



COUNCIL MEETING AGENDA
March 11, 2020 at 6:30 PM

ROLL CALL

PLEDGE OF ALLEGIANCE

MINUTES

1. Regular Council Meeting of February 10, 2020
2. Special Council Meeting of February 24, 2020

FINANCE REPORT

1. Month of January 2020

CITIZENS TO SPEAK

1. **Invited Guest Presentation:** Brendon Cull, COO & Senior Vice President of the Cincinnati USA Regional Chamber & SORTA Board Member, Topic: Issue 7
2. Renee Lemberg, 7400 Fair Oaks Drive, Topic: Safety Around Her Home
3. Matt Hiudt, 7701 Sagamore Drive, Topic: JCC/Amberley Green
4. Jonathan Chaiken, 2451 Brookwood Lane, Topic: JCC/Amberley Green
5. Colin Driscoll, 6600 Ridge Road, Topic: JCC Facility Financing & JCC Payroll Tax Revenue
6. Craig Sarembok, 7010 Beech Hollow Drive, Topic: JCC/Amberley Green

COMMITTEE REPORTS:

FINANCE COMMITTEE

1. Ordinance 2020-4, Amending Appropriations in the General Fund and PSAP 911 Fund for the Fiscal Year 2020

POLICE AND FIRE COMMITTEE

1. Resolution 2020-5, Contract for Purchase of New Dell Power Edge
2. Resolution 2020-6, Awarding a Contract to Purchase Personal Protective Equipment for Firefighters from Vogelpohl Fire Equipment

STREETS, PUBLIC UTILITIES & SEWERS COMMITTEE

1. Resolution 2020-7, Authorizing the Village Manager to Enter into a Contract for Mowing Services on Village-Owned Property and Village Right-of-Ways
2. Resolution 2020-8, Authorizing the Village Manager to Enter into a Contract to Replace a Brush Chipper
3. Resolution 2020-9, Authorizing the Village Manager to Enter into a Contract to Purchase a New Mini-Excavator
4. Resolution 2020-10, Authorizing the Village Manager to Enter into a Contract to Purchase Two New Gators
5. Resolution 2020-11, Adopting Amended Article I, III and V Rules and Regulations for the Hamilton County Storm Water District

LAW COMMITTEE

1. Resolution 2020-12, Referring to the Planning Commission Changes to the Village Code

COMPENSATION & BENEFITS COMMITTEE

1. Second Reading: Ordinance 2020-1, Authorizing Changes to Parental Leave for Employees
2. Ordinance 2020-5, Fixing Compensation for Village Employees and Declaring an Emergency

MANAGER'S REPORT

1. Village Manager's Report

CHIEF'S REPORT

MAYOR'S REPORT

COUNCIL APPOINTMENT TO HUMAN RIGHTS COMMISSION: EVELYN JONES

NEW BUSINESS

ADJOURNMENT

**MINUTES OF THE REGULAR MEETING
AMBERLEY VILLAGE COUNCIL
MONDAY, FEBRUARY 10, 2020**

The Council of Amberley Village, Ohio met in regular session at the Amberley Village Municipal Building, 7149 Ridge Road, on Monday, February 10, 2020 at 6:30 p.m. Mayor Muething called the meeting to order. The following roll call was taken:

PRESENT

Richard Bardach
Peg Conway
Ed Hattenbach
Elida Kamine
Thomas C. Muething
Ray Warren
Natalie Wolf

ALSO PRESENT

Scot Lahrmer, Village Manager
Chief Richard Wallace, Police-Fire Department
Rick Kay, Village Treasurer
Kevin McDonough, Village Solicitor

Mayor Muething welcomed everyone to the meeting of the Amberley Village Council. He led those in attendance through the Pledge of Allegiance.

MINUTES

Mayor Muething asked if there were any changes to the minutes of the Regular Council Meeting of January 13, 2020 as distributed. There being none, he stated the minutes were approved as distributed.

FINANCE REPORT

Village Manager Scot Lahrmer reviewed both the December 2019 Finance Report and the 2019 Year End Report (copies of which are attached hereto.) The earnings tax collected totaled \$2.9 million, or 105% of the estimated earnings tax revenue for 2019. He said the earnings tax represents the most significant portion of our revenue.

Village expenses for December totaled \$621,128, and total expenditures for 2019 were \$5,094,926, representing 94.611% of the budgeted amount for the year. While some of the Village's revenue sources were down in 2019, the increase in the Local Government Fund, earnings tax collections and interest earned on investments due to a strong market contributed to an overall increase in revenue vs. 2018. He said the Village also spent \$213,000 less than what was budgeted. Both the increase in revenues and conservative spending resulted in Amberley Village coming in under budget for 2019.

PUBLIC SAFETY RECOGNITION

Chief Wallace stated the Police Department wished to recognize Officer Mark Robbins of Amberley Village, and citizen Lauren Goforth for taking lifesaving measures on January 22. He said there had been a report of an unconscious male in a disabled vehicle on the ramp from Ronald Reagan to Ridge. Officer Robbins was able to break out the rear window, get the car into a safe position and remove the subject from the vehicle. Ms. Goforth assisted with CPR as Officer Robbins retrieved NARCAN from his squad car, and together, they ultimately

saved the young man's life. Chief Wallace stated there had been several calls from the family of the man whose life was saved thanking both Ms. Goforth and Officer Robbins. On behalf of Council, Mayor Muething thanked and commended both Officer Robbins and Lauren for their actions.

CITIZENS TO SPEAK

Paula Brehm-Heeger is the Eva Jane Romaine Coombe Director of the Public Library of Cincinnati & Hamilton County, and works out of the main library downtown. She said the Library recently completed a year-long expansion planning, which can be viewed on the library website. She said there would be a facilities upgrade to 40 branches and the main library utilizing the 1 mil levy which was passed in May of 2019.

Ms. Brehm-Heeger reported there would be no library consolidations or closures, but some changes in location are expected, including Dillonvale Branch. Plans are for the the Dillonvale Branch to move to a larger space in Dillonvale Shopping Center. Mayor Muething thanked Ms. Brehm-Heeger for the update, and for the library regularly reporting to Council.

Lacey Calloway of 2445 Twigwood Lane said he and his wife are members of the JCC and are at the facility at least twice a week. He said the JCC offers positive activities, a safe haven for children and teens, peace of mind for parents, and both exercise and social opportunities for adults and seniors. He said social opportunities in our neighborhood are important. He noted the facility population continues to grow, and said the JCC has been a good neighbor, leaving him no reason to believe this would change at Amberley Green. Mr. Calloway concluded by expressing his support of the proposed project.

Bill Katz of 7570 French Park Place said he was president of the JCC when they were fundraising to make the Amberley Village project possible. He said he was proud of the inclusive community center and emphasized the advantage it provides to both residents and the community. He stated he was confident that plans for expansion to Amberley Green would be done with the same care and concern for the community as the original JCC. He expressed his support for the expansion, saying the project is in the best interest of our community.

Debbie Brant of 7600 Willowbrook Lane introduced herself as a 17-year resident and spoke favorably of the JCC expansion plans. She said she and her family are heavy users of the facility and the Camp at the JCC holds a special place in her heart. Her daughter served there as a counselor and advocate for a special needs child. She said she wants to see more opportunities like this for the community.

Alan Eichner of 7550 French Park Place introduced himself as president of the HOA at Rollman Reserve. He said while he does not speak for the HOA, he does speak to a lot of people in his role. He said felt the JCC has done an excellent job of working through its plans. As a homeowner, he stated he didn't see any downsides to the project, other than not doing it. He said the Village needs to capitalize on this opportunity to bring in tax dollars.

Hank Schneider of 3472 E. Galbraith said he and his wife have lived in Amberley Village for their entire married life of 30 years. Their sons are also residents. Mr. Schneider thanked council for having had the foresight to allow the JCC to be where it is, as he feels it is an advantage to the community. He encouraged council to include the JCC in the first part of the development at Amberley Green.

COMMITTEE REPORTS

COMPENSATION AND BENEFITS COMMITTEE

Ms. Kamine said the Compensation & Benefits Committee had met twice since last Council meeting, and presented the first reading of Ordinance 2020-1, which would update the current administrative code to authorize changes to language reflective of a more modern approach to parental leave. Ms. Kamine stated the Compensation and Benefits Committee wants to ensure they are at least as commensurate as neighboring communities in order to attract and maintain the best talent.

She said it was worth noting other municipalities with over 50 employees are required to comply with FMLA, where we are not. She said the changes provided by Ordinance 2020-1 would allow 6 weeks unpaid leave for either parent. Employees would also be permitted to utilize paid leave as a part of that 6 weeks.

Mr. Warren expressed his support of the changes, and questioned whether or not employees can donate sick leave to parental leave for another employee.

Mr. Lahrmer stated if an employee has exhausted their sick leave or has a low balance, they can ask employees to donate their sick leave.

LAW COMMITTEE

Chair Bardach stated the Law Committee met today regarding revisions to the property maintenance code. He said they planned to meet again toward the end of the month to continue working on these changes.

POLICE AND FIRE COMMITTEE

Chair Conway said the Police and Fire Committee met February 4 regarding the replacement of a cruiser, and then read and introduced Resolution 2020-3, Authorizing the Purchase of a Police Cruiser. She stated the Police Department regularly rotates vehicles for safety purposes, and the 2020 budget includes one replacement vehicle. She informed Council the purchased vehicle will need to be converted to a police cruiser, and if the cost exceeds the budgeted amount, the Police Department has agreed to make adjustments in other areas of the budget.

Ms. Conway moved to approved Resolution 2020-3. Seconded by Mr. Hattenbach, the motion passed unanimously.

Ms. Conway then gave a report on the first month of the new EMS contract with the City of Reading. She said there had been 24 runs in January out of 182 for the Reading EMS

Department as a whole, and stated Reading seldom uses mutual aid. She shared statistics for January which matched the numbers projected when the contract was awarded.

LAND DEVELOPMENT COMMITTEE

Mayor Muething stated the Land Development Committee met with the Scottish Rite, which had recently sold its Masonic Temple in downtown Cincinnati and must be out by February 2022. The group expressed interest in investing \$7-8 million to renovate the clubhouse at Amberley Green, and said our location was their first choice.

The Scottish Rite presentation outlined the need to hold a variety of small meetings throughout the year. They anticipated using the large ballroom, which seats up to 250 people, as an event center. Mayor Muething said the Scottish Rite took the committee through the history of the Masons/Scottish Rite in Cincinnati and indicated many of its members have historically come from Amberley Village.

Mayor Muething reported that the Land Development Committee gave the Village Manager approval to continue the discussion with the Scottish Rite. The organization recognized it may take a little longer to negotiate than its 2022 relocation requirement, but said it could find temporary housing in the meantime.

Mayor Muething said the Masons were most interested in the clubhouse, the pool house and the cart barn, which they would want to use as a tutoring facility.

Mr. Hattenbach said the Masons estimated using approximately 3 acres. Mayor Muething said details would develop as we move forward.

Ms. Conway asked regarding Council revisiting plans for the rest of the property. Mr. Lahrmer said he anticipated it would be yet this year.

PUBLIC OUTREACH COMMITTEE

Chair Wolf stated the Public Outreach Committee met on February 4, where they discussed and recommended the videography services for recording council meetings. Ms. Wolf read and introduced Resolution 2020-4, which would continue videography services with ESP Media. Seconded by Ms. Conway, the motion passed unanimously.

Ms. Wolf said a social media report had been presented to the committee. Ms. Wolf was very encouraging of work being done by Ms. Reasoner on social media. Nancy Warren attended seeking feedback on ways increase the presence of the Human Rights Commission.

FINANCE COMMITTEE

Mr. Hattenbach said the Finance Committee met to review the reports presented earlier by Village Manager Scot Lahrmer, and to discuss the impact a decrease in Cincinnati's earnings tax would have on Amberley Village.

City of Cincinnati's voters have already approved the reduction of their earnings tax from 2.1% to 1.8%. On March 17, a sales tax issue on the countywide ballot would impose an 8/10 of 1%

increase with revenues to supplement SORTA and transportation infrastructure. If this is approved, Amberley Village residents who work in Cincinnati would pay .2% earnings tax to Amberley Village instead of Cincinnati.

Mr. Hattenbach also stated the committee reviewed the Annual Financial Statement included in the council packet as required by the State of Ohio.

MANAGER'S REPORT

Mr. Lahrmer read and introduced Ordinance 2020-2, Adopting and Enacting a Supplement to the Code of Ordinances of Amberley Village. He explained the legislation was necessary to codify changes in Village legislation and the Ohio Revised Code adopted this past year. Ms. Conway motioned to waive the three readings. Seconded by Mr. Hattenbach, the roll call showed the following:

AYE: Bardach, Conway, Hattenbach, Kamine, Muething, Warren, Wolf (7)
NAY: (0)

Ms. Conway then moved to adopt Ordinance 2020-2, which was seconded by Ms. Wolf. The roll call showed the following vote:

AYE: Bardach, Conway, Hattenbach, Kamine, Muething, Warren, Wolf (7)
NAY: (0)

Mr. Lahrmer then reported on the Village Aggregation Program, stating the electric program was strong with all months in 2019 at less than Duke Energy. He said the gas program was back on target during the last two months of 2019 with rates lower than Duke, and anticipated a continuation of the trend into 2020.

Mr. Lahrmer announced that Village Tax Administrator Patty Meiers would be retiring at the end of this year's tax season. He said the Village would miss Ms. Meiers, and that a search was underway for her replacement.

He said there were three applications received for the Human Rights Commission, and a special meeting of council would be held on February 24 at 5 p.m. to interview the candidates.

MAYOR'S REPORT

Mayor Muething stated the annual review of the Village Manager's performance was complete and had been a worthwhile process. He said the process allows council to have a conversation with the Village Manager, as well as to identify ways to work better together.

Saying he was satisfied with the Manager's appraisal, Mayor Muething read and introduced Ordinance 2020-3, and moved to waive the three readings. Seconded by Ms. Conway, the roll call showed the following vote:

AYE: Bardach, Conway, Hattenbach, Kamine, Muething, Warren, Wolf (7)

NAY:

(0)

Mayor Muething then moved to adopt Ordinance 2020-3. Seconded by Mr. Hattenbach, the roll call showed the following vote:

AYE: Bardach, Conway, Hattenbach, Kamine, Muething, Warren, Wolf (7)

NAY: (0)

Mayor Muething then moved to adopt Ordinance 2020-3 as an emergency measure. Seconded by Ms. Conway, the roll call showed the following vote:

AYE: Bardach, Conway, Hattenbach, Kamine, Muething, Warren, Wolf (7)

NAY: (0)

The Mayor said Council will have noted in the Village Manager's Report that a meeting was recently held with the JCC to ensure they understand the Village timetable necessary for the remaining zoning work. He said the Village also communicated the need to start understanding the details of the proposal, such as projected tax revenues.

Mayor Muething said the March council meeting will be moved to the Wednesday following the second Monday, or March 11.

NEW BUSINESS

Ms. Kamine reminded those in attendance that the We Thrive! Community Work Groups meets on the second Wednesday of each month at the JCC. The group is currently working on plans for a Health & Wellness Fair on March 15. The next meeting of the We Thrive! Community Work Group will be held on Wednesday, February 12 from 6 – 7 at the JCC.

Mayor Muething announced the annual One Stop Drop recycling event which is hosted by ESC would be held on Sunday, April 5 from noon to 4 p.m., where residents can drop off paper for shredding, unwanted electronics, small household items and clothing for recycling and reuse.

Mayor Muething thanked all in attendance, and the meeting was adjourned at 7:33 p.m.

Tammy Reasoner, Clerk of Council

Thomas C. Muething, Mayor

**MINUTES OF THE SPECIAL MEETING
AMBERLEY VILLAGE COUNCIL
MONDAY, FEBRUARY 24, 2020**

The Council of Amberley Village, Ohio met in a special session at the Amberley Village Municipal Building, 7149 Ridge Road on Monday, February 24 at 5:00 p.m. Mayor Muething called the meeting to order. The following roll call was taken:

PRESENT:

Richard Bardach
Peg Conway
Ed Hattenbach
Elida Kamine
Thomas C. Muething
Ray Warren
Natalie Wolf

ALSO PRESENT:

Scot Lahrmer, Village Manager

Mayor Muething welcomed everyone to the special meeting of the Amberley Village Council. He led those in attendance through the pledge of allegiance.

Peg Conway moved to go into executive session to consider the appointment of a public official, namely, to interview and consider candidates for the Human Rights Commission (HRC). Seconded by Mr. Hattenbach and the roll call showed the following vote:

AYE: Bardach, Conway, Hattenbach, Kamine, Muething, Warren, Wolf (7)
NAY: (0)

Council began its executive session at 5:02 p.m.

Ms. Conway moved to return to regular session at 6:19 p.m. Seconded by Mr. Warren and the roll call showed the following vote:

AYE: Bardach, Conway, Hattenbach, Kamine, Muething, Warren, Wolf (7)
NAY: (0)

Mayor Muething indicated the Village Council finished interviewing four candidates to replace David Gladney, who resigned from the Human Rights Commission. It was clarified that David's initial term was one year, however, the new term is a three-year appointment.

Council began deliberating on their appointment with all council members expressing how they were extremely impressed with the quality of candidates and acknowledging it was difficult to select just one resident to serve on the HRC.

Council members were asked to vote for their top two. The following votes were noted and tallied:

Tom Muething: Evelyn Jones, Keely Paul

Natalie Wolf: Keely Paul, Stephanie Antoun

Rich Bardach: Evelyn Jones

Peg Conway: Keely Paul

Ed Hattenbach: Evelyn Jones, Keely Paul

Elida Kamine: Evelyn Jones, Stephanie Antoun

Ray Warren: Evelyn Jones, Robyn Bancroft

The top vote getter was Evelyn Jones with five votes so she becomes the newest member of the HRC. The appointment will be made at the March 11 regular council meeting.

The candidates not chosen for the HRC will be encouraged to participate with the HRC.

There being no further business, the meeting adjourned at 6:28 p.m.

Mayor Thomas C. Muething

TO: Village Council

FROM: Scot F. Lahrmer, Village Manager

DATE: February 26, 2020

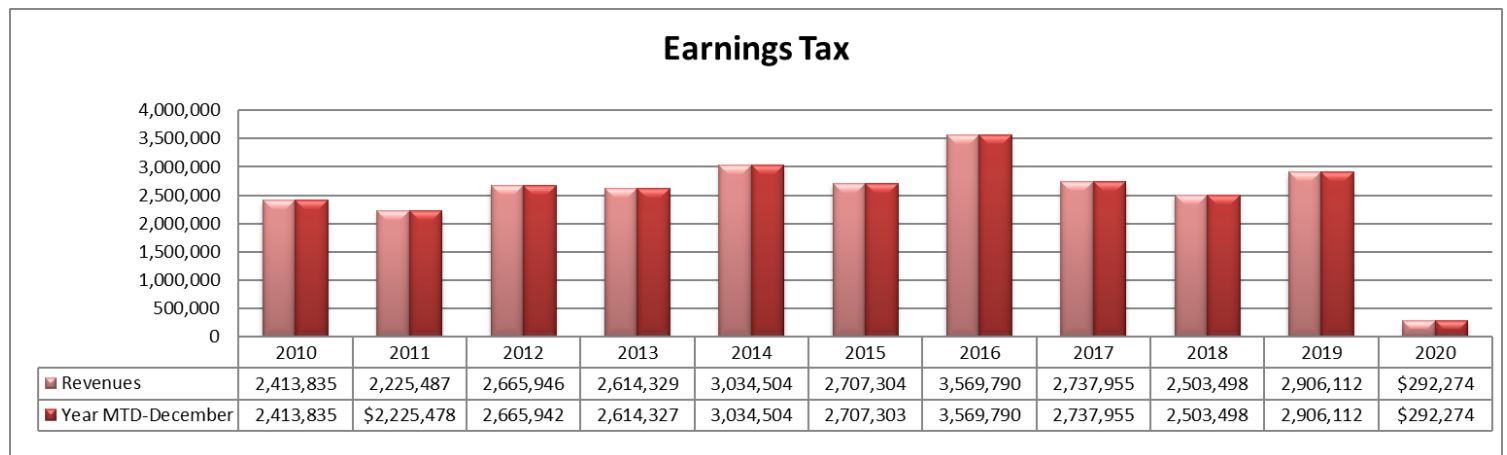
RE: Finance Report for January 2019

The UAN report has been included in your packet. Some of the highlights from the General Fund have been summarized and described below:

General Fund Revenue

Earnings Tax

Earnings Tax collections for the month of January totaled \$292,274. This is up 16.46% from January 2019's collection of \$250,956. The earnings tax collection estimate for 2020 is \$3,000,000. Earnings tax continues to be the Village's primary revenue source. This chart shows how the earnings tax has tracked since 2009 and also reflects the amount collected year to date for each of the last 10 years.

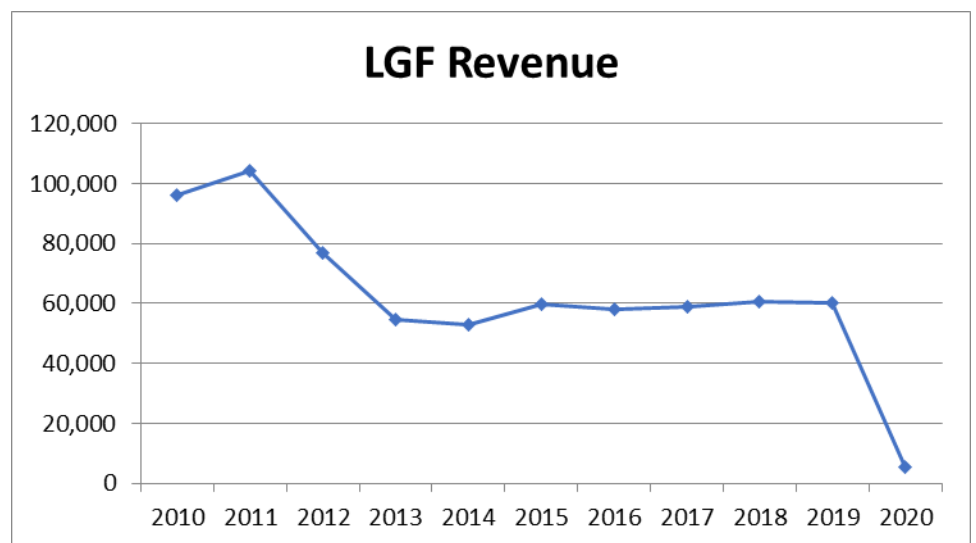


Property Tax

The Village received no real estate property tax in the month of January.

Local Government Fund

The Local Government Fund netted \$5,187 for January. The graph highlights the LGF Revenue for the years 2009-January 2020. The projection for 2020 is \$64,118.



General Fund Summary

Revenue for the month of January totaled \$355,666.

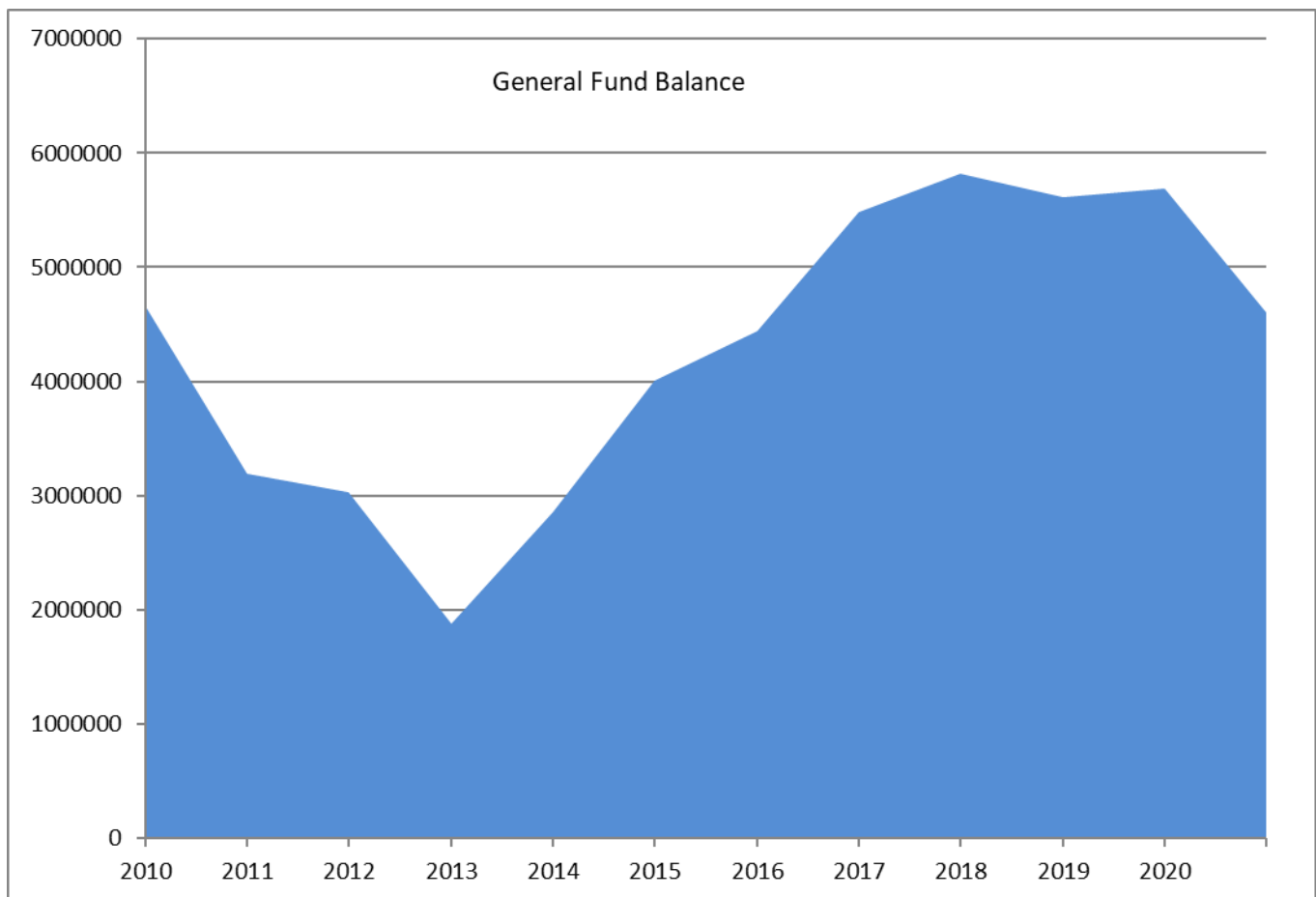
2020 Earnings Tax Estimate:	\$3,000,000	
Earnings Tax Collected (as of 1/31/20)	\$ 292,274	9.74% collected

2020 Revenue Estimate:	\$5,621,752	
Revenue Collected (as of 1/31/20)	\$ 355,666	6.33% collected

Expenses for January totaled:	\$ 424,630
-------------------------------	------------

2020 Budget:	\$5,620,000	
Expenditures (as of 1/31/20)	\$ 424,630	7.56% spent

The unencumbered General Fund balance as of the end of January is \$4,599,010.



If you have any questions, please let me know.

Revenue Status

UAN v2020.1

By Fund

As Of 1/31/2020

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-110-0000	General Property Tax - Real Estate	\$1,014,715.00	\$0.00	\$1,014,715.00	0.000%
1000-120-0000	Tangible Personal Property Tax	\$0.00	\$0.00	\$0.00	0.000%
1000-130-0000	Municipal Income Tax	\$3,000,000.00	\$292,274.61	\$2,707,725.39	9.742%
1000-211-0000	Local Government Distribution	\$64,118.41	\$5,187.75	\$58,930.66	8.091%
1000-224-0000	Liquor and Beer Permit Fees	\$1,500.00	\$0.00	\$1,500.00	0.000%
1000-231-0000	Property Tax Allocation	\$157,115.00	\$0.00	\$157,115.00	0.000%
1000-290-0000	Other - State Shared Taxes and Permits	\$15,000.00	\$1,098.76	\$13,901.24	7.325%
1000-290-0011	Other - State Shared Taxes and Permits{JEDZ}	\$120,000.00	\$0.00	\$120,000.00	0.000%
1000-390-0000	Other - Special Assessments	\$0.00	\$0.00	\$0.00	0.000%
1000-390-0071	Other - Special Assessments{Property Maintenance}	\$0.00	\$0.00	\$0.00	0.000%
1000-411-0000	Federal - Restricted	\$0.00	\$0.00	\$0.00	0.000%
1000-422-0000	State - Restricted	\$0.00	\$0.00	\$0.00	0.000%
1000-422-0015	State - Restricted{HTF COMMANDER}	\$11,000.00	\$0.00	\$11,000.00	0.000%
1000-422-0021	State - Restricted{OAC 109:2-18-04 TRAINING}	\$0.00	\$0.00	\$0.00	0.000%
1000-422-0022	State - Restricted{FIRE TRAINING}	\$0.00	\$0.00	\$0.00	0.000%
1000-422-0041	State - Restricted{K-9}	\$0.00	\$0.00	\$0.00	0.000%
1000-440-0000	Grants or Aid (Non-Federal and Non-State)	\$43,200.00	\$0.00	\$43,200.00	0.000%
1000-440-0041	Grants or Aid (Non-Federal and Non-State){K-9}	\$0.00	\$0.00	\$0.00	0.000%
1000-490-0000	Other - Intergovernmental	\$13,000.00	\$0.00	\$13,000.00	0.000%
1000-490-0015	Other - Intergovernmental{HTF COMMANDER}	\$113,000.00	\$0.00	\$113,000.00	0.000%
1000-490-0017	Other - Intergovernmental{HC REA DISTRIBUTION}	\$0.00	\$0.00	\$0.00	0.000%
1000-512-0000	Contracts for Police Protection	\$8,500.00	\$2,137.68	\$6,362.32	25.149%
1000-514-0000	Garbage and Trash	\$226,000.00	\$20,395.58	\$205,604.42	9.025%
1000-523-0000	Recreation Entry Fees	\$1,800.00	\$105.00	\$1,695.00	5.833%
1000-529-0000	Other - Cultural and Recreational Programs	\$1,800.00	\$50.00	\$1,750.00	2.778%
1000-541-0000	Consumer Rent	\$220,000.00	\$9,045.91	\$210,954.09	4.112%
1000-541-0025	Consumer Rent{Mercy Land Lease}	\$12,500.00	\$0.00	\$12,500.00	0.000%

Revenue Status

UAN v2020.1

By Fund

As Of 1/31/2020

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-541-0035	Consumer Rent{COMMUNITY ROOM}	\$0.00	\$0.00	\$0.00	0.000%
1000-590-0000	Other - Charges for Services	\$3,000.00	\$28.00	\$2,972.00	0.933%
1000-612-0000	Court Fines	\$70,000.00	\$6,939.00	\$63,061.00	9.913%
1000-612-0051	Court Fines{MAYOR'S COURT CREDIT CARD FEES}	\$700.00	\$81.00	\$619.00	11.571%
1000-619-0000	Other - Fines and Forfeitures	\$0.00	\$0.00	\$0.00	0.000%
1000-624-0000	Street Opening	\$0.00	\$0.00	\$0.00	0.000%
1000-625-0000	Cable Franchise Fees	\$59,000.00	\$4,510.68	\$54,489.32	7.645%
1000-629-0000	Other - Licenses and Permits	\$55,000.00	\$0.00	\$55,000.00	0.000%
1000-629-0027	Other - Licenses and Permits{CELLULAR UNITS-ALARMS}	\$4,000.00	\$0.00	\$4,000.00	0.000%
1000-690-0000	Other - Fines, Licenses and Permits	\$0.00	\$0.00	\$0.00	0.000%
1000-701-0000	Interest	\$120,000.00	\$12,915.05	\$107,084.95	10.763%
1000-820-0000	Contributions and Donations	\$0.00	\$0.00	\$0.00	0.000%
1000-820-0023	Contributions and Donations{HC DIVE TEAM}	\$0.00	\$0.00	\$0.00	0.000%
1000-820-0030	Contributions and Donations{ICE CREAM SOCIAL}	\$8,000.00	\$0.00	\$8,000.00	0.000%
1000-820-0041	Contributions and Donations{K-9}	\$0.00	\$125.00	-\$125.00	0.000%
1000-892-0000	Other - Miscellaneous Non-Operating	\$3,000.00	\$772.17	\$2,227.83	25.739%
1000-931-0000	Transfers - In	\$0.00	\$0.00	\$0.00	0.000%
1000-961-0000	Sale of Fixed Assets	\$275,804.00	\$0.00	\$275,804.00	0.000%
1000-981-0000	Special Items	\$0.00	\$0.00	\$0.00	0.000%
1000-982-0000	Extraordinary Items	\$0.00	\$0.00	\$0.00	0.000%
1000-999-0000	Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	0.000%
Fund 1000 Sub-Total:		\$5,621,752.41	\$355,666.19	\$5,266,086.22	6.327%
Report Total:		\$5,621,752.41	\$355,666.19	\$5,266,086.22	6.327%

AMBERLEY VILLAGE, HAMILTON COUNTY

2/24/2020 3:46:46 PM

Fund Summary

UAN v2020.1

January 2020

Fund #	Fund Name	Starting Fund Balance	Month To Date Revenue	Year To Date Revenue	Month To Date Expenditures	Year To Date Expenditures	Ending Fund Balance	Current Reserve for Encumbrance	Unencumbered Fund Balance
1000	General	\$5,769,015.70	\$355,666.19	\$355,666.19	\$424,630.38	\$424,630.38	\$5,700,051.51	\$1,101,040.96	\$4,599,010.55
2011	Street Construction, Maint. and Repair	\$513,934.16	\$20,646.14	\$20,646.14	\$250.01	\$250.01	\$534,330.29	\$138,372.47	\$395,957.82
2051	Federal Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2091	Law Enforcement Trust	\$32,842.80	\$297.00	\$297.00	\$202.00	\$202.00	\$32,937.80	\$0.00	\$32,937.80
2101	Permissive Motor Vehicle License Tax	\$13,136.14	\$2,534.75	\$2,534.75	\$0.00	\$0.00	\$15,670.89	\$0.00	\$15,670.89
2131	Police Disability and Pension	\$5,598.39	\$0.00	\$0.00	\$0.00	\$0.00	\$5,598.39	\$0.00	\$5,598.39
2901	MAYOR'S COURT COMPUTER FUND	\$3,605.55	\$750.00	\$750.00	\$3,490.33	\$3,490.33	\$865.22	\$1,708.67	(\$843.45)
2902	POLICE LEVY FUND	\$1,048.61	\$2.13	\$2.13	\$0.00	\$0.00	\$1,050.74	\$0.00	\$1,050.74
2903	PSAP 911 FUND	\$438.39	\$0.00	\$0.00	\$0.00	\$0.00	\$438.39	\$0.00	\$438.39
2904	EMPLOYEE SEVERANCE FUND	\$215,177.81	\$0.00	\$0.00	\$0.00	\$0.00	\$215,177.81	\$0.00	\$215,177.81
2905	WE THRIVE GRANT FUND	\$3,121.71	\$0.00	\$0.00	\$0.00	\$0.00	\$3,121.71	\$0.00	\$3,121.71
2906	NATURE WORKS GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2907	Mercy Tax Increment Equivalent Fund	\$41,349.24	\$87.27	\$87.27	\$0.00	\$0.00	\$41,436.51	\$0.00	\$41,436.51
3101	Bond Retirement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	CAPITAL PROJECTS	\$35,756.90	\$0.00	\$0.00	\$0.00	\$0.00	\$35,756.90	\$0.00	\$35,756.90
4902	Capital Projects-PUBLIC FACILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	Capital Projects-VILLAGE LAND	\$1,204.12	\$0.00	\$0.00	\$0.00	\$0.00	\$1,204.12	\$0.00	\$1,204.12
5901	STORM WATER UTILITY	\$97,037.74	\$16,745.09	\$16,745.09	\$19,484.32	\$19,484.32	\$94,298.51	\$70,602.76	\$23,695.75
9101	Unclaimed Monies	\$15,267.33	\$0.00	\$0.00	\$0.00	\$0.00	\$15,267.33	\$0.00	\$15,267.33
9901	MAYOR'S COURT Agency	\$7,735.52	\$9,927.00	\$9,927.00	\$10,802.00	\$10,802.00	\$6,860.52	\$0.00	\$6,860.52
9902	EMPLOYEES HEALTH INSURANCE Agency	\$0.00	\$4,888.92	\$4,888.92	\$4,888.92	\$4,888.92	\$0.00	\$0.00	\$0.00
9903	VALLEY BAND ESCROW	\$21,045.96	\$0.00	\$0.00	\$0.00	\$0.00	\$21,045.96	\$0.00	\$21,045.96
9904	Kenwood SWJEDZ Agency	\$140,826.23	\$80,272.61	\$80,272.61	\$11,393.94	\$11,393.94	\$209,704.90	\$644.35	\$209,060.55
9905	Kenwood SWJEDZ Escrow Agency	\$5,939.12	\$11,338.29	\$11,338.29	\$17,277.41	\$17,277.41	\$0.00	\$0.00	\$0.00
9906	Kenwood SWJEDZ Long-Term Maint. Agency	\$7,500.05	\$0.00	\$0.00	\$16.40	\$16.40	\$7,483.65	\$3,483.60	\$4,000.05
Report Total:		<u>\$6,931,581.47</u>	<u>\$503,155.39</u>	<u>\$503,155.39</u>	<u>\$492,435.71</u>	<u>\$492,435.71</u>	<u>\$6,942,301.15</u>	<u>\$1,315,852.81</u>	<u>\$5,626,448.34</u>

AMBERLEY VILLAGE, HAMILTON COUNTY
Appropriation Summary
January 2020

2/24/2020 3:48:16 PM

UAN v2020.1

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
1000 - General								
Security of Persons and Property								
Police Enforcement								
Personal Services	\$4,501.00	\$1,140,982.00	\$1,145,483.00	\$161,840.03	\$161,840.03	\$25,199.64	\$958,443.33	14.129%
Employee Fringe Benefits	\$0.00	\$424,795.00	\$424,795.00	\$40,257.38	\$40,257.38	\$17,123.01	\$367,414.61	9.477%
Contractual Services	\$1,267.80	\$207,350.00	\$208,617.80	\$10,630.66	\$10,630.66	\$86,292.14	\$111,695.00	5.096%
Supplies and Materials	\$1,880.68	\$109,750.00	\$111,630.68	\$12,003.25	\$12,003.25	\$51,669.22	\$47,958.21	10.753%
Capital Outlay	\$0.00	\$48,914.00	\$48,914.00	\$0.00	\$0.00	\$0.00	\$48,914.00	0.000%
Total Police Enforcement	\$7,649.48	\$1,931,791.00	\$1,939,440.48	\$224,731.32	\$224,731.32	\$180,284.01	\$1,534,425.15	
Fire Fighting, Prevention and Inspection								
Personal Services	\$0.00	\$245,940.00	\$245,940.00	\$8,815.55	\$8,815.55	\$1,397.01	\$235,727.44	3.584%
Employee Fringe Benefits	\$0.00	\$54,469.00	\$54,469.00	\$1,960.79	\$1,960.79	\$0.00	\$52,508.21	3.600%
Contractual Services	\$1,329.01	\$49,265.00	\$50,594.01	\$3,573.60	\$3,573.60	\$26,830.41	\$20,190.00	7.063%
Supplies and Materials	\$279.14	\$47,500.00	\$47,779.14	\$3,802.76	\$3,802.76	\$11,096.38	\$32,880.00	7.959%
Capital Outlay	\$768.00	\$4,500.00	\$5,268.00	\$768.00	\$768.00	\$0.00	\$4,500.00	14.579%
Total Fire Fighting, Prevention and Inspection	\$2,376.15	\$401,674.00	\$404,050.15	\$18,920.70	\$18,920.70	\$39,323.80	\$345,805.65	
Total Security of Persons and Property	\$10,025.63	\$2,333,465.00	\$2,343,490.63	\$243,652.02	\$243,652.02	\$219,607.81	\$1,880,230.80	
Public Health Services								
Payment to County Health District								
Contractual Services	\$0.00	\$11,906.00	\$11,906.00	\$0.00	\$0.00	\$0.00	\$11,906.00	0.000%
Total Payment to County Health District	\$0.00	\$11,906.00	\$11,906.00	\$0.00	\$0.00	\$0.00	\$11,906.00	
Other Public Health Services								
Contractual Services	\$0.00	\$180,000.00	\$180,000.00	\$0.00	\$0.00	\$180,000.00	\$0.00	0.000%
Total Other Public Health Services	\$0.00	\$180,000.00	\$180,000.00	\$0.00	\$0.00	\$180,000.00	\$0.00	
Total Public Health Services	\$0.00	\$191,906.00	\$191,906.00	\$0.00	\$0.00	\$180,000.00	\$11,906.00	
Leisure Time Activities								
Other Leisure Time Activities								
Contractual Services	\$0.00	\$2,550.00	\$2,550.00	\$0.00	\$0.00	\$0.00	\$2,550.00	0.000%
Total Other Leisure Time Activities	\$0.00	\$2,550.00	\$2,550.00	\$0.00	\$0.00	\$0.00	\$2,550.00	
Total Leisure Time Activities	\$0.00	\$2,550.00	\$2,550.00	\$0.00	\$0.00	\$0.00	\$2,550.00	
Basic Utility Services								
Waste Collection - Refuse Collection and Disp								
Contractual Services	\$6,796.00	\$225,960.00	\$232,756.00	\$19,171.36	\$19,171.36	\$213,584.64	\$0.00	8.237%
Total Waste Collection - Refuse Collection and Disp	\$6,796.00	\$225,960.00	\$232,756.00	\$19,171.36	\$19,171.36	\$213,584.64	\$0.00	
Total Basic Utility Services	\$6,796.00	\$225,960.00	\$232,756.00	\$19,171.36	\$19,171.36	\$213,584.64	\$0.00	
Transportation								
Other Transportation								
Personal Services	\$1,850.00	\$448,139.00	\$449,989.00	\$30,187.21	\$30,187.21	\$3,847.35	\$415,954.44	6.708%
Employee Fringe Benefits	\$0.00	\$186,368.00	\$186,368.00	\$12,533.37	\$12,533.37	\$6,237.38	\$167,597.25	6.725%
Contractual Services	\$1,580.01	\$125,940.00	\$127,520.01	\$8,460.92	\$8,460.92	\$30,679.09	\$88,380.00	6.635%
Supplies and Materials	\$3,795.59	\$240,100.00	\$243,895.59	\$7,426.09	\$7,426.09	\$98,369.50	\$138,100.00	3.045%
Capital Outlay	\$827.75	\$14,500.00	\$15,327.75	\$0.00	\$0.00	\$827.75	\$14,500.00	0.000%
Total Other Transportation	\$8,053.35	\$1,015,047.00	\$1,023,100.35	\$58,607.59	\$58,607.59	\$139,961.07	\$824,531.69	

Report reflects selected information.

Page 1 of 8

AMBERLEY VILLAGE, HAMILTON COUNTY

2/24/2020 3:48:16 PM

Appropriation Summary

UAN v2020.1

January 2020

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total Transportation	\$8,053.35	\$1,015,047.00	\$1,023,100.35	\$58,607.59	\$58,607.59	\$139,961.07	\$824,531.69	
General Government								
Mayor and Administrative Offices								
Personal Services	\$600.00	\$385,553.00	\$386,153.00	\$24,649.15	\$24,649.15	\$3,348.87	\$358,154.98	6.383%
Employee Fringe Benefits	\$0.00	\$114,119.00	\$114,119.00	\$8,047.90	\$8,047.90	\$2,463.21	\$103,607.89	7.052%
Contractual Services	\$621.18	\$112,353.00	\$112,974.18	\$7,825.89	\$7,825.89	\$47,696.29	\$57,452.00	6.927%
Supplies and Materials	\$0.00	\$5,300.00	\$5,300.00	\$340.72	\$340.72	\$4,159.28	\$800.00	6.429%
Total Mayor and Administrative Offices	\$1,221.18	\$617,325.00	\$618,546.18	\$40,863.66	\$40,863.66	\$57,667.65	\$520,014.87	
Legislative Activities								
Personal Services	\$0.00	\$10,800.00	\$10,800.00	\$788.00	\$788.00	\$62.00	\$9,950.00	7.296%
Employee Fringe Benefits	\$0.00	\$1,985.00	\$1,985.00	\$37.13	\$37.13	\$0.00	\$1,947.87	1.871%
Contractual Services	\$6,700.00	\$68,835.00	\$75,535.00	\$9,229.00	\$9,229.00	\$34,655.00	\$31,651.00	12.218%
Supplies and Materials	\$0.00	\$12,750.00	\$12,750.00	\$0.00	\$0.00	\$11,250.00	\$11,250.00	0.000%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Legislative Activities	\$6,700.00	\$94,370.00	\$101,070.00	\$10,054.13	\$10,054.13	\$36,217.00	\$54,798.87	
Mayor's Court								
Contractual Services	\$2,000.00	\$27,550.00	\$29,550.00	\$3,998.81	\$3,998.81	\$20,101.19	\$5,450.00	13.532%
Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Mayor's Court	\$2,000.00	\$27,550.00	\$29,550.00	\$3,998.81	\$3,998.81	\$20,101.19	\$5,450.00	
Clerk - Treasurer								
Personal Services	\$0.00	\$1,500.00	\$1,500.00	\$110.00	\$110.00	\$15.00	\$1,375.00	7.333%
Employee Fringe Benefits	\$0.00	\$257.00	\$257.00	\$19.94	\$19.94	\$0.00	\$237.06	7.759%
Contractual Services	\$0.00	\$1,150.00	\$1,150.00	\$0.00	\$0.00	\$0.00	\$1,150.00	0.000%
Total Clerk - Treasurer	\$0.00	\$2,907.00	\$2,907.00	\$129.94	\$129.94	\$15.00	\$2,762.06	
Lands and Buildings								
Personal Services	\$0.00	\$54,000.00	\$54,000.00	\$4,181.90	\$4,181.90	\$563.68	\$49,254.42	7.744%
Employee Fringe Benefits	\$0.00	\$9,170.00	\$9,170.00	\$626.58	\$626.58	\$0.00	\$8,543.42	6.833%
Contractual Services	\$5,575.72	\$252,329.00	\$257,904.72	\$13,225.50	\$13,225.50	\$128,585.22	\$116,094.00	5.128%
Supplies and Materials	\$24,330.63	\$118,173.00	\$142,503.63	\$6,022.22	\$6,022.22	\$48,280.25	\$88,201.16	4.226%
Capital Outlay	\$0.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.000%
Total Lands and Buildings	\$29,906.35	\$453,672.00	\$483,578.35	\$24,056.20	\$24,056.20	\$177,429.15	\$282,093.00	
Boards and Commissions								
Personal Services	\$0.00	\$800.00	\$800.00	\$58.68	\$58.68	\$8.00	\$733.32	7.335%
Employee Fringe Benefits	\$0.00	\$124.00	\$124.00	\$0.96	\$0.96	\$0.00	\$123.04	0.774%
Total Boards and Commissions	\$0.00	\$924.00	\$924.00	\$59.64	\$59.64	\$8.00	\$856.36	
Solicitor								
Contractual Services	\$11,272.50	\$60,000.00	\$71,272.50	\$3,664.00	\$3,664.00	\$47,608.50	\$20,000.00	5.141%
Total Solicitor	\$11,272.50	\$60,000.00	\$71,272.50	\$3,664.00	\$3,664.00	\$47,608.50	\$20,000.00	
Income Tax Administration								
Personal Services	\$250.00	\$84,867.00	\$85,117.00	\$4,321.48	\$4,321.48	\$550.92	\$80,244.60	5.077%
Employee Fringe Benefits	\$0.00	\$34,647.00	\$34,647.00	\$2,151.04	\$2,151.04	\$757.81	\$31,738.15	6.208%
Contractual Services	\$78.77	\$13,660.00	\$13,738.77	\$2,608.35	\$2,608.35	\$6,900.42	\$4,230.00	18.985%
Supplies and Materials	\$0.00	\$650.00	\$650.00	\$18.20	\$18.20	\$631.80	\$0.00	2.800%
Total Income Tax Administration	\$328.77	\$133,824.00	\$134,152.77	\$9,099.07	\$9,099.07	\$8,840.95	\$116,212.75	

AMBERLEY VILLAGE, HAMILTON COUNTY

2/24/2020 3:48:16 PM

Appropriation Summary

UAN v2020.1

January 2020

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Tax Refunds								
Other	\$0.00	\$100,000.00	\$100,000.00	\$11,273.96	\$11,273.96	\$0.00	\$88,726.04	11.274%
Total Tax Refunds	\$0.00	\$100,000.00	\$100,000.00	\$11,273.96	\$11,273.96	\$0.00	\$88,726.04	
Other General Government								
Employee Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.000%
Total Other General Government	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	
Total General Government	\$51,428.80	\$1,491,072.00	\$1,542,500.80	\$103,199.41	\$103,199.41	\$347,887.44	\$1,091,413.95	
Other Financing Uses								
Transfers - Out	\$0.00	\$340,000.00	\$340,000.00	\$0.00	\$0.00	\$0.00	\$340,000.00	0.000%
Contingencies	\$0.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.000%
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Uses	\$0.00	\$360,000.00	\$360,000.00	\$0.00	\$0.00	\$0.00	\$360,000.00	
Total 1000 - General	\$76,303.78	\$5,620,000.00	\$5,696,303.78	\$424,630.38	\$424,630.38	\$1,101,040.96	\$4,170,632.44	
2011 - Street Construction, Maint. and Repair								
Transportation								
Other Transportation								
Contractual Services	\$3,097.09	\$50,000.00	\$53,097.09	\$250.01	\$250.01	\$2,847.08	\$50,000.00	0.471%
Capital Outlay	\$135,525.39	\$597,000.00	\$732,525.39	\$0.00	\$0.00	\$135,525.39	\$597,000.00	0.000%
Total Other Transportation	\$138,622.48	\$647,000.00	\$785,622.48	\$250.01	\$250.01	\$138,372.47	\$647,000.00	
Total Transportation	\$138,622.48	\$647,000.00	\$785,622.48	\$250.01	\$250.01	\$138,372.47	\$647,000.00	
Total 2011 - Street Construction, Maint. and Repair	\$138,622.48	\$647,000.00	\$785,622.48	\$250.01	\$250.01	\$138,372.47	\$647,000.00	
2051 - Federal Grant								
Community Environment								
Other Community Environment								
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Community Environment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Community Environment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2051 - Federal Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2091 - Law Enforcement Trust								
Security of Persons and Property								
Police Enforcement								
Contractual Services	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.000%
Other	\$202.00	\$43,500.00	\$43,702.00	\$202.00	\$202.00	\$0.00	\$43,500.00	0.462%
Total Police Enforcement	\$202.00	\$44,000.00	\$44,202.00	\$202.00	\$202.00	\$0.00	\$44,000.00	
Total Security of Persons and Property	\$202.00	\$44,000.00	\$44,202.00	\$202.00	\$202.00	\$0.00	\$44,000.00	
Total 2091 - Law Enforcement Trust	\$202.00	\$44,000.00	\$44,202.00	\$202.00	\$202.00	\$0.00	\$44,000.00	

Report reflects selected information.

Page 3 of 8

AMBERLEY VILLAGE, HAMILTON COUNTY
Appropriation Summary
January 2020

2/24/2020 3:48:16 PM

UAN v2020.1

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
<u>2101 - Permissive Motor Vehicle License Tax</u>								
Transportation								
Other Transportation								
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Capital Outlay	\$0.00	\$39,000.00	\$39,000.00	\$0.00	\$0.00	\$0.00	\$39,000.00	0.000%
Total Other Transportation	\$0.00	\$39,000.00	\$39,000.00	\$0.00	\$0.00	\$0.00	\$39,000.00	
Total Transportation	\$0.00	\$39,000.00	\$39,000.00	\$0.00	\$0.00	\$0.00	\$39,000.00	
Total 2101 - Permissive Motor Vehicle License Tax	\$0.00	\$39,000.00	\$39,000.00	\$0.00	\$0.00	\$0.00	\$39,000.00	
<u>2131 - Police Disability and Pension</u>								
Security of Persons and Property								
Police Enforcement								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Employee Fringe Benefits	\$0.00	\$51,350.00	\$51,350.00	\$0.00	\$0.00	\$0.00	\$51,350.00	0.000%
Total Police Enforcement	\$0.00	\$51,350.00	\$51,350.00	\$0.00	\$0.00	\$0.00	\$51,350.00	
Total Security of Persons and Property	\$0.00	\$51,350.00	\$51,350.00	\$0.00	\$0.00	\$0.00	\$51,350.00	
General Government								
Auditor of State Fees								
Contractual Services	\$0.00	\$650.00	\$650.00	\$0.00	\$0.00	\$0.00	\$650.00	0.000%
Total Auditor of State Fees	\$0.00	\$650.00	\$650.00	\$0.00	\$0.00	\$0.00	\$650.00	
Total General Government	\$0.00	\$650.00	\$650.00	\$0.00	\$0.00	\$0.00	\$650.00	
Total 2131 - Police Disability and Pension	\$0.00	\$52,000.00	\$52,000.00	\$0.00	\$0.00	\$0.00	\$52,000.00	
<u>2901 - MAYOR'S COURT COMPUTER FUND</u>								
Security of Persons and Property								
Police Enforcement								
Contractual Services	\$0.00	\$2,835.00	\$2,835.00	\$2,835.00	\$2,835.00	\$0.00	\$0.00	100.000%
Supplies and Materials	\$0.00	\$1,400.00	\$1,400.00	\$500.00	\$500.00	\$0.00	\$900.00	35.714%
Capital Outlay	\$0.00	\$3,765.00	\$3,765.00	\$155.33	\$155.33	\$1,708.67	\$1,901.00	4.126%
Total Police Enforcement	\$0.00	\$8,000.00	\$8,000.00	\$3,490.33	\$3,490.33	\$1,708.67	\$2,801.00	
Total Security of Persons and Property	\$0.00	\$8,000.00	\$8,000.00	\$3,490.33	\$3,490.33	\$1,708.67	\$2,801.00	
Total 2901 - MAYOR'S COURT COMPUTER FUND	\$0.00	\$8,000.00	\$8,000.00	\$3,490.33	\$3,490.33	\$1,708.67	\$2,801.00	
<u>2902 - POLICE LEVY FUND</u>								
Security of Persons and Property								
Police Enforcement								
Personal Services	\$0.00	\$1,050,830.00	\$1,050,830.00	\$0.00	\$0.00	\$0.00	\$1,050,830.00	0.000%
Employee Fringe Benefits	\$0.00	\$232,794.00	\$232,794.00	\$0.00	\$0.00	\$0.00	\$232,794.00	0.000%
Contractual Services	\$0.00	\$15,500.00	\$15,500.00	\$0.00	\$0.00	\$0.00	\$15,500.00	0.000%
Total Police Enforcement	\$0.00	\$1,299,124.00	\$1,299,124.00	\$0.00	\$0.00	\$0.00	\$1,299,124.00	
Total Security of Persons and Property	\$0.00	\$1,299,124.00	\$1,299,124.00	\$0.00	\$0.00	\$0.00	\$1,299,124.00	
Total 2902 - POLICE LEVY FUND	\$0.00	\$1,299,124.00	\$1,299,124.00	\$0.00	\$0.00	\$0.00	\$1,299,124.00	

Report reflects selected information.

Page 4 of 8

AMBERLEY VILLAGE, HAMILTON COUNTY

2/24/2020 3:48:16 PM

Appropriation Summary

UAN v2020.1

January 2020

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
2903 - PSAP 911 FUND								
Security of Persons and Property								
Police Enforcement								
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Police Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Security of Persons and Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2903 - PSAP 911 FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2904 - EMPLOYEE SEVERANCE FUND								
Security of Persons and Property								
Police Enforcement								
Personal Services	\$0.00	\$251,500.00	\$251,500.00	\$0.00	\$0.00	\$0.00	\$251,500.00	0.000%
Employee Fringe Benefits	\$0.00	\$3,677.00	\$3,677.00	\$0.00	\$0.00	\$0.00	\$3,677.00	0.000%
Total Police Enforcement	\$0.00	\$255,177.00	\$255,177.00	\$0.00	\$0.00	\$0.00	\$255,177.00	
Total Security of Persons and Property	\$0.00	\$255,177.00	\$255,177.00	\$0.00	\$0.00	\$0.00	\$255,177.00	
Transportation								
Other Transportation								
Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Employee Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Financing Uses								
Contingencies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 2904 - EMPLOYEE SEVERANCE FUND	\$0.00	\$255,177.00	\$255,177.00	\$0.00	\$0.00	\$0.00	\$255,177.00	
2905 - WE THRIVE GRANT FUND								
Community Environment								
Other Community Environment								
Other	\$0.00	\$3,121.00	\$3,121.00	\$0.00	\$0.00	\$0.00	\$3,121.00	0.000%
Total Other Community Environment	\$0.00	\$3,121.00	\$3,121.00	\$0.00	\$0.00	\$0.00	\$3,121.00	
Total Community Environment	\$0.00	\$3,121.00	\$3,121.00	\$0.00	\$0.00	\$0.00	\$3,121.00	
Total 2905 - WE THRIVE GRANT FUND	\$0.00	\$3,121.00	\$3,121.00	\$0.00	\$0.00	\$0.00	\$3,121.00	
2906 - NATURE WORKS GRANT								
Leisure Time Activities								
Other Leisure Time Activities								
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Leisure Time Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Leisure Time Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Report reflects selected information.

Page 5 of 8

AMBERLEY VILLAGE, HAMILTON COUNTY
Appropriation Summary
January 2020

2/24/2020 3:48:16 PM

UAN v2020.1

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total 2906 - NATURE WORKS GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2907 - Mercy Tax Increment Equivalent Fund								
General Government								
Other General Government								
Contractual Services	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.000%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Other	\$0.00	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0.000%
Total Other General Government	\$0.00	\$31,000.00	\$31,000.00	\$0.00	\$0.00	\$0.00	\$31,000.00	
Total General Government	\$0.00	\$31,000.00	\$31,000.00	\$0.00	\$0.00	\$0.00	\$31,000.00	
Capital Outlay								
Capital Outlay								
Capital Outlay	\$0.00	\$70,000.00	\$70,000.00	\$0.00	\$0.00	\$0.00	\$70,000.00	0.000%
Total Capital Outlay	\$0.00	\$70,000.00	\$70,000.00	\$0.00	\$0.00	\$0.00	\$70,000.00	
Total Capital Outlay	\$0.00	\$70,000.00	\$70,000.00	\$0.00	\$0.00	\$0.00	\$70,000.00	
Total 2907 - Mercy Tax Increment Equivalent Fund	\$0.00	\$101,000.00	\$101,000.00	\$0.00	\$0.00	\$0.00	\$101,000.00	
4901 - CAPITAL PROJECTS								
Capital Outlay								
Capital Outlay								
Capital Outlay	\$0.00	\$220,000.00	\$220,000.00	\$0.00	\$0.00	\$0.00	\$220,000.00	0.000%
Total Capital Outlay	\$0.00	\$220,000.00	\$220,000.00	\$0.00	\$0.00	\$0.00	\$220,000.00	
Total Capital Outlay	\$0.00	\$220,000.00	\$220,000.00	\$0.00	\$0.00	\$0.00	\$220,000.00	
Total 4901 - CAPITAL PROJECTS	\$0.00	\$220,000.00	\$220,000.00	\$0.00	\$0.00	\$0.00	\$220,000.00	
4902 - Capital Projects-PUBLIC FACILITIES								
Capital Outlay								
Capital Outlay								
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 4902 - Capital Projects-PUBLIC FACILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4903 - Capital Projects-VILLAGE LAND								
Capital Outlay								
Capital Outlay								
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 4903 - Capital Projects-VILLAGE LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

5901 - STORM WATER UTILITY

Report reflects selected information.

AMBERLEY VILLAGE, HAMILTON COUNTY

2/24/2020 3:48:16 PM

Appropriation Summary

UAN v2020.1

January 2020

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Transportation								
Storm Sewers and Drains								
Personal Services	\$0.00	\$3,780.00	\$3,780.00	\$34.74	\$34.74	\$4.74	\$3,740.52	0.919%
Employee Fringe Benefits	\$0.00	\$580.00	\$580.00	\$0.57	\$0.57	\$0.00	\$579.43	0.098%
Contractual Services	\$20,111.00	\$35,000.00	\$55,111.00	\$19,449.01	\$19,449.01	\$661.99	\$35,000.00	35.291%
Supplies and Materials	\$0.00	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.000%
Capital Outlay	\$69,936.03	\$157,640.00	\$227,576.03	\$0.00	\$0.00	\$69,936.03	\$157,640.00	0.000%
Total Storm Sewers and Drains	\$90,047.03	\$200,000.00	\$290,047.03	\$19,484.32	\$19,484.32	\$70,602.76	\$199,959.95	
Total Transportation	\$90,047.03	\$200,000.00	\$290,047.03	\$19,484.32	\$19,484.32	\$70,602.76	\$199,959.95	
Total 5901 - STORM WATER UTILITY	\$90,047.03	\$200,000.00	\$290,047.03	\$19,484.32	\$19,484.32	\$70,602.76	\$199,959.95	
9901 - MAYOR'S COURT Agency								
Fiduciary Distributions								
Distributions to Other Governments								
Other	\$0.00	\$25,000.00	\$25,000.00	\$3,070.00	\$3,070.00	\$0.00	\$21,930.00	12.280%
Total Distributions to Other Governments	\$0.00	\$25,000.00	\$25,000.00	\$3,070.00	\$3,070.00	\$0.00	\$21,930.00	
Distributions to Other Funds (Primary Gov't)								
Other	\$0.00	\$90,000.00	\$90,000.00	\$7,732.00	\$7,732.00	\$0.00	\$82,268.00	8.591%
Total Distributions to Other Funds (Primary Gov't)	\$0.00	\$90,000.00	\$90,000.00	\$7,732.00	\$7,732.00	\$0.00	\$82,268.00	
Total Fiduciary Distributions	\$0.00	\$115,000.00	\$115,000.00	\$10,802.00	\$10,802.00	\$0.00	\$104,198.00	
Other Financing Uses								
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 9901 - MAYOR'S COURT Agency	\$0.00	\$115,000.00	\$115,000.00	\$10,802.00	\$10,802.00	\$0.00	\$104,198.00	
9902 - EMPLOYEES HEALTH INSURANCE Agency								
Fiduciary Distributions								
Distributions on Behalf of Employees								
Other	\$0.00	\$60,000.00	\$60,000.00	\$4,888.92	\$4,888.92	\$0.00	\$55,111.08	8.148%
Total Distributions on Behalf of Employees	\$0.00	\$60,000.00	\$60,000.00	\$4,888.92	\$4,888.92	\$0.00	\$55,111.08	
Total Fiduciary Distributions	\$0.00	\$60,000.00	\$60,000.00	\$4,888.92	\$4,888.92	\$0.00	\$55,111.08	
Total 9902 - EMPLOYEES HEALTH INSURANCE Agency	\$0.00	\$60,000.00	\$60,000.00	\$4,888.92	\$4,888.92	\$0.00	\$55,111.08	
9903 - VALLEY BAND ESCROW								
Fiduciary Distributions								
Other Distributions								
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Distributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Fiduciary Distributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Financing Uses								
Transfers - Out	\$0.00	\$21,045.96	\$21,045.96	\$0.00	\$0.00	\$0.00	\$21,045.96	0.000%
Total Other Financing Uses	\$0.00	\$21,045.96	\$21,045.96	\$0.00	\$0.00	\$0.00	\$21,045.96	

Report reflects selected information.

Page 7 of 8

AMBERLEY VILLAGE, HAMILTON COUNTY
Appropriation Summary
 January 2020

2/24/2020 3:48:16 PM

UAN v2020.1

	Reserved for Encumbrance 12/31 Less Adjustment	Final Appropriation	Total Appropriations	Month To Date Expenditures	Year to Date Expenditures	Current Reserve for Encumbrance	Unencumbered Balance	YTD % Expenditures
Total 9903 - VALLEY BAND ESCROW	\$0.00	\$21,045.96	\$21,045.96	\$0.00	\$0.00	\$0.00	\$21,045.96	
9904 - Kenwood SWJEDZ Agency								
Fiduciary Distributions								
Distributions to Other Governments								
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Distributions to Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Distributions to Other Funds (Primary Gov't)								
Contractual Services	\$0.00	\$120,000.00	\$120,000.00	\$55.65	\$55.65	\$644.35	\$119,300.00	0.046%
Total Distributions to Other Funds (Primary Gov't)	\$0.00	\$120,000.00	\$120,000.00	\$55.65	\$55.65	\$644.35	\$119,300.00	
Total Fiduciary Distributions	\$0.00	\$120,000.00	\$120,000.00	\$55.65	\$55.65	\$644.35	\$119,300.00	
Other Financing Uses								
Transfers - Out	\$0.00	\$930,000.00	\$930,000.00	\$11,338.29	\$11,338.29	\$0.00	\$918,661.71	1.219%
Total Other Financing Uses	\$0.00	\$930,000.00	\$930,000.00	\$11,338.29	\$11,338.29	\$0.00	\$918,661.71	
Total 9904 - Kenwood SWJEDZ Agency	\$0.00	\$1,050,000.00	\$1,050,000.00	\$11,393.94	\$11,393.94	\$644.35	\$1,037,961.71	
9905 - Kenwood SWJEDZ Escrow Agency								
Fiduciary Distributions								
Other Distributions								
Other	\$0.00	\$25,000.00	\$25,000.00	\$17,277.41	\$17,277.41	\$0.00	\$7,722.59	69.110%
Total Other Distributions	\$0.00	\$25,000.00	\$25,000.00	\$17,277.41	\$17,277.41	\$0.00	\$7,722.59	
Total Fiduciary Distributions	\$0.00	\$25,000.00	\$25,000.00	\$17,277.41	\$17,277.41	\$0.00	\$7,722.59	
Other Financing Uses								
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Total Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total 9905 - Kenwood SWJEDZ Escrow Agency	\$0.00	\$25,000.00	\$25,000.00	\$17,277.41	\$17,277.41	\$0.00	\$7,722.59	
9906 - Kenwood SWJEDZ Long-Term Maint. Agency								
Fiduciary Distributions								
Other Distributions								
Contractual Services	\$0.00	\$3,500.00	\$3,500.00	\$16.40	\$16.40	\$3,483.60	\$0.00	0.469%
Total Other Distributions	\$0.00	\$3,500.00	\$3,500.00	\$16.40	\$16.40	\$3,483.60	\$0.00	
Total Fiduciary Distributions	\$0.00	\$3,500.00	\$3,500.00	\$16.40	\$16.40	\$3,483.60	\$0.00	
Other Financing Uses								
Transfers - Out	\$0.00	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.000%
Total Other Financing Uses	\$0.00	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	
Total 9906 - Kenwood SWJEDZ Long-Term Maint. Agency	\$0.00	\$7,500.00	\$7,500.00	\$16.40	\$16.40	\$3,483.60	\$4,000.00	
Report Totals:	\$305,175.29	\$9,766,967.96	\$10,072,143.25	\$492,435.71	\$492,435.71	\$1,315,852.81	\$8,263,854.73	

Report reflects selected information.

Page 8 of 8

INVESTMENT LISTING

January 31, 2020

		INTERST	YEAR TO DATE	TOTAL	PURCHASE	MATURITY	
TYPE	DESCRIPTION	CURRENT VALUE	RATE	INTEREST	INTEREST	DATE	DATE
CD	WELLS FARGO	\$ 250,000.00	2.40%	\$ 509.59		2/28/2018	2/28/2020
CD	CITIBANK	\$ 250,000.00	2.50%	\$ -		3/29/2018	3/30/2020
CD	SYNCHRONY BANK	\$ 250,000.00	2.40%	\$ -		4/6/2018	4/6/2020
AGENCY	FFCB5820	\$ 250,000.00	2.15%	\$ -		4/4/2018	5/8/2020
CD	STIFEL BANK & TRUST	\$ 250,000.00	2.70%	\$ 573.29		5/31/2018	5/29/2020
CD	PINNACLE BANK	\$ 250,000.00	2.75%	\$ 583.90		6/15/2018	6/15/2020
CD	STEARNS BANK	\$ 250,000.00	2.75%	\$ 583.90		7/6/2018	7/6/2020
CD	FNB OF ALBANY	\$ 250,000.00	2.70%	\$ 573.29		7/30/2018	7/30/2020
CD	MAPLE BANK	\$ 250,000.00	2.35%	\$ 498.97		5/15/2019	8/14/2020
CD	SOUTHERN STATES BANK	\$ 250,000.00	2.80%	\$ 594.52		6/27/2018	9/28/2020
CD	HORIZON BANK	\$ 250,000.00	2.60%	\$ 552.05		4/30/2018	10/30/2020
CD	LIVE OAK BANKING CO	\$ 250,000.00	2.75%	\$ 583.90		8/15/2018	11/16/2020
CD	FLAGSTAR BANK	\$ 250,000.00	2.00%	\$ 2,520.55		7/17/2019	1/19/2021
CD	GREAT NORTH BANK	\$ 250,000.00	2.80%	\$ 594.52		8/31/2018	2/26/2021
CD	EAGLEBANK	\$ 250,000.00	2.60%	\$ 552.05		3/15/2019	3/15/2021
CD	SYNOVUS BANK	\$ 250,000.00	2.40%	\$ -		4/17/2019	4/16/2021
CD	FIRST FEDERAL SAVINGS BANK	\$ 250,000.00	2.40%	\$ 509.59		4/29/2019	5/28/2021
CD	TIAA FSB HOLDINGS INC	\$ 250,000.00	2.75%	\$ 3,465.75		1/18/2019	7/19/2021
CD	UBS BANK	\$ 250,000.00	3.15%	\$ 668.84		10/30/2018	10/28/2021
CD	CROSS RIVER BANK	\$ 250,000.00	1.80%	\$ -		11/13/2019	11/15/2021
CD	MORGAN STANLEY PRIVATE BANK	\$ 250,000.00	3.25%	\$ -		11/29/2018	11/29/2021
CD	WELLS FARGO WEST	\$ 250,000.00	1.80%	\$ -		1/29/2020	1/31/2022
CD	MORTON COMMUNITY BANK	\$ 250,000.00	2.70%	\$ 573.29		3/15/2019	3/21/2022
CD	ALLY BANK	\$ 250,000.00	2.25%	\$ -		6/27/2019	6/27/2022
CD	CIT BANK	\$ 250,000.00	1.95%	\$ -		8/23/2019	8/23/2022
	GOLDMAN SACHS BANK	\$ 250,000.00	1.85%	\$ -		10/30/2019	10/31/2022
				\$ 13,938.00	ACTIVE		
				\$ 371.58	MATURED		
TOTAL		\$ 6,500,000.00		\$ 14,309.58			

TO: Village Council
FROM: Scot F. Lahrmer, Village Manager
DATE: March 4, 2020
RE: 2020 Budget Appropriations

ITEM: Ordinance 2020-4, Amending Appropriations in the General Fund and PSAP 911 Fund for the Fiscal Year 2020

ACTION REQUESTED: By motion, adopt **Ordinance 2020-4** appropriating monies in order to provide for Village business operations.

PURPOSE: To appropriate monies in the General Fund and PSAP 911 Fund to have sufficient resources to meet Village obligations.

Local governments use a system of fund accounting. In December of each year, the Village appropriates monies in these funds to be used during the following year. In February of this year, the Village was made aware that our physical hardware warranty for our server had expired and the current operating system is no longer supported by Microsoft. InTrust IT, our information technology consultant, recommends the Village replace our current server to prevent it from being compromised. Since the Village was not notified until this year, nothing was budgeted for a new server. In putting together the budget each year, the staff attempts to cover all possible needs for the following year, but at the same time, the staff tries to budget only for what is needed. As a result, it is necessary to appropriate additional money needed to make this purchase. The estimated cost is \$27,517 and Council needs to appropriate \$27,500 to the General Fund to cover this expense.

In 2018, the Village determined it was in our best interest to convert to Hamilton County 911 service. At the time the service was discontinued, there was still a balance of over \$20,000 in the Fund. As a special revenue fund, the money must be utilized for items pertaining to dispatch. In 2019, all remaining monies in the fund were appropriated. At the end of the year, there was one small purchase order that remained. In preparing the budget for 2020, this small balance was overlooked. In order to expend the balance this year, it is necessary to appropriate it. An appropriation in the amount of \$438.39 is requested in the PSAP 991 Fund for dispatch expenses.

The Finance Committee met on March 2 to consider the appropriation and recommended approval.

If you have any questions, please let me know.

PASSED:
BY:

ORDINANCE NO. 2020-4

ORDINANCE AMENDING APPROPRIATIONS FOR 2020

WHEREAS, it being necessary to amend appropriations in the General Fund (#1000) so that sufficient monies will be available for obligations to be met, and,

WHEREAS, it being necessary to appropriate the balance in the PSAP Fund (#2903) so the monies may be expended, and,

WHEREAS, the Village has previously budgeted funds for expenditures for the fiscal year 2020,

NOW, THEREFORE, BE IT ORDAINED BY THE Council of Amberley Village, State of Ohio, seven (7) members elected thereto concurring:

SECTION 1: That the sum of \$27,500.00 be appropriated in the #1000 General Fund for the purchase of a new server with required licenses and software.

SECTION 2: That the sum of \$438.39 be appropriated in the #2903 PSAP Fund for purchase of dispatch supplies.

SECTION 3: That in accordance with Village Charter Article IX, Section 1, and Article X, Section 4, this ordinance may be passed upon a single reading and shall become effective forthwith on its adoption.

Passed this _____ day of _____, 2020.

Mayor Thomas C. Muething

Attest:

Tammy Reasoner, Clerk of Council

Ordinance Vote:

Moved: _____ Seconded: _____

Muething _____
Wolf _____
Bardach _____
Conway _____
Hattenbach _____
Kamine _____
Warren _____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____, 2020, the foregoing Ordinance was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Ordinance at all of the places of public notice as designed by Sec. 31.40(B), Code of Ordinances.

Tammy Reasoner, Clerk of Council

TO: Village Council
FROM: Scot F. Lahrmer, Village Manager
DATE: March 6, 2020
RE: Purchase New Exchange Server

ITEM: Resolution 2020-5, Contract for Purchase of New Dell Power Edge

ACTION REQUESTED: By motion, adopt **Resolution 2020-5** awarding a contract to purchase a new Dell Server for entire Village operations.

PURPOSE: To replace the current system that is running out of storage space and has exceeded its warranty.

The Village currently has one computer server located in the Municipal Building. The server is 8 years old which houses all the data files for Administration, Maintenance, and the Police Department and allows for connection to the Office 365 email server which is stored in the cloud.

InTrust IT, which is the information technology company that manages our server, notified the Village in February of this year that our physical hardware warranty for our server had expired and that the current operating system is no longer supported by Microsoft. InTrust IT recommends replacement of our current server as soon as possible to prevent our server from being compromised.

In addition, our current server's physical warranty from Dell expired on April 2019, and should a hardware failure occur, Dell will not cover any cost on replacement. Failing to replace the server can result in having an extended period of downtime should a hardware failure occur due to lack of warranty to replace it.

Our current server's operating system expired on January 14 which presents a security concern and increases our risk to cyber-attacks and viruses as Microsoft is no longer providing any security updates. When new security vulnerabilities are discovered on this outdated operating system, Microsoft will not apply any of the patches to our servers.

The typical server replacement normally occurs between 5-7 years and we are beyond this timeframe as our current server was purchased in 2012 at a cost of \$21,112. All the operating departments of the Village rely heavily on the data that is stored on this server.

The cost of the new server is \$27,517 through Intrust IT. A question was raised during the Police Fire Committee regarding the professional services fee of \$8,500. This is a fixed fee project and there will be no overages. Intrust IT estimates the total amount of time to complete the project including post support will be close to 70 hours.

The Police Fire Committee recommends the purchase of the replacement server. And while money was not budgeted for this purchase, as it was brought to our attention after the 2020 Budget was prepared, additional appropriations in the amount of \$27,500 are being sought to pay for it.

If you have any questions, please let me know.

PASSED:
BY:

RESOLUTION NO. 2020-5

RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A
CONTRACT TO PURCHASE A NEW DELL POWER SERVER EDGE FOR
VILLAGE OPERATIONS

WHEREAS, the Village currently has one computer server which is running out of storage space and has exceeded its warranty;

WHEREAS, the Village information technology company that manages the Village server advises that the typical server replacement normally occurs between 5 and 7 years and the current server was purchased in 2012 at a cost of \$21,112.00;

WHEREAS, the Village information technology company recommends replacement of the server at a cost of \$27,517.00 which will be purchased from Intrust IT;

WHEREAS, the Police and Fire Committee recommends the purchase of the replacement server;

NOW, THEREFORE, BE IT RESOLVED BY THE Council of Amberley Village, State of Ohio, seven (7) members elected thereto concurring,

SECTION 1: That the Village Manager is hereby authorized to enter into a contract with Intrust IT for the purchase of a new server.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed this _____ day of _____, 2020.

Mayor Thomas C. Muething

Attest:

Tammy Reasoner, Clerk of Council

Resolution Vote:

Moved: _____ Second: _____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____ 2020, the foregoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designated by Sec. 31.40(B), Code of Ordinances.

Tammy Reasoner, Clerk of Council



Amberly Server Replacement 1151554

Quote Number: 007433 v1

Prepared For
 Amberley Village
 Mark Roeseler
 7149 Ridge Road
 Cincinnati, OH 45237

**This quote has not been approved. Please
 review the terms, and sign below.**

☐ I accept the above conditions !

Your Initials: _____

Your Email Address: _____



Prepared By
Billy Carter

Account Manager - Technology Specialist
 Direct: 513-824-6840
 Billy.Carter@intrust-it.com

Your available options

Products				
Qty		Description	Price	Ext. Price
1		Dell PowerEdge T340	\$6,537.00	\$6,537.00
1		Microsoft Windows Server Standard - License & Software Assurance - 16 Core - Volume - Microsoft Open License Program - Single Language - PC	\$1,585.62	\$1,585.62
20		Microsoft Windows Server - License & Software Assurance - License & Software Assurance - 1 CAL - Volume - Microsoft Open Business - English	\$68.55	\$1,371.00
1		Microsoft SQL Server Standard Edition - License & Software Assurance - 1 Server - English - PC	\$1,472.55	\$1,472.55
20		Microsoft SQL Server - License/Software Assurance Pack - License & Software Assurance - 1 User CAL - Volume - Microsoft Open Business - English - PC	\$342.62	\$6,852.40
5		Microsoft Windows Remote Desktop Services - License & Software Assurance - 1 User CAL - Microsoft Open Business - PC	\$199.00	\$995.00
1		2 Year Domain SSL Standard SSL Certificate	\$178.00	\$178.00



Click [Here](#) to download a pdf?cache=17c128f5-a77d-4820-b40e-59d3a547af33 that contains all the details for your options. You can sign and fax us this document if you are not comfortable submitting your confirmation over the internet.

Your Active Quotes

Products				
Qty		Description	Price	Ext. Price
1		Professional Services - Installation and Configuration	\$8,500.00	\$8,500.00
Subtotal				\$27,491.57

Monthly Services				
Qty		Description	Price	Ext. Price
0			\$0.00	\$0.00
Subtotal				\$0.00

	Quote Summary	Recurring	One-Time
☒	Products Subtotal		\$27,491.57
☒	Monthly Services Subtotal		\$0.00
	Subtotal		\$27,491.57
	Shipping		\$25.00
	Total Amount		\$27,516.57

Order Confirmation

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors. The Service is provided under the terms and conditions contained in the PDF attached to this quote.

☐  I accept the above conditions

E-Signature

Your Initials:

Your Email Address:

Purchase Order Number:

Sign Here:

X

Comments or Questions?

TO: Village Council
FROM: Scot F. Lahrmer, Village Manager
DATE: March 6, 2020
RE: Fire fighting personal protective equipment (PPE)

ITEM: Resolution 2020-6, Awarding a Contract to Purchase Personal Protective Equipment for Firefighters from Vogelpohl Fire Equipment

ACTION REQUESTED: By motion, adopt **Resolution 2020-6** awarding a contract to purchase personal protective equipment for firefighters from Vogelpohl Fire Equipment.

PURPOSE: To replace worn or expired fire protective equipment.

Through the Fire Department's assessment of the personal protective equipment (PPE) which includes bunker pants, bunker coats, helmets and gloves, it was determined that several sets of gear will expire or are worn out for safe firefighting use. Staff is working on a grant application to purchase fire gear (PPE) but it is necessary to purchase 3 complete sets of gear now at a cost of \$7,638. The 2020 Budget provided \$16,000 for replacement of fire gear.

Proper fire ground personal protective equipment or gear is essential for the safety of Amberley Village firefighters. The equipment is used to protect firefighters from extreme hazards caused by fire. The National Fire Protection Association (NFPA) states that firefighters Personal Protective Equipment must be replaced at 10 years of age. The turnout gear that will be replaced has Velcro closures that are designed to secure the pants and jacket however, it no longer performs as they were intended. The Velcro does not keep the jacket and pants secure which could allow extremely hot temperatures and steam to enter the jacket and pants causing burns to the firefighter during firefighter operations.

The vendor involved with this purchase is Vogelpohl Fire Equipment. The plan is to purchase 3 sets of fire gear now and assess the grant prospects for the remaining sets. The other 8 sets needed are actively being sought through a Federal Emergency Management Agency (FEMA) grant. The Village expects to know sometime this summer about the grant for the gear. If the Village isn't successful, the remaining sets can be ordered after summer.

The purchase of the firefighter protective clothing and equipment was reviewed and recommended by the Police/Fire Committee on February 26 and is recommended for adoption.

If you have any questions, please let me know.

PASSED:
BY:

RESOLUTION NO. 2020-6

RESOLUTION AWARDING A CONTRACT TO PURCHASE PERSONAL
PROTECTIVE EQUIPMENT FOR FIREFIGHTERS FROM VOGELPOHL FIRE
EQUIPMENT

WHEREAS, three complete sets of personal protective firefighter clothing and a hydraulic auto extrication apparatus has reached its maximum 10 year life span;

WHEREAS, the National Fire Protection Association (NFPA) requires that firefighters' Personal Protective Equipment is required to be replaced after 10 years of use. The current equipment that will be replaced contains Velcro closures that is designed to secure the pants and jacket together which is not reliable to prevent extremely hot temperatures and steam to enter the jacket and pants;

WHEREAS, the current hydraulic auto extrication equipment has served its useful life and is in need of replacement. The unit that powers this equipment is heavy and awkward to carry and has experienced issues over the years being able to be promptly started;

WHEREAS, this new unit is lighter, contains a carry handle and allows for easy handling;

WHEREAS, the cost to replace the protective clothing and equipment is \$16,000.00;

NOW, THEREFORE, BE IT RESOLVED BY THE Council of Amberley Village, State of Ohio, seven (7) members elected thereto concurring,

SECTION 1: That the Village Manager is hereby authorized to purchase Personal Protective Equipment for firefighters and the hydraulic auto extrication equipment from Vogelpohl Fire Equipment.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed this _____ day of _____, 2020.

Mayor Thomas C. Muething

Attest:

Tammy Reasoner, Clerk of Council

Resolution Vote:

Moved: _____ Second: _____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____ 2020, the foregoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designated by Sec. 31.40(B), Code of Ordinances.

Tammy Reasoner, Clerk of Council

TO: Village Council
FROM: Scot F. Lahrmer, Village Manager
DATE: March 6, 2020
RE: Contractual Mowing Services

ITEM: Resolution 2020-7, Authorizing the Village Manager to Enter into a Contract for Mowing Services on Village-Owned Property and Village Right-of-Ways

ACTION REQUESTED: By motion, adopt **Resolution 2020-7** awarding a mowing services contract to Frederick's Landscaping, Inc.

PURPOSE: To contractually mow Village-owned property and Village right-of-ways.

The Village began contracting the grass mowing in 2008 when the Amberley Green property was acquired. The mowing contract was expanded in 2013 to allow the Maintenance Department to dedicate more man-hours to their larger projects such as stormwater and road improvement projects.

Prior to each mowing season, staff solicits quotes from several local contractors. Receiving multiple quotes has historically favored the Village in acquiring the best per cut prices. In recent years, the Village has awarded three contracts for the mowing: Municipal Building and grounds; Amberley Green property; and the North Site plus Village right-of-ways.

The previous mowing contracts were two-year contracts for the 2017 and 2018 mowing seasons, and a one-year contract for the 2019 season. The 2020 mowing contract includes an optional renewal in 2021.

After some performance issues in 2019, staff reviewed and updated the specifications for mowing services. With the increase in the number of mowing visits and the overall cost of the mowing contracts, the 2020 Grass Mowing specifications were advertised with formal bids opened on Wednesday, February 19.

The Village received 2 bids, with one contractor submitting only on certain aspects of the bid, which is typical and expected. The mowing contracts are segregated since there are various properties involved, different skill sets and equipment needed, and vendors only interested in certain mowing areas. The bid tab is attached but is summarized below with an analysis of anticipated costs.

Contract A - Municipal Building and Grounds

This contract includes the Municipal Building, upper and lower track and the ball fields. During the heavy growing season, the ball fields may be mowed twice a week, when needed.

EMES Lawn Care
No Bid

Frederick's Landscaping
\$807.04 per cut

Brightview was the only contractor in 2019 to submit a bid for the Municipal Building and Grounds in the amount of \$220. Brightview did not submit a bid in 2020.

Using 28 cuts to estimate the cost for 2020, Frederick's Landscaping is the lowest and most responsible contractor at a cost of **\$22,597.12**

Contract B - Amberley Green Property

The Amberley Green contract consists of two mowing areas that were bid: front fairways along Ridge and Galbraith Roads and inner property. The bushhogging of meadowlands, if required, will be handled separately by the Village.

	EMES Lawn Care	Frederick's Landscaping
Front Fairways	\$155.00 per cut	\$155.16 per cut
Inner Property	\$1,250.00 per cut	\$1,055.36 per cut

Brightview was the contractor in 2019 to bid on the Amberley Green mowing contract in the amount of \$138 for the front fairways and \$900. for the inner property.

Using the number of 28 cuts for the front fairway and 14 for the inner property to estimate the cost for 2020, Frederick's Landscaping is the lowest and most responsible contractor at a cost of **\$4,344.48** and **\$14,775.04** respectively for Amberley Green.

Contract C - North Site and Village and State right-of-ways

This contract includes the North Site property from Ridge Road west including the Maintenance Facility and Class VI Composting Facility. It also includes various right-of-ways throughout the Village that require mowing.

EMES Lawn Care	Frederick's Landscaping
No Bid	\$527.68 per cut

Brightview was the only contractor in 2019 to bid on the North Site and Village right-of-ways in the amount of \$970. Using the number of 28 cuts to estimate costs, the 2020 Fredrick's Landscaping bid represents the lowest and most responsible at a cost of **\$14,775.04** for the North Site and Village right-of-ways.

Summary

Awarding the contract to Frederick's Landscaping as the lowest and most responsible contractor, the total cost to the Village will be **\$56,491.68** based on the number of cuts estimated.

Recommendation

Staff recommends awarding the 2020 Mowing Contracts as follows:

Frederick's Landscaping for the Municipal Building contract at \$807.04 per cut for the 2020 season.

Frederick's Landscaping for the Amberley Green contract for the amount of \$155.16 per cut for the front fairways and \$1,055.36 for the inner property for the 2020 season.

Frederick's Landscaping for the North Site and Village and State right-of-ways contract, for an amount of \$527.68 per cut.

The amount paid in 2019 to Brightview was approximately \$45,000 for comparison purposes. With the modification to the specifications and a different vendor, the Village expects a higher quality of mowing service and responsiveness.

The Streets, Public Utilities and Sewers Committee has reviewed the bids and recommends awarding the 2020 Mowing Contracts A, B, C to Frederick's Landscaping on a per-cut basis.

Resolution 2020-7 is recommended. If you have any questions, please let me know.

PASSED:
BY:

RESOLUTION NO. 2020-7

RESOLUTION AUTHORIZING THE VILLAGE MANAGER
TO ENTER INTO A CONTRACT FOR MOWING SERVICES ON VILLAGE
OWNED PROPERTY AND VILLAGE RIGHT OF WAYS

WHEREAS, the purpose of this Resolution is to award contracts to mow Village owned property and Village rights of way;

WHEREAS, the Village began contracting for the grass mowing in 2008 when the Amberley Green property was acquired. The mowing contract was expanded in 2013 to allow the Maintenance Department to dedicate more man-hours to their larger projects such as storm water and road improvement projects;

WHEREAS, prior to each mowing season, staff solicits quotes from several local contractors. Multiple quotes has historically favored the Village in acquiring the best per cut prices. In recent years the Village has awarded three contracts for the mowing of the Municipal Building and grounds, Amberley Green property and the North Site and Village right of ways;

WHEREAS, the previous mowing contract was a two-year contract for the 2017 and 2018 mowing seasons, and a one-year contract for the 2019 season. The 2020 mowing contract includes an optional renewal in 2021;

WHEREAS, with the increase in the number of visits and the rise in the cost of the mowing contracts, the 2020 Grass Mowing Specifications were advertised and bids were opened on Wednesday, February 19 at 10:00 a.m. The Village received 2 bids, with one contractor submitting bids only on certain aspects of the bid, which is typical;

WHEREAS, the mowing contracts were segregated since there are several different properties involved as well as different skills and equipment needed, in addition to vendors only being interested in certain mowing areas;

WHEREAS, the Village requires essential lawn mowing and landscaping services at Amberley Green and several other areas of the Village, including the Village municipal building, and grounds, Village-owned rights-of-way, and the North Site;

WHEREAS, due to the unique characteristics of the different properties owned by the Village, some areas require different equipment and skills from vendors, such that it is usually not feasible to grant the contract to a single vendor. Therefore staff seeks quotes for the different properties as separate projects;

WHEREAS, the Streets, Public Utilities and Sewers Committee met to consider

the proposals and recommends awarding the 2020 Mowing Contracts A, B and C to Frederick's Landscaping which is the lowest and most responsible bid;

WHEREAS, Council determines it is in the best interest of the Village and its residents to approve agreements according to the Committee's recommendation, and that in Council's discretion the recommended contractor offers the best proposal for the Village considering quality, service, adaptability to requirements of the Village, and price;

NOW, THEREFORE, BE IT RESOLVED BY THE Council of Amberley Village, State of Ohio, seven (7) members elected thereto concurring,

SECTION 1: That the Village Manager be, and hereby is, authorized and directed to enter into contracts on behalf of the Village with Frederick's Landscaping, for the services indicated below on a per-cut basis, based on the proposal submitted by the company, with any written agreements to be approved by the Solicitor. The actual amount paid may be higher or lower than the annual estimate depending on the number of cuts requested by the Village. All numbers for 2020 are based on 28 cuts, and 14 bi-weekly mowings at Amberley Green;

CONTRACT A:

Frederick's Landscaping for the Municipal Building contract for \$807.04 per cut for the 2020 season.

CONTRACT B:

Frederick's Landscaping for the Amberley Green contract for the amount of \$1,055.16 per cut for the front fairways and \$155.36 for the inner property for the 2020 season.

CONTRACT C:

Frederick's Landscaping for the North Site and right of ways which includes Ronald Reagan Highway for an amount of \$527.68 per cut.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed this _____ day of _____, 2020.

Mayor Thomas C. Muething

Attest:

Tammy Reasoner, Clerk of Council

Resolution Vote:

Moved: _____ Second: _____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____ 2020, the foregoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designated by Sec. 31.40(B), Code of Ordinances.

Tammy Reasoner, Clerk of Council

2020 Mowing Contract Bid Tab

Company	A	B			C	D
	Municipal Building	weekly	bi-weekly	bush hog	North Site	Hourly Rate
EMES	no bid	155	1250		no bid	40/hr + costs
Fredericks	807.04 28 Cuts	155.16	1055.36		527.68 cut	40/hr

TO: Village Council
FROM: Scot F. Lahrmer, Village Manager
DATE: March 6, 2020
RE: Replacement of the 2001 Bandit Chipper

ITEM: Resolution 2020-8, Authorizing the Village Manager to Enter into a Contract to Replace a Brush Chipper

ACTION REQUESTED: By motion, adopt **Resolution 2020-8** authorizing purchase of a new brush chipper from Vermeer Heartland, Inc.

PURPOSE: To provide reliable and essential brush service for the Village.

The Village maintains 2 brush chippers to provide one of the most valuable services for our residents. Keeping one brush chipper as the front line machine and a secondary chipper as a backup enables the Village to ensure this service.

The front line unit is currently a 2013 model chipper and the backup chipper is a 2001 unit. The Village is seeking replacement of the 2001 chipper, which is the backup chipper. This will allow the 2013 model to become the backup unit as the 2020 unit takes the place of the front line chipper.

Historically, the Village has targeted a fifteen-year service life for its chipping units (8 years front line service and 7 years as a backup unit). The 2001 backup unit is in its nineteenth year of service and is no longer a reliable back up unit. The 2013 unit is in its seventh year of front line service, and although this machine is well maintained, it is typical in equipment of this type and age to see a loss of engine power and an increase in the costs to maintain and repair. More importantly, the backup unit has 6,635 engine hours, which well exceeds the expected service life. The Maintenance Department has noticed a reduction in reliability and an increase in downtime. Since 2015, the Village has invested over \$8,300 in repairs and maintenance to keep the 2013 unit in service.

The Maintenance Department's brush chipping program is efficient and widely utilized by most residents of the Village. The Department chips brush daily throughout the year with a decrease in service when the Brush Lite program is in effect during leaf collection. These chipper units see service nearly every workday, and are also the backbone of our storm cleanup operations. Amberley Village has one of the highest tree counts per square mile among suburban governments in southwest Ohio and periodically severe wind and ice storms have created significant destruction of trees throughout the Village. As a result, the Village has to be in a position to respond quickly with chippers of sufficient size and reliability to clear storm debris. The department's ability to chip brush promptly and safely is very important to the overall interest of the Village.

The amount budgeted in 2020 for this unit was \$60,000. Purchasing through the State of Ohio purchasing contract, the 2020 actual cost is \$73,327. After a 14% State bid discount, the price is \$63,062, less a \$6,500 trade-in for the 2001 Bandit chipper. Cost for the new chipper including freight and prep is \$57,497. For comparison purposes, the 2013 chipper cost \$46,621 after state discount and our trade-in was valued at \$4,000.

The replacement of the chipper was reviewed by the Streets, Public Utilities and Sewers Committee on March 2 and Resolution 2020-8 is recommended for adoption. If you have any questions, please let me know.

PASSED:
BY:

RESOLUTION NO. 2020-8

RESOLUTION AUTHORIZING THE VILLAGE MANAGER
TO ENTER INTO A CONTRACT TO REPLACE A BRUSH CHIPPER

WHEREAS, a brush chipper provides essential brush service delivery to the residents to the Village and the Village maintains two brush chippers to provide one of the most valuable services for our residents;

WHEREAS, keeping one brush chipper as a front line machine and a secondary chipper as a backup enables the Village to ensure this service. The front line unit is currently a 2013 model chipper and the backup chipper is a 2001 unit. The Village is seeking replacement of the 2001 chipper which is the backup chipper. This will allow the 2013 model to become the backup unit as the 2020 model will take the place of this front line chipper;

WHEREAS, the Maintenance Department's brush chipping program is efficient and widely utilized by most residents of the Village. The Department chips brush daily throughout the year and these chipper units see service nearly every work day. The Village has one of the highest tree counts per square mile among suburban governments in Southwest Ohio and the Village needs to be in a position to respond quickly with chippers of sufficient size and reliability to clear storm debris;

WHEREAS, the amount budgeted in 2020 for a new chipper unit was \$60,000.00. Purchasing through the State of Ohio purchasing contract the 2020 actual cost is \$73,327.00 which will be reduced with a 14% State bid discount and with a \$6,500.00 trade-in for the 2001 bandit chipper will yield a total cost for the new chipper including freight and preparation of \$57,497.00;

WHEREAS, replacement of the chipper was reviewed by the Streets Committee on March 2, and this resolution is recommended for adoption;

NOW, THEREFORE, BE IT RESOLVED BY THE Council of Amberley Village, State of Ohio, seven (7) members elected thereto concurring,

SECTION 1: That the Village Manager is hereby authorized to enter into a contract to purchase a new brush chipper.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed this _____ day of _____, 2020.

Mayor Thomas C. Muething

Attest:

Tammy Reasoner, Clerk of Council

Resolution Vote:

Moved: _____ Second: _____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____ 2020, the foregoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designated by Sec. 31.40(B), Code of Ordinances.

Tammy Reasoner, Clerk of Council

Vermeer Heartland, Inc.

2574 US Highway 22 NW

Washington Court House, OH 43160

Phone: 740-335-8571 / Fax: 740-335-1926

Quote

Amberley Village
 Ryan Monahan
 8601 Ridge Rd
 Cincinnati, OH 45237

PO#

1/14/2020

Taxable ☐

TaxType

SalesTaxPercent 0.070

14%

.86

Equipment Details

1	BC150019VP	BC1500 130HP TIER 4 FINAL with winch, right side controls, floatation tires, Smart Feed control system, LED lights, electric brakes, pintle hitch.	\$63,062.00
---	------------	--	-------------

73,327.00

Total Price* \$63,062.00**Trade Details**

1	Bandit 250 16921	(\$6,500.00)
---	------------------	--------------

Total Price with Trade \$56,562.00**Freight/Prep \$935.00****Grand Total \$57,497.00****Optional Equipment - Not Included in Quote Price**

1	BC1500080	BC1500 HYD. DIS. CHUTE (Rot.& Def) T4I & T4F	\$3,021.00
1	BC1500CP3	CONFIDENCE PLUS 3 YRS (BC1500)-PREMIUM COV W/MNT	\$5,624.00
1	BC1500010	BC1500 WITH PSI 5.7L GASOLINE capacity drum style brush chipper includes a 165HP PSI 5.7L gasoline engine, high coolant temperature and low oil pressure automatic shutdown; isolated engine and cutter housing; spring loaded clutch; live hydraulics; lockabl	\$50,937.00

The BC1500 price reflects the 2019 Ohio STS contract #800802 discount.

6635 hrs.
 x 60 hr
 398,100

If you have any questions, please call Paul Strasinger at (937) 604-3573.

*Total Price includes Down Payments, Rental Credit or discounts.

If above equipment is New: The Vermeer limited warranty is the only warranty applicable to this new equipment and is expressly in lieu of all other warranties by the seller/dealer, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose. Nothing in this language shall modify or change the obligations set forth in the existing manufacturer's written warranty.

If above equipment is Used: Any used equipment sold to the purchaser by the dealer under this written agreement is sold at the time of delivery by seller/dealer without any guarantee or warranty of merchantability or fitness for a particular purpose, as to its condition or the condition of any part thereof except as may be otherwise specifically provided in writing on the face of this purchase order or in a separate writing furnished to the purchaser by the dealer at the time of sale.

A FINANCE CHARGE of 11/2% per month shall be charged to accounts on the 11th day of each month on the amount of the previous balance remaining unpaid. This FINANCE CHARGE is equivalent to an ANNUAL PERCENTAGE RATE OF 18%.

CUSTOMER RESPONSIBLE FOR ANY AND ALL TAXES NOT QUOTED OR COLLECTED BY VERMEER HEARTLAND, INC.

Sales Signature _____ Customer Signature _____

TO: Village Council
FROM: Scot F. Lahrmer, Village Manager
DATE: March 6, 2020
RE: Mini-Excavator for Village Compost Site

ITEM: Resolution 2020-9, Authorizing the Village Manager to Enter into a Contract to Purchase a New Mini-Excavator

ACTION REQUESTED: By motion, adopt **Resolution 2020-9** authorizing the purchase of a mini-excavator from Southeastern Equipment Company.

PURPOSE: The Village owns and operates a class IV composting facility at 8601 Ridge Road, the site of the Village garage. On the site, the Village composts wood chips, logs, and leaves that are collected throughout the year. Ohio Environmental Protection Agency (EPA) rules and regulations require the Village to turn the wood chip and leaf piles, hauled logs, and other green waste piles once a year and limit the production of leachate, keeping it to a minimum.

Doing this is difficult due to the size of the Village wheel loader equipment which includes a Wheel Loader, Backhoe and Bobcat (equipment without tracks). Most of the issues occur during the late fall and winter during leaf collection. Every day during leaf collection, the loader pushes 6-8, 20-yard loads of leaves into a pile. The Village collects around 4,000 yards of leaves a year. With pushing and piling of leaves, ruts in the mud are created and sometimes, it is too wet to smooth out the ruts with our heavy equipment.

In 2019, the Hamilton County Department of Environmental Services (Solid Waste District) offered a \$500,000 solid waste grant program. The grant was to be used for ways to reduce yard trimmings into the landfill around Hamilton County and there were several ways to qualify for the grant. With the assistance of the Village grant writer, Sandi Pywen, Maintenance Department Supervisor Tony Chesney applied for grant funds to acquire a tracked mini-excavator. The purpose of the mini-excavator was to assist in clean up and minimizing the ruts which hold water, creating a place for mosquitoes as well as leachate. The grant covered 80% of the purchase price of the mini-excavator, and was successfully approved by Hamilton County to receive the grant.

The purchase price of the mini-excavator was estimated at \$54,359. The Hamilton County Yard Trimming Grant will cover \$43,200, leaving the Village to pay the balance of \$11,159. The Village will accept the \$43,200 in grant funds and pay the full cost of the mini-excavator. The amount budgeted in the 2020 Capital Budget for this acquisition was \$54,000, the full cost reflecting both the grant of \$43,200 and the Village share. The acquisition will be made through the State of Ohio purchasing contract.

The purchase of the mini-excavator was reviewed by the Streets, Public Utilities and Sewers Committee and recommended for adoption.

If you have any questions, please let me know.

PASSED:
BY:

RESOLUTION NO. 2020-9

RESOLUTION AUTHORIZING THE VILLAGE MANAGER
TO ENTER INTO A CONTRACT TO PURCHASE A NEW MINI-EXCAVATOR

WHEREAS, the Village owns and operates a Class IV composting facility at 8601 Ridge Road. On the site the Village composts wood chips, logs and leaves collected throughout the year;

WHEREAS, the Ohio EPA Rules and Regulations require the Village to turn the wood chips, leaf piles and logs and other green waste piles once per year and limit the production of leachate and to keep it at a minimum;

WHEREAS, this can become difficult due to the size of the use of the Village wheel loader equipment which causes ruts in the mud;

WHEREAS, in 2019, the Hamilton County Department of Environmental Services (Solid Waste District) had a \$500,000.00 solid waste grant program which was to be used for ways to reduce yard trimmings that are placed into the landfills around Hamilton County. There were several ways to qualify for the grant and with the assistance of the Village grant writer and the Maintenance Supervisor the Village applied for the grant funds to cover 80% of the purchase price of a mini-excavator which was later approved;

WHEREAS, the purchase price of the mini-excavator is estimated to cost \$54,358.85 and the grant will cover \$43,200.00 of the cost which leaves a balance paid by the Village of \$11,158.85;

NOW, THEREFORE, BE IT RESOLVED BY THE Council of Amberley Village, State of Ohio, seven (7) members elected thereto concurring,

SECTION 1: That the Village Manager is hereby authorized to enter into a contract to purchase a new mini-excavator.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed this _____ day of _____, 2020.

Mayor Thomas C. Muething

Attest:

Tammy Reasoner, Clerk of Council

Resolution Vote:

Moved: _____ Second: _____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____ 2020, the foregoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designated by Sec. 31.40(B), Code of Ordinances.

Tammy Reasoner, Clerk of Council



STS SALES ORDER

DATE: OCTOBER 21, 2019

SALESPERSON: EDDIE SMITH / 552
ACCOUNT #: 510911
COUNTY: HAMILTON

CUSTOMER CONTACT: TONY CHESNEY
PO # (IF APPLICABLE):
SHIP TO (IF APPLICABLE):

PURCHASER:

VILLAGE OF AMBERLEY
7149 RIDGE RD
CINCINNATI, OH 45237
P: 513-531-8675

SELLING BRANCH:

404 Breaden Rd., Monroe, OH 45050
Branch: (513) 539-9214

FINANCE INFORMATION:

Financed by:
Rate:
Term:

EQUIPMENT PURCHASED:

Eq #/ Serial #/ Item #	Product Notes	List Price	Discount %	STS Total Price
SK45SRX-6E	KOBELCO SK45SRC Mini Excavator - FOPS/ROPS Cab with Heater/Air Conditioning - 2 Way Dozer Blade - Hand Control Pattern Changer - Standard Nibbler/Breaker Auxiliary - Heavy Duty Battery and Starting Motor - Travel Alarm	\$48,846.35	0%	\$48,846.35
2-13	Track Shoes - Rubber Tracks	\$0.00	0%	\$0.00
3-01	Excavator Boom - Standard Boom	\$0.00	0%	\$0.00
4-01	Excavator Arm - Standard Arm 5'1" with Thumb Bracket and Bucket Cylinder	\$0.00	0%	\$0.00
15MNHD18	Attachment - 18" Heavy Duty Bucket	\$890.00	0%	\$890.00



15MNH024	Attachment - 24" Heavy Duty Bucket	\$1,016.25	0%	\$1,016.25
1MNDG42	Attachment - 42" Ditching Bucket	\$1,072.50	0%	\$1,072.50
EZG1MT-2H	Attachment - Hydraulic Thumb (Installed)	\$2,533.75	0%	\$2,533.75

NOTES:

Index #: STS515
Contract #: 800344
UNSPCS: 22101500
Oaks ID: 800344-2

EQUIPMENT WARRANTY AND DELIVERY INFORMATION:

Warranty Type: Sold with standard manufacturer warranty.
Warranty Detail: Base Warranty: 36 Months / 3,000 Hours

Delivery Date:
Delivery Info:

54,358.85

TRADE-IN EQUIPMENT:

Year	Manufacturer	Model	Serial #	Trade-In Allowance
------	--------------	-------	----------	--------------------

[TOTALS, TERMS AND CONDITIONS, AND SIGNATURES ON FOLLOWING PAGE]

TO: Village Council
FROM: Scot F. Lahrmer, Village Manager
DATE: March 6, 2020
RE: Replacement of 2000 and 2009 Utility Vehicles

ITEM: Resolution 2020-10, Authorizing the Village Manager to Enter into a Contract to Purchase Two New Gators

ACTION REQUESTED: By motion, adopt **Resolution 2020-10** authorizing the replacement of two new utility vehicles (Gators) for the Village from Bud Herbert Motors, Inc.

PURPOSE: The Village has 2 utility vehicles that are designed to help the Village haul material and travel across terrain ranging from smooth to very rough. Our utility vehicles are John Deere Gators. The original Gator, built in 2000, is a 6-wheeled, 4-wheel drive gas vehicle. This Gator has been used to plow snow, drag the ball field surface before games, pick up trash and empty trash cans, haul wood playground mulch to the upper track and playground exercise stations, and general work on or around the Municipal Building grounds. This 20 year old Gator is at the end of its service life and since the Gator is 6 wheeled, it is sometimes difficult to drive and turn in tight places. General top speed of this Gator is around 10 mph which limits driving off road. This was the first generation of this type of vehicle and many advancements have since been made.

The second Gator is a 2009 4 wheeled 4-wheel drive 2009 Diesel Gator. It was purchased to be used around the Amberley Green property, and use to be stored in the lower cart storage garage. Since this Gator is more user friendly and has a faster top speed, the Diesel Gator is now stored at the Municipal Building back garage. It is also used to do regular Municipal Building maintenance plus driving to Amberley Green via Ridge Road when needed. This Gator is used for picking up trash, transporting crew, deer culling around French Park and other properties in the Village. The Police and Fire Departments have used both Gators over the years for search and rescue operations and transporting injured victims to the life squad out of wood trails in French Park. Both Gators have been used during special Village functions such as 75th Anniversary, Safety Bike Fair, One Stop Drop, and Ice Cream Social.

The Village budgeted \$12,000 for the purchase of a new Gator. Since looking into purchasing a new Gator, staff contemplated replacing both Gators at the same time and pursued dispensing with obsolete equipment that the Village no longer uses, which could supplement the cost of the second Gator. Staff had considered auctioning the equipment through the Hamilton County Auction website, but favorable pricing was received from the Gator Dealer, Bud Hebert Motors Inc. The list of equipment to trade in includes:

1986 Ford 4610 low profile tractor with 776B Loader bucket	\$4,000
Ford 8' rear Grader blade	500
Ford 905 post hole digger	500
4' Pulverizer (ball diamond drag when we had dirt infield)	350
Alamo SHD88 Flail mower	<u>750</u>
Subtotal	\$6,100

2000 John Deere Gator with attachments	\$4,000
2009 John Deere XUV 850 Diesel Gator	<u>4,250</u>
Subtotal	\$8,250

Grand Total of trade-in equipment that includes the cab, snowplow blade and Broyhill ballfield groomer	\$14,350
--	----------

Purchase of 2 John Deere XUV 825E Gas Gators	\$28,803
Trade-in equipment	- <u>\$14,350</u>
Purchase Total Balance Due	\$14,453

Replacement through the State of Ohio purchasing contract and trading in other equipment, the total price to the Village is \$14,453. The plan is for one Gator to be kept at the North Site to be used for picking up litter and signs, hydrant work, deer culling and potentially spraying weeds or curbs in the north end of the Village. The second Gator will be housed at the Municipal Building and will be used for dragging the ball fields, picking up trash, emptying trash cans, hauling wood playground mulch to the upper track and playground exercise stations, and general work on or around the Municipal Building grounds. Both of the Gators will be used by the Fire Department when necessary for the transport of injured victims from French Park if necessary as well as other uses.

Staff believes this arrangement is productive for the Village as it upgrades utility vehicles that are in need of replacement and also makes our Gators safer since each is equipped with safety lights, horn, turn signals and seat belts. This also disposes of equipment the Village no longer uses and takes us valuable space.

This request was reviewed by the Streets, Public Utilities and Sewers Committee on March 2 and is recommended for adoption. If you have any questions, please let me know.

PASSED:
BY:

RESOLUTION NO. 2020-10

RESOLUTION AUTHORIZING THE VILLAGE MANAGER
TO ENTER INTO A CONTRACT TO PURCHASE TWO NEW GATOR VEHICLES

WHEREAS, the Village owns two utility vehicles that are designated to help the Village haul material and travel across terrain ranging from smooth to very rough. The utility vehicles are John Deere Gators. The original Gator was built in 2000 and is at the end of its service life and is sometimes difficult to drive and turn in tight places. This Gator has a top speed of around 10 mph which limits its driving on the roadways. This Gator has been used to plow snow, drag ballfield surface, pick up trash and haul wood, mulch and for general work on or around the municipal grounds;

WHEREAS, the other Gator is a diesel which is used to do regular municipal building maintenance and driving to Amberley Green via Ridge Road when needed. This Gator is primarily used for picking up trash, transporting crew, deer culling around French Park and other properties in the Village. In addition, the police and fire departments have used both Gators over the years for search and rescue operations and transporting injured victims from trails in French Park. Both Gators have been used during special Village functions;

WHEREAS, the Village has budgeted \$12,000.00 for the purchase of a new Gator. However, since looking into purchasing a new Gator, staff has recommended replacing both Gators at the same time;

WHEREAS, favorable pricing was received from a Gator dealer, Bud Herbert Motors, Inc. to purchase two John Deere XUV 825E Gas Gators at a total price for the State of Ohio book pricing of \$28,803.00 reduced by the trade-in of the current Gators of \$14,350.00 which will yield a total purchase price for both Gators to be \$14,453.00;

NOW, THEREFORE, BE IT RESOLVED BY THE Council of Amberley Village, State of Ohio, seven (7) members elected thereto concurring,

SECTION 1: That the Village Manager is hereby authorized to enter into a contract to purchase the two new John Deere XUV 825E Gas Gators.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed this ____ day of _____, 2020.

Mayor Thomas C. Muething

Attest:

Tammy Reasoner, Clerk of Council

Resolution Vote:

Moved: _____ Second: _____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____ 2020, the foregoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designated by Sec. 31.40(B), Code of Ordinances.

Tammy Reasoner, Clerk of Council

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Bud Herbert Motors Inc.
4050 Spring Grove Avenue
Cincinnati, OH 45223
513-541-3290
jimherbert@budherbert.com

Quote Summary
Prepared For:

Amberley Village
7149 Ridge Rd
Cincinnati, OH 45237

Delivering Dealer:

Bud Herbert Motors Inc.
Todd Crowley
4050 Spring Grove Avenue
Cincinnati, OH 45223
Phone: 513-541-3290
toddcrowley@budherbert.com

Quote ID: 20939814

Created On: 12 December 2019

Last Modified On: 13 February 2020

Expiration Date: 10 January 2020

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE Gator™ XUV825E (Model Year 2019)	\$ 16,601.21	\$ 14,401.53 X	2 =	\$ 28,803.06
Contract: OH STS515 AG Mach, Mowers, Tractors 800750 (PG 6G CG 22)				
Price Effective Date: October 1, 2018				

Equipment Total **\$ 28,803.06**

Trade In Summary	Qty	Each	Extended
1986 FORD 4610 Package	1	\$ 6,100.00	\$ 6,100.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 6,100.00
2009 JOHN DEERE GATOR XUV 850D DIESELGRN&YLW	1	\$ 4,250.00	\$ 4,250.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 4,250.00
2000 JOHN DEERE WRKSTE 6X4 GATOR	1	\$ 4,000.00	\$ 4,000.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 4,000.00

Trade In Total **\$ 14,350.00**

Salesperson : X _____

Accepted By : X _____

TO: Village Council
FROM: Scot F. Lahrmer, Village Manager
DATE: March 4, 2020
RE: Authorizing the adoption of the Hamilton County Storm Water District amended rules and regulations.

ITEM: Resolution 2020-11, Adopting Amended Article I, III and V Rules and Regulations for the Hamilton County Storm Water District

ACTION REQUESTED: By motion, adopt **Resolution 2020-11**, authorizing the adoption of the Hamilton County Storm Water District amended rules and regulations.

PURPOSE: Amended rules and regulations related to storm water.

The USEPA established rules and regulations to require the implementation of the National Pollutant Discharge Elimination System (NPDES) Phase II Storm Water Permit program in 2003. The permit is to address the quality of storm water runoff within their jurisdictions.

The Phase II Program, as administered by US Environment Protection Agency (EPA) and the Ohio EPA, requires designated communities, including Hamilton County and various local independent jurisdictions which own and/or operate Small Municipal Storm Sewer Systems (MS4), to develop a Storm Water Management Program under the Phase II Permit.

The Board of County Commissioners of Hamilton County created the Hamilton County Storm Water District (HCSWD) to address the requirements of the Phase II Program in the unincorporated regions of Hamilton County. Hamilton County Commissioners also recognized the need for cooperation between and among local governments in Hamilton County to efficiently administer the Phase II Storm Water Permit program.

The Village along with several communities, annually contract with Hamilton County to administer, prepare and submit to the Ohio Environmental Protection Agency (OEPA) the NPDES Phase II Notice of Intent and Storm Water Management Plan (SWMP) for the District.

The amended Rules and Regulations were adopted by the Hamilton County Board of Commissioners on September 12, 2019, and are intended to apply to non-storm water discharges, storm water discharges generated by construction and/or earth disturbing activities. The amended regulations also apply to post-construction storm water discharges from development sites and previously developed sites within the Hamilton County and within municipal corporations which are co-permittees under the MS4 permit.

The amended regulation reflects the following significant permit-required updates:

- Plan review and approval processes
- Information required on submitted erosion and sediment control plans, post-construction controls and long-term maintenance plans to prevent erosion
- Greater emphasis on minimizing impacts on streams and stream banks
- Requirements of permanent post-construction storm water quality control are reduced from 5 acres to 1-acre disturbance on larger developments

- Additional volume for sediment storage equal to 20% of the water quality shall be incorporated into post-construction control and/or associated pre-treatment practices (on larger developments)
- Definitions and language were cleaned up to correct spelling and grammar errors and to increase ease of understanding and implementation

The Village, as a Co-Permittee municipal corporation under the Phase II Permit, has previously adopted resolutions and is implementing the HCSWD Rules and Regulations to protect the health, safety, and welfare of its residents by preventing non-storm water discharges and controlling storm water discharges from construction, development, and re-development sites.

The resolution states that these Rules and Regulations of the HCSWD may be duly amended or modified by the Board of County Commissioners from time to time. And co-permittees will adopt the amendments or modifications to these rules and regulations unless they enact alternative rules and regulations that are mutually agreed to be as equally stringent or more stringent than the Rules and Regulations of the HCSWD.

The Streets, Public Utilities & Sewers Committee, on March 2, reviewed and recommended adopting the amended HCSWD rules and regulations.

PASSED:
BY:

RESOLUTION NO. 2020-11

**RESOLUTION ADOPTING AMENDED ARTICLE I, III, AND V RULES AND
REGULATIONS FOR THE HAMILTON COUNTY STORM WATER
DISTRICT**

WHEREAS, pursuant to the Storm Water Phase II Permit Program (the "Phase II Program") of the National Pollutant Discharge Elimination System ("NPDES") of the Federal Water Pollution Control Act, as amended (33 U.S.C. 1251 et. seq., 40 C.F.R. Parts 122.30 through 122.37; the Ohio Water Pollution Control Act (Ohio Revised Code Chapter 6111); and Ohio Administrative Code Chapter 3745-39, referred to as Phase II Storm Water Rules for Small Municipal Separate Storm Sewer Systems ("MS4"); dischargers of storm water from Small MS4s must obtain a NPDES permit from the Ohio Environmental Protection Agency; and

WHEREAS, the Phase II Program, as administered by USEPA and the Ohio EPA, requires designated communities, including the County of Hamilton (the "County") and various local independent jurisdictions which own and/or operate an MS4, to develop a Storm Water Management Program under the Phase II Permit to address the quality of storm water runoff within their jurisdictions; and

WHEREAS, The Board of County Commissioners of Hamilton County (the "Board") has created the Hamilton County Storm Water District ("HCSWD") under Chapter 6117 of the Ohio Revised Code to address the requirements of the Phase II Program in the unincorporated regions of Hamilton County ("County"), and within those incorporated municipal corporations within the County which have assented to the formation of the HCSWD and consented to its operation within their corporate limits ("Member Municipalities", or "Members", or "Co-Permittees"); and

WHEREAS, the attached amended Rules and Regulations which have been adopted by the Hamilton County Board of County Commissioners on September 12, 2019 in order to carry out the responsibilities of MS4's under the Phase II Permit Program, are intended to apply to non-storm water discharges, storm water discharges generated by construction and/or earth disturbing activities, and post-construction storm water discharges from development and previously developed sites within the unincorporated regions of the County and within municipal corporations which are co-permittees under the MS4 permit; and

WHEREAS, the Council of the Village of Amberley Village, State of Ohio ("Council"), as a Co-Permittee municipal corporation under the Phase II Permit, has previously adopted through resolution and is implementing the HCSWD Rules and Regulations to protect the health, safety and welfare of its citizens by preventing non-storm water discharges and controlling storm water discharges from construction,

development, and re-development sites.

WHEREAS, the above adopted resolution states that these Rules and Regulations of the HCSWD may be duly amended or modified by the Board of County Commissioners of Hamilton County, Ohio from time to time, and that Council will adopt said amendments or modifications to these Rules and Regulations of the HCSWD unless Council enacts alternative rules and regulations that are mutually agreed to be as equally stringent or more stringent than the Rules and Regulations of the HCSWD.

NOW, THEREFORE, BE IT RESOLVED BY THE Council of Amberley Village, State of Ohio, seven (7) members elected thereto concurring:

SECTION 1: That Council hereby adopts, establishes and implements within Amberley Village, the amended Rules and Regulations of the Hamilton County Storm Water District, Article I – Definitions, Article III – Earthworks Regulations, and Article V – Post-Construction Storm Water Quality Regulations (“Post-Construction Regulations”) as the same are set forth in Exhibit A which are attached hereto and incorporated into this Resolution as if fully rewritten herein.

SECTION 2: That Council and the appropriate administrative officials of Amberley Village will cooperate with the HCSWD in the enforcement of these amended Rules and Regulations, and shall exercise such legal authority as it may possess which may be reasonably required to assist the HCSWD in carrying out the intent of the Rules and Regulations within the municipal corporate boundaries in order to achieve and maintain compliance with the requirements of state and federal law regarding the Phase II Program.

SECTION 3: That Village Manager is hereby authorized and directed to:

a. act as the ***Enforcing Official*** for Article III - Earthwork Regulations, to do all things reasonably necessary and proper to cooperate with the HCSWD in implementing and carrying out the Phase II Program and enforcing Article III Earthwork Regulations within the Amberley Village corporate boundaries for any common plan of development that disturbs at least one acre or more, hereby names the Amberley Village as the body designated to hear appeals under Section 320 of the Earthwork Regulations, and hereby agrees to report such enforcement actions to the HCSWD in a format and frequency approved by the HCSWD; and

b. That Village Manager is hereby authorized and directed to act as the ***Enforcing Official*** for Article V Post-Construction Regulations, to do all things reasonably necessary and proper to cooperate with the HCSWD in implementing and carrying out the Phase II Program and enforcing Article V Post-Construction Regulations within the Amberley Village corporate boundaries for any common plan of development that disturbs at least one acre or more), require the control of 20% of the water quality volume for previously developed projects (20% minimum), hereby names the Amberley Village as the body designated to hear

appeals under Section 520 of the Post-Construction Regulations, and hereby agrees to report such enforcement actions to the HCSWD in a format and frequency approved by the HCSWD.

SECTION 4: That it is the intent of the Council that the remedies provided in this Resolution and in the Rules and Regulations are intended to be in addition to and not exclusive of any other remedies as may be available under applicable federal, state or local law.

SECTION 5: That the provisions of this Resolution are hereby declared to be severable. If any provision, clause, sentence, or paragraph of this Resolution or the application thereof to any person, establishment, or Circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this Resolution.

SECTION 6: That this Resolution shall go into effect and become law from and after the earliest period allowed by law.

SECTION 7: That the Clerk of the Village is hereby directed to certify a copy of this Resolution to the Board of County Commissioners of Hamilton County.

Passed this _____ day of _____, 2020.

Mayor Thomas C. Muething

Attest:

Tammy Reasoner, Clerk of Council

Resolution Vote:

Moved: _____ Second: _____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____ 2020, the foregoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designated by Sec. 31.40(B), Code of Ordinances.

Tammy Reasoner, Clerk of Council

TO: Village Council
FROM: Scot F. Lahrmer, Village Manager
DATE: March 6, 2020
RE: Changes to the Village Code Pertaining to Property Maintenance

ITEM: Resolution 2020-12, Referring to the Planning Commission Changes to the Village Code

ACTION REQUESTED: By motion, approve **Resolution 2020-12** referring changes to the Village Code pertaining to property maintenance (zoning) to the Planning Commission.

PURPOSE: To refer changes to the Village Zoning Code to the Planning Commission seeking their recommendation.

In the Fall of 2018, the Law Committee began discussion about various changes to our property maintenance code. Deliberations ensued, however, our progress was sidetracked by the necessity of dealing with the accessory use code. While this necessitated several months of meetings between the Law Committee, Planning Committee, and Village Council, the attention to the property maintenance code was placed on hold. Consequently, a change in law directors added further delay but in the Fall of 2019, the property maintenance code changes resurfaced for the Law Committee.

While not all the changes have been recommended by the Law Committee, one piece of legislation (draft Ordinance 2020-6) which is ready to move forward concerns the property maintenance code that falls within our zoning code. Any changes to the zoning code must be considered by the Planning Commission. The process to obtain Planning Commission's recommendation is for Council to approve Resolution 2020-12 referring the draft legislation (Ordinance 2020-6) to the Planning Commission. The Planning Commission will hold a public hearing to review the proposed ordinance potentially on April 6. The Planning Commission has the option of making a recommendation back to Council in April or defer a decision and hold a second hearing. The Planning Commission can take up to 60 days to make a recommendation to Council.

Once the Planning Commission has made a recommendation, draft Ordinance 2020-6 will come forth to Council, which will hold a public hearing at either the May 11 or June 8 regular meeting (depending on when the recommendation is made by the Planning Commission).

There will be two additional pieces of legislation pertaining to the property maintenance code that do not affect the zoning code therefore, do not need the Planning Commission's review. Those changes will likely be ready for a first reading in May.

After the Council holds the initial hearing and first reading of draft Ordinance 2020-6, Council has the option to approve the ordinance that evening, waive or not waive the 3 readings, approve or not approve emergency language. If the ordinance is approved it would go into effect in 45 days; if there is no emergency clause, it would go into effect immediately.

At the recommendation of the Law Committee, summarized below are the 3 items proposed for amendment:

154.14 Fences, Walls and Hedges: (the existing code does not regulate the type of material used in constructing residential fencing)

- The proposed changes to 154.14 (1) are to not allow residential fencing to be constructed of barbed wire, farm fencing or razer wire and stipulate that the finished side of the fence must face the adjacent properties. These changes stem from requests from residents to use these types of materials and the belief that these should not be allowed on residential properties.
- The proposed changes to 154.14 (2) are to allow vegetable and fruit garden fencing to be a maximum of 6' in height, must be see-through green or black material and restrict the garden to 400 square feet in size.

154.54 (D) (4) Chickens: (the existing code states the fencing around chicken coops shall not to exceed 4.5' in height)

- the proposed changes to 154.54 are to allow the fencing to not exceed 6' in height. This change stems from complaints the code requires the chickens are protected from predators and the coop to be regularly maintained but the 4.5' high fence does not prevent predators from entering the area and is to low to maintain the coop.

Resolution 2020-12 is recommended for Council's adoption.

PASSED:
BY:

RESOLUTION NO. 2020-12

RESOLUTION REFERRING CHANGES TO ZONING CODE REGULATIONS TO
THE PLANNING COMMISSION

WHEREAS, according to the Village Charter and ordinances, changes to the Zoning Code must first be considered by the Planning Commission following a public hearing;

WHEREAS, the Law Committee has met several times and recommends certain changes to the Zoning Code;

WHEREAS, the proposed changes to the Zoning Code are attached and incorporated in the proposed Ordinance;

NOW THEREFORE BE IT RESOLVED BY THE Council of Amberley Village, State of Ohio, seven (7) members elected thereto concurring,

SECTION 1: Village Council hereby refers to the Planning Commission for its consideration and recommendation, the draft ordinance attached hereto and incorporated herein, which proposes changes to the Village Zoning Code applying to § 154.14 FENCES, WALLS, AND HEDGES and § 154.54(D)(4) CHICKENS.

SECTION 2: The Planning Commission shall hold a public hearing to consider the draft ordinance and shall, at least 14 days before the hearing, provide notice of the hearing published in the same manner as provided for resolutions and ordinances by the Village Charter, and on the Village website.

SECTION 3: Following said hearing, the Planning Commission shall make suggestions and recommendations to Council concerning changes to the Zoning Code concerning the proposed changes.

SECTION 4: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed this ____ day of _____, 2020.

Mayor Thomas C. Muething

Attest:

Tammy Reasoner, Clerk of Council

Resolution Vote:

Moved: _____ Second: _____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____ 2020, the foregoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designated by Sec. 31.40(B), Code of Ordinances.

Tammy Reasoner, Clerk of Council

ORDINANCE NO. 2020-6

ORDINANCE TO AMEND THE ZONING CODE

WHEREAS, Amberley Village is a suburban oasis characterized by open views, spacious natural vistas, greenery, and a picturesque setting; residential structures are typically exemplified by quality construction that provides permanent and long lasting buildings that also have a desirable appearance and aesthetic that are compatible with surrounding properties;

WHEREAS, it is important to preserve property values and the quality of the residential environment;

WHEREAS, in order promote the health, safety, and welfare of residents and the community as a whole, the Zoning Code strives to protect and enhance the attractive appearance of all residential structures in the Village;

WHEREAS, Council finds and determines that changes to the Zoning Code are necessary to protect and promote the public health, safety, and welfare;

WHEREAS, Village staff worked extensively to draft new regulations, in response to input from the Planning Commission, the Law Committee, and Village Council, and comments received at duly noticed public hearings before the Planning Commission and Village Council, respectively;

WHEREAS, the Planning Commission and Law Committee recommend the adoption of changes to the Zoning Code as set forth herein;

WHEREAS, Council finds and determines that the proposed changes serve the public interest and protect the public health safety and welfare, and constitute measured and reasonable restrictions on the use of one's property in order to balance and protect the rights of neighboring property owners and the community as a whole;

NOW, THEREFORE, BE IT ORDAINED BY THE Council of Amberley Village, State of Ohio, (____) members elected thereto concurring:

SECTION 1: Section 154.14 of the Municipal Code of Ordinances is amended to read as follows:

§ 154.14 FENCES, WALLS, AND HEDGES.

(A) Notwithstanding other provisions of this Zoning Code, fences, walls, and hedges not exceeding four and a half feet in height may be permitted in any required side or rear yard or along the edge of any yard, provided that no fence or wall, along the sides or front edge of any front yard or in any part of a front yard shall be permitted. Hedges not over two and a half feet in height may be permitted in a front yard.

(1) Residential fences constructed in Amberley Village may not be constructed with the following material: barbed wire, farm, or razor wire. Fences constructed with a finished

side must have the finished side facing adjacent properties. All fences must be properly aligned so as to make a straight line.

- (2) Vegetable and Fruit garden fences are permitted in order to protect vegetation from wildlife. The fence may not exceed six feet in height and must be constructed of see through fencing material green or black in color. The enclosed space may not exceed more than 400 square feet and used strictly for agricultural purposes and may not be visible from the street.

(B) Privacy panels are permitted in a rear yard located directly behind, and attached to or immediately adjacent to, the principal structure. The finished side of a panel shall face adjacent properties. The unfinished side of a panel, with any exposed posts or supports, shall face in toward the principal structure of the subject property. The construction and appearance of privacy panels shall be aesthetically pleasing and appropriate for the location. Materials such as brick, block, lumber, vinyl, natural materials or landscaping, shall be used and are to be similar or complementary in appearance and style to the principal structure. Alternate materials may be considered for approval by the Village Manager. Privacy panels are subject to the village Property Maintenance Code. Privacy panels shall be located as close as possible to the object or area intended to be screened so as to allow for limited screening but also minimize adverse effects on neighboring properties and sight lines. The maximum height of a privacy panel, as measured from the bottom of a panel, shall be no more than six feet. The maximum height of a privacy panel as measured from the ground or deck surface shall be no more than six and one-half feet. The maximum length of a privacy panel, whether constructed singularly or in combination, is 16 linear feet.

SECTION 2: Section 154.54(D)(4) of the Municipal Code of Ordinances, shall be amended to read as follows:

§ 154.54(D)(4) CHICKENS.

Chickens shall be enclosed within the habitat structure at night from sunset to sunrise. If chickens are allowed by the owner to be outside of the structure from sunrise to sunset, the chickens must be contained within an area that is fenced or surrounded by other barriers (“Containment Area”) so as to prevent access to the chickens by dogs or other predators, and to prevent chickens from traveling outside of the Containment Area. Fencing may not exceed six (6) feet in height and must be constructed of fencing liner or mesh and shall not be visible from the street.

SECTION 3: This Ordinance shall take effect and be enforced from and after the earliest period allowed by law.

Mayor Thomas C. Muething

Attest:

Tammy Reasoner, Clerk of Council

Ordinance Vote:

Moved: _____ Seconded: _____

Muething _____

Wolf _____

Bardach _____

Conway _____

Hattenbach _____

Kamine _____

Warren _____

I, Clerk of Council of Amberley Village, Ohio, certify that on the _____ day of _____, 2020, the foregoing Ordinance was published pursuant to Article ____ of the Home Rule Charter by posting true copies of said Ordinance at all of the places of public notice as designed by § 31.40(B), Code of Ordinances.

Tammy Reasoner, Clerk of Council

ORDINANCE NO. 2020-6

ORDINANCE TO AMEND THE ZONING CODE

WHEREAS, Amberley Village is a suburban oasis characterized by open views, spacious natural vistas, greenery, and a picturesque setting; residential structures are typically exemplified by quality construction that provides permanent and long lasting buildings that also have a desirable appearance and aesthetic that are compatible with surrounding properties;

WHEREAS, it is important to preserve property values and the quality of the residential environment;

WHEREAS, in order to promote the health, safety, and welfare of residents and the community as a whole, the Zoning Code strives to protect and enhance the attractive appearance of all residential structures in the Village;

WHEREAS, Council finds and determines that changes to the Zoning Code are necessary to protect and promote the public health, safety, and welfare;

WHEREAS, Village staff worked extensively to draft new regulations, in response to input from the Planning Commission, the Law Committee, and Village Council, and comments received at duly noticed public hearings before the Planning Commission and Village Council, respectively;

WHEREAS, the Planning Commission and Law Committee recommend the adoption of changes to the Zoning Code as set forth herein;

WHEREAS, Council finds and determines that the proposed changes serve the public interest and protect the public health safety and welfare, and constitute measured and reasonable restrictions on the use of one's property in order to balance and protect the rights of neighboring property owners and the community as a whole;

NOW, THEREFORE, BE IT ORDAINED BY THE Council of Amberley Village, State of Ohio, (____) members elected thereto concurring:

SECTION 1: Section 154.14 of the Municipal Code of Ordinances is amended to read as follows:

§ 154.14 FENCES, WALLS, AND HEDGES.

(A) Notwithstanding other provisions of this Zoning Code, fences, walls, and hedges not exceeding four and a half feet in height may be permitted in any required side or rear yard or along the edge of any yard, provided that no fence or wall, along the sides or front edge of any front yard or in any part of a front yard shall be permitted. Hedges not over two and a half feet in height may be permitted in a front yard.

(1) Residential fences constructed in Amberley Village may not be constructed with the following material: barbed wire, farm, or razor wire. Fences constructed with a finished

side must have the finished side facing adjacent properties. All fences must be properly aligned so as to make a straight line.

- (2) Vegetable and Fruit garden fences are permitted in order to protect vegetation from wildlife. The fence may not exceed six feet in height and must be constructed of see through fencing material green or black in color. The enclosed space may not exceed more than 400 square feet and used strictly for agricultural purposes and may not be visible from the street.

(B) Privacy panels are permitted in a rear yard located directly behind, and attached to or immediately adjacent to, the principal structure. The finished side of a panel shall face adjacent properties. The unfinished side of a panel, with any exposed posts or supports, shall face in toward the principal structure of the subject property. The construction and appearance of privacy panels shall be aesthetically pleasing and appropriate for the location. Materials such as brick, block, lumber, vinyl, natural materials or landscaping, shall be used and are to be similar or complementary in appearance and style to the principal structure. Alternate materials may be considered for approval by the Village Manager. Privacy panels are subject to the village Property Maintenance Code. Privacy panels shall be located as close as possible to the object or area intended to be screened so as to allow for limited screening but also minimize adverse effects on neighboring properties and sight lines. The maximum height of a privacy panel, as measured from the bottom of a panel, shall be no more than six feet. The maximum height of a privacy panel as measured from the ground or deck surface shall be no more than six and one-half feet. The maximum length of a privacy panel, whether constructed singularly or in combination, is 16 linear feet.

SECTION 2: Section 154.54(D)(4) of the Municipal Code of Ordinances, shall be amended to read as follows:

§ 154.54(D)(4) CHICKENS.

Chickens shall be enclosed within the habitat structure at night from sunset to sunrise. If chickens are allowed by the owner to be outside of the structure from sunrise to sunset, the chickens must be contained within an area that is fenced or surrounded by other barriers (“Containment Area”) so as to prevent access to the chickens by dogs or other predators, and to prevent chickens from traveling outside of the Containment Area. Fencing may not exceed six (6) feet in height and must be constructed of fencing liner or mesh and shall not be visible from the street.

SECTION 3: This Ordinance shall take effect and be enforced from and after the earliest period allowed by law.

Mayor Thomas C. Muething

Attest:

Tammy Reasoner, Clerk of Council

Ordinance Vote:

Moved: _____ Seconded: _____

Muething _____
Wolf _____
Bardach _____
Conway _____
Hattenbach _____
Kamine _____
Warren _____

I, Clerk of Council of Amberley Village, Ohio, certify that on the _____ day of _____, 2020, the foregoing Ordinance was published pursuant to Article ____ of the Home Rule Charter by posting true copies of said Ordinance at all of the places of public notice as designed by § 31.40(B), Code of Ordinances.

Tammy Reasoner, Clerk of Council

2831959.4

TO: Village Council
FROM: Scot F. Lahrmer, Village Manager
DATE: March 4, 2020
RE: Changes to Parental Leave

ITEM: Second Reading: Ordinance 2020-1, Authorizing Changes to Parental Leave for Employees

ACTION REQUESTED: Hold a third reading on April 13 for **Ordinance 2020-1** amending Section 35.08 regarding parental leave.

PURPOSE: To modify an employee benefit that provides job protected leave from employment to care for a child following its birth or adoption.

The Compensation and Benefits Committee met in November 2019 to review the Village policy pertaining to employee leave related to maternity/paternity. Currently, maternity/paternity leave is treated as unpaid leave. Females with accumulated time (sick leave, vacation, comp time, etc.) can take paid time off up to 6 weeks. Our code currently reads as follows:

(A) Pregnant employees who give birth shall be entitled to a maternity leave of up to six weeks beginning with the day of the birth of the child, or beginning one day earlier in the event the mother's medical status has required hospitalization prior to the birth of the child.

(B) Any employee who utilizes maternity leave of absence may apply to the time so utilized any sick leave, vacation, and/or compensatory time off which such employee has to her credit.

Our code does not address paternity leave, but the Village practice is 4 days for paternity leave if an employee has accumulated time (sick leave, vacation, comp time, etc.).

The Compensation and Benefits Committee was interested in updating and modernizing our code to reflect more current parental leave language. What is being proposed is to establish parental leave, regardless of sex, for the birth of their own child or children; the birth of their spouse's child or children; or their formal adoption of one or more children. This parental leave would also be available where an employee's child, or employee's spouse's child, is born through the assistance of a surrogate mother. Parental leave would not be available where an employee, or the employee's spouse, gives birth as a result of serving as a surrogate mother.

The recommendation from the Compensation and Benefits Committee is to provide for up to six weeks (240 hours) of unpaid parental leave. Employees could use their accumulated paid time off (compensatory time, vacation, and/or sick leave) during their parental leave.

The financial impact of this change is difficult to calculate but would most likely affect the Police Department, where shifts must be filled. If an officer was on paternal leave the full 6 weeks and there was a shortage of staff, an officer would have to be brought in on overtime that could cost up to \$15,000. The Police Department is the only department that has 24-hour staffing demands and the ability to mandate officers to cover shifts. The Maintenance and Administration would incur overtime, however, there aren't multiple shifts to assign; therefore, costs would be to cover shortages with existing personnel.

The Compensation and Benefits Committee met again on January 15 and recommended having three readings of Ordinance 2020-1 before considering adoption. A first reading will be held on February 10; without waiving the readings or assigning an emergency clause, the ordinance could be adopted on April 13 and become effective May 28.

If you have any questions, please let me know.

PASSED:
BY:

ORDINANCE NO. 2020-1

ORDINANCE TO REPEAL AND REPLACE SECTION 35.08 MATERNITY LEAVE
OF THE PERSONNEL POLICIES OF THE MUNICIPAL CODE OF ORDINANCES

WHEREAS, Council finds and determines that changes to the personnel policies with regard to maternity leave are necessary to protect and promote the public health, safety and welfare of the community as well as its employees;

WHEREAS, Village staff has worked extensively to draft a new policy in response to input and approval from the Compensation and Benefits Committee;

WHEREAS, the Compensation and Benefits Committee recommends the adoption of the change to the personnel policies provisions relating to maternity or parental leave and proposes that § 35.08 maternity leave be repealed and replaced and remained Parental Leave;

WHEREAS, Council finds and determines that the proposed change serves the public interest and protect the public health, safety and welfare of the community and its employees;

NOW, THEREFORE, BE IT ORDAINED BY THE Council of Amberley Village, State of Ohio, seven (7) members elected thereto concurring:

SECTION 1: Section 35.08 maternity leave is hereby repealed and replaced to read as follows:

§ 35.08 Parental Leave

(A) Employees shall be eligible for up to six weeks (240 hours) of unpaid parental leave in any rolling twelve-month period. Such leave shall be available upon: the birth of their own child or children; the birth of their spouse's child or children; or their formal adoption of one or more children. Such leave shall also be available where the employee's child, or employee's spouse's child, is born through the assistance of a surrogate mother. Parental leave shall not be available where an employee, or the employee's spouse, gives birth as a result of serving as a surrogate mother.

(B) With the consent of the employee's supervisor, parental leave may be scheduled in a continuous block of days off, or on a reduced workweek basis. In the event that the supervisor does not agree to a reduced workweek schedule, the leave shall be taken in a continuous block of days off.

Second Reading

(C) Employees may use their accumulated paid time off, compensatory time, vacation, and/or sick leave during their parental leave. Employees are encouraged to manage their paid time off, compensatory time, vacation, and sick leave if they expect a need to use parental leave.

SECTION 2: This Ordinance shall take effect and be in force from and after the earlier period allowed by law.

Passed this _____ day of _____, 2020.

Mayor Thomas C. Muething

Attest:

Tammy Reasoner, Clerk of Council

Ordinance Vote:

Moved: _____ Seconded: _____

Muething	_____
Wolf	_____
Bardach	_____
Conway	_____
Hattenbach	_____
Kamine	_____
Warren	_____

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of _____, 2020, the foregoing Ordinance was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Ordinance at all of the places of public notice as designed by Sec. 31.40(B), Code of Ordinances.

Tammy Reasoner, Clerk of Council

TO: Village Council
FROM: Scot F. Lahrmer, Village Manager
DATE: March 6, 2020
RE: Employee Compensation

ITEM: Ordinance 2020-5, Fixing Compensation for Village Employees and Declaring an Emergency

ACTION REQUESTED: By motion, adopt **Ordinance 2020-5** authorizing a 3 percent wage increase to Village employees and reinstatement of longevity pay.

PURPOSE: To meritoriously compensate employees.

Pay increases for Village employees occur on April 1 of each year. There have been years when employees' pay has not been increased as was the case in 2011 and 2012. In 2010, pay was increased at a rate of 1.8% and the prior year's wage increase in 2009 was 1%. In 2013, 2014 and 2015, the employees received a 3% increase in pay. In 2016, employee compensation was approved at 2%; Council approved a 2 1/2% for 2017 and 2018. In 2019, employees received a 2% increase in compensation plus .5% one-time, lump-sum payment.

In 2011, employees began paying 10% of their health care premium and in 2012, employees jumped to paying 15% of their health care premium. Also during this time, plan coverage was reduced, co-pay and out-of-pocket exposure increased while the employees moved to a high deductible plan.

The Compensation and Benefits Committee met on February 24 to consider employee compensation. Information provided to the Committee included the history of the Village's earnings tax collection, summary of generally what 8 other communities have done in the last 10 years for employee compensation and the financial effect of a pay increase. Each percent increase in pay costs the Village \$35,071.

The employees requested consideration of 3.5% increase, restoration of longevity pay and review of personal time. Discussion occurred among the Compensation and Benefits Committee, all favorable towards the outstanding work Village employees perform and their dedication.

After a discussion of the financial challenges, the resulting inequity created with some employees being eligible for longevity pay while others aren't, how our compensation strategy has been modified over the years primarily due to our financial ability to pay, the Compensation and Benefits Committee recommended a 3% wage increase. There was concurrence that it's in the Village's best interest to pay our workforce fairly for the value of the work they provide, and it's important for our compensation system to recruit and retain a highly qualified workforce.

The Committee also recommended reinstatement of longevity pay. Longevity pay for new full-time hires was abolished effective June 2, 2013. Longevity pay is an incentive pay that encourages employees to stay with the Village. For those employees hired prior to June 2013, it is administered in the following manner:

- (1) \$500 per year after the completion of five years service.
- (2) \$750 per year after the completion of ten years service.
- (3) \$1,000 per year after the completion of 15 years service.
- (4) \$1,250 per year after the completion of 20 years service.

With the elimination of the incentive pay in 2013, employees hired after the date are not eligible for the compensation. This has effectively created two classifications of employees: those who receive longevity pay and those who do not. Employees have expressed concern about this and the Compensation and Benefits Committee deliberated and determined it was in the Village's best interest to reenact longevity pay for calendar year 2020. Re-instatement of longevity pay would impact 9 employees who have not been eligible for it and would cost \$4,500 this year.

The Compensation and Benefits Committee recommends to council a 3% increase effective April 1 and reinstatement of longevity pay for the calendar year 2020. The cost of living increase will be approximately \$105,519 for one year. Ordinance 2020-5 provides for the Compensation and Benefits Committee recommendation and increases the Village's pay ranges by the same percent. This salary increase does not apply to the village manager, council, planning commission or treasurer.

In order for Ordinance 2020-5 to become effective April 1, it is necessary to waive the 3 readings, adopt the ordinance and include an emergency clause.

If you have any questions, please let me know.

PASSED:
BY:

ORDINANCE NO. 2020-5

ORDINANCE FIXING COMPENSATION FOR VILLAGE EMPLOYEES AND
DECLARING AN EMERGENCY

WHEREAS, increases in compensation for Village employees occur on April 1 of each calendar of each year;

WHEREAS, the Compensation and Benefits Committee met on February 24 of this year to consider employee compensation. Information provided to the Committee included the history of the Village's earnings tax, collection, summary of generally what eight other communities have done in the past 10 years for their employees, the financial effect on the Village regarding a pay increases and the history of pay increases since 2011;

WHEREAS, the employees have requested consideration of a 3.5% increase, restoration of longevity pay and review of personal time;

WHEREAS, longevity pay for new full-time employees hired was abolished effective June 2, 2013. The Committee believes that longevity pay is an incentive pay which encourages employees to remain employed with the Village;

WHEREAS, after a thorough discussion of the financial challenges, the resulting inequity created with some employees being eligible for longevity pay while others are not, how the Village's compensation strategy has been modified over the years primarily due to the Village's financial ability to pay increases, the Compensation and Benefits Committee has recommended a 3% wage increase and reinstatement of the longevity pay compensation;

NOW, THEREFORE, BE IT ORDAINED BY THE Council of Amberley Village, State of Ohio, seven (7) members elected thereto concurring:

SECTION 1: That all employees shall receive a 3% pay increase effective April 1, 2020.

SECTION 2: That § 35.06 LONGEVITY PAY of the Municipal Code of Ordinance is amended to read as follows:

In addition to other wages and benefits granted to employees of the Village, the following schedule of annual compensation, payable in a lump sum on the first regular pay date following the anniversary of employment as set forth below, is hereby established:

- (1) \$500 per year after the completion of five years service.

- (2) \$750 per year after the completion of ten years service.
- (3) \$1,000 per year after the completion of 15 years service.
- (4) \$1,250 per year after the completion of 20 years service.

Passed this _____ day of _____, 2020.

Mayor Thomas C. Muething

Attest:

Tammy Reasoner, Clerk of Council

Ordinance Vote:

Moved: _____ Seconded: _____

Muething	_____
Wolf	_____
Bardach	_____
Conway	_____
Hattenbach	_____
Kamine	_____
Warren	_____

I, Clerk of Council of Amberley Village, Ohio, certify that on the _____ day of _____, 2020, the foregoing Ordinance was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Ordinance at all of the places of public notice as designed by Sec. 31.40(B), Code of Ordinances.

Tammy Reasoner, Clerk of Council

Year	Amberley	Glendale	Blue Ash	Indian Hill	Sharonville	Evendale	Madeira	Montgomery	Wyoming
2009	1%	4%	2.5%	3.5%	3%	3%	2.5%	3%	3.0%
2010	1.8%	1.5%	0%	0%	3%	0%	0%	2%	1.5%
2011	0%	1.5%	2%	2%	0%	0%	2%	1.75%	2%
2012	0%	0%	2.25%	2%	1%	3%	0%	1.75%	2%
2013	3%	0%	2%	0%	2%	3%	2%	0%	0%
2014	3%	1%	2%	2%	2%	3%	2%	1%	1.5%
2015	3%	1.5%	2%	2%	2%	3%	2%	2%	2%
2016	2%	2%	2%	3%	2%	2.5%	3%	3%	2.5%
2017	2.5%	2%	2%	3%	2%	2.5%	2.5%	3%	2.25%
2018	2.5%	2%	1.5%	3%	2.5%	2.5%	3.0%	3%	0.00%
2019	2%	2%	2%	3%	2.5%	2%	3%	2.75%	2.24%
2020		2%	2.5%	3.25%	2.0%	2%	3%	2.75%	2.23%
2009-2020	20.8%	19.5%	22.75%	26.8%	24.0%	27%	25%	25.5%	21.22%

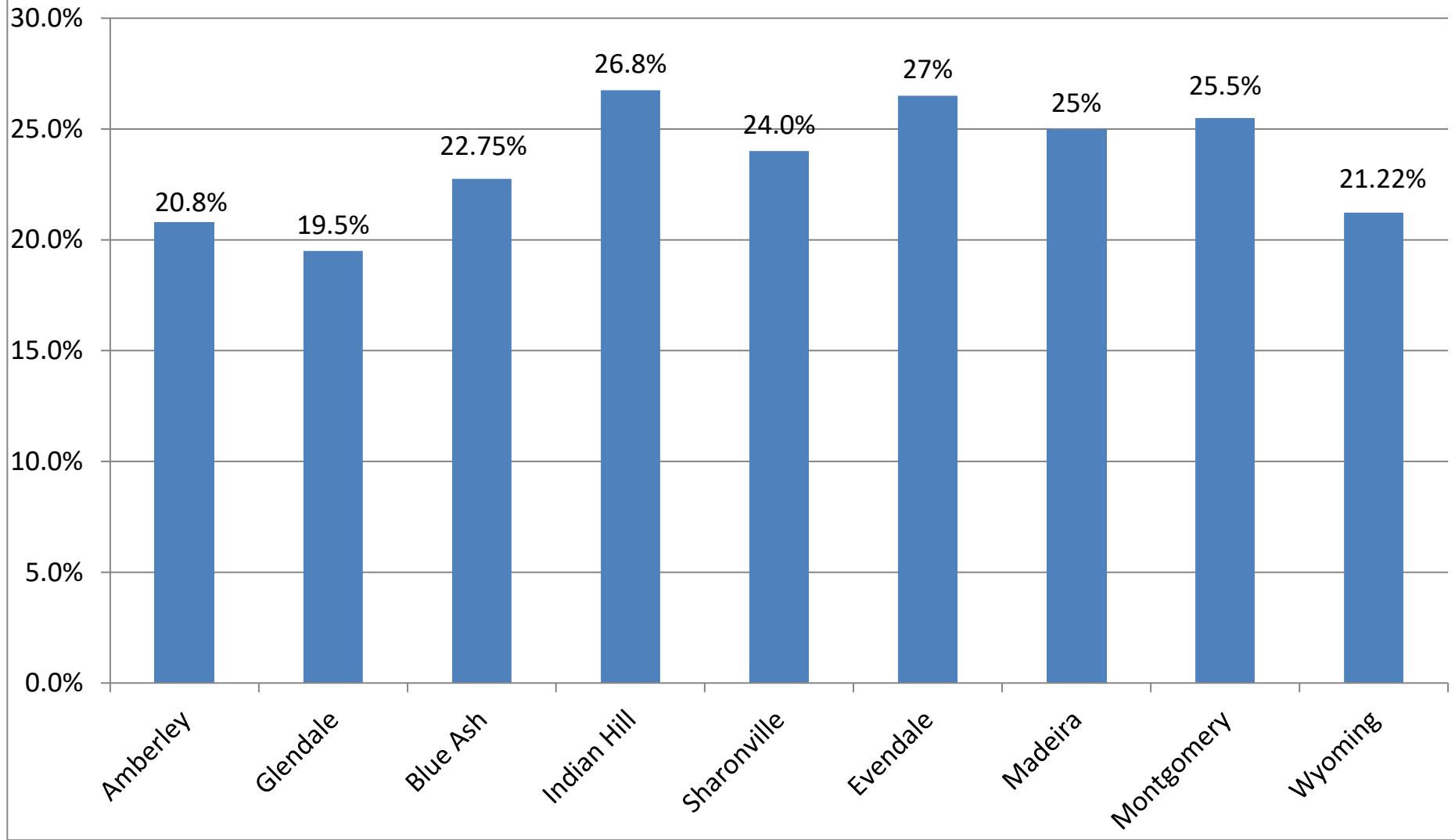
Note 2020: Blue Ash nonbargaining & bargaining received 2.5% with the exception of Police Dispatchers at 2.25%

Note 2020: Sharonville employees received a bonus of 10 hours pay

Note 2020: Montgomery uses merit increases between 0% and 6% in addition to COLA

Note 2019: Amberley Village had one-time lump sum bonus payment equivalent to .5% of their 2018 base salary

Municipality Wage Increases Received During 2009-2020



Amberley Village Earnings Tax History

Year	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
Earnings Tax Collections (millions)	\$2.91	\$2.50	\$2.74	\$3.50	\$2.70	\$2.7**	\$2.60	\$2.4*	\$2.20	\$2.40
% change	16.08%	-8.75%	-23.30%	29.63%	-2.85%	6.5%**	8.50%	8.25%	-8.50%	16.60%

*Adjusted for tax refund of \$256,750

**Adjusted for one-time payment of \$250,000

Effect of a 2020 Pay Increase

1% pay increase= \$35,173.64

(does not include Village Manager, Council, Planning Commission or Treasurer)

**VILLAGE MANAGER'S REPORT
MARCH 11, 2020 COUNCIL MEETING**

Dear Mayor and Council Members:

Developments

Zoning

The BZA met on Monday, March 2 regarding a request for a variance for an accessory structure, and a modification to the Condition Use Permit for the Congregation Zichron Eliezer to allow for a two-story addition. Both cases were continued to the April meeting of the Board of Zoning Appeals to allow for additional input. The next meeting is scheduled for April 6, and the filing deadline is March 16.

Six zoning approvals were reviewed and approved, including interior renovations, a second-floor addition, an in-ground pool installation, and the construction of a screened porch.

Property Maintenance

One follow-up was made for an unregistered vehicle and it was found to be in compliance. Two residents were notified of property maintenance violations concerning peeling paint, crumbling stucco, roof tarps, a broken garage door, and a brush pile. One resident provided contract information for painting that will occur in the spring. Additionally, one resident was notified about a storage locker that needs to be removed from the property.

Maintenance Department Activities

Snow and Ice Control

Village crews were called upon 5 times this month to treat roadways for snow and ice. 1 refreeze of icy spots the following day is also included in the totals. Crews utilized 125.5 tons of road rock salt, and 780 gallons of salt brine, and used 29.5 regular man hours and 52.5 overtime man hours to clear Village roads.

Streets and Right of Way

With the regular freeze and thaw of Village streets this time of year, pothole season is upon us. Crews have spent several days filling potholes throughout the Village, resulting in 40+ potholes being filled with 24 50-pound bags of cold patch.

Other right of way details performed by the Maintenance Department included:

- Removal of contractor signs from the Cross-County Highway entrance ramp and right of ways along Galbraith, Section and Ridge Road.
- Collection of 27 bags of trash and 2 dumped mattresses and a bed frame on Kincaid. Crews walked the main roads picking up trash on 3 separate days.
- Straightened and replaced 8 different street signs that were rusted, and replaced the few

remaining round posts throughout the Village.

- Cut down honeysuckle and cleaned up the front property at the North Site driveway in front of the Mercy Health property near Ridge Road.

- Cleaned creeks and catch basins twice this month.

Brush Chipping

Village crews chipped 50 yards of wood chips and picked up 9 yards of logs and other green waste, using a total of 69-man hours. 7 dead animals were collected, 1 of which was a deer. Crews also delivered 8 truckloads of wood chips to Village residents, which totaled 48 cubic yards. These numbers are expected to increase as Spring arrives.

Facilities Maintenance and Repairs

- Cleaned and performed minor maintenance to the Municipal Building, including setup and cleanup for 7 events in the Community Room and Council Chambers. Events included the regular Council Meeting, the meeting of the Board of Zoning Appeals and Mayor's Court.

- Performed maintenance work on the salt brine maker mixing tank drains and tarp.

- Replaced the farm gate to the radio tower driveway on Ridge Road.

- Replaced the electric motor and changed the oil in both the air pump and the air compressor at the North Site.

- B & J Electric replaced the old electrical fuse box and replaced it with an updated electrical disconnect box.

- Replaced stained ceiling tiles in the Municipal Building using 2.5 boxes of ceiling tiles.

- Cleaned snow and ice from the Fair Oaks mailboxes.

- Repaired the conference room podium with screws and glue.

- Placed updated "We Thrive" stickers in flower bed plantings.

- Picked up 2 truck loads of horse manure for the Amberley Green community garden.

- Replaced 3 flush valves in the Police-Fire Department side of the Municipal Building restrooms.

- Cleared and hauled a scrap steel bin and to Hirschberg's for recycling.

- Replaced damaged remote control wiring in the middle North Site gate opener.

- Cleared the restroom sink drain line on the Police-Fire Department side of the Municipal Building.

- Met with Hamilton County electric inspector about the newly-installed oil furnace at the North Site.

Equipment Maintenance

Maintenance crews performed inspections, cleaned and made minor repairs to all trucks and equipment. Crews also performed weekly vehicle inspections.

Other equipment repairs:

- Monthly inspection, servicing and repair of small equipment.

- Flipped chipping blades on Vermeer Chipper.

- Clean the truck cabs of Trucks 116, 216, 316, and 420.

- Changed engine oil and all filters in Dump Truck 514.

- Changed engine oil and all filters in Dump Truck 719.

- Replaced rear taillight in Truck 316.

- Replaced backup alarm in Truck 316.

- Researched and developed new specifications for the purchase of a new chipper and Gators, and completed grant paperwork for the purchase of a mini-excavator.
- Rear strobe lights were repaired under warranty by Camp Safety.
- Brought Ford tractor, loading bucket and failed mower to the North Site to prepare for trade-in with other obsolete equipment.
- Replaced snowplow cutting edge on Truck 514.
- Cleaned and washed off Loader 521 and other snow equipment.
- Repaired loose wiring of Truck 719 bed vibrator.
- Rebuilt snowplow cart from Truck 408 to fit the snowplow from the new Truck 420. This cart allows the plow to be moved around in the off-season and makes it easier for the crew to place the snowplow on trucks.
- Crews picked up the ODB leaf machine from Murphy Tractor following engine servicing and vacuum liner and impeller replacement.
- Replaced 8 tires on the ODB leaf machine with tires purchased and mounted by Donovan's Tire. Amberley Village crews installed the tires at the North Site.

Department Training

Gordon Levar of Safety Compliance LLC taught a safety class in a joint safety training program with Symmes Township. Both departments attended the safety program at Amberley Village in the Community Room. The next class in March will be at the Symmes Township Safety Center.

Mack Ogletree worked on his class A CDL driver license and air brake endorsement.

Police Department

Tony Chesney assisted with the deer culling program several nights during the month.

Fire Department

A few months ago, the Village purchased a used 2-yard front load dumpster from Rumpke. This dumpster was transformed into a new training prop for the Fire Department, which will be used for live burn training, destruction of Police Department property, and Chametz.

Police Activity

During the month of February, the Police Department received 562 calls for service. There were 75 citations issued for Mayor's Court last month, including 12 were for Municipal Court and 3 for Juvenile Court. Vehicle accidents totaled 3 (0 claims were reported for personal injury) during the month. Minor misdemeanor citations resulted in 7 drug offenses and 1 open container. K-9 activity included 2 requests to assist other departments, 7 drug sniffs, and 5 others to include training.

Fire Activity

During the month of February, there were 46 reports taken by the Fire Department. Of the 58 reports, the department responded to hazardous conditions, power lines down, service calls, fire training, lifting assistance, smoke investigation, smoke detector, fire alarms, and fire drills.

Village Manager's Office

Meetings

I met with a candidate interested in learning more about the Income Tax Administrator position.

I met with resident Ben Hunt, member of the Income Tax Review Board.

The Law Committee met to discuss property maintenance/zoning code changes.

I attended United Health Care's APEX wellness meeting regarding America's Health Rankings.

Wes Brown, Chief Wallace, Mayor Muething and I met with Chad Shaffer, Gary Hebbeler and Jamie Olberding of Duke Energy regarding the Central Corridor gas line project.

Chief Wallace and I interviewed Jenny West for the Income Tax Administrator position.

I attended an all-member Center for Local Government Benefit Pool (CLGBP) meeting regarding primary care engagement, United Health Care's clinical consult, Health Works 2019 aggregate biometrics and dental, basic life voluntary life insurance renewal.

I attended the OKI Regional Planning Forum which featured the 2020 Census.

I met with Silverton Village Manager Tom Carroll.

Wes Brown and I met with Bob O'Connor regarding a potential business.

The Reading Road Corridor Group held its monthly meeting in Roselawn to discuss the progression of the Reading Road Corridor Plan.

I met with Roger Bien.

The Leadership Council for Nonprofits presented a session I attended titled best practices for employee compensation and the development of strategies to attract and retain talent.

I met with Melissa Johnson and Bill Fischer of The Port.

I met with Tom Smith, Loveland Assistant City Manager.

Wes Brown and I met with Ben Low, a Verizon contractor.

Sycamore Township has a new Community Development Director, Skylor Miller and Township Administrator Ray Warrick. Hamilton County Planning Director Steve Johns and I met with Skylor and Ray to give them an orientation about our involvement and interest with the Reading Road Corridor.

Wes Brown and I met with John Schenk and Matt Smyth of Colliers International.

The Compensation and Benefits Committee met to discuss employee compensation and benefits.

A special meeting of Council was held to interview applicants for the Human Rights Commission.

Amberley Village hosted its annual biometric screenings, a wellness requirement for health care. Breakfast was provided to those in attendance.

Chief Wallace met with Cincinnati Parks to discuss special events at French Park.

I attended a two-part discussion regarding site development, which was hosted by REDI and included speakers from Duke Energy and Jobs Ohio on topics of gas and electric in site selection and Ohio Sites inventory program respectively.

The Police/Fire Committee met to discuss fire turn out gear and Village server replacement.

I met with Laura Mellman, a Cincinnati resident with interest in eradicating honeysuckle from Amberley Green.

Mayor Muething, Kevin McDonough, Wes Brown, Bryan Snyder and I met regarding Amberley Green zoning text.

I met with Melissa Johnson and Bill Fischer of The Port and Jordan Weidner of Cushman & Wakefield regarding the Amberley Green Clubhouse.

The Streets, Public Utilities & Sewers Committee met, where we discussed stormwater regulations, mini-excavator, mowing bids, chipper replacement and utility vehicle replacements.

I attended the Finance Committee, where January financials and additional appropriations, were on the agenda.

I attended the March Zoning Board of Appeals meeting.

Wes Brown and I met with John Williams, Connie Davidson, and Patrick Gates.

I met with Rusty Myers of Jones, Lang, LaSalle.

I attended the annual OCMA Conference in Columbus.

A staff meeting was held regarding: council action from February 10, necessary items for March 11 council meeting, committee items, E-News for March, Spring print newsletter, legislative calendar review, employee biometric screening requirements, records retention and the One Stop Drop, Scottish Rite interest in Amberley Green, social media status report and potential topics, Ice Cream Social dates, goals and objectives for the upcoming year, and Payday News.

Income Tax Administrator

With the April 30 retirement of Income Tax Administrator Patty Meiers, Jenny West, Accounting Supervisor for the City of Mason, has been hired and began her duties Thursday, March 5.

Jenny has been employed for the last 7 years as Mason's Accounting Supervisor; her primary job has been payroll for between 300-400 employees. She also oversees accounts payable, accounts receivable and fixed assets.

Jenny has a Bachelor of Business Administration in Accounting and Finance. Her experience spans the private sector and non-profit arena prior to entering public service. Jenny served as the Staff Accountant and Payroll/Benefits Administrator for Storopack. She was a Senior Accountant at Luxottica Group Retail and served the role of Senior Accountant and Payroll Coordinator for the Cincinnati Art Museum.

Jenny will spend the next eight weeks training with Patty Meiers while onboarding with the Village.

Congregation Zichron Eliezer (CZE) Expansion

Congregation Zichron Eliezer Synagogue, located at 2455 Section Road, is proposing an approximate 3,800 square foot expansion. The 2-story addition would serve as immediate space on the lower level for social functions and future expansion of the worship space on the upper level. Since their development was a conditional use, modifications must be approved by the Zoning Board of Appeals (ZBA). Comments were shared with representatives of CZE and they will likely return for their approval.

Duke Central Corridor Gas Line

Representatives of Duke met with the Village to keep staff up to date on their plans for the gas line. Duke anticipates finalizing the plans and necessary easements this year with construction beginning in the first quarter of 2021, weather dependent. Since the gas line is 13 miles long and the contractor hasn't been selected yet, they are not certain how many crews will be working on the project. They anticipate one year of construction and will likely be working from 7 a.m. to 7 p.m. There is only one street Duke needs to cross in the Village, which is Section Road and it will be bored, not cut.

Print Spring Newsletter

The Spring Newsletter is anticipated to arrive in residents' mailboxes in mid to late March. Featured articles include an economic development update, speeding, clean recycling, 2019 under budget, staying informed, where your property tax dollars go and the One Stop Drop.

2020 Census

April 1, 2020, marks the next Census, which is a count of everyone living in the United States every 10 years. This year's Census, which is mandated by the U.S. Constitution, is the first-time residents will be able to fill out the Census online. Residents will also be able to fill out the Census over the phone or in paper form and submit it via mail.

The Village is gearing up for the 2020 Census, which takes less than 10 minutes to complete. And Federal law protects personal information shared during the Census. Here is the timetable

for the upcoming Census:

Mid-March 2020:	Census Invitation sent via mail
March 12:	Census opens online
March 23, 2020:	Census opens by mail and phone
April 1, 2020:	Census Day
Mid-May – September 2020:	Non-response follow-up by Census workers

Census data is used to distribute Congressional seats to states, to make decisions about what community services to provide, and to distribute \$675 billion in federal funds to local, state and tribal governments each year. What does the Census mean for Greater Cincinnati? For each person not counted in the 2020 Census, Greater Cincinnati loses \$1,814 per year in federal funding. In 2010, there was a 77% participation rate Hamilton County meaning that 23% of the population was not counted. Due to the undercount in the 2010 Census, \$34 billion of federal funding was lost during the last decade in Hamilton County.

The goal of the 2020 Census is to count everyone once, only once and ensure they are counted in the place they call home. The Greater Cincinnati Complete Count Committee created this website to assist in ensuring everyone is counted, <https://www.greatercincycounts.com/>.

Included in your council packet is a sample of the bilingual paper questionnaire that will be used during the 2020 Census. Residents will be asked questions about:

- How many people are living at your address?
- The names and relationships of people living at your address.
- If you are an owner or a renter.
- Your phone number (This is used only for official Census Bureau business).
- Sex, race, Hispanic, Latino, or Spanish origin.
- Age and date of birth.

Miscellaneous

The Village hosted its 8th Annual Employee Chili Cookoff, where administrative staff faced off for the title. Administrative Assistant Carolyn Wallis took first prize with her white chicken chili.

Tammy Reasoner attended the Annual Industrial Discussion regarding the Cincinnati Industrial Real Estate Market.

Kathy Harcourt attended the GCFOA Luncheon.

Tammy Reasoner met with Ashley Stokar of the JCC regarding inclusion of Amberley Village print newsletters in its literature racks, as well cross-promotion of upcoming public events.

Tammy Reasoner met with former Clerk of Council Nicole Browder regarding records retention protocols in the Village.

Social media and website posts included: Pfisters Say Thanks with Cake, Public Meeting Notices, Phone Scam Alert per Police Department, Amberley Village Community Garden, Council Recognizes Two Heroes Who Saved a Life, February Council Meeting Video and Census 2020.

The date for our annual Ice Cream Social will be Sunday, August 23 from 2 till 5:00 p.m.

I have communicated with residents regarding storm water, property maintenance, economic development, Human Rights Commission, public records, no parking signs, Amberley Green and general items.

If you would like additional information or have questions, feel free to contact me.

Scot F. Lahrmer
Village Manager

This is the official questionnaire for this address.
It is quick and easy to respond, and your answers are protected by law.

Para completar el cuestionario en español, dele la vuelta y complete el lado verde.

FOR
OFFICIAL
USE ONLY

Start here OR go online at [url removed] to complete your 2020 Census questionnaire.

Use a blue or black pen.

Before you answer Question 1, count the people living in this house, apartment, or mobile home using our guidelines.

- Count all people, including babies, who live and sleep here most of the time.
- If no one lives and sleeps at this address most of the time, go online at [url removed] or call the number on page 8.

The census must also include people without a permanent place to live, so:

- If someone who does not have a permanent place to live is staying here on April 1, 2020, count that person.

The Census Bureau also conducts counts in institutions and other places, so:

- Do not count anyone living away from here, either at college or in the Armed Forces.
- Do not count anyone in a nursing home, jail, prison, detention facility, etc., on April 1, 2020.
- Leave these people off your questionnaire, even if they will return to live here after they leave college, the nursing home, the military, jail, etc. Otherwise, they may be counted twice.

1. How many people were living or staying in this house, apartment, or mobile home on April 1, 2020?

Number of people =

2. Were there any additional people staying here on April 1, 2020 that you did not include in Question 1?

Mark ☒ all that apply.

- ☐ Children, related or unrelated, such as newborn babies, grandchildren, or foster children
- ☐ Relatives, such as adult children, cousins, or in-laws
- ☐ Nonrelatives, such as roommates or live-in babysitters
- ☐ People staying here temporarily
- ☐ No additional people

3. Is this house, apartment, or mobile home — Mark ☐ ONE box.

- ☐ Owned by you or someone in this household with a mortgage or loan? *Include home equity loans.*
- ☐ Owned by you or someone in this household free and clear (without a mortgage or loan)?
- ☐ Rented?
- ☐ Occupied without payment of rent?

4. What is your telephone number?

We will only contact you if needed for official Census Bureau business.

Telephone Number

- -

Person 1

5. Please provide information for each person living here. If there is someone living here who pays the rent or owns this residence, start by listing him or her as Person 1. If the owner or the person who pays the rent does not live here, start by listing any adult living here as Person 1.

What is Person 1's name? *Print name below.*

First Name

MI

Last Name(s)

6. What is Person 1's sex? Mark ☐ ONE box.

☐ Male ☐ Female

7. What is Person 1's age and what is Person 1's date of birth? *For babies less than 1 year old, do not write the age in months. Write 0 as the age.*

Age on April 1, 2020 *Print numbers in boxes.* Month Day Year of birth
 years

→ NOTE: Please answer BOTH Question 8 about Hispanic origin and Question 9 about race. For this census, Hispanic origins are not races.

8. Is Person 1 of Hispanic, Latino, or Spanish origin?

- ☐ No, not of Hispanic, Latino, or Spanish origin
☐ Yes, Mexican, Mexican Am., Chicano
☐ Yes, Puerto Rican
☐ Yes, Cuban
☐ Yes, another Hispanic, Latino, or Spanish origin – *Print, for example, Salvadoran, Dominican, Colombian, Guatemalan, Spaniard, Ecuadorian, etc.* ↴

9. What is Person 1's race?

Mark ☒ one or more boxes **AND** print origins.

- ☐ White – *Print, for example, German, Irish, English, Italian, Lebanese, Egyptian, etc.* ↴

- ☐ Black or African Am. – *Print, for example, African American, Jamaican, Haitian, Nigerian, Ethiopian, Somali, etc.* ↴

- ☐ American Indian or Alaska Native – *Print name of enrolled or principal tribe(s), for example, Navajo Nation, Blackfeet Tribe, Mayan, Aztec, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, etc.* ↴

- | | | |
|---|--|--|
| ☐ Chinese | ☐ Vietnamese | ☐ Native Hawaiian |
| ☐ Filipino | ☐ Korean | ☐ Samoan |
| ☐ Asian Indian | ☐ Japanese | ☐ Chamorro |
| ☐ Other Asian – <i>Print, for example, Pakistani, Cambodian, Hmong, etc.</i> ↴ | ☐ Other Pacific Islander – <i>Print, for example, Tongan, Fijian, Marshallese, etc.</i> ↴ | |

- ☐ Some other race – *Print race or origin.* ↴

→ If more people were counted in Question 1 on the front page, continue with Person 2 on the next page.

1. Print name of

Person 2

First Name

MI

Last Name(s)

2. Does this person usually live or stay somewhere else?

Mark ☒ all that apply.

- ☐ No
- ☐ Yes, for college
- ☐ Yes, for a military assignment
- ☐ Yes, for a job or business
- ☐ Yes, in a nursing home
- ☐ Yes, with a parent or other relative
- ☐ Yes, at a seasonal or second residence
- ☐ Yes, in a jail or prison
- ☐ Yes, for another reason

3. How is this person related to Person 1? Mark ☒ ONE box.

- ☐ Opposite-sex husband/wife/spouse
- ☐ Opposite-sex unmarried partner
- ☐ Same-sex husband/wife/spouse
- ☐ Same-sex unmarried partner
- ☐ Biological son or daughter
- ☐ Adopted son or daughter
- ☐ Stepson or stepdaughter
- ☐ Brother or sister
- ☐ Father or mother
- ☐ Grandchild
- ☐ Parent-in-law
- ☐ Son-in-law or daughter-in-law
- ☐ Other relative
- ☐ Roommate or housemate
- ☐ Foster child
- ☐ Other nonrelative

4. What is this person's sex? Mark ☒ ONE box

- ☐ Male ☐ Female

5. What is this person's age and what is this person's date of birth? For babies less than 1 year old, do not write the age in months. Write 0 as the age

Age on April 1, 2020

Month

Day

Year of birth

years

→ NOTE: Please answer BOTH Question 6 about Hispanic origin and Question 7 about race. For this census, Hispanic origins are not races.

6. Is this person of Hispanic, Latino, or Spanish origin?

- ☐ No, not of Hispanic, Latino, or Spanish origin
- ☐ Yes, Mexican, Mexican Am., Chicano
- ☐ Yes, Puerto Rican
- ☐ Yes, Cuban
- ☐ Yes, another Hispanic, Latino, or Spanish origin – Print, for example, Salvadoran, Dominican, Colombian, Guatemalan, Spaniard, Ecuadorian, etc.

7. What is this person's race?

Mark ☒ one or more boxes AND print origins.

- ☐ White – Print, for example, German, Irish, English, Italian, Lebanese, Egyptian, etc.
- ☐ Black or African Am. – Print, for example, African American, Jamaican, Haitian, Nigerian, Ethiopian, Somali, etc.
- ☐ American Indian or Alaska Native – Print name of enrolled or principal tribe(s), for example, Navajo Nation, Blackfeet Tribe, Mayan, Aztec, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, etc.
- ☐ Chinese
- ☐ Filipino
- ☐ Asian Indian
- ☐ Other Asian – Print, for example, Pakistani, Cambodian, Hmong, etc.
- ☐ Vietnamese
- ☐ Korean
- ☒ Japanese
- ☐ Native Hawaiian
- ☐ Samoan
- ☐ Chamorro
- ☐ Other Pacific Islander – Print, for example, Tongan, Fijian, Marshallese, etc.
- ☐ Some other race – Print race or origin.

→ If more people were counted in Question 1 on the front page, continue with Person 3 on the next page.

1. Print name of

Person 3

First Name

MI

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Last Name(s)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

2. Does this person usually live or stay somewhere else?

Mark ☒ all that apply.

- | | | |
|---|---|---|
| ☐ No | ☐ Yes, for college | ☐ Yes, with a parent or other relative |
| ☐ Yes, for a military assignment | ☐ Yes, at a seasonal or second residence | ☐ Yes, in a jail or prison |
| ☐ Yes, for a job or business | ☐ Yes, in a nursing home | ☐ Yes, for another reason |

3. How is this person related to Person 1? Mark ☒ ONE box.

- | | |
|---|--|
| ☐ Opposite-sex husband/wife/spouse | ☐ Father or mother |
| ☐ Opposite-sex unmarried partner | ☐ Grandchild |
| ☐ Same-sex husband/wife/spouse | ☐ Parent-in-law |
| ☐ Same-sex unmarried partner | ☐ Son-in-law or daughter-in-law |
| ☐ Biological son or daughter | ☐ Other relative |
| ☐ Adopted son or daughter | ☐ Roommate or housemate |
| ☐ Stepson or stepdaughter | ☐ Foster child |
| ☐ Brother or sister | ☐ Other nonrelative |

4. What is this person's sex? Mark ☒ ONE box.

- ☐ Male ☐ Female

5. What is this person's age and what is this person's date of birth? For babies less than 1 year old, do not write the age in months. Write 0 as the age.

Print numbers in boxes.

Age on April 1, 2020

Month

Day

Year of birth

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

→ NOTE: Please answer BOTH Question 6 about Hispanic origin and Question 7 about race. For this census, Hispanic origins are not races.

6. Is this person of Hispanic, Latino, or Spanish origin?

- ☐ No, not of Hispanic, Latino, or Spanish origin
- ☐ Yes, Mexican, Mexican Am., Chicano
- ☐ Yes, Puerto Rican
- ☐ Yes, Cuban
- ☐ Yes, another Hispanic, Latino, or Spanish origin – Print, for example, Salvadoran, Dominican, Colombian, Guatemalan, Spaniard, Ecuadorian, etc. ↘

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

7. What is this person's race?

Mark ☒ one or more boxes AND print origins.

- ☐ White – Print, for example, German, Irish, English, Italian, Lebanese, Egyptian, etc. ↘
- ☐ Black or African Am. – Print, for example, African American, Jamaican, Haitian, Nigerian, Ethiopian, Somali, etc. ↘
- ☐ American Indian or Alaska Native – Print name of enrolled or principal tribe(s), for example, Navajo Nation, Blackfeet Tribe, Mayan, Aztec, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, etc. ↘

- | | | |
|--|---|---|
| ☐ Chinese | ☐ Vietnamese | ☒ Native Hawaiian |
| ☐ Filipino | ☐ Korean | ☐ Samoan |
| ☐ Asian Indian | ☐ Japanese | ☐ Chamorro |
| ☐ Other Asian – Print, for example, Pakistani, Cambodian, Hmong, etc. ↘ | ☐ Other Pacific Islander – Print, for example, Tongan, Fijian, Marshallese, etc. ↘ | |

- ☐ Some other race – Print race or origin. ↘

→ If more people were counted in Question 1 on the front page, continue with Person 4 on the next page.

1. Print name of

Person 4

First Name

MI

Last Name(s)

2. Does this person usually live or stay somewhere else?

Mark ☒ all that apply.

- ☐ No
- ☐ Yes, for college
- ☐ Yes, for a military assignment
- ☐ Yes, for a job or business
- ☐ Yes, in a nursing home
- ☐ Yes, with a parent or other relative
- ☐ Yes, at a seasonal or second residence
- ☐ Yes, in a jail or prison
- ☐ Yes, for another reason

3. How is this person related to Person 1? Mark ☐ ONE box.

- ☐ Opposite-sex husband/wife/spouse
- ☐ Opposite-sex unmarried partner
- ☐ Same-sex husband/wife/spouse
- ☐ Same-sex unmarried partner
- ☐ Biological son or daughter
- ☐ Adopted son or daughter
- ☐ Stepson or stepdaughter
- ☐ Brother or sister
- ☐ Father or mother
- ☐ Grandchild
- ☐ Parent-in-law
- ☐ Son-in-law or daughter-in-law
- ☐ Other relative
- ☐ Roommate or housemate
- ☐ Foster child
- ☐ Other nonrelative

4. What is this person's sex? Mark ☒ ONE box

- ☐ Male ☐ Female

5. What is this person's age and what is this person's date of birth? For babies less than 1 year old, do not write the age in months. Write 0 as the age

Age on April 1, 2020

Month

Day

Year of birth

years

→ NOTE: Please answer BOTH Question 6 about Hispanic origin and Question 7 about race. For this census, Hispanic origins are not races.

6. Is this person of Hispanic, Latino, or Spanish origin?

- ☐ No, not of Hispanic, Latino, or Spanish origin
- ☐ Yes, Mexican, Mexican Am., Chicano
- ☐ Yes, Puerto Rican
- ☐ Yes, Cuban
- ☐ Yes, another Hispanic, Latino, or Spanish origin – Print, for example, Salvadoran, Dominican, Colombian, Guatemalan, Spaniard, Ecuadorian, etc.

7. What is this person's race?

Mark ☒ one or more boxes AND print origins.

- ☐ White – Print, for example, German, Irish, English, Italian, Lebanese, Egyptian, etc.
- ☐ Black or African Am. – Print, for example, African American, Jamaican, Haitian, Nigerian, Ethiopian, Somali, etc.
- ☐ American Indian or Alaska Native – Print name of enrolled or principal tribe(s), for example, Navajo Nation, Blackfeet Tribe, Mayan, Aztec, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, etc.
- ☐ Chinese
- ☐ Filipino
- ☐ Asian Indian
- ☐ Other Asian – Print, for example, Pakistani, Cambodian, Hmong, etc.
- ☐ Vietnamese
- ☐ Korean
- ☒ Japanese
- ☐ Native Hawaiian
- ☐ Samoan
- ☐ Chamorro
- ☐ Other Pacific Islander – Print, for example, Tongan, Fijian, Marshallese, etc.
- ☐ Some other race – Print race or origin.

→ If more people were counted in Question 1 on the front page, continue with Person 5 on the next page.

1. Print name of

Person 5

First Name

MI

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Last Name(s)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

2. Does this person usually live or stay somewhere else?

Mark ☒ all that apply.

- | | | |
|---|---|---|
| ☐ No | ☐ Yes, for college | ☐ Yes, with a parent or other relative |
| ☐ Yes, for a military assignment | ☐ Yes, at a seasonal or second residence | ☐ Yes, in a jail or prison |
| ☐ Yes, for a job or business | ☐ Yes, in a nursing home | ☐ Yes, for another reason |

3. How is this person related to Person 1? Mark ☒ ONE box.

- | | |
|---|--|
| ☐ Opposite-sex husband/wife/spouse | ☐ Father or mother |
| ☐ Opposite-sex unmarried partner | ☐ Grandchild |
| ☐ Same-sex husband/wife/spouse | ☐ Parent-in-law |
| ☐ Same-sex unmarried partner | ☐ Son-in-law or daughter-in-law |
| ☐ Biological son or daughter | ☐ Other relative |
| ☐ Adopted son or daughter | ☐ Roommate or housemate |
| ☐ Stepson or stepdaughter | ☐ Foster child |
| ☐ Brother or sister | ☐ Other nonrelative |

4. What is this person's sex? Mark ☒ ONE box.

- ☐ Male ☐ Female

5. What is this person's age and what is this person's date of birth? For babies less than 1 year old, do not write the age in months. Write 0 as the age.

Print numbers in boxes.

Age on April 1, 2020

Month

Day

Year of birth

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

years

→ NOTE: Please answer BOTH Question 6 about Hispanic origin and Question 7 about race. For this census, Hispanic origins are not races.

6. Is this person of Hispanic, Latino, or Spanish origin?

- ☐ No, not of Hispanic, Latino, or Spanish origin
- ☐ Yes, Mexican, Mexican Am., Chicano
- ☐ Yes, Puerto Rican
- ☐ Yes, Cuban
- ☐ Yes, another Hispanic, Latino, or Spanish origin – Print, for example, Salvadoran, Dominican, Colombian, Guatemalan, Spaniard, Ecuadorian, etc. ↗

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

7. What is this person's race?

Mark ☒ one or more boxes AND print origins.

- ☐ White – Print, for example, German, Irish, English, Italian, Lebanese, Egyptian, etc. ↗
- ☐ Black or African Am. – Print, for example, African American, Jamaican, Haitian, Nigerian, Ethiopian, Somali, etc. ↗
- ☐ American Indian or Alaska Native – Print name of enrolled or principal tribe(s), for example, Navajo Nation, Blackfeet Tribe, Mayan, Aztec, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, etc. ↗

- | | | |
|--|---|---|
| ☐ Chinese | ☐ Vietnamese | ☒ Native Hawaiian |
| ☐ Filipino | ☐ Korean | ☐ Samoan |
| ☐ Asian Indian | ☐ Japanese | ☐ Chamorro |
| ☐ Other Asian – Print, for example, Pakistani, Cambodian, Hmong, etc. ↗ | ☐ Other Pacific Islander – Print, for example, Tongan, Fijian, Marshallese, etc. ↗ | |

- ☐ Some other race – Print race or origin. ↗

→ If more people were counted in Question 1 on the front page, continue with Person 6 on the next page.

1. Print name of

Person 6

First Name

MI

Last Name(s)

2. Does this person usually live or stay somewhere else?

Mark ☒ all that apply.

- ☐ No
- ☐ Yes, for college
- ☐ Yes, for a military assignment
- ☐ Yes, for a job or business
- ☐ Yes, in a nursing home
- ☐ Yes, with a parent or other relative
- ☐ Yes, at a seasonal or second residence
- ☐ Yes, in a jail or prison
- ☐ Yes, for another reason

3. How is this person related to Person 1? Mark ☐ ONE box.

- ☐ Opposite-sex husband/wife/spouse
- ☐ Opposite-sex unmarried partner
- ☐ Same-sex husband/wife/spouse
- ☐ Same-sex unmarried partner
- ☐ Biological son or daughter
- ☐ Adopted son or daughter
- ☐ Stepson or stepdaughter
- ☐ Brother or sister
- ☐ Father or mother
- ☐ Grandchild
- ☐ Parent-in-law
- ☐ Son-in-law or daughter-in-law
- ☐ Other relative
- ☐ Roommate or housemate
- ☐ Foster child
- ☐ Other nonrelative

4. What is this person's sex? Mark ☒ ONE box

- ☐ Male ☐ Female

5. What is this person's age and what is this person's date of birth? For babies less than 1 year old, do not write the age in months. Write 0 as the age

Age on April 1, 2020

Month

Day

Year of birth

years

→ NOTE: Please answer BOTH Question 6 about Hispanic origin and Question 7 about race. For this census, Hispanic origins are not races.

6. Is this person of Hispanic, Latino, or Spanish origin?

- ☐ No, not of Hispanic, Latino, or Spanish origin
- ☐ Yes, Mexican, Mexican Am., Chicano
- ☐ Yes, Puerto Rican
- ☐ Yes, Cuban
- ☐ Yes, another Hispanic, Latino, or Spanish origin – Print, for example, Salvadoran, Dominican, Colombian, Guatemalan, Spaniard, Ecuadorian, etc.

7. What is this person's race?

Mark ☒ one or more boxes AND print origins.

- ☐ White – Print, for example, German, Irish, English, Italian, Lebanese, Egyptian, etc.
- ☐ Black or African Am. – Print, for example, African American, Jamaican, Haitian, Nigerian, Ethiopian, Somali, etc.
- ☐ American Indian or Alaska Native – Print name of enrolled or principal tribe(s), for example, Navajo Nation, Blackfeet Tribe, Mayan, Aztec, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, etc.
- ☐ Chinese
- ☐ Filipino
- ☐ Asian Indian
- ☐ Other Asian – Print, for example, Pakistani, Cambodian, Hmong, etc.
- ☐ Vietnamese
- ☐ Korean
- ☒ Japanese
- ☐ Native Hawaiian
- ☐ Samoan
- ☐ Chamorro
- ☐ Other Pacific Islander – Print, for example, Tongan, Fijian, Marshallese, etc.
- ☐ Some other race – Print race or origin.

→ If more people were counted in Question 1 on the front page, continue with Person 7 on the next page.

Use this section to complete information for the rest of the people you counted in Question 1 on the front page.
We may call for additional information about them.

Person 7

First Name

MI

Last Name(s)

Sex

☐ Male ☐ Female

Age on April 1, 2020

years

Date of Birth

Month Day Year of birth

Related to Person 1?

☐ Yes ☐ No

Person 8

First Name

MI

Last Name(s)

Sex

☐ Male ☐ Female

Age on April 1, 2020

years

Date of Birth

Month Day Year of birth

Related to Person 1?

☐ Yes ☐ No

Person 9

First Name

MI

Last Name(s)

Sex

☐ Male ☐ Female

Age on April 1, 2020

years

Date of Birth

Month Day Year of birth

Related to Person 1?

☐ Yes ☐ No

Person 10

First Name

MI

Last Name(s)

Sex

☐ Male ☐ Female

Age on April 1, 2020

years

Date of Birth

Month Day Year of birth

Related to Person 1?

☐ Yes ☐ No

Thank you for completing your 2020 Census questionnaire.

FOR OFFICIAL USE ONLY

JIC1

JIC2

If your enclosed postage-paid envelope is missing,
please mail your completed questionnaire to:

U.S. Census Bureau
National Processing Center
[address removed]

If you need help completing this questionnaire, call [toll-free number removed], Sunday through Saturday from 7:00 a.m. to 2:00 a.m. ET.

TDD — Telephone display device for the hearing impaired. Call [toll-free number removed], Sunday through Saturday from 7:00 a.m. to 2:00 a.m. ET.

The U.S. Census Bureau estimates that completing the questionnaire will take 10 minutes on average. Send comments regarding this burden estimate or any other aspect of this burden to: Paperwork Reduction Project 0607-1006, U.S. Census Bureau [address removed] Washington, DC 20233. You may email comments to <[email address removed]>. Use "Paperwork Reduction Project 0607-1006" as the subject.

This collection of information has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number 0607-1006 confirms this approval. If this number were not displayed, we could not conduct the census.

Use esta sección para completar la información sobre el resto de las personas que usted contó en la Pregunta 1 de la primera página. Puede que lo llamemos para obtener información adicional sobre ellas.

Persona 7

Nombre

Inicial

Apellido(s)

Sexo

☐ Masculino

☐ Femenino

Edad el 1 de
abril de 2020

años

Fecha de nacimiento

Mes

Día

Año de nacimiento

¿Es pariente de la Persona 1?

☐ Sí

☐ No

Persona 8

Nombre

Inicial

Apellido(s)

Sexo

☐ Masculino

☐ Femenino

Edad el 1 de
abril de 2020

años

Fecha de nacimiento

Mes

Día

Año de nacimiento

¿Es pariente de la Persona 1?

☐ Sí

☐ No

Persona 9

Nombre

Inicial

Apellido(s)

Sexo

☐ Masculino

☐ Femenino

Edad el 1 de
abril de 2020

años

Fecha de nacimiento

Mes

Día

Año de nacimiento

¿Es pariente de la Persona 1?

☐ Sí

☐ No

Persona 10

Nombre

Inicial

Apellido(s)

Sexo

☐ Masculino

☐ Femenino

Edad el 1 de
abril de 2020

años

Fecha de nacimiento

Mes

Día

Año de nacimiento

¿Es pariente de la Persona 1?

☐ Sí

☐ No

Gracias por completar su cuestionario del Censo del 2020.

PARA USO OFICIAL SOLAMENTE

JIC1

JIC2

Si no tiene el sobre con sello que se incluye para la devolución del cuestionario, por favor, envíe por correo su cuestionario completado a:

U.S. Census Bureau
National Processing Center
[address removed]

Si necesita ayuda para completar este cuestionario, llame [toll-free number removed], de domingo a sábado, de 7:00 a. m. a 2:00 a. m. ET.

La Oficina del Censo de los EE. UU. calcula que completar el cuestionario tomará 10 minutos como promedio. Los comentarios sobre el cálculo del tiempo o cualquier otro aspecto relacionado deben dirigirse a: Paperwork Reduction Project 0607-1006, U.S. Census Bureau [address removed] Washington, DC 20233. Puede enviar comentarios por correo electrónico a <[email address removed]>. Use "Paperwork Reduction Project 0607-1006" como tema.

Esta recopilación de información ha sido aprobada por la Oficina de Administración y Presupuesto (OMB, por sus siglas en inglés). El número de aprobación de ocho dígitos de la OMB 0607-1006 confirma la aprobación. De no mostrarse este número, no podríamos realizar el censo.

1. Escriba el nombre de la **Persona 6**

Nombre Inicial

Apellido(s)

2. ¿Vive o se queda esta persona habitualmente en algún otro lugar?

Marque ☒ todas las que correspondan.

- ☐ No
- ☐ Sí, para ir a la universidad ☐ Sí, con el padre, la madre u otro pariente
- ☐ Sí, por un destino militar ☐ Sí, en una vivienda de temporada o segunda residencia
- ☐ Sí, por un empleo o negocio ☐ Sí, en una cárcel o prisión
- ☐ Sí, en un hogar de ancianos o nursing home ☐ Sí, por alguna otra razón

3. ¿Cómo está esta persona relacionada con la Persona 1?

Marque ☒ UNA casilla.

- ☐ Espos(a) del sexo opuesto ☐ Padre o madre
- ☐ Pareja no casada del sexo opuesto ☐ Nieto(a)
- ☐ Espos(a) del mismo sexo ☐ Suegro(a)
- ☐ Pareja no casada del mismo sexo ☐ Yerno o nuera
- ☐ Hijo(a) biológico(a) o de sangre ☐ Otro pariente
- ☐ Hijo(a) adoptivo(a) ☐ Roommate o compañero(a) de casa
- ☐ Hijastro(a) ☐ Hijo(a) foster
- ☐ Hermano(a) ☐ Otra persona que no es pariente

4. ¿Cuál es el sexo de esta persona? Marque ☒ UNA casilla.

- ☐ Masculino ☐ Femenino

5. ¿Cuál es la edad de esta persona y cuál es su fecha de nacimiento?

Para bebés menores de un año, no escriba los meses de edad. Solo escriba 0.

Escriba los números en las casillas.

Edad el 1 de abril de 2020 Mes Día Año de nacimiento

 años

→ **NOTA: Conteste AMBAS preguntas, la Pregunta 6 sobre origen hispano y la Pregunta 7 sobre raza. Para este censo, origen hispano no es una raza.**

6. ¿Es esta persona de origen hispano, latino o español?

- ☐ No, no es de origen hispano, latino o español
- ☐ Sí, mexicano, mexicanoamericano, chicano
- ☐ Sí, puertorriqueño
- ☐ Sí, cubano
- ☐ Sí, de otro origen hispano, latino o español – Escriba, por ejemplo, salvadoreño, dominicano, colombiano, guatemalteco, español, ecuatoriano, etc. ➤

7. ¿Cuál es la raza de esta persona?

Marque ☒ una o más casillas Y escriba los orígenes.

- ☐ Blanca – Escriba, por ejemplo, alemán, irlandés, inglés, italiano, libanés, egipcio, etc. ➤

- ☐ Negra o afroamericana – Escriba, por ejemplo, afroamericano, jamaquino, haitiano, nigeriano, etíope, somalí, etc. ➤

- ☐ Indígena de las Américas o nativa de Alaska – Escriba el nombre de la(s) tribu(s) en la(s) que está inscrita o la(s) tribu(s) principal(es), por ejemplo, Navajo Nation, Blackfeet Tribe, maya, azteca, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, etc. ➤

- ☐ China ☐ Vietnamita ☐ Nativa de Hawái
- ☐ Filipina ☐ Coreana ☐ Samoana
- ☐ India asiática ☐ Japonesa ☐ Chamorra
- ☐ Otra asiática – Escriba, por ejemplo, pakistani, camboyano, hmong, etc. ➤ ☐ Otra de las islas del Pacífico – Escriba, por ejemplo, tongano, fiyiano, de las Islas Marshall, etc. ➤

- ☐ alguna otra raza – Escriba la raza o el origen. ➤

→ Si se contaron más personas en la Pregunta 1 de la primera página, continúe con la Persona 7 de la próxima página.

1. Escriba el nombre de la **Persona 2**

Nombre Inicial

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Apellido(s)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

2. ¿Vive o se queda esta persona habitualmente en algún otro lugar?

Marque ☒ todas las que correspondan.

- | | |
|---|--|
| ☐ No | |
| ☐ Sí, para ir a la universidad | ☐ Sí, con el padre, la madre u otro pariente |
| ☐ Sí, por un destino militar | ☐ Sí, en una vivienda de temporada o segunda residencia |
| ☐ Sí, por un empleo o negocio | ☐ Sí, en una cárcel o prisión |
| ☐ Sí, en un hogar de ancianos o nursing home | ☐ Sí, por alguna otra razón |

3. ¿Cómo está esta persona relacionada con la Persona 1?

Marque ☒ UNA casilla.

- | | |
|--|--|
| ☐ Esposo(a) del sexo opuesto | ☐ Padre o madre |
| ☐ Pareja no casada del sexo opuesto | ☐ Nieto(a) |
| ☐ Esposo(a) del mismo sexo | ☐ Suegro(a) |
| ☐ Pareja no casada del mismo sexo | ☐ Yerno o nuera |
| ☐ Hijo(a) biológico(a) o de sangre | ☐ Otro pariente |
| ☐ Hijo(a) adoptivo(a) | ☐ Roommate o compañero(a) de casa |
| ☐ Hijastro(a) | ☐ Hijo(a) foster |
| ☐ Hermano(a) | ☐ Otra persona que no es pariente |

4. ¿Cuál es el sexo de esta persona? Marque ☒ UNA casilla.

- ☐ Masculino ☐ Femenino

5. ¿Cuál es la edad de esta persona y cuál es su fecha de nacimiento?

Para bebés menores de un año, no escriba los meses de edad. Solo escriba 0.

Escriba los números en las casillas.

Edad el 1 de abril de 2020 Mes Día Año de nacimiento

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

→ **NOTA: Conteste AMBAS preguntas, la Pregunta 6 sobre origen hispano y la Pregunta 7 sobre raza. Para este censo, origen hispano no es una raza.**

6. ¿Es esta persona de origen hispano, latino o español?

- ☐ No, no es de origen hispano, latino o español
- ☐ Sí, mexicano, mexicanoamericano, chicano
- ☐ Sí, puertorriqueño
- ☐ Sí, cubano
- ☐ Sí, de otro origen hispano, latino o español – *Escriba, por ejemplo, salvadoreño, dominicano, colombiano, guatemalteco, español, ecuatoriano, etc.*

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

7. ¿Cuál es la raza de esta persona?

Marque ☒ una o más casillas Y escriba los orígenes.

- ☐ Blanca – *Escriba, por ejemplo, alemán, irlandés, inglés, italiano, libanés, egipcio, etc.*

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

- ☐ Negra o afroamericana – *Escriba, por ejemplo, afroamericano, jamaquino, haitiano, nigeriano, etíope, somalí, etc.*

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

- ☐ Indígena de las Américas o nativa de Alaska – *Escriba el nombre de la(s) tribu(s) en la(s) que está inscrita o la(s) tribu(s) principal(es), por ejemplo, Navajo Nation, Blackfeet Tribe, maya, azteca, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, etc.*

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

- | | | |
|---|--|--|
| ☐ China | ☐ Vietnamita | ☐ Nativa de Hawái |
| ☐ Filipina | ☐ Coreana | ☐ Samoana |
| ☐ India asiática | ☐ Japonesa | ☐ Chamorra |
| ☐ Otra asiática – <i>Escriba, por ejemplo, pakistaní, camboyano, hmong, etc.</i> | ☐ Otra de las islas del Pacífico – <i>Escriba, por ejemplo, tongano, fiyiano, de las Islas Marshall, etc.</i> | |

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

- ☐ alguna otra raza – *Escriba la raza o el origen.*

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

→ Si se contaron más personas en la Pregunta 1 de la primera página, continúe con la Persona 3 de la próxima página.

Persona 1

5. Por favor, provea información para cada persona que vive aquí. Si hay alguien que vive aquí que paga el alquiler (renta) o es propietario de esta vivienda, comience la lista con él o ella como la Persona 1. Si el propietario o la persona que paga el alquiler (renta) no vive aquí, comience la lista con cualquier adulto que viva aquí como la Persona 1.

¿Cuál es el nombre de la Persona 1? Escriba el nombre a continuación.

Nombre	Inicial
--------	---------

Apellido(s)

6. ¿Cuál es el sexo de la Persona 1? Marque ☒ UNA casilla.

☐ Masculino ☐ Femenino

7. ¿Cuál es la edad de la Persona 1 y cuál es su fecha de nacimiento?
*Para bebés menores de un año, no escriba los meses de edad.
 Solo escriba 0.*

Escriba los números en las casillas.

Edad el 1 de abril de 2020 Mes Día Año de nacimiento

años

→ **NOTA:** Conteste **AMBAS** preguntas, la Pregunta 8 sobre origen hispano y la Pregunta 9 sobre raza. Para este censo, origen hispano no es una raza.

8. ¿Es la Persona 1 de origen hispano, latino o español?

- ☐ **No**, no es de origen hispano, latino o español
- ☐ Sí, mexicano, mexicanoamericano, chicano
- ☐ Sí, puertorriqueño
- ☐ Sí, cubano
- ☐ Sí, de otro origen hispano, latino o español – *Escriba, por ejemplo, salvadoreño, dominicano, colombiano, guatemalteco, español, ecuatoriano, etc.* ↴

9. ¿Cuál es la raza de la Persona 1?

Marque **X** una o más casillas **Y** escriba los orígenes.

Blanca – *Escriba, por ejemplo, alemán, irlandés, inglés, italiano, libanés, egipcio, etc.* ➤

 Negra o afroamericana – *Escriba, por ejemplo, afroamericano, jamaicano, haitiano, nigeriano, etíope, somalí, etc.* ➤

Indígena de las Américas o nativa de Alaska – *Escriba el nombre de la(s) tribu(s) en la(s) que está inscrita o la(s) tribu(s) principal(es), por ejemplo, Navajo Nation, Blackfeet Tribe, maya, azteca, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, etc.*

[illegible]

☐ China ☐ Vietnamita

☐ Filipina ☐ Coreana

☐ india asiática ☐ Japonesa

Otra asiática –
*Escriba, por
ejemplo, pakistaní,
camboyano,
hmong, etc.* ➤

☐ Nativa de Hawái

☐ Samoana

Chamorra

Otra de las islas del Pacífico – *Escriba, por ejemplo, tongano, fijiano, de las Islas Marshall, etc.* ↗

☐ Alguna otra raza – *Escriba la raza o el origen.*

→ Si se contaron más personas en la Pregunta 1 de la primera página, continúe con la Persona 2 de la próxima página.

**Este es el cuestionario oficial para esta dirección.
Es rápido y fácil de responder, y sus respuestas están protegidas por la ley.**

To complete the English questionnaire, flip this over and complete the blue side.

PARA USO
OFICIAL
SOLAMENTE

Comience aquí o visite por internet [url removed] para completar su cuestionario del Censo del 2020.

Use un bolígrafo de tinta
azul o negra.

Antes de contestar la Pregunta 1, cuente a las personas que viven en esta casa, apartamento o casa móvil usando nuestras instrucciones.

- Cuente a todas las personas, incluyendo a bebés, que viven y duermen aquí la mayor parte del tiempo.
- Si nadie vive y duerme en esta dirección la mayor parte del tiempo, visite por internet [url removed] o llame al número que aparece en la página 8.

El censo también tiene que incluir a las personas sin un lugar permanente donde vivir, por lo tanto:

- Si alguien que no tenga un lugar permanente donde vivir se está quedando aquí el 1 de abril de 2020, cuente a esa persona.

La Oficina del Censo también lleva a cabo recuentos en instituciones y otros lugares, por lo tanto:

- No cuente a alguien que vive lejos de aquí por estar en la universidad o en las Fuerzas Armadas.
- No cuente a alguien que está en un hogar de ancianos o *nursing home*, cárcel, prisión, centro de detención, etc., el 1 de abril de 2020.
- No incluya a estas personas en su cuestionario, aunque vuelvan a vivir aquí después de salir de la universidad, hogar de ancianos o *nursing home*, las Fuerzas Armadas, cárcel, etc. De otra manera, tal vez sean contadas dos veces.

1. ¿Cuántas personas estaban viviendo o quedándose en esta casa, apartamento o casa móvil el 1 de abril de 2020?

Número de personas =

2. ¿Había personas adicionales quedándose aquí el 1 de abril de 2020 que usted no incluyó en la Pregunta 1?

Marque ☒ todas las que correspondan.

- ☐ Niños, emparentados o no, tales como bebés recién nacidos, nietos o hijos de crianza (*foster*)
- ☐ Parientes, tales como hijos adultos, primos o parientes políticos
- ☐ Personas que no son parientes, tales como compañeros de casa o cuarto, o niñeras que viven en el hogar
- ☐ Personas que se quedan aquí temporalmente
- ☐ No hay personas adicionales

3. ¿Es esta casa, apartamento o casa móvil — Marque ☒ UNA casilla.

- ☐ Propiedad suya o de alguien en este hogar con una hipoteca o crédito hipotecario? *Esto incluye los préstamos con la propiedad como garantía.*
- ☐ Propiedad suya o de alguien en este hogar libre y sin deuda (sin una hipoteca o crédito hipotecario)?
- ☐ Alquilado(a) o rentado(a)?
- ☐ Ocupado(a) sin pago de alquiler o renta?

4. ¿Cuál es su número de teléfono?

Nos comunicaremos con usted solo si es necesario para asuntos oficiales de la Oficina del Censo.

Número de teléfono

 - -