$0.00	$0.00	0.000%
1000-411-0000	Federal - Restricted	$0.00	$0.00	$0.00	0.000%
1000-422-0000	State - Restricted	$0.00	$0.00	$0.00	0.000%
1000-422-0015	State - Restricted{HTF COMMANDER}	$35,000.00	$0.00	$35,000.00	0.000%
1000-422-0021	State - Restricted{OAC 109:2-18-04 TRAINING}	$0.00	$0.00	$0.00	0.000%
1000-422-0022	State - Restricted{FIRE TRAINING}	$0.00	$0.00	$0.00	0.000%
1000-422-0041	State - Restricted{K-9}	$0.00	$0.00	$0.00	0.000%
1000-440-0000	Grants or Aid (Non-Federal and Non-State)	$0.00	$0.00	$0.00	0.000%
1000-440-0041	Grants or Aid (Non-Federal and Non-State){K-9}	$0.00	$0.00	$0.00	0.000%
1000-490-0000	Other - Intergovernmental	$14,000.00	$0.00	$14,000.00	0.000%
1000-490-0015	Other - Intergovernmental{HTF COMMANDER}	$90,000.00	$0.00	$90,000.00	0.000%
1000-490-0017	Other - Intergovernmental{HC REA DISTRIBUTION}	$0.00	$0.00	$0.00	0.000%
	Intergovernmental Sub-Total:	$139,000.00	$0.00	$139,000.00	0.000%
1000-512-0000	Contracts for Police Protection	$14,000.00	$1,425.53	$12,574.47	10.182%
1000-514-0000	Garbage and Trash	$241,220.00	$19,443.16	$221,776.84	8.060%

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-523-0000	Recreation Entry Fees	$3,000.00	$50.00	$2,950.00	1.667%
1000-529-0000	Other - Cultural and Recreational Programs	$1,800.00	$450.00	$1,350.00	25.000%
1000-541-0000	Consumer Rent	$108,551.00	$9,045.91	$99,505.09	8.333%
1000-541-0025	Consumer Rent{Mercy Land Lease}	$12,500.00	$0.00	$12,500.00	0.000%
1000-541-0035	Consumer Rent{COMMUNITY ROOM}	$0.00	$0.00	$0.00	0.000%
1000-590-0000	Other - Charges for Services	$1,500.00	$9.00	$1,491.00	0.600%
	Charges for Services Sub-Total:	$382,571.00	$30,423.60	$352,147.40	7.952%
1000-612-0000	Court Fines	$70,000.00	$5,821.00	$64,179.00	8.316%
1000-612-0051	Court Fines{MAYOR'S COURT CREDIT CARD FEES}	$1,000.00	$33.00	$967.00	3.300%
1000-619-0000	Other - Fines and Forfeitures	$0.00	$0.00	$0.00	0.000%
1000-624-0000	Street Opening	$0.00	$0.00	$0.00	0.000%
1000-625-0000	Cable Franchise Fees	$59,000.00	$0.00	$59,000.00	0.000%
1000-629-0000	Other - Licenses and Permits	$55,000.00	$255.00	$54,745.00	0.464%
1000-629-0027	Other - Licenses and Permits{CELLULAR UNITS-ALARMS}	$4,000.00	$35.00	$3,965.00	0.875%
1000-690-0000	Other - Fines, Licenses and Permits	$0.00	$0.00	$0.00	0.000%
	Fines, Licenses and Permits Sub-Total:	$189,000.00	$6,144.00	$182,856.00	3.251%
1000-701-0000	Interest	$80,000.00	$7,496.54	$72,503.46	9.371%
	Earnings on Investments Sub-Total:	$80,000.00	$7,496.54	$72,503.46	9.371%
1000-820-0000	Contributions and Donations	$0.00	$300.00	-$300.00	0.000%
1000-820-0023	Contributions and Donations{HC DIVE TEAM}	$0.00	$0.00	$0.00	0.000%
1000-820-0030	Contributions and Donations{ICE CREAM SOCIAL}	$10,000.00	$0.00	$10,000.00	0.000%
1000-820-0032	Contributions and Donations{BENCH & TREE MEMORIALS}	$0.00	$0.00	$0.00	0.000%
1000-820-0033	Contributions and Donations{Ed Hattenbach Memorial}	$0.00	$850.00	-$850.00	0.000%
1000-820-0041	Contributions and Donations{K-9}	$0.00	$108.00	-$108.00	0.000%
1000-892-0000	Other - Miscellaneous Non-Operating	$3,000.00	$62,451.26	-$59,451.26	2081.709%
	Miscellaneous Sub-Total:	$13,000.00	$63,709.26	-$50,709.26	490.071%
1000-931-0000	Transfers - In	$0.00	$0.00	$0.00	0.000%

Revenue Status

By Fund Then Revenue

As Of 1/31/2021

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-961-0000	Sale of Fixed Assets	$3,500.00	$500.00	$3,000.00	14.286%
1000-981-0000	Special Items	$0.00	$0.00	$0.00	0.000%
1000-982-0000	Extraordinary Items	$0.00	$0.00	$0.00	0.000%
1000-999-0000	Other - Other Financing Sources	$0.00	$0.00	$0.00	0.000%
	Other Financing Sources Sub-Total:	$3,500.00	$500.00	$3,000.00	14.286%
	Fund 1000 Sub-Total:	$5,186,523.00	$414,228.75	$4,772,294.25	7.987%
	Report Total:	$5,186,523.00	$414,228.75	$4,772,294.25	7.987%

AMBERLEY VILLAGE, HAMILTON COUNTY

Fund Summary

January 2021

Fund #	Fund Name	Starting Fund Balance	Month To Date Revenue	Year To Date Revenue	Month To Date Expenditures	Year To Date Expenditures	Ending Fund Balance	Current Reserve for Encumbrance	Unencumbered Fund Balance
1000	General	$6,212,716.01	$414,228.75	$414,228.75	$452,098.12	$452,098.12	$6,174,846.64	$1,011,925.70	$5,162,920.94
2011	Street Construction, Maint. and Repair	$1,102,354.34	$21,107.64	$21,107.64	$1,153.25	$1,153.25	$1,122,308.73	$44,170.04	$1,078,138.69
2051	Federal Grant	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2081	Equitable Sharing Fund	$1,492.18	$0.00	$0.00	$0.00	$0.00	$1,492.18	$0.00	$1,492.18
2091	Law Enforcement Trust	$23,104.93	$658.00	$658.00	$0.00	$0.00	$23,762.93	$3,000.00	$20,762.93
2101	Permissive Motor Vehicle License Tax	$43,314.34	$2,232.46	$2,232.46	$0.00	$0.00	$45,546.80	$0.00	$45,546.80
2131	Police Disability and Pension	$7,836.48	$0.00	$0.00	$0.00	$0.00	$7,836.48	$0.00	$7,836.48
2151	Coronavirus Relief Fund	$53,874.49	$60.41	$60.41	$4,107.54	$4,107.54	$49,827.36	$42,916.00	$6,911.36
2901	MAYOR'S COURT COMPUTER FUND	$3,991.91	$450.00	$450.00	$3,645.66	$3,645.66	$796.25	$1,708.67	($912.42)
2902	POLICE LEVY FUND	$1,427.05	$1.58	$1.58	$0.00	$0.00	$1,428.63	$0.00	$1,428.63
2903	PSAP 911 FUND	$298.88	$0.00	$0.00	$298.88	$298.88	$0.00	$0.00	$0.00
2904	EMPLOYEE SEVERANCE FUND	$241,470.25	$0.00	$0.00	$0.00	$0.00	$241,470.25	$0.00	$241,470.25
2905	WE THRIVE GRANT FUND	$3,121.71	$0.00	$0.00	$22.80	$22.80	$3,098.91	$977.20	$2,121.71
2906	NATURE WORKS GRANT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2907	Mercy Tax Increment Equivalent Fund	$97,864.56	$112.47	$112.47	$0.00	$0.00	$97,977.03	$0.00	$97,977.03
3101	Bond Retirement	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4901	CAPITAL PROJECTS	$109,447.99	$0.00	$0.00	$0.00	$0.00	$109,447.99	$0.00	$109,447.99
4902	Capital Projects-PUBLIC FACILITIES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4903	Capital Projects-VILLAGE LAND	$1,204.12	$0.00	$0.00	$0.00	$0.00	$1,204.12	$0.00	$1,204.12
5901	STORM WATER UTILITY	$201,861.61	$15,746.75	$15,746.75	$329.50	$329.50	$217,278.86	$0.00	$217,278.86
9101	Unclaimed Monies	$15,267.33	$0.00	$0.00	$0.00	$0.00	$15,267.33	$0.00	$15,267.33
9901	MAYOR'S COURT CUSTODIAL	$5,637.52	$11,549.00	$11,549.00	$8,884.00	$8,884.00	$8,302.52	$0.00	$8,302.52
9902	EMPLOYEES HEALTH INSURANCE CUSTODI	$0.00	$5,769.98	$5,769.98	$5,769.98	$5,769.98	$0.00	$0.00	$0.00
9903	VALLEY BAND ESCROW	$20,162.60	$0.00	$0.00	$196.00	$196.00	$19,966.60	$1,304.00	$18,662.60
9904	Kenwood SWJEDZ CUSTODIAL	$140,258.66	$105,355.12	$105,355.12	$55.30	$55.30	$245,558.48	$744.70	$244,813.78
9905	Kenwood SWJEDZ Escrow CUSTODIAL	$9,391.49	$0.00	$0.00	$0.00	$0.00	$9,391.49	$0.00	$9,391.49
9906	Kenwood SWJEDZ Long-Term Maint. CUSTOD	$7,090.26	$0.00	$0.00	$0.00	$0.00	$7,090.26	$3,500.00	$3,590.26
	Report Total:	$8,303,188.71	$577,272.16	$577,272.16	$476,561.03	$476,561.03	$8,403,899.84	$1,110,246.31	$7,293,653.53

Last reconciled to bank: 01/31/2021 – Total other adjusting factors: $175.00

Report reflects selected information.

Appropriation Summary

January 2021

1000 - General	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Security of Persons and Property								
Police Enforcement								
Personal Services	$0.00	$1,309,242.00	$1,309,242.00	$164,096.00	$164,096.00	$26,273.35	$1,118,872.65	12.534%
Employee Fringe Benefits	$0.00	$464,206.00	$464,206.00	$66,833.64	$66,833.64	$18,044.79	$379,327.57	14.397%
Contractual Services	$5,380.56	$197,247.00	$202,627.56	$13,860.39	$13,860.39	$89,900.17	$98,867.00	6.840%
Supplies and Materials	$8,212.71	$105,750.00	$113,962.71	$21,564.95	$21,564.95	$45,823.73	$46,574.03	18.923%
Capital Outlay	$44,293.00	$101,587.00	$145,880.00	$11,286.00	$11,286.00	$33,007.00	$101,587.00	7.736%
Total Police Enforcement	$57,886.27	$2,178,032.00	$2,235,918.27	$277,640.98	$277,640.98	$213,049.04	$1,745,228.25	
Fire Fighting, Prevention and Inspection								
Personal Services	$0.00	$204,000.00	$204,000.00	$9,643.97	$9,643.97	$1,515.65	$192,840.38	4.727%
Employee Fringe Benefits	$0.00	$46,818.00	$46,818.00	$3,021.68	$3,021.68	$0.00	$43,796.32	6.454%
Contractual Services	$1,663.05	$49,484.00	$51,147.05	$1,796.51	$1,796.51	$28,906.54	$20,444.00	3.512%
Supplies and Materials	$188.03	$23,500.00	$23,688.03	$4,444.92	$4,444.92	$17,443.11	$1,800.00	18.764%
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Fire Fighting, Prevention and Inspection	$1,851.08	$323,802.00	$325,653.08	$18,907.08	$18,907.08	$47,865.30	$258,880.70	
Total Security of Persons and Property	$59,737.35	$2,501,834.00	$2,561,571.35	$296,548.06	$296,548.06	$260,914.34	$2,004,108.95	
Public Health Services								
Payment to County Health District								
Contractual Services	$0.00	$12,108.00	$12,108.00	$0.00	$0.00	$0.00	$12,108.00	0.000%
Total Payment to County Health District	$0.00	$12,108.00	$12,108.00	$0.00	$0.00	$0.00	$12,108.00	
Other Public Health Services								
Contractual Services	$0.00	$189,000.00	$189,000.00	$0.00	$0.00	$0.00	$189,000.00	0.000%
Total Other Public Health Services	$0.00	$189,000.00	$189,000.00	$0.00	$0.00	$0.00	$189,000.00	
Total Public Health Services	$0.00	$201,108.00	$201,108.00	$0.00	$0.00	$0.00	$201,108.00	
Leisure Time Activities								
Other Leisure Time Activities								
Contractual Services	$0.00	$2,000.00	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0.000%
Total Other Leisure Time Activities	$0.00	$2,000.00	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	
Total Leisure Time Activities	$0.00	$2,000.00	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	
Basic Utility Services								
Waste Collection - Refuse Collection and Disp								
Contractual Services	$0.00	$241,220.00	$241,220.00	$0.00	$0.00	$241,220.00	$0.00	0.000%

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Waste Collection - Refuse Collection and Disp	$0.00	$241,220.00	$241,220.00	$0.00	$0.00	$241,220.00	$0.00	
Total Basic Utility Services	$0.00	$241,220.00	$241,220.00	$0.00	$0.00	$241,220.00	$0.00	
Transportation								
Other Transportation								
Personal Services	$0.00	$455,984.00	$455,984.00	$29,130.88	$29,130.88	$3,939.57	$422,913.55	6.389%
Employee Fringe Benefits	$0.00	$215,823.00	$215,823.00	$16,337.82	$16,337.82	$6,377.27	$193,107.91	7.570%
Contractual Services	$633.41	$132,041.00	$132,674.41	$12,787.99	$12,787.99	$30,018.42	$89,868.00	9.639%
Supplies and Materials	$10,855.26	$164,900.00	$175,755.26	$15,045.06	$15,045.06	$96,561.20	$64,149.00	8.560%
Capital Outlay	$0.00	$15,500.00	$15,500.00	$0.00	$0.00	$0.00	$15,500.00	0.000%
Total Other Transportation	$11,488.67	$984,248.00	$995,736.67	$73,301.75	$73,301.75	$136,896.46	$785,538.46	
Total Transportation	$11,488.67	$984,248.00	$995,736.67	$73,301.75	$73,301.75	$136,896.46	$785,538.46	
General Government								
Mayor and Administrative Offices								
Personal Services	$0.00	$393,450.00	$393,450.00	$24,984.48	$24,984.48	$3,474.15	$364,991.37	6.350%
Employee Fringe Benefits	$0.00	$122,414.00	$122,414.00	$10,516.64	$10,516.64	$2,497.98	$109,399.38	8.591%
Contractual Services	$2,313.50	$90,070.00	$92,383.50	$6,022.80	$6,022.80	$52,187.70	$34,173.00	6.519%
Supplies and Materials	$270.12	$5,300.00	$5,570.12	$328.38	$328.38	$4,941.74	$300.00	5.895%
Total Mayor and Administrative Offices	$2,583.62	$611,234.00	$613,817.62	$41,852.30	$41,852.30	$63,101.57	$508,863.75	
Legislative Activities								
Personal Services	$0.00	$10,800.00	$10,800.00	$788.00	$788.00	$62.00	$9,950.00	7.296%
Employee Fringe Benefits	$0.00	$1,985.00	$1,985.00	$37.13	$37.13	$0.00	$1,947.87	1.871%
Contractual Services	$6,386.69	$76,022.00	$82,408.69	$5,198.00	$5,198.00	$35,188.69	$42,022.00	6.308%
Supplies and Materials	$0.00	$11,500.00	$11,500.00	$0.00	$0.00	$1,500.00	$10,000.00	0.000%
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Legislative Activities	$6,386.69	$100,307.00	$106,693.69	$6,023.13	$6,023.13	$36,750.69	$63,919.87	
Mayor's Court								
Contractual Services	$0.00	$27,550.00	$27,550.00	$1,946.51	$1,946.51	$20,903.49	$4,700.00	7.065%
Supplies and Materials	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Mayor's Court	$0.00	$27,550.00	$27,550.00	$1,946.51	$1,946.51	$20,903.49	$4,700.00	
Clerk - Treasurer								
Personal Services	$0.00	$1,500.00	$1,500.00	$110.00	$110.00	$15.00	$1,375.00	7.333%
Employee Fringe Benefits	$0.00	$251.00	$251.00	$20.81	$20.81	$0.00	$230.19	8.291%
Contractual Services	$0.00	$1,150.00	$1,150.00	$0.00	$0.00	$0.00	$1,150.00	0.000%

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Clerk - Treasurer	$0.00	$2,901.00	$2,901.00	$130.81	$130.81	$15.00	$2,755.19	
Lands and Buildings								
Personal Services	$0.00	$54,000.00	$54,000.00	$4,563.39	$4,563.39	$617.15	$48,819.46	8.451%
Employee Fringe Benefits	$0.00	$9,230.00	$9,230.00	$958.10	$958.10	$0.00	$8,271.90	10.380%
Contractual Services	$9,169.26	$250,275.00	$259,444.26	$11,392.52	$11,392.52	$140,894.38	$107,157.36	4.391%
Supplies and Materials	$20,952.33	$114,015.00	$134,967.33	$5,175.96	$5,175.96	$50,024.37	$79,767.00	3.835%
Capital Outlay	$7,500.00	$8,000.00	$15,500.00	$0.00	$0.00	$7,500.00	$8,000.00	0.000%
Total Lands and Buildings	$37,621.59	$435,520.00	$473,141.59	$22,089.97	$22,089.97	$199,035.90	$252,015.72	
Boards and Commissions								
Personal Services	$0.00	$800.00	$800.00	$58.68	$58.68	$8.00	$733.32	7.335%
Employee Fringe Benefits	$0.00	$124.00	$124.00	$0.96	$0.96	$0.00	$123.04	0.774%
Total Boards and Commissions	$0.00	$924.00	$924.00	$59.64	$59.64	$8.00	$856.36	
Solicitor								
Contractual Services	$2,456.10	$60,000.00	$62,456.10	$0.00	$0.00	$42,456.10	$20,000.00	0.000%
Total Solicitor	$2,456.10	$60,000.00	$62,456.10	$0.00	$0.00	$42,456.10	$20,000.00	
Income Tax Administration								
Personal Services	$0.00	$70,825.00	$70,825.00	$4,538.02	$4,538.02	$605.98	$65,681.00	6.407%
Employee Fringe Benefits	$0.00	$35,098.00	$35,098.00	$2,485.62	$2,485.62	$3,500.72	$29,111.66	7.082%
Contractual Services	$329.76	$13,960.00	$14,289.76	$3,122.31	$3,122.31	$5,867.45	$5,300.00	21.850%
Supplies and Materials	$0.00	$750.00	$750.00	$0.00	$0.00	$650.00	$100.00	0.000%
Total Income Tax Administration	$329.76	$120,633.00	$120,962.76	$10,145.95	$10,145.95	$10,624.15	$100,192.66	
Tax Refunds								
Other	$0.00	$100,000.00	$100,000.00	$0.00	$0.00	$0.00	$100,000.00	0.000%
Total Tax Refunds	$0.00	$100,000.00	$100,000.00	$0.00	$0.00	$0.00	$100,000.00	
Other General Government								
Employee Fringe Benefits	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Supplies and Materials	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Other	$0.00	$500.00	$500.00	$0.00	$0.00	$0.00	$500.00	0.000%
Total Other General Government	$0.00	$500.00	$500.00	$0.00	$0.00	$0.00	$500.00	
Total General Government	$49,377.76	$1,459,569.00	$1,508,946.76	$82,248.31	$82,248.31	$372,894.90	$1,053,803.55	
Other Financing Uses								
Transfers - Out	$0.00	$345,000.00	$345,000.00	$0.00	$0.00	$0.00	$345,000.00	0.000%
Contingencies	$0.00	$20,000.00	$20,000.00	$0.00	$0.00	$0.00	$20,000.00	0.000%

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Other - Other Financing Uses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Uses	$0.00	$365,000.00	$365,000.00	$0.00	$0.00	$0.00	$365,000.00	
Total 1000 - General	$120,603.78	$5,754,979.00	$5,875,582.78	$452,098.12	$452,098.12	$1,011,925.70	$4,411,558.96	
2011 - Street Construction, Maint. and Repair								
Transportation								
Other Transportation								
Contractual Services	$323.29	$80,000.00	$80,323.29	$1,153.25	$1,153.25	$44,170.04	$35,000.00	1.436%
Capital Outlay	$0.00	$1,005,578.00	$1,005,578.00	$0.00	$0.00	$0.00	$1,005,578.00	0.000%
Total Other Transportation	$323.29	$1,085,578.00	$1,085,901.29	$1,153.25	$1,153.25	$44,170.04	$1,040,578.00	
Total Transportation	$323.29	$1,085,578.00	$1,085,901.29	$1,153.25	$1,153.25	$44,170.04	$1,040,578.00	
Total 2011 - Street Construction, Maint. and Repair	$323.29	$1,085,578.00	$1,085,901.29	$1,153.25	$1,153.25	$44,170.04	$1,040,578.00	
2051 - Federal Grant								
Community Environment								
Other Community Environment								
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Community Environment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Community Environment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 2051 - Federal Grant	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
2081 - Equitable Sharing Fund								
Security of Persons and Property								
Police Enforcement								
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Police Enforcement	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Security of Persons and Property	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 2081 - Equitable Sharing Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
2091 - Law Enforcement Trust								
Security of Persons and Property								
Police Enforcement								

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Contractual Services	$0.00	$500.00	$500.00	$0.00	$0.00	$0.00	$500.00	0.000%
Other	$0.00	$29,500.00	$29,500.00	$0.00	$0.00	$3,000.00	$26,500.00	0.000%
Total Police Enforcement	$0.00	$30,000.00	$30,000.00	$0.00	$0.00	$3,000.00	$27,000.00	
Total Security of Persons and Property	$0.00	$30,000.00	$30,000.00	$0.00	$0.00	$3,000.00	$27,000.00	
Total 2091 - Law Enforcement Trust	$0.00	$30,000.00	$30,000.00	$0.00	$0.00	$3,000.00	$27,000.00	
2101 - Permissive Motor Vehicle License Tax								
Transportation								
Other Transportation								
Contractual Services	$0.00	$20,000.00	$20,000.00	$0.00	$0.00	$0.00	$20,000.00	0.000%
Capital Outlay	$0.00	$30,000.00	$30,000.00	$0.00	$0.00	$0.00	$30,000.00	0.000%
Total Other Transportation	$0.00	$50,000.00	$50,000.00	$0.00	$0.00	$0.00	$50,000.00	
Total Transportation	$0.00	$50,000.00	$50,000.00	$0.00	$0.00	$0.00	$50,000.00	
Total 2101 - Permissive Motor Vehicle License Tax	$0.00	$50,000.00	$50,000.00	$0.00	$0.00	$0.00	$50,000.00	
2131 - Police Disability and Pension								
Security of Persons and Property								
Police Enforcement								
Personal Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Employee Fringe Benefits	$0.00	$51,350.00	$51,350.00	$0.00	$0.00	$0.00	$51,350.00	0.000%
Total Police Enforcement	$0.00	$51,350.00	$51,350.00	$0.00	$0.00	$0.00	$51,350.00	
Total Security of Persons and Property	$0.00	$51,350.00	$51,350.00	$0.00	$0.00	$0.00	$51,350.00	
General Government								
Auditor of State Fees								
Contractual Services	$0.00	$650.00	$650.00	$0.00	$0.00	$0.00	$650.00	0.000%
Total Auditor of State Fees	$0.00	$650.00	$650.00	$0.00	$0.00	$0.00	$650.00	
Total General Government	$0.00	$650.00	$650.00	$0.00	$0.00	$0.00	$650.00	
Total 2131 - Police Disability and Pension	$0.00	$52,000.00	$52,000.00	$0.00	$0.00	$0.00	$52,000.00	
2151 - Coronavirus Relief Fund								
Security of Persons and Property								
Fire Fighting, Prevention and Inspection								

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Personal Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Employee Fringe Benefits	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Fire Fighting, Prevention and Inspection	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Security of Persons and Property	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
General Government								
Mayor and Administrative Offices								
Employee Fringe Benefits	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Mayor and Administrative Offices	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total General Government	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Other Financing Uses								
Other - Other Financing Uses	$47,023.54	$0.00	$47,023.54	$4,107.54	$4,107.54	$42,916.00	$0.00	8.735%
Total Other Financing Uses	$47,023.54	$0.00	$47,023.54	$4,107.54	$4,107.54	$42,916.00	$0.00	
Total 2151 - Coronavirus Relief Fund	$47,023.54	$0.00	$47,023.54	$4,107.54	$4,107.54	$42,916.00	$0.00	
2901 - MAYOR'S COURT COMPUTER FUND								
Security of Persons and Property								
Police Enforcement								
Contractual Services	$0.00	$2,835.00	$2,835.00	$2,835.00	$2,835.00	$0.00	$0.00	100.000%
Supplies and Materials	$0.00	$1,400.00	$1,400.00	$500.00	$500.00	$0.00	$900.00	35.714%
Capital Outlay	$155.33	$3,265.00	$3,420.33	$310.66	$310.66	$1,708.67	$1,401.00	9.083%
Total Police Enforcement	$155.33	$7,500.00	$7,655.33	$3,645.66	$3,645.66	$1,708.67	$2,301.00	
Total Security of Persons and Property	$155.33	$7,500.00	$7,655.33	$3,645.66	$3,645.66	$1,708.67	$2,301.00	
Total 2901 - MAYOR'S COURT COMPUTER FUND	$155.33	$7,500.00	$7,655.33	$3,645.66	$3,645.66	$1,708.67	$2,301.00	
2902 - POLICE LEVY FUND								
Security of Persons and Property								
Police Enforcement								
Personal Services	$0.00	$997,738.00	$997,738.00	$0.00	$0.00	$0.00	$997,738.00	0.000%
Employee Fringe Benefits	$0.00	$319,362.00	$319,362.00	$0.00	$0.00	$0.00	$319,362.00	0.000%
Contractual Services	$0.00	$16,500.00	$16,500.00	$0.00	$0.00	$0.00	$16,500.00	0.000%
Total Police Enforcement	$0.00	$1,333,600.00	$1,333,600.00	$0.00	$0.00	$0.00	$1,333,600.00	
Total Security of Persons and Property	$0.00	$1,333,600.00	$1,333,600.00	$0.00	$0.00	$0.00	$1,333,600.00	

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total 2902 - POLICE LEVY FUND	$0.00	$1,333,600.00	$1,333,600.00	$0.00	$0.00	$0.00	$1,333,600.00	
2903 - PSAP 911 FUND								
Security of Persons and Property								
Police Enforcement								
Contractual Services	$298.88	$0.00	$298.88	$298.88	$298.88	$0.00	$0.00	100.000%
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Police Enforcement	$298.88	$0.00	$298.88	$298.88	$298.88	$0.00	$0.00	
Total Security of Persons and Property	$298.88	$0.00	$298.88	$298.88	$298.88	$0.00	$0.00	
Total 2903 - PSAP 911 FUND	$298.88	$0.00	$298.88	$298.88	$298.88	$0.00	$0.00	
2904 - EMPLOYEE SEVERANCE FUND								
Security of Persons and Property								
Police Enforcement								
Personal Services	$0.00	$233,000.00	$233,000.00	$0.00	$0.00	$0.00	$233,000.00	0.000%
Employee Fringe Benefits	$0.00	$1,745.25	$1,745.25	$0.00	$0.00	$0.00	$1,745.25	0.000%
Total Police Enforcement	$0.00	$234,745.25	$234,745.25	$0.00	$0.00	$0.00	$234,745.25	
Total Security of Persons and Property	$0.00	$234,745.25	$234,745.25	$0.00	$0.00	$0.00	$234,745.25	
Transportation								
Other Transportation								
Personal Services	$0.00	$50,000.00	$50,000.00	$0.00	$0.00	$0.00	$50,000.00	0.000%
Employee Fringe Benefits	$0.00	$725.00	$725.00	$0.00	$0.00	$0.00	$725.00	0.000%
Total Other Transportation	$0.00	$50,725.00	$50,725.00	$0.00	$0.00	$0.00	$50,725.00	
Total Transportation	$0.00	$50,725.00	$50,725.00	$0.00	$0.00	$0.00	$50,725.00	
General Government								
Income Tax Administration								
Personal Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Employee Fringe Benefits	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Income Tax Administration	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total General Government	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Other Financing Uses								
Contingencies	$0.00	$1,000.00	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	0.000%

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Other Financing Uses	$0.00	$1,000.00	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	
Total 2904 - EMPLOYEE SEVERANCE FUND	$0.00	$286,470.25	$286,470.25	$0.00	$0.00	$0.00	$286,470.25	
2905 - WE THRIVE GRANT FUND								
Community Environment								
Other Community Environment								
Other	$0.00	$3,121.71	$3,121.71	$22.80	$22.80	$977.20	$2,121.71	0.730%
Total Other Community Environment	$0.00	$3,121.71	$3,121.71	$22.80	$22.80	$977.20	$2,121.71	
Total Community Environment	$0.00	$3,121.71	$3,121.71	$22.80	$22.80	$977.20	$2,121.71	
Total 2905 - WE THRIVE GRANT FUND	$0.00	$3,121.71	$3,121.71	$22.80	$22.80	$977.20	$2,121.71	
2906 - NATURE WORKS GRANT								
Leisure Time Activities								
Other Leisure Time Activities								
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Leisure Time Activities	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Leisure Time Activities	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 2906 - NATURE WORKS GRANT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
2907 - Mercy Tax Increment Equivalent Fund								
General Government								
Other General Government								
Contractual Services	$0.00	$1,000.00	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	0.000%
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Other	$0.00	$30,000.00	$30,000.00	$0.00	$0.00	$0.00	$30,000.00	0.000%
Total Other General Government	$0.00	$31,000.00	$31,000.00	$0.00	$0.00	$0.00	$31,000.00	
Total General Government	$0.00	$31,000.00	$31,000.00	$0.00	$0.00	$0.00	$31,000.00	
Capital Outlay								
Capital Outlay								
Capital Outlay	$0.00	$116,785.00	$116,785.00	$0.00	$0.00	$0.00	$116,785.00	0.000%
Total Capital Outlay	$0.00	$116,785.00	$116,785.00	$0.00	$0.00	$0.00	$116,785.00	

Appropriation Summary

January 2021

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Capital Outlay	$0.00	$116,785.00	$116,785.00	$0.00	$0.00	$0.00	$116,785.00	
Total 2907 - Mercy Tax Increment Equivalent Fund	$0.00	$147,785.00	$147,785.00	$0.00	$0.00	$0.00	$147,785.00	
4901 - CAPITAL PROJECTS								
Capital Outlay								
Capital Outlay								
Capital Outlay	$0.00	$209,447.00	$209,447.00	$0.00	$0.00	$0.00	$209,447.00	0.000%
Total Capital Outlay	$0.00	$209,447.00	$209,447.00	$0.00	$0.00	$0.00	$209,447.00	
Total Capital Outlay	$0.00	$209,447.00	$209,447.00	$0.00	$0.00	$0.00	$209,447.00	
Total 4901 - CAPITAL PROJECTS	$0.00	$209,447.00	$209,447.00	$0.00	$0.00	$0.00	$209,447.00	
4902 - Capital Projects-PUBLIC FACILITIES								
Capital Outlay								
Capital Outlay								
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 4902 - Capital Projects-PUBLIC FACILITIES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
4903 - Capital Projects-VILLAGE LAND								
Capital Outlay								
Capital Outlay								
Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 4903 - Capital Projects-VILLAGE LAND	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
5901 - STORM WATER UTILITY								
Transportation								
Storm Sewers and Drains								
Personal Services	$0.00	$13,000.00	$13,000.00	$0.00	$0.00	$0.00	$13,000.00	0.000%
Employee Fringe Benefits	$0.00	$2,000.00	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0.000%

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Contractual Services	$0.00	$35,000.00	$35,000.00	$0.00	$0.00	$0.00	$35,000.00	0.000%
Supplies and Materials	$329.50	$10,000.00	$10,329.50	$329.50	$329.50	$0.00	$10,000.00	3.190%
Capital Outlay	$0.00	$140,000.00	$140,000.00	$0.00	$0.00	$0.00	$140,000.00	0.000%
Total Storm Sewers and Drains	$329.50	$200,000.00	$200,329.50	$329.50	$329.50	$0.00	$200,000.00	
Total Transportation	$329.50	$200,000.00	$200,329.50	$329.50	$329.50	$0.00	$200,000.00	
Total 5901 - STORM WATER UTILITY	$329.50	$200,000.00	$200,329.50	$329.50	$329.50	$0.00	$200,000.00	
9101 - Unclaimed Monies								
Fiduciary Distributions								
Distributions of Unclaimed Monies								
Other	$0.00	$15,267.00	$15,267.00	$0.00	$0.00	$0.00	$15,267.00	0.000%
Total Distributions of Unclaimed Monies	$0.00	$15,267.00	$15,267.00	$0.00	$0.00	$0.00	$15,267.00	
Total Fiduciary Distributions	$0.00	$15,267.00	$15,267.00	$0.00	$0.00	$0.00	$15,267.00	
Total 9101 - Unclaimed Monies	$0.00	$15,267.00	$15,267.00	$0.00	$0.00	$0.00	$15,267.00	
9901 - MAYOR'S COURT CUSTODIAL								
Fiduciary Distributions								
Distributions to Other Governments								
Other	$0.00	$25,000.00	$25,000.00	$1,747.00	$1,747.00	$0.00	$23,253.00	6.988%
Total Distributions to Other Governments	$0.00	$25,000.00	$25,000.00	$1,747.00	$1,747.00	$0.00	$23,253.00	
Distributions to Other Funds (Primary Gov't)								
Other	$0.00	$75,429.00	$75,429.00	$6,937.00	$6,937.00	$0.00	$68,492.00	9.197%
Total Distributions to Other Funds (Primary Gov't)	$0.00	$75,429.00	$75,429.00	$6,937.00	$6,937.00	$0.00	$68,492.00	
Other Distributions								
Other	$0.00	$250.00	$250.00	$200.00	$200.00	$0.00	$50.00	80.000%
Total Other Distributions	$0.00	$250.00	$250.00	$200.00	$200.00	$0.00	$50.00	
Total Fiduciary Distributions	$0.00	$100,679.00	$100,679.00	$8,884.00	$8,884.00	$0.00	$91,795.00	
Other Financing Uses								
Transfers - Out	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Uses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 9901 - MAYOR'S COURT CUSTODIAL	$0.00	$100,679.00	$100,679.00	$8,884.00	$8,884.00	$0.00	$91,795.00	

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
9902 - EMPLOYEES HEALTH INSURANCE CUSTODIAL								
Fiduciary Distributions								
Distributions on Behalf of Employees								
Other	$0.00	$65,000.00	$65,000.00	$5,769.98	$5,769.98	$0.00	$59,230.02	8.877%
Total Distributions on Behalf of Employees	$0.00	$65,000.00	$65,000.00	$5,769.98	$5,769.98	$0.00	$59,230.02	
Total Fiduciary Distributions	$0.00	$65,000.00	$65,000.00	$5,769.98	$5,769.98	$0.00	$59,230.02	
CUSTODIAL	$0.00	$65,000.00	$65,000.00	$5,769.98	$5,769.98	$0.00	$59,230.02	
9903 - VALLEY BAND ESCROW								
Fiduciary Distributions								
Other Distributions								
Contractual Services	$0.00	$20,162.60	$20,162.60	$196.00	$196.00	$1,304.00	$18,662.60	0.972%
Total Other Distributions	$0.00	$20,162.60	$20,162.60	$196.00	$196.00	$1,304.00	$18,662.60	
Total Fiduciary Distributions	$0.00	$20,162.60	$20,162.60	$196.00	$196.00	$1,304.00	$18,662.60	
Other Financing Uses								
Transfers - Out	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Uses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 9903 - VALLEY BAND ESCROW	$0.00	$20,162.60	$20,162.60	$196.00	$196.00	$1,304.00	$18,662.60	
9904 - Kenwood SWJEDZ CUSTODIAL								
Fiduciary Distributions								
Distributions to Other Governments								
Other	$0.00	$828,000.00	$828,000.00	$0.00	$0.00	$0.00	$828,000.00	0.000%
Total Distributions to Other Governments	$0.00	$828,000.00	$828,000.00	$0.00	$0.00	$0.00	$828,000.00	
Distributions to Other Funds (Primary Gov't)								
Contractual Services	$0.00	$112,000.00	$112,000.00	$55.30	$55.30	$744.70	$111,200.00	0.049%
Total Distributions to Other Funds (Primary Gov't)	$0.00	$112,000.00	$112,000.00	$55.30	$55.30	$744.70	$111,200.00	
Total Fiduciary Distributions	$0.00	$940,000.00	$940,000.00	$55.30	$55.30	$744.70	$939,200.00	
Other Financing Uses								
Transfers - Out	$0.00	$35,000.00	$35,000.00	$0.00	$0.00	$0.00	$35,000.00	0.000%
Total Other Financing Uses	$0.00	$35,000.00	$35,000.00	$0.00	$0.00	$0.00	$35,000.00	

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total 9904 - Kenwood SWJEDZ CUSTODIAL	$0.00	$975,000.00	$975,000.00	$55.30	$55.30	$744.70	$974,200.00	
9905 - Kenwood SWJEDZ Escrow CUSTODIAL								
Fiduciary Distributions								
Other Distributions								
Other	$0.00	$25,000.00	$25,000.00	$0.00	$0.00	$0.00	$25,000.00	0.000%
Total Other Distributions	$0.00	$25,000.00	$25,000.00	$0.00	$0.00	$0.00	$25,000.00	
Total Fiduciary Distributions	$0.00	$25,000.00	$25,000.00	$0.00	$0.00	$0.00	$25,000.00	
Other Financing Uses								
Transfers - Out	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Uses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Total 9905 - Kenwood SWJEDZ Escrow CUSTODIAL	$0.00	$25,000.00	$25,000.00	$0.00	$0.00	$0.00	$25,000.00	
9906 - Kenwood SWJEDZ Long-Term Maint. CUSTODIA								
Fiduciary Distributions								
Other Distributions								
Contractual Services	$0.00	$7,000.00	$7,000.00	$0.00	$0.00	$3,500.00	$3,500.00	0.000%
Total Other Distributions	$0.00	$7,000.00	$7,000.00	$0.00	$0.00	$3,500.00	$3,500.00	
Total Fiduciary Distributions	$0.00	$7,000.00	$7,000.00	$0.00	$0.00	$3,500.00	$3,500.00	
Other Financing Uses								
Transfers - Out	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
Total Other Financing Uses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
CUSTODIA	$0.00	$7,000.00	$7,000.00	$0.00	$0.00	$3,500.00	$3,500.00	
Report Totals:	$168,734.32	$10,368,589.56	$10,537,323.88	$476,561.03	$476,561.03	$1,110,246.31	$8,950,516.54	

TO: Village Council

FROM: Scot F. Lahrmer, Village Manager

DATE: March 5, 2021

RE: Employee Compensation

ITEM: Ordinance 2021-7, Approving Compensation for Village Employees and Declaring an Emergency

ACTION REQUESTED: By motion, adopt Ordinance 2021-7, authorizing a 2.5% wage increase to Village employees and a one-time bonus.

PURPOSE: To meritoriously compensate employees.

Pay increases for Village employees occur on April 1 of each year. There have been years when employees' pay has not been increased as was the case in 2011 and 2012. In 2010, pay was increased at a rate of 1.8% while the prior year's wage increase in 2009 was 1%. In 2013, 2014, and 2015, the employees received a 3% increase in pay. In 2016, employee compensation was approved at 2%; Council approved a 2½% for 2017 and 2018. In 2019, employees received a 2% increase in compensation plus ½% one-time, lump-sum payment. In 2020, employee compensation was increased by 3% and longevity pay was reinstated for hires since 2013.

In 2011, employees began paying 10% of their health care premium and in 2012, employees jumped to paying 15% of their health care premium. Also during this time, plan coverage was reduced, co-pay and out-of-pocket exposure increased while the employees moved to a high deductible plan.

The Compensation and Benefits Committee met on February 25 to consider annual employee compensation. Information provided to the Committee included the history of the Village's earnings tax collection, a summary of generally what 8 other communities have done in the last decade for employee compensation, and the financial effect of a pay increase. Each percent increase in pay costs the Village $35,837.

Besides a small positive increase in earnings tax in 2020 compared to 2019, there were a couple of reasons financially the Village did well in 2020. The Village realized two one-time bumps in revenue. The first was a $130,000 signing bonus for the extension of the cell tower at the North Site and the second was the land sale at the North Site for Lewis Animal Hospital. In addition, there were other positive revenues in some of our line items but what really helped the Village was the creative ways staff found to seek and apply the CARES money that was provided to the Village from the Feds and State. Not only was the Village able to afford various COVID improvements, but the Village was also able to reimburse ourselves on some personnel costs with CARES money from the County.

In addition, during the meeting, information was shared putting 2020 into perspective from an employee perspective. 2020 was quite a challenging year for everyone, especially our essential employees. Not only did they deal with the pandemic, but certain employees began working from home while other employees were on the front line as first responders entering homes putting themselves at risk. Some employees began working 12-hour shifts to ensure coverage for the Village. Despite some of our employees contracting COVID, our residents continued to receive excellent services. Other perspectives of how the employees excelled in 2020 were shared.

To the Compensation and Benefits Committee for 2021, I recommended a cost-of-living increase between 2 and 2½% plus a one-time bonus to meritoriously reward the employees. The purpose of the bonus is to acknowledge how our employees have been nimble with the pandemic yet steadfast in delivering services. Some might classify this as hazard pay due to COVID-19, but it acknowledges the above and beyond work employees performed this past year. My recommendation was a lump sum payment hovering around $1,000-$1,200, for full-time employees and pro-rated for part-time employees. The funding for this one-time bonus is earmarked from a reimbursement from the County the Village received in February for CARES expenses incurred in 2020. While the appreciation bonus will show as an expense to the Village, it becomes revenue-neutral.

Some employees were present for the Committee meeting and overall, employees requested consideration of a 4½% increase, an increase of personal hours from 16 to 24 hours, eliminate personal time coming from employees' sick bank and future discussion about restoration of sick leave payout for hires since 2013.

Discussion occurred among the Compensation and Benefits Committee, all favorable towards the outstanding work Village employees perform and their dedication. After a robust discussion of various aspects of compensation requests and Village finances, the Compensation and Benefits Committee recommended a 2.5% wage increase and a one-time appreciation bonus of $1,250. This would apply to eligible full-time employees and be prorated for part-time employees. Ineligible employees include Police Chief, Village Manager, Village Council, Treasurer and Planning Commission.

The 2½% cost of living increase will equate to roughly $89,600 and the one-time bonus will cost approximately $42,500. Of the total $132,100 expense, $72,000 was budgeted and the remaining $61,100 will be funded from a CARES reimbursement.

Ordinance 2021-7 provides for the Compensation and Benefits Committee recommendation and increases the Village's pay ranges by the same percent. In order for this pay action to become effective April 1, it is necessary to waive the 3 readings, adopt the ordinance, and include an emergency clause.

If you have any questions, please let me know.

PASSED:
BY:

ORDINANCE NO. 2021-7

ORDINANCE APPROVING COMPENSATION FOR VILLAGE EMPLOYEES AND DECLARING AN EMERGENCY

WHEREAS, increases in compensation for Village employees occur on April 1 of each calendar year.

WHEREAS, the Compensation and Benefits Committee met on February 25 to evaluate and discuss employee compensation. Information provided to the Committee included the history of the Village's earnings tax collections, a summary of eight other similarly situated municipalities over the past several years, the financial effects on the Village of a pay increase, and a recent history of pay increases awarded to Village employees.

WHEREAS, employees present at the meeting of the Compensation and Benefits Committee requested a 4 1/2% increase in pay, along with an increase in personal hours and other benefits.

WHEREAS, Village employees endured a challenging year, many pivoting to working from home while dealing with stressful situations, and some of the Village employees being front-line first responders.

WHEREAS, after a thorough discussion of the Village's economic situation, the efforts of Village employees in 2020, the distribution of money received through CARES grants, and other one-time financial bumps including the sale of land and the extension of the cell tower contract at the North Site, the Compensation and Benefits Committee recommends that employees, except for the Police Chief, Village Manager, Village Council, Treasurer, and Planning Commission, receive a two and a half percent (2 1/2%) increase in pay for the year 2021 and also receive a one-time bonus of $1,250.

NOW, THEREFORE, BE IT ORDAINED BY THE Council of Amberley Village, State of Ohio, six (6) members elected thereto concurring:

SECTION 1: That all employees with the exception of the Chief of Police and Village Manager will receive a 2 1/2% increase in their pay, effective April 1, 2021.

SECTION 2: That all full-time employees will receive a one-time appreciation bonus of $1,250 with the exception of the Chief of Police and the Village Manager, with that bonus being pro-rated for part-time employees.

SECTION 3: This Ordinance is hereby declared an emergency measure necessary of the immediate preservation of public peace, health and safety, and it shall go into effect forthwith. The reason for such emergency is the necessity of maintaining continuity of employee services provided for the Village. Upon the affirmative vote of two-thirds (2/3) of all members elected to Council, this Ordinance shall go into immediate force and effect without delay.

Passed this _____ day of __________, 2021.

____
Mayor Thomas C. Muething

Attest:

____
Tammy Reasoner, Clerk of Council

Ordinance Vote:
Moved: _____ Seconded: _________

Muething ______
Wolf ______
Bardach ______
Conway ______
Hattenbach ______
Kamine ______
Warren ______

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____________, 2021, the foregoing Ordinance was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Ordinance at all of the places of public notice as designed by Sec. 31.40(B), Code of Ordinances.

____
Tammy Reasoner, Clerk of Council

Municipality Wage Increases Received During 2009-2021

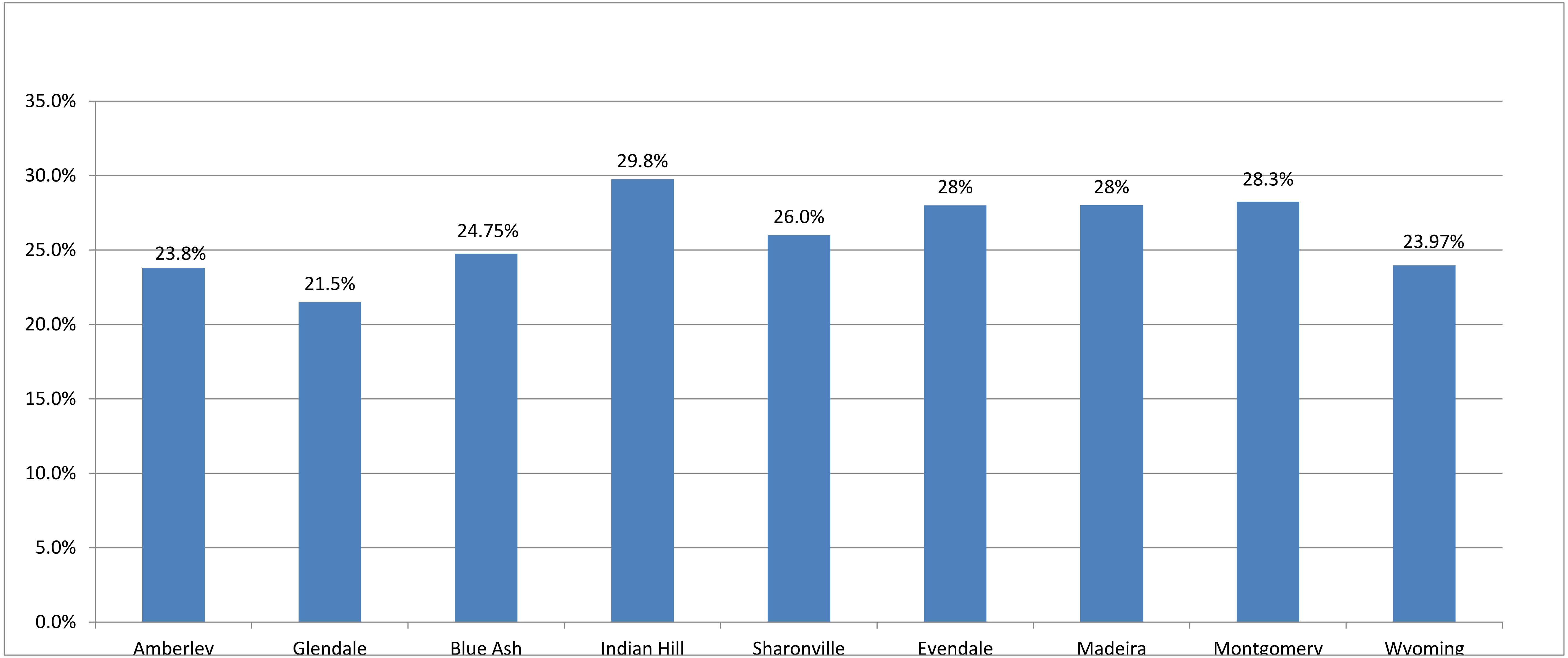
Year	Amberley	Glendale	Blue Ash	Indian Hill	Sharonville	Evendale	Madeira	Montgomery	Wyoming
2009	1%	4%	2.5%	3.5%	3%	3%	2.5%	3%	3.0%
2010	1.8%	1.5%	0%	0%	3%	0%	0%	2%	1.5%
2011	0%	1.5%	2%	2%	0%	0%	2%	1.75%	2%
2012	0%	0%	2.25%	2%	1%	3%	0%	1.75%	2%
2013	3%	0%	2%	0%	2%	3%	2%	0%	0%
2014	3%	1%	2%	2%	2%	3%	2%	1%	1.5%
2015	3%	1.5%	2%	2%	2%	3%	2%	2%	2%
2016	2%	2%	2%	3%	2%	2.5%	3%	3%	2.5%
2017	2.5%	2%	2%	3%	2%	2.5%	2.5%	3%	2.25%
2018	2.5%	2%	1.5%	3%	2.5%	2.5%	3.0%	3%	0.00%
2019	**2%**	2%	2%	3%	2.5%	2%	3%	2.75%	2.24%
2020	3%	2%	**2.5%**	3.25%	**2.0%**	2%	3%	**2.75%**	2.23%
2021		2%	2.0%	**3.00%**	2.0%	1.5%	3%	**2.75%**	**2.75%**
2009-2020	23.8%	21.5%	24.75%	29.8%	26.0%	28%	28%	28.3%	23.97%

Note 2021: **Indian Hill Rangers had 3.25% contractual increase; Through a merit based special recognition, Indian Hill gave up to 3%**
Note 2021: **Montgomery 2.75% increase effective July, AFSCME same increase in September, and IAFF pending negotiations**
Note 2021: **Wyoming no raises except the previously negotiated 2.75% by FOP and AFSCME**

Note 2020: **Blue Ash nonbargaining & bargaining received 2.5% with the exception of Police Dispatchers at 2.25%**
Note 2020: **Sharonville employees received a bonus of 10 hours pay**
Note 2020: **Montgomery uses merit increases between 0% and 6% in addition to COLA**

Note 2019: Amberley Village had one-time lump sum bonus payment equivalent to .5% of their 2018 base salary

Municipality Wage Increases Received During 2009-2021



Amberley Village Earnings Tax History

Year	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Earnings Tax Collections (millions)	$2.94	$2.91	$2.50	$2.74	$3.50	$2.70	$2.7**	$2.60	$2.4*	$2.20
% change	1.32%	16.08%	-8.75%	-23.30%	29.63%	-2.85%	6.5%**	8.50%	8.25%	-8.50%

*Adjusted for tax refund of $256,750

**Adjusted for one-time payment of $250,000

Effect of a 2020 Pay Increase

1% pay increase= $35,837.58

(does not include Village Manager, Council, Planning Commission or Treasurer)

2010

$2.40

16.60%

VILLAGE MANAGER'S REPORT
MARCH 8, 2021 COUNCIL MEETING

Dear Mayor and Council Members:

Developments

Zoning

There were no requests for variances from the Planning Commission/Board of Zoning Appeals, so no meeting was held for the month of March. The next meeting is scheduled for April 5, 2021, which would set the filing deadline for Monday, March 8, 2020.

Village staff continues to research resolution options concerning a neighbor dispute on Burning Tree about a nuisance tree. There were no other property maintenance violations reported in the last month.

Since the last Council meeting in February, the Village has issued twelve (12) zoning approvals. These approvals included four inground pools, a roof reconstruction, interior renovations, a temporary tent, shed construction, sunroom expansion, patio improvements, deck construction, and a backyard fence,

Snow and Ice Control

Village Crews were called upon 8 times this month to treat roadways following a collective 18.5 inches of snow and 2 inches of ice, with one storm lasting over two days. The Maintenance Department used the assistance of the Police Department members with CDL driving licenses who drove pick-up trucks in smaller areas of the snow routes, widened dead-end cul-de-sacs, and plowed Municipal parking lots. In some cases, Police drove the first truck of a tandem, or assisted with multiple truck operations for plowing the three main roads before and during rush hour traffic. Crews used 505 tons of road rock salt and 6,547 gallons of salt brine in the effort. 1,600 gallons of the salt brine used was to pretreat the streets. Man hours totaled 93.75 regular hours and 283.5 overtime hours for the month.

Brush Chipping

Village crews chipped 12.5 yards of wood chips, using a total of 16 man hours of labor. Four dead animals were collected, one of which was a deer.

Crews also delivered two truck loads of wood chips to residents, which totaled 12 cubic yards. These numbers are anticipated to increase as Spring arrives.

Streets and Right of Way

Pothole season is in full force with the freeze and thaw of Village streets. Crews have spent multiple days filling potholes throughout the Village totaling 40+ potholes and utilizing 21 50-pund bags of cold patch.

Trash collection in the right of way continues to be a struggle for Amberley Village Crews.

While our grass mowing contractor collects the trash weekly during mowing season, the responsibility falls to the Maintenance Department in the off-season. Our part-time Maintenance employee picks up parts of Ridge Road on Mondays, Tuesdays, and Thursdays. However, when streets are covered in snow for extended periods, trash collects en masse. Crews walked Ridge, Section and Galbraith after the snow melt, and gathered 88 30-gallon bags of trash totaling 96 bags for the month.

Other Right of Way Details:

- Cleaned creeks and catch basins twice this month.
- Salted water main break at 6773 Farm Acres.
- Repaired several fallen mailboxes throughout the Village as a result of accumulating snow piles on the roadway.
- Repaired broken downspout lines at curb on Sagamore and Dot Drive.

Facilities Maintenance and Repairs
Maintenance Crews cleaned and performed minor maintenance to the Municipal Building, and set up for and cleaned up after 7 events in the Community Room and Council Chambers, including Mayor’s Court.

Other Facilities and Maintenance Repairs:

- Cleaned snow and ice from the Fair Oaks area mailboxes.
- Replaced banner on Municipal Building grounds with a new message.
- Cleared mailboxes, structures and sidewalks of snow and ice in the Fair Oaks and Farm Acres area.
- Replaced light bulbs and burned-out light ballasts in the North Site garages and supervisor’s office.
- Removed dangerous hanging icicles on gutters of North Site buildings.
- Replaced acetylene and oxygen tanks in welding bay.
- Replaced and repaired wet and molding ceiling tiles in the Police Department space.
- Replaced both fuel filters on the diesel and gas pumps, as well as the gasoline pump dispensing handle.
- Coordinated with Scherzinger for pest control spraying of both the Municipal Building and the North Site.
- Repaired sanitary sewer lid in back parking lot of the Municipal Building after being hit with a snowplow.
- Removed concrete barrier wall in salt bin to gain side access to the salt.
- Removed melted snow and ice from the Municipal Building roof to prevent water leaks in the building.

Equipment Maintenance
Maintenance Crews performed inspections, cleaned and made minor repairs to all trucks and equipment. Crews also performed the weekly vehicle inspections.

Other Equipment Repairs:

- Drove to the dealer in North Jackson, Ohio to pick up snowplow parts that could not wait for shipping twice this month.
- Repaired, adjusted, flipped, or replaced multiple rubber snowplow cutting edges.
- Replaced damaged moldboard with a new moldboard on snowplow of Truck 420.
- Replaced an older truck control keyboard in Truck 514, which will be sent back to be refurbished by Muncie Power Products. This keyboard controls the snowplow, salt spreader and dump body of the truck.
- Replaced broken hydraulic hose on snowplow of Truck 615.
- Bud Herbert Motors installed a new snowplow on the Village Gator.
- Unloaded salt, washed, and used salt neutralizer on Tornado salt spreader out of one of the pickup trucks.
- Replaced all leaking pressure O-rings in the truck hydraulic system of Truck 615.
- Greased all trucks and salt spreaders multiple times due to frequent use.
- Went to Central Tool for non-ethanol fuel for Fire Department.
- Repaired broken or burned-out light bulbs in two snowplows on Trucks 420 and 719.
- Sprayed off and cleaned wheel loader, and cleaned saltwater out of the cab. This is also done to each truck cab after a snowstorm.
- Met with our Bobcat dealer about trade-in pricing and inspection of our current Bobcat unit.
- Loaned the City of Wyoming our stump grinder, as well as assisted with loading and unloading on the trailer.

Police Services
Tony Chesney helped with the deer culling program several nights during the month.

Police Activity

During the month of February, the Police Department received 507 calls for service. There were 80 citations issued for Mayor's Court last month, 17 of which were for Municipal Court, and one for Juvenile Court. Vehicle accidents totaled seven (one claim was reported for personal injury) during the month. Minor misdemeanor citations resulted in 9 drug offenses and two open containers. K-9 activity included one drug sniff, and two others to include training.

Fire Activity

During the month of January, there were 48 reports taken by the Fire Department. Of those reports, the department responded to hazardous conditions, power lines down, service calls, fire training, lifting assistance, smoke investigation, smoke detector, fire alarms, and fire drills.

Village Manager's Office

Meetings
The following meetings were conducted since the last meeting of council on February 8, 2021:

- I met with Marc Fisher, CEO of the Mayerson JCC, as part of my regular check-in with Village businesses.
- I met with Dan Yoder, new Plant Manager of Pepsi.
- I attended an all-member meeting of the Center for Local Government Benefits Pool.
- I conducted an all-staff meeting with the Senior Leadership Team, comprised of Chief Wallace, Lt. Blum, Tony Chesney, Wes Brown, Kathy Harcourt, Jenny West, Tammy Reasoner and Carolyn Wallis to review council action from February 8 and planning for the regular meeting of Council on March 8, as well as a financial review, Payday News, March E-News, upcoming print newsletter, state of the Village and staff schedules.
- Wes Brown and I met with Village Engineer Frank Twehues regarding consideration of a NatureWorks grant related to Amberley Green.
- I attended an online seminar entitled, *Hate at Home: Antisemitism and Why it Matters Today.*
- I met with the Reading Road Corridor Work Group.
- I met with Ray Leyman of National Liftgate, as part of my regular check-in with Village business owners.
- I attended a webcast hosted by UnitedHealthcare of Ohio - APEX.
- I met with Sherry Lucia of CorpEd Group regarding an upcoming training on the topic of time management.
- I provided and set up breakfast for our employees at the annual health insurance biometric screening, as well as participated in the event.
- I met with Richard Warren of Ohio Pulp as part of our regular check-in with Village business owners.
- I met with Leroy Staples of Procter & Gamble to discuss Village issues and business.
- I attended the meeting of the Amberley Village Compensation & Benefits Committee where employees' wages and benefits were discussed.
- Mayor Muething, Council Member Peg Conway and I attended the quarterly meeting of the Joint Economic Development Zone (JEDZ).
- I met with the Village Finance Committee, where January financials were reviewed, as well as the 2020 Annual Financial Statement.
- I attended a virtual discussion featuring a panel on Ohio politics hosted by the University of Akron.
- Chief Wallace, Tammy Reasoner and I met with representatives of Washington Township regarding the mechanics of the drive thru Ice Cream Social.
- Tammy Reasoner attended two online trainings hosted by the Center for Local Government's Municipal Training Academy, including *Emotional Intelligence: The People Skills You Need to Succeed*, and *People, Personalities & Productivity*.
- Wes Brown attended online trainings, including a *Disaster Debris Management Workshop* and Commercial Applicator Recertification for pesticides.

Communication to Residents
Social media posts on the following topics were distributed during the month:

- Public Meeting Notices
- Public Library Meeting re: Deer Park Branch
- February 2021 Council Meeting Video
- District A Council Seat Opening
- Snow Storm Advisory - Stay Off Roads
- Open Seat Reminder
- Cover Photo Update: COVID Vaccines
- March E-News
- Found Dog
- Hamilton County EMHSA Siren
- French Park Reopened (Helicopter Update)

March E-News was distributed on March 2 and included articles on the following topics:

- Calendar & Video
- Amberley Village Holiday Services Schedule
- New Video Promotes Amberley Village Living
- Amberley Village Awarded Best Village Waste Diversion Rate
- Keep Up the Great Work with New Recyclable Plastics
- Planning Ahead: One Stop Drop Update
- Spring Thaw in Amberley Village: How You Can Help
- Chief Wallace's Citizen of Excellence Awards
- Amberley Village Swears in New Officers
- Amberley Village Officers Teach Emergency Preparedness at JCC
- Amberley Village Tax Season is Here!
- Ice Cream Social Garners Regional Attention
- National Do Not Call List
- Amberley Village District A Council Seat Opening
- Rules for Respectful Discourse
- Duke Energy Undergrounding Project
- Coyote Mating Season: A Call for Action
- Banner Celebrates Amberley Village
- Pedestrian Safet6y: Walk Toward Traffic
- Amberley Village COVID-19 & Vaccine Update
- In Every Issue:
  - Tree + Bench Donation Program
  - Team Creed Apparel
  - Spirit Shop
  - Ways to Connect
  - Other Ways to Connect

- Council E-Mail Addresses
- February Legislative Action
- Next Council Meeting Info

OCMA Newsletter Feature

Chief Wallace, Tammy Reasoner and I recently met with officials from Washington Township after they contacted us about an article that was featured in the Ohio City Management Association (OCMA) Newsletter. The article had been a Village newsletter submission which highlighted the success of our Drive-Thru Ice Cream Social during the COVID-19 pandemic, and Washington Township was interested in replicating the event.

2020 Census Banner: #9 in Ohio!

A new banner was designed and put up by staff to help tout the excellent work of our Village residents in attaining an 88.2% self-response rate in the 2020 Census, placing Amberley Village in the top ten for all communities in self-reporting! This ninth-place status reflects the proactive civic response of our residents and promotes the achievement to motorists traveling along Ridge Road.

Corrections to Police Cruiser Legislation

Last month, council approved Resolution 2021-3 for the two cruiser purchases. There wasn't an issue with the Chevy Tahoe purchase of $38,750; however, the dollar amount for the $33,745 Ford Explorer was transposed in the whereas clause of the resolution. In the 6th whereas clause describing the purchase, the price was listed as $33,475 even though the purchase was $33,745. This can be explained but to further complicate it, the price of the Explorer was omitted in Section 1 which, is the actual authorization that the Village references. On the advice of the Village Solicitor, I would like to call upon council to make a motion to clarify and acknowledge the number transposition, which should be $33,745 instead of $33,475.

Biometric Screening

As part of our wellness program, the CLGBP hosts various biometric screenings in different communities for the convenience of the employees. This enables them to have their blood drawn and their height, weight and waste circumference measured. Employees are also required to complete a health risk assessment and visit their physician for a complete physical. Amberley employees, on Village sponsored health insurance, took advantage of the event held between 6:30 a.m. and 9:30 a.m. It also included to-go breakfast food after employees participated.

District A Council Vacancy

As identified at last month's meeting, the Amberley Village charter calls for the remaining members of Council to elect a successor to fill Mr. Hattenbach's seat. Amberley Village distributed emails, social media posts, website posts and reminders to encourage residents of District A to consider public service by applying to fill the open seat. These efforts resulted in the following five (5) residents applying for the seat:

1. Art Naltner
2. Monica Lira

3. Jim Hull
4. Ben Hunt
5. Daniel Donnellon

A special council meeting will be held on Thursday, November 11 to discuss and consider the candidates for the vacant council seat. A date of Monday, March 15 (4:00 p. m.) has been set for interviews to be held and if necessary, a tentative date of Thursday, March 18 from 4 till 5:00 p.m.

Funding for Farmcrest and Kincaid

Staff has pursued various grants and funding mechanisms for street reconstruction of North Farmcrest Drive, South Farmcrest Drive and Kincaid Road. While one application is still pending for an additional grant/loan for Kincaid Road through the Ohio Public Works Commission (OPWC), the Village is the recipient of an OPWC grant in the amount of $145,000. The Village had previously been approved for a loan in the amount of $217,347 from the Water Pollution Control Loan Fund (WPCLF) related to North Farmcrest Drive. And the Village was successful in its application for $71,000 towards Kincaid Road. So to date, the Village has received the following in grants and loans:

$144,998	(OPWC – Grant) for N Farmcrest
217,347	(WPCLF – Loan) for N. Farmcrest
70,909	(MRF - Grant) for Kincaid
$433,254	Total

While this has been a joint effort with staff, credit should be given to Village Engineer Frank Twehues for creativity in seeking funding from other sources. The preliminary construction cost estimate for the reconstruction of these streets is $1.6 million. On the Streets Committee agenda next month will be awarding the engineering and design contract which will be approximately $200,000. The timeframe for engineering, surveying and design will be between late next month and January 2022. The project will be bid in February 2022 with construction likely beginning in the late Spring of 2022 and concluding in the Fall of 2022. Next month the Village will kick off our Accelerated Streets Program with the awarding of bids for street paving of parts of Section Road, Winding Way, Esther Drive, and Fair Acres Drive.

Print Spring Newsletter

The Spring Newsletter is anticipated to arrive in residents' mailboxes by early April. Featured articles slated for inclusion are the Accelerated Streets Program, MKSK Conservation Study, 2020 Financial Overview, Residential and Business Videos, New Website teaser, COVID-19 Update/Vaccine “Why’s” from staff, Police, Fire and Maintenance Updates and a Tax Update.

Tax Day 2021

Tax Collection Day for 2021 is just around the corner, and Tax Administrator Jenny West is in the office and ready to assist residents in preparation. While there is no in-person assistance available due to COVID-19, Jenny is available by phone at 531-0130 or via email at jwest@amberleyvillage.org. Staff has also set up a new Tax page on the Village website accessible from the top menu on the home page, which consolidates important tax information in one place. In addition, a new secure e-mail service has been set up to allow for the safe digital submission of tax forms. Residents are also reminded to utilize the Village Tax Drop Box when submitting forms in person. The Drop Box is monitored 24/7 and emptied regularly to ensure security.

Miscellaneous

Kudos to our Maintenance Staff and other employees that helped out with snow and ice last month. The Village received numerous accolades from residents expressing their appreciation for our work.

I have communicated with residents regarding Amberley Green, errant siren, customer service, utility aggregation, residents walking facing traffic, storm damage, potholes and damage, tennis cards and general items.

The tentative date for our Ice Cream Social is Sunday, August 29.

If you would like additional information or have questions, feel free to contact me.

Scot F. Lahrmer
Village Manager

TO: **Village Council**

FROM: **Scot F. Lahrmer, Village Manager**

DATE: **February 4, 2021**

RE: **Replacement of police vehicles**

ITEM: Resolution 2021-3, Authorizing the Purchase of Two Police Cruisers

ACTION REQUESTED: By motion, adopt **Resolution 2021-3** authorizing the Village to purchase two police vehicles and pay for change over costs.

PURPOSE: To continue replacement of vehicles to serve the public safety of residents.

Several vehicles in our current fleet are approaching, or are over, 100,000 miles and need replacement. The maintenance costs of the Village police fleet swells as the mileage of the police fleet increases; this is counter productive in spending money on maintenance for vehicles that are nearing their useful life. In 2020, $34,000 was spent on police motor vehicle repairs and maintenance. With the purchase of new cruisers, repair costs will drop as new vehicles will be under warranty from the factory and will only incur basic repair costs as the power train warranty for both vehicles is 5 years/100,000 miles.

In 2020, Village Council approved the purchase of a replacement cruiser in February 2020 with the adoption of Resolution 2020-3. The Village had budgeted the replacement of only one cruiser in 2020 but as the 2021 Budget was being prepared, it was apparent 3 cruisers would have to be replaced in 2021. This expense put additional pressure on the 2021 Budget so one additional cruiser was purchased in December of 2020 using existing 2020 budget funds.

Included in the 2021 Budget was the purchase of two cruisers and change over costs totaling $101,587. The Village expects the lead time for delivery of new cruisers to be 6 to 9 months as the cruiser authorized in February 2020 was introduced into the fleet in January 2021.

The current 2015 Chevy Tahoe is one of the vehicles being removed from the road; this vehicle is approaching 100,000 miles and houses a light tower on its roof that is used for nighttime emergency operations for flood lighting. This light tower was purchased through a Firehouse Subs grant a few years ago. This lightbar will not fit onto a Ford utility and is one of the reasons for requesting a replacement Chevy Tahoe to reinstall the light tower. The Tahoe interior has a broken down seat and continues to burn several quarts of oil between oil changes. The State of Ohio has awarded the State contract for the 2021 Tahoe model to Chevrolet of Aurora. The State purchasing schedule is a very cost-effective alternative to direct bidding and the cost of the vehicle is $38,750.

The second vehicle being replaced is a 2014 Ford Explorer with 120,000 miles. Its condition is fair with a bad vibration when driving and worn out suspension. The State of Ohio has awarded the State contract for the 2021 Ford Explorer to Larkin Greenewood Ford. Once again, the State purchasing schedule is a very cost-effective means of maximizing our tax dollars with the cost being $33,745.

Once delivered, both vehicles will be equipped for use as cruisers. This typically involves removing equipment from the cruisers that are being taken out of service and reinstalling as much of this equipment as possible into the new vehicles.

Parr Public Safety Equipment (formerly Camp Safety), located in Blue Ash, installs lights, sirens, antennas, radar units and other equipment on new or used vehicles and makes them emergency ready. Parr Public Safety Equipment has serviced our cruiser needs well in the past. They have been competitive in pricing and when our new cruisers arrive they will be delivered to Parr Public Safety Equipment for conversion to police vehicles. After the equipment is installed the vehicle will be taken to Performance Graphics to have our cruiser graphics installed.

With the estimated $10,000 in conversion costs per vehicle, it is necessary to authorize acquisition of the two vehicles from the two State vendors, installation of new equipment into the new police cruisers from Parr Public Safety Equipment, WatchGuard Video, and Performance Graphics.

The Police/Fire Committee has reviewed these requests and recommends purchasing one Chevy Tahoe from Chevrolet of Aurora for $38,750 and one Ford Explorer police cruiser from Larkin Greenwood Ford for $33,745 plus conversion of the new police cruisers at a cost of $10,000 each. Adoption of Resolution 2021-3 is recommended.

If you have any questions, please let me know.

PASSED:
BY:

RESOLUTION NO. 2021-3

RESOLUTION AUTHORIZING THE PURCHASE OF TWO POLICE CRUISERS

WHEREAS, the Police Department of the Village of Amberley plays a vital role in ensuring the health, safety, and welfare of the Village's residents and visitors;

WHEREAS, several of the Department's police cruisers are approaching 100,000 miles, which will see a significant increase in the maintenance cost associated with those vehicles due to their 24-hour, heavy duty use;

WHEREAS, police cruisers typically reach the end of their useful life at 100,000 miles and the costs of repairs to brakes, cooling systems, electrical systems, suspension, and drivetrains increase significantly;

WHEREAS, the Police Department's maintenance expenses for its fleet exceeded what was budgeted for 2020;

WHEREAS, the purchase of two new police vehicles will reduce these maintenance costs because the vehicles will be under warranty and will only incur basic, routine maintenance costs. Further, the new police cruisers sought to be purchased are all-wheel drive, which greatly assists officers and personnel in reaching the scene of accidents or emergencies in inclement weather.

WHEREAS, the State of Ohio has awarded the contract for the 2021 Chevrolet Tahoe model police vehicles to Chevrolet of Aurora at a contract price of $38,750 and the contract for the 2021 Ford Explorer model police vehicles to Larkin Greenwood Ford at a contract price of $33,475. Further, the State purchasing schedule is very cost effective and ensures the timely delivery of the vehicle;

WHEREAS, it will also be necessary to equip the new police cruisers with additional equipment to render them ready for emergency response use, including video camera systems and graphics identifying the vehicle as a Village Police vehicle. In the past, the Village has used Parr Public Safety Equipment (formerly Camp Safety Equipment), WatchGuard Video, and Performance Graphics to perform these improvements and these companies have provided quality services at competitive pricing. The estimated cost for the installation of this additional equipment in the new cruiser will be up to $10,000.

WHEREAS, the Police and Fire Committee met to discuss the purchase and outfitting of two new police vehicles on and recommends the purchase and outfitting of two new police vehicles as described above.

NOW, THEREFORE, BE IT RESOLVED BY THE Council of Amberley Village, State of Ohio, six (6) members elected thereto concurring:

SECTION 1: That the Village Manager be, and hereby is, authorized and directed by the Village to enter into all necessary contracts with Chevrolet of Aurora, Larkin Greenwood Ford, Parr Public Safety Equipment, WatchGuard Video, and Performance Graphics for the purchase of a 2021 Chevrolet Tahoe model police vehicle for the amount of $38,750, the purchase of 2021 Ford Explorer model police vehicle, and the outfitting of those vehicles with safety and emergency equipment at a cost not to exceed $10,000 per vehicle.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest date permitted by law.

Passed this _____ day of __________, 2021.

____
Mayor Thomas C. Muething

Attest:

____
Tammy Reasoner, Clerk of Council

Resolution Vote:
Moved: _____ Second: _________

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of __________________ 2021, the foregoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designated by Sec. 31.40(B), Code of Ordinances.

____
Tammy Reasoner, Clerk of Council